

## HUMAN RIGHTS STATEMENT

TMC-0000-LE-0020



---

## Background

Broadpectrum Limited (**Broadpectrum**) is a public company, listed on the Australian Securities Exchange (**ASX**). Broadpectrum is committed to responsible corporate governance and corporate social responsibility. Accordingly, the Board has endorsed this Human Rights Statement to support the Broadpectrum Code of Business Conduct and compliance and governance framework.

## Purpose of this statement

**The purpose of this Statement is to** outline Broadpectrum's respect for human rights and how it aspires to uphold human rights in the course of operating its business.

This Human Rights Statement will evolve over time in response to business and operational developments, input from stakeholders, changes in law and regulation including human rights best practice guidance, risk assessments and due diligence. Broadpectrum also aspires to develop and improve its existing policies and procedures to ensure the implementation of human rights in the Company's business practices is optimised.

This Statement is Broadpectrum's global standard on its approach to human rights and is supported by the Code of Business Conduct, other policies and procedures, and training programs. In addition the Statement is communicated to the Broadpectrum Group with endorsement from the Board of Directors.

Broadpectrum's training programs are continuously reviewed to ensure the values and conduct principles in the Code of Business Conduct are integrated in its global business functions and procedures. Training for its employees is conducted as part of the induction process and annually. In addition, targeted training is conducted to address emerging issues observed in the business, the market and in response to legal developments.

## Scope

**This Statement extends to all Broadpectrum's:**

- ▶ employees, officers, directors and individuals working as consultants and contractors and any other parties acting as representatives or agents of Broadpectrum (**Employees**)
- ▶ subcontractors and suppliers, and
- ▶ wholly owned subsidiaries and majority-owned operations in all countries in which Broadpectrum operates. Where Broadpectrum has a minority interest, it encourages alignment with this Statement.

References in this Statement to Broadpectrum include its related entities.

## HUMAN RIGHTS STATEMENT

TMC-0000-LE-0020



---

### Source Documents

The source documents behind this Statement are:

- ▶ United Nations Universal Declaration of Human Rights 1948 and the International Bill of Human Rights
- ▶ 10 Principles of the United Nations Global Compact
- ▶ United Nations Guiding Principles on Business and Human Rights, and
- ▶ International Labor Organisation Declaration on Fundamental Principles and Rights at Work

All of these together, referred to as the **International Human Rights Standards**.

### Commitment to respect human rights

Human rights are fundamental rights, freedoms and standards of treatment to which people are entitled. While sovereign states have the primary duty to protect and uphold human rights, Broadspectrum recognises that where possible and within their sphere of influence, companies should strive to respect human rights by seeking to avoid infringements arising from the conduct of business activities.

Broadspectrum is committed to respecting human rights in its operations even though none of the International Human Rights Standards are binding on or enforceable against it. Instead, Broadspectrum uses the International Human Rights Standards as a framework to guide its decision-making and constructive engagement within its sphere of influence, while respecting the responsibility of government to ensure the protection of human rights.

In that sense, Broadspectrum recognises its own limitations and ability to influence change when it comes to government policy and other matters outside its control. Broadspectrum focuses its efforts on those areas which are within its own direct influence.

## HUMAN RIGHTS STATEMENT

TMC-0000-LE-0020



### Integrating Human Rights in business practices

As above, Broadspectrum recognises the importance of upholding and respecting human rights in the course of operating its business, noting this commitment is limited to what is within its reasonable capability and requirements of law and government policy.

Broadspectrum will seek to take reasonable steps to identify, prevent and mitigate any adverse human rights impacts caused by its operations and also impacts linked to its operations through its business partners. As a result, the Company aspires to integrate human rights commitments in its business practices as follows:

#### a) Health and Safety

Broadspectrum is committed to protecting the health, safety and well-being of all persons involved in and impacted by the conduct of its business. This is demonstrated through the Company's global management practices, policies and procedures including the Mandatory Safety Rules and a Health Safety and Environment Management System.

#### b) Workplace Culture

Broadspectrum is committed to encouraging a workplace culture that respects human rights, by monitoring and taking appropriate action when concerns are raised or identified. In this regard, Broadspectrum is committed to:

- ▶ *No support for child, forced or inhumane labour:* This is demonstrated through its procurement strategy and agreements with suppliers and Employees.
- ▶ *Respecting the human rights of its Employees:* Broadspectrum respects the human rights of its Employees through its company values, the Code of Business Conduct, policies and training programs. The Company's global Equality and Diversity in the Workplace Policy seeks to apply relevant aspects of the International Human Rights Declarations and ensure employee training programs promote awareness of and respect for human rights in the workplace and local communities directly impacted by Broadspectrum' activities.
- ▶ *Treating Employees with fairness and dignity:* The Company will not tolerate any form of discrimination, harassment, bullying, exploitation, abuse or violence of its Employees or other people in the workplace. The Company is an equal opportunity employer, providing employment opportunities to people irrespective of gender or race and people with disabilities and other personal attributes.
- ▶ *Respecting privacy and the confidential nature of personal information:* The Company's Privacy Policy and associated processes demonstrate its commitment to protecting personal information held by the Company as required by applicable laws.
- ▶ *Competitive and commensurate remuneration:* Payment of competitive and commensurate remuneration for its Employees using local market assessments.
- ▶ *Encouraging Employees to raise concerns:* Providing a safe environment for Employees to report issues of concern (including via a Whistleblower and Integrity Hotline should they wish to do so confidentially) and encouraging them to do so.

## HUMAN RIGHTS STATEMENT

TMC-0000-LE-0020



### c) Environment

Wherever possible, Broadspectrum seeks to engage in sustainable business practices with minimal impact on the environment and surrounding communities. This is demonstrated through the Company's accredited Environmental Management System, global policies and procedures and Business Improvement Plans for implementing sustainability initiatives. Broadspectrum considers the sustainability programs of suppliers as part of its selection process.

### d) Procurement and Supply Arrangements

Broadspectrum's procurement strategy requires the business to select suppliers who have a compatible approach to human rights when procuring goods and services throughout the supply chain. Suppliers are bound to comply with specific procurement requirements which include:

- ▶ abiding by applicable laws and regulations
- ▶ complying with Broadspectrum Code of Business Conduct
- ▶ allowing Broadspectrum to verify compliance and to take appropriate steps if a human rights risk is identified, and
- ▶ allowing Broadspectrum to terminate the arrangement if the supplier fails to comply with the procurement requirements.

### e) Performance and subcontracting of services

To the extent Broadspectrum provides and procures services, including security services for its clients, this will be done having regard to human rights. This will be done by:

- ▶ *Considering best practice in implementing human rights guidelines:* the Company conducts due diligence against relevant human rights guidelines and best practices to ensure the Company's services are conducted having regard to appropriate standards.
- ▶ Developing appropriate processes to identify and prevent human rights violations and to investigate and report alleged human rights violations: Broadspectrum, through engagement with stakeholders and its general due diligence and risk assessments, seeks to identify potential human rights risks and take action, to the extent it reasonably can, to prevent or mitigate such risks. Broadspectrum has processes for the investigation and administration of any complaints, disputes and grievances.
- ▶ *Balancing the need for safety while respecting human rights:* The Company requires that security personnel take all reasonable steps to avoid the use of force, and if force is used, it shall be in a manner consistent with applicable law. In no case shall the use of force exceed what is strictly necessary, and should be proportionate to the threat and appropriate to the situation.
- ▶ *Providing Code of Business Conduct training:* to educate and inform Employees and contractors on principles and practices necessary to promote compliance with legal and ethical standards globally.

## HUMAN RIGHTS STATEMENT

TMC-0000-LE-0020



### f) Local communities

Broadspectrum supports respect for human rights through community engagement in accordance with the Company's Community Engagement Programs. This includes looking to understand established cultures, customs and values of people affected by its business activities through inclusive and open dialogue.

### g) Business Partners

Broadspectrum encourages respect for human rights through proactive engagement, monitoring and contractual provisions with its Business Partners as defined under the Broadspectrum Business Partners Policy.

## Reporting human rights violations

Broadspectrum encourages its Employees, suppliers and subcontractors to report any suspected human rights violations and seeks to provide them with a safe and supportive environment in which to make such a report. Broadspectrum takes allegations of human rights breaches seriously and all reported information will be:

- ▶ investigated in accordance with Broadspectrum Internal Investigations Procedure, or when appropriate, by an independent investigator, and
- ▶ treated in confidence and in accordance with Broadspectrum's Whistleblower Policy.

Reporting of any human rights issues can be made to:

### (a) Executive General Manager Compliance and Group Company Secretary

Level 10, 111 Pacific Highway

North Sydney NSW 2060

Phone: +61 2 9464 1622 or +61 2 9464 1724

Facsimile: +61 2 9464 1618

### (b) Broadspectrum Governance and Compliance Group

Via email: [codeofconduct@broadspectrum.com](mailto:codeofconduct@broadspectrum.com)

### (c) Whistleblower and Integrity Hotline

Via email: [brswhistleblower@deloitte.com.au](mailto:brswhistleblower@deloitte.com.au)

International: +44 (0) 207 939 8775

Australia: 1 800 819 877 (toll free)

New Zealand: 0 800 888 147 (toll free)

North America: 866 993 9608 (toll free)

Chile: 800 835 031 (toll free)

Nauru: +674 554 1900 (local call)

Manus Island: +675 7070 7238 (local call)

These methods are in addition to processes and procedures developed at site level.

## HUMAN RIGHTS STATEMENT

TMC-0000-LE-0020



---

### Review of this statement

The Executive General Manager Compliance and Group Company Secretary is responsible for keeping this Statement up to date, and will conduct a formal, annual review of the Statement and Broadspectrum performance against this Statement

The outcome of these reviews will be reported to the Health Safety, Environment and Community Committee of Broadspectrum, who will make a recommendation to the Board of Directors. The Board is responsible for approving this Statement and any changes to it.

### Related documents

This Statement should be read in conjunction with Broadspectrum's other documents including:

- ▶ Code of Business Conduct
- ▶ Anti-Bribery and Corruption Policy
- ▶ Business Partners policy
- ▶ Equality and Diversity in the Workplace Policy
- ▶ Group Procurement Policy
- ▶ Health, Safety and Environment Policy
- ▶ Indigenous Relations Policy
- ▶ Privacy Policy
- ▶ Internal Investigations Policy, and
- ▶ Whistleblower Policy.

© Broadspectrum Limited 2015

This document is the property of Broadspectrum Limited (ABN 69 000 484 417). This document must not be copied or reproduced in any way whatsoever, and must not be passed on to any third party without written authority from Broadspectrum Limited. Other Broadspectrum Group companies are, however, licensed to use this document.