

Ms Jan Lau

Dear Jan

It has been brought to my attention that you have been invited to give evidence to the Federal Inquiry into Technical and Further Education in Australia on 10 April 2014.

It is important that you understand that any appearance at a Federal or State Parliamentary Inquiry may only be as a private citizen and not in your capacity as an employee of Polytechnic West.

Should you choose to appear at the Inquiry, you are not authorised to give evidence on any information that you have obtained during your employment including specific issues relating to Polytechnic West, government policy or any official information.

You would only be able to give evidence containing official information if your appearance was approved by both the Department of Premier and Cabinet and Polytechnic West. Approval will not be given for this appearance.

Should you appear and provide evidence that contains any official information, you may be subject to disciplinary proceedings.

I encourage you to seek legal advice on the nature of the evidence you intend to present to ensure that you do not provide anything that you are not authorised to provide.

Yours sincerely

Jill Jamieson
MANAGING DIRECTOR

9 April 2014