

Appendix B – Excerpt of *Polling Station  
Staff: Guidebook*

## POLLING STATION STAFF DISTRIBUTION OF WORK ON VOTING PERIOD



1 KPPS calls name of voters to cast ballot based on order of arrival



2 Second KPPS matches name and number of voters in voter card with the copy of voters list for polling station



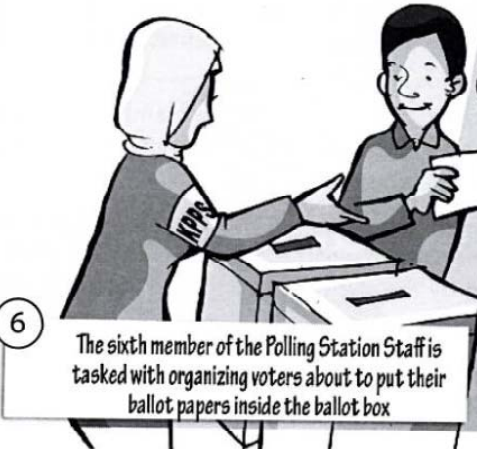
3 Third member of KPPS is responsible for helping chair of KPPS prepare ballots



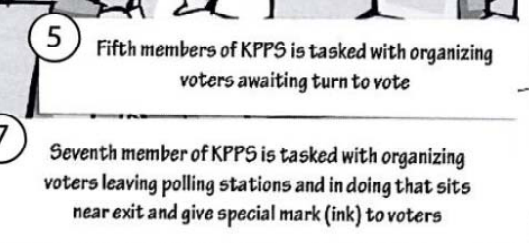
4 Fourth member of KPPS is tasked with receiving voters entering booth and checking ink on fingers of voters



5 Fifth members of KPPS is tasked with organizing voters awaiting turn to vote



6 The sixth member of the Polling Station Staff is tasked with organizing voters about to put their ballot papers inside the ballot box



7 Seventh member of KPPS is tasked with organizing voters leaving polling stations and in doing that sits near exit and give special mark (ink) to voters

