



28<sup>th</sup> June, 2021

Senator Susan McDonald,  
Chair,  
Standing Committee on Rural & Regional Affairs & Transport  
Legislation Committee

Via email – [rrat.sen@aph.gov.au](mailto:rrat.sen@aph.gov.au)

Dear Senator McDonald,

We refer to your letter of 25 June.

We have investigated the sequence of events detailing the change to the Board Charter and publication of that change.

The sequence of events was as follows –

Date	Item
24/06/2020	Meeting of Wool Industry Consultation Panel. AWI agrees to amend Board Charter to include maximum tenure clause for Chairman.
16/07/2020	AWI Board meeting resolves to amend Board Charter to include maximum tenure clause for Chairman.
20/07/2020	Updated Board Charter as approved is uploaded onto AWI website. This is the correct updated version.
09/10/2020	Report to Board on status of Charters. No changes recommended to Board Charter.
17/12/2020	Internal review of all Charters and Policies on the website is undertaken to ensure consistency of noting of review dates and changes. <u>It is at this point where an incorrect version of the Board Charter is uploaded onto the website in replacement of the previous correct one.</u>
23/03/2021	Senate Estimates proceedings. CEO responds to question on inclusion of maximum tenure clause for Chairman and advises that the document on the website will be checked.

29/03/2021	Corrected version of the Board Charter with the maximum tenure clause included is uploaded onto the website.
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It is confirmed again that it was an administrative error only that lead to an incorrect version of the Board Charter being publicly available on AWI's website at [www.wool.com](http://www.wool.com) for a limited period from 17/12/2020 – 29/03/2021. We of course regret any inconvenience to any parties arising from this circumstance. There was however no correspondence to AWI from any external parties on this matter prior to the Senate Estimates proceedings in March 2021.

We do not believe that any responses provided to Senate Estimates in the proceedings in March and June 2021 have been factually incorrect. We do assure the Committee that AWI is cognisant of its obligations, and would never knowingly make a misstatement during Senate Estimates proceedings.

Yours sincerely,

Jim Story  
Company Secretary