

Skilled Migration Services

Direct Care Assessment Checklist - Personal Care Assistant (ANZSCO 423313) and Nursing Support Worker (ANZSCO 423312)

PROOF OF IDENTITY

- Colour copy of passport
- Certified copies of at least **two (2)** other official identity documents including one official photo bearing ID such as:
 - Birth certificate
 - Australian visa or Immicard
 - Driver license or ID card issued by country of citizenship
- Passport sized photo, in colour and on a white background – taken in the last 6 months
- Change of name document (if applicable).

AGENT DECLARATION (IF APPLICABLE)

- Signed by both the [migration agent](#) and the applicant.

CHOOSE THE MOST SUITABLE OPTION BASED ON YOUR SITUATION

SKILLS AND QUALIFICATIONS

Certificate III minimum qualification in a relevant field obtained overseas. This includes nursing qualifications that have led to professional registration in that same country.

Please upload the following documents to the ANMAC portal:

1. Graduation certificate
2. Transcript confirming completion.

Note: You don't need a skills assessment if your qualification was obtained in Australia

OR

WORK EXPERIENCE

If you do not have a Certificate III minimum qualification, you are required to **provide evidence of full-time paid work experience** for at least 12 months in a relevant area.

Relevant areas do not include childcare or disability support.

Please upload the following documents to the ANMAC portal:

- A professional reference written by a nursing supervisor. This is mandatory. The reference must describe your role, the tasks you undertake and provide the dates and hours of your employment.
- Please ensure your referee provides their work email address and agrees to be contacted by ANMAC to verify your employment claims. The reference must be issued on official company letterhead.
 - Official email addresses only - no free web-based email address will be accepted
 - Statutory declarations will not be accepted in lieu of formal documentation
- A service statement issued by your employer confirming your employment.
- Evidence of payment which includes 2 payslips and/or tax statements.
- Contract of employment.
- ANMAC cannot assess work experience where cash payment has been received.
- ANMAC must be able to verify your claims of work experience. Confirmed fraud with result in a negative skills assessment outcome and a 2-year lock-out period for a new skills assessment.

- **Original documents** must be scanned at 600 dpi and in colour. They must also be in PDF version
- The photo needs to also be **scanned at 600 dpi and in colour**. This **image** must be received by ANMAC as a **jpg, jpeg or png version**. Your scanner settings will allow you to do this
- **ANMAC will not accept documents that have been uploaded using CamScanner (or similar programs)**
- **Important:** Please make sure you **scroll down** to the bottom of the upload page and **select 'save'**. This will ensure your documents are sent to the assessment team.