

Karen

Miller and James Real
Estate Pty Ltd

Millers & James Real Estate

06 October 2014

Private and Confidential

EMPLOYMENT CONTRACT

This Employment Contract is made on 6th of October 2014.

BETWEEN: MILLER AND JAMES REAL ESTATE PTY LIMITED
(ABN: 40001296797)
214-216 HOSKINS STREET, TEMORA, NSW 2650

AND: [REDACTED]
[REDACTED], RHODES, NSW 2138

Position

Your Position Title is Assistant Accountant.

The roles and duties of this position will be described separately in an attached Position Description.

Commencement Date

Your employment will commence on the date that your 187 visa is granted.

Terms

This is a permanent full-time position, at least three years on going. Unless more generous provisions are provided in this letter or in the attached Schedule, the terms and conditions of this employment will be those set out in the *MA000019 Banking, Finance and Insurance Award 2010* and applicable legislation. This includes, but is not limited to, the National Employment Standards in the *Fair Work Act 2009*.

Place of Work

Your place of work is 214-216 Hoskins Street, Temora, NSW 2650.

Remuneration

Your salary is at a rate of \$55,000 per annum. Your remuneration will be reviewed annually.

You agree that your remuneration will be kept confidential at all times.

Salary Payment

Salary payment is made fortnightly.

Superannuation payments will be made on your behalf at a rate of 9.5% of your base salary in accordance with the Superannuation Guarantee into Superannuation fund of your choice.

Hours of Work

Normal business hours are 9:00 am to 5:00 pm, Monday to Friday. It is expected that you will work an average of 40 hours per week during general business hours. However, from time to time you will be required to work additional hours or after hours when necessary to perform your roles and duties.

Leave entitlements

1) You are entitled to 20 days (4 weeks) annual leave per year service. Leave will be available to be taken only after 3 months and should be taken within one year of falling due.

2) You are entitled to 10 days paid personal/carer's leave for each year of service. Personal leave accrues on a pro-rata basis and will accumulate from year to year.

You are entitled to additional unpaid carer's leave of up to two days per occasion if an immediate family or household member requires care or support because of a personal illness or injury or an unexpected emergency.

3) You are entitled to a period of 2 days paid compassionate leave for each occasion where a family member has died or you need to spend time with a seriously ill family member. Each application will be assessed individually by

your Manager.

4) You will be entitled to long service leave in line with the provisions of the appropriate legislation in your state.

Termination

You or the company may terminate the employment at any time giving one month's notice of termination or by the company making a payment of one month in lieu of notice.

The company may terminate your employment at any time without notice if:

- you are guilty of serious misconduct (defined as breach of any employment related law or policies published by the company from time to time)
- you are in material breach of a provision of this contract, including confidentiality undertakings
- a court finds you guilty of a criminal offence
- bankruptcy

Privacy

You are required to observe and uphold all of the company' privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with the principles of the *Privacy Amendment (Private Sector) Act 2000*.

Training

The company has a policy of providing ongoing training and development for all staff. Training will be provided for specific tasks and specific projects as required and is designed to maintain the currency of your skills and facilitate development.

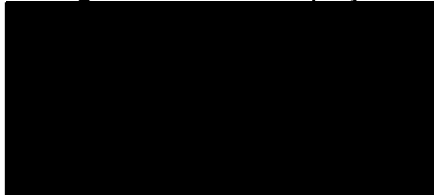
Confidentiality of information

During your employment you may become aware of information relating to the business of Miller and James Real Estate Pty Limited, including but not limited to client lists, trade secrets, client details and pricing structures.

Confidential information remains the sole property of Miller and James Real Estate Pty Limited. You shall not, either during or after your employment,


without the prior consent of the company, directly or indirectly divulge to any person or use the confidential information for your own or another's benefits.

Signature of the Employer:



Managing Director
Miller and James Real Estate Pty Limited
Date: 06/10/2014

Acceptance

I,  confirm that I have read this Agreement, and accept the terms and conditions of the employment.

Signature of the Employee:



Date: 06/10/2014

From: [Monica from Ausky](#)
To: [Faye Anderson](#)
Subject: RSMS_Miller&James Real Estate_ [REDACTED] (1)
Date: Thursday, 13 November 2014 6:20:36 PM
Attachments: [clip_image001\[2\].png](#)
[clip_image003\[2\].jpg](#)
[Nomination Application Record_ \[REDACTED\] -187_11_Nov_2014.pdf](#)
[1404_Form.pdf](#)
[ABN_Miller&James.pdf](#)
[Certificate of Registration_Miller & James.PDF](#)
[Organizational Structure Chart_Miller&James.pdf](#)
[Position_Description_Miller&James.pdf](#)
[Employment Contract_Mille&James_\[REDACTED\].pdf](#)
[Ads for Assistant Accountant_Miller&James.pdf](#)
[Letter of Support from the Accountant.pdf](#)
[Financial Statements_Miller & James.pdf](#)
[RCB Payment Receipt_Mille&James_\[REDACTED\]_187_13NOV2014.pdf](#)

Skilled Migration Officer
Regional Development Australia, Riverina Inc.

Dear Sir or Madam,

**Application for Certification of the Position Nomination Under
the Regional Sponsored Migration Scheme**

Nominator: Miller and James Real Estate

Position Nominated: Assistant Accountant (ANZCO 221111)

Nomination Application ID: EGO70XBKCB

We advise that we act for **Miller and James Real Estate (the nominator)**. We make this certification application under the subclass 187 Regional Sponsored Migration Scheme on behalf of our clients.

BACKGROUND

Miller and James Real Estate, founded in 1903, aims to deliver the best services to the local, national and international clients. Miller and James Real Estate has a long history of over 100 years, although their mission still remains the same, they have altered methods to suit the modern world. Miller and James Real Estate's business scope includes sale and purchase of rural, residential and commercial properties, auctions and clearing sales, management of investment properties and so on.

With their business continuous growth, a full-time assistant accountant is necessary. In addition, as the Chinese-speaking real estate investors have comprised the most of their new clients, therefore, the ideal candidate they are looking for is someone with qualification in accounting and bilingual language skills (fluent in English and Chinese both verbal and written) to provide general accounting services and bilingual assistance to the senior management team.

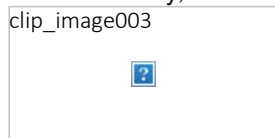
Miss [REDACTED] is the ideal person for the vacancy. Miss [REDACTED] has achieved Bachelor Degree of Commerce (Majored in Accounting) at the University of Macquarie. More importantly, Miss [REDACTED] presents herself with professional knowledge, excellent communication skills and passion with accounting career. Now Miss [REDACTED] is nominated by Miller and James Real Estate to apply for Subclass 187 Regional Sponsored Migration Scheme Visa.

We believe that Miller and James Real Estate has met the requirements for applying for Subclass 187 Regional Sponsored Migration Scheme.

It is submitted that the nominated position has satisfied the requirements for RSMS subclass 187 nomination.

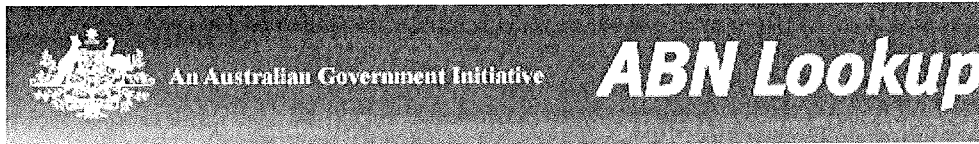
Thanks for your time and consideration in this matter. If you have any queries, please contact our office by 02 9874 0729 / [REDACTED] or by email: ausky888@hotmail.com.

Yours sincerely,



Monica Yueming Hao

MARN No. 0746350



Current details for ABN: 40 001 296 797

ABN details

Entity name: MILLER & JAMES (REAL ESTATE) PTY LIMITED
ABN status: Active from 17 Jun 2000
Entity type: Australian Private Company
Goods & Services Tax (GST): Registered from 01 Jul 2001
Main business location: NSW 2666

Business name(s)

Business name	From
MILLER & JAMES	05 Sep 2013

Trading name(s)

Trading name	From
MILLER & JAMES PTY LTD	11 Aug 2000

ASIC registration - ACN or ARBN

001 296 797 View record on the ASIC website

Deductible gift recipient status

Not entitled to receive tax deductible gifts

Disclaimer

The Registrar of the ABR monitors the quality of the information available on this website and updates the information regularly. However, neither the Registrar of the ABR nor the Commonwealth guarantee that the information available through this service (including search results) is accurate, up to date, complete or accept any liability arising from the use of or reliance upon this site.

ABN last updated: 05 Sep 2013

Record extracted: 10 Apr 2014



Manjusaka_0909

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搜索



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Manjusaka_0909

发表于 2014-7-10 14:29:14

楼主 电梯直达



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一星居民

积分 8 注册时间 2014-3-21 最后登录 2014-11-10

招聘人才

工作地区: 其他地区

工作性质: 全职

薪金: 20~30/H

职务: 其他

A Bilingual Assistant Accountant wanted

An exciting opportunity has arisen in an AssistantAccountant role to join our fast paced environment and results-driven team.

Duties and responsibilities will be includedbut not be limited to:

- I Preparing financialstatements for presentation to key internal and external shareholders; I Assistingin auditing financial reporting and income tax returns/ BAS; I Undertaking thefinancial investigations and audits and advising on matters such as suspectf raud, insolvency and taxation; I Being responsible for daily bank reconciliations and cashflow analysis; I Assisting with annual financial report preparation andnschedules; I Completing monthly balance sheet reconciliations; I Checking operatingcosts and organization's income and expenditure; I Preparing, auditingand distributing statistical, financial, accounting, reports and tables; I Maintainingaccounting controls by preparing and recommending policies and procedures; I Engaging in accounts documentation,work practices so that compliance is achieved or exc eeded.

To be successfulin this role it is assumed you will have:

- Y Tertiarydegree in Accounting, Finance or relevant majors; Y Goodunderstanding of accounting theory; Y Strong attention to details and time management; Y Have an enthusiastic attitude to learn quickly; Y Excellentcommunication skills; Y Fluentin English and Chinese both verbal and written; Y Strong team skills and service oriented attitude;

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ÿ A 'can do' attitude and ability to work unsupervised;
 ÿ Advanced Microsoft Office Skills (Word, Excel and Outlook).
 If you are interested in this role, please forward your cover letter outlining your experience and suitability to the role together with a detailed resume to "Angus McClaren" <angusmclaren@millerandjames.com.au>.

联系我时请说明是在滴答论坛看到的，谢谢！
 companies, including, reporting, limited, returns

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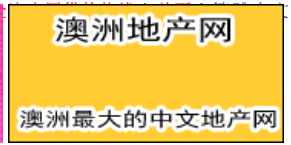
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RJ 网游点卡, QB 代理, 支付 宝 5173	MyOutCall 招聘美貌学生妹,每 周 5000	dreamGIRLS 高级娱乐聘美眉, 待遇最优	悉尼高级酒店伴游招聘,保证 安全高收入	周入 7000+ ,北区 DIAMONDS 诚聘美眉
梦幻公园,待遇优越,日薪 1000+ ,说到做到	高薪招聘女生,轻松保证日薪过 千	悉尼猫精英高端应召全澳女 生,高端高薪	BlueMoonSyd 全澳高薪诚聘 年轻女生!!	援助交際
Max cleaning 悉尼最专业的标 准清洁	高薪招聘女生,周入可过万 QQ:58371096	Lolita 全澳招女孩 1H230+ 週 薪破萬	MOULIN ROUGE 招聘女生, 周薪过万	近 CBD , 周薪过万
<全澳招聘华人佳丽> 悉尼西 人高档公关	ZINIA 娱乐集团招聘年轻靓妹, 周薪 \$10000	全澳招 18+ 美眉	Muse 全澳招女 神, 1H230+ , 1D1200+ ,靠 谱!	诚聘女生,新高收入,新的理想, 新的人生

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标题: [其他地区] **214-216 Hoskins St, Temora 2666**

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Mimiwu5588

发表于 2014-7-10 17:04 资料 短消息 加为好友

使用道具 #1

214-216 Hoskins St, Temora 2666

A Bilingual Assistant Accountant wanted

An exciting opportunity has arisen in an Assistant Accountant role to join our fast paced environment and results-driven team.

Duties and responsibilities will be included but not be limited to:

- Preparing financial statements for presentation to key internal and external shareholders;
- Assisting in auditing financial reporting and income tax returns/ BAS;
- Undertaking the financial investigations and audits and advising on matters such as suspect fraud, insolvency and taxation;
- Being responsible for daily bank reconciliations and cash flow analysis;
- Assisting with annual financial report preparation and schedules;
- Completing monthly balance sheet reconciliations;
- Checking operating costs and organization's income and expenditure;
- Preparing, auditing and distributing statistical, financial, accounting, reports and tables;
- Maintaining accounting controls by preparing and recommending policies and procedures;
- Engaging in accounts documentation, work practices so that compliance is achieved or exceeded.

To be successful in this role it is assumed you will have:

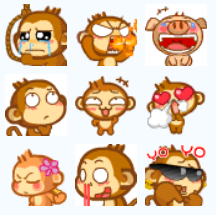
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- Strong attention to details and time management;
- Have an enthusiastic attitude to learn quickly;
- Excellent communication skills;
- Fluent in English and Chinese both verbal and written;
- Strong team skills and service oriented attitude;
- A 'can do' attitude and ability to work unsupervised;
- Advanced Microsoft Office Skills (Word, Excel and Outlook).

If you are interested in this role, please forward your cover letter outlining your experience and suitability to the role together with a detailed resume to "Angus McLaren" <angusmclaren@millerandjames.com.au>.

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Whiles Douglas & Friedlieb Attn: David Friedlieb
PO Box 2297
Wagga Wagga NSW 2650

Certificate of the Registration of a Company

Corporations Act 2001 Paragraph 1274 (2) (b)

This is to certify that

FAHOKA PTY LTD

Australian Company Number 001 296 797

is taken to be registered as a company under the
Corporations Act 2001 in New South Wales.

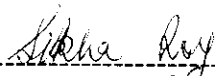
On the fifteenth day of December 1994 the company changed its name to
MILLER & JAMES (REAL ESTATE) PTY LIMITED

The company is **limited by shares**.

The company is a **proprietary** company.

The day of commencement of registration is
the twenty-sixth day of June 1975.

Issued by the
Australian Securities and Investments Commission
on this twenty-sixth day of August, 2004.



A delegate of the Australian Securities and Investments Commission

Millers & James Real Estate



06 October 2014

Private and Confidential

EMPLOYMENT CONTRACT

This Employment Contract is made on 6th of October 2014.

BETWEEN: **MILLER AND JAMES REAL ESTATE PTY LTD** (ABN: 40001296797)
214-216 HOSKINS STREET, TEMORA, NSW 2650

AND:



RHODES, NSW 2138

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During your employment you may become aware of information relating to the business of Miller and James Real Estate Pty Ltd, including but not limited to client lists, trade secrets, client details and pricing structures.

Confidential information remains the sole property of Miller and James Real Estate Pty Ltd. You shall not, either during or after your employment, without the prior consent of the Company, directly or indirectly divulge to any person or use the confidential information for your own or another's benefits.

Signature of the Employer:



Angus McLaren
Managing Director
Miller and James Real Estate Pty Ltd

Date: 06/10/2014

Acceptance

I, [REDACTED], confirm that I have read this Agreement, and accept the terms and conditions of the employment.

Signature of the Employee:



Date: 01/10/2014

MILLER & JAMES (REAL ESTATE) PTY LTD

**FINANCIAL REPORT
FOR THE YEAR ENDED
30 JUNE 2013**

MILLER & JAMES (REAL ESTATE) PTY LTD**CONTENTS**

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Asset Depreciation Schedule	

MILLER & JAMES (REAL ESTATE) PTY LTD

**INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2013**

	Note	This Year \$	Last Year \$
SALES			
Commissions Received	2	918,923	1,116,359
Valuation Fees		15,883	8,075
Reimbursements		-	27,252
Less Direct Expenses	3	<u>(10,136)</u>	<u>(4,021)</u>
		<u>924,670</u>	<u>1,147,665</u>
LESS: DIRECT COSTS			
Salaries & Wages - Employees	4	152,750	303,586
Staff Expenses	5	20,172	22,102
Advertising & Promotion	6	<u>21,773</u>	<u>51,776</u>
		<u>194,695</u>	<u>377,464</u>
GROSS PROFIT FROM TRADING		<u>729,975</u>	<u>770,201</u>
OTHER INCOME			
Interest Received	7	5,116	10,666
Other Revenue	8	2,500	-
Fringe Benefit Reimbursement	9	4,891	7,018
Loss on Sale of Non-current Assets		<u>-</u>	<u>(2,911)</u>
		<u>12,507</u>	<u>14,773</u>
		<u>742,482</u>	<u>784,974</u>
EXPENSES			
Occupancy Expenses	10	30,322	29,357
Office Communication Expenses	11	34,837	28,478
Motor Vehicle Expenses - PG James	12	13,959	21,400
Motor Vehicle Expenses - CD Reardon	13	38,617	38,527
Motor Vehicle Expenses - A McLaren	14	20,983	11,731
Other Overhead Expenses	15	<u>28,347</u>	<u>39,793</u>
		<u>167,065</u>	<u>169,286</u>
Profit from ordinary activities before income tax, financial and proprietor expenses		<u>575,417</u>	<u>615,688</u>
FINANCIAL & PROPRIETOR EXPENSES			
Financial Expenses	16	-	919
Proprietor Expenses	17	<u>175,417</u>	<u>370,898</u>
		<u>175,417</u>	<u>371,817</u>
Profit from ordinary activities before income tax		<u>400,000</u>	<u>243,871</u>

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation
report of WDF PROFESSIONAL Accountants.

MILLER & JAMES (REAL ESTATE) PTY LTD

**INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2013**

Note	This Year \$	Last Year \$
Profit from ordinary activities before income tax	400,000	243,871
Income tax expense	121,878	74,062
Profit from ordinary activities after income tax	278,122	169,809
Retained earnings at the beginning of the financial year	225,364	212,702
Total available for appropriation	503,486	382,511
Interim Dividend Paid	223,486	157,148
Retained earnings at the end of the financial year	280,000	225,363

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of WDF PROFESSIONAL Accountants.

MILLER & JAMES (REAL ESTATE) PTY LTD

BALANCE SHEET
AS AT 30 JUNE 2013

	Note	This Year \$	Last Year \$
SHARE CAPITAL AND RESERVES			
100 Ordinary Shares of \$1		100	100
Retained earnings		280,000	225,363
TOTAL SHARE CAPITAL AND RESERVES		<u>280,100</u>	<u>225,463</u>
Represented by:			
CURRENT ASSETS			
Cash on Hand		100	100
NAB General Acc 53-189-6694		27,256	22,094
Commonwealth Cheque Account 10081457		139	31,955
Westpac Business Flexi 16-7526		-	10,853
Westpac Business One Debit Card 172771		-	261
Westpac Consolidation Account 175542		125,346	181,136
Loan - P Martin		20,000	20,000
GST suspense	18	-	183
TOTAL CURRENT ASSETS		<u>172,841</u>	<u>266,582</u>
NON CURRENT ASSETS			
Trade and Other Receivables			
Loan - PG & LJ James		97,012	129,308
Loan - CD & MG Reardon		82,937	108,170
Loan - A McLaren		63,650	-
		<u>243,599</u>	<u>237,478</u>
Fixed Assets			
Plant & Equipment		35,421	34,017
Less: Accumulated Depreciation		(26,012)	(22,503)
		<u>9,409</u>	<u>11,514</u>
Motor Vehicles - at cost		98,386	98,386
Less: Accumulated Depreciation		(37,823)	(17,619)
		<u>60,563</u>	<u>80,767</u>
Total Fixed Assets		<u>69,972</u>	<u>92,281</u>
TOTAL NON CURRENT ASSETS		<u>313,571</u>	<u>329,759</u>
TOTAL ASSETS		<u>486,412</u>	<u>596,341</u>

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of WDF PROFESSIONAL Accountants.

MILLER & JAMES (REAL ESTATE) PTY LTD

BALANCE SHEET
AS AT 30 JUNE 2013

	Note	This Year \$	Last Year \$
CURRENT LIABILITIES			
Amounts Withheld From ATO	20	25,858	121,323
Finance Liabilities	19	-	10,540
Sundry Creditor - Insurance Contra		5,311	4,046
Trade Creditors		-	2,853
GST suspense	21	-	31
Net GST Owing		26,706	13,857
Provision for Income Tax	22	79,239	11,737
TOTAL CURRENT LIABILITIES		<u>137,114</u>	<u>164,387</u>
NON CURRENT LIABILITIES			
Loan From C Reardon - Undrawn Salary		-	206,491
Loan From A McLaren - Undrawn Salary		69,198	-
TOTAL NON CURRENT LIABILITIES		<u>69,198</u>	<u>206,491</u>
TOTAL LIABILITIES		<u>206,312</u>	<u>370,878</u>
NET ASSETS		<u>280,100</u>	<u>225,463</u>

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of WDF PROFESSIONAL Accountants.

MILLER & JAMES (REAL ESTATE) PTY LTD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	This Year \$	Last Year \$
1 Statement of Significant Accounting Policies		
<p>This financial report is a special purpose financial report prepared for use by directors and members of the company. The directors have determined that the company is not a reporting entity.</p> <p>The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.</p>		
2 Commissions Received		
Insurance	5,144	4,673
Real Estate	840,315	1,008,289
Rent Collection	49,033	42,562
Clearing Sales	24,431	60,835
	<u>918,923</u>	<u>1,116,359</u>
3 Less Direct Expenses		
Rural & Clearing Sale Costs	(9,885)	(4,021)
Non-Recouped Property Management Expenses	(251)	-
	<u>(10,136)</u>	<u>(4,021)</u>
4 Salaries & Wages - Employees		
Wage - PE Martin	32,501	20,080
Wage - A Wiencke	18,698	52,426
Wage - S Hurst	45,720	39,250
Wage - C Hurst	60	150
Wage - A McLaren	-	150,182
Wage - C Prentice	22,474	-
Wage - B Holden	7,800	-
Motor Vehicle Allowance - A Wiencke	2,200	10,400
Motor Vehicle Allowance - S Hurst	8,200	-
Motor Vehicle Allowance - B Holden	2,600	-
Superannuation - PE Martin	3,219	1,648
Superannuation - A Wiencke	1,660	4,328
Superannuation - S Hurst	4,431	3,473
Superannuation - A McLaren	270	21,649
Superannuation - C Prentice	2,215	-
Superannuation - B Holden	702	-
	<u>152,750</u>	<u>303,586</u>

MILLER & JAMES (REAL ESTATE) PTY LTD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	This Year \$	Last Year \$
5 Staff Expenses		
Staff Amenities	5,130	5,169
Entertainment	1,675	785
Uniforms	299	524
General Insurance	4,495	5,045
Workers Compensation	4,027	2,835
Staff Training & Licenses	4,300	4,405
Motor Vehicle Expenses - Office Use ALB76E	-	3,207
Registration Fees - Trailer	246	132
	<u>20,172</u>	<u>22,102</u>
6 Advertising & Promotion		
Advertising	21,773	51,776
	<u>21,773</u>	<u>51,776</u>
7 Interest Received		
Westpac Business Flexi 16-7526	5	2,809
Westpac Consolidation 17-5542	3,857	7,857
Westpac Machinery 17-6158	16	-
Directors Loans	1,238	-
	<u>5,116</u>	<u>10,666</u>
8 Other Revenue		
Government Subsidies	2,500	-
	<u>2,500</u>	<u>-</u>
9 Fringe Benefit Reimbursement		
Motor Vehicle - PG James - AN13TF	2,017	3,385
Telephone (Home) - PG James	874	1,611
Motor Vehicle - CD Reardon - BVI43T	-	1,437
Motor Vehicle - CD Reardon - CEZ93D	2,000	585
	<u>4,891</u>	<u>7,018</u>
10 Occupancy Expenses		
Depreciation	3,509	3,035
Electricity	5,234	4,422
Rent	20,020	20,020
Repairs & Maintenance	1,266	1,818
Water Charges	293	62
	<u>30,322</u>	<u>29,357</u>

MILLER & JAMES (REAL ESTATE) PTY LTD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	This Year \$	Last Year \$
11 Office Communication Expenses		
Computer Expenses & Support	10,132	4,289
Internet Charges	1,334	49
Postage	1,290	1,175
Printing & Stationery	6,005	4,060
Telephone - Business	9,209	13,058
Telephone - PG James - Mobile	1,184	309
Telephone - PG James - Home	1,588	2,929
Telephone - CD Reardon - Mobile	1,332	1,518
Telephone - Sally Hurst - Mobile	633	-
Telephone - Angus McLaren - Mobile	1,847	1,091
Telephone - Office - Mobile	283	-
	<u>34,837</u>	<u>28,478</u>
12 Motor Vehicle Expenses - PG James		
Depreciation	1,573	2,097
Fuel	8,750	7,179
Registration & Insurance	2,034	1,227
Repairs & Maintenance	1,602	10,897
	<u>13,959</u>	<u>21,400</u>
13 Motor Vehicle Expenses - CD Reardon		
Depreciation	18,631	15,883
Fuel	11,034	14,346
Interest	421	1,665
Registration & Insurance	2,739	2,830
Repairs & Maintenance	5,792	3,311
Motorcycle Expenses	-	492
	<u>38,617</u>	<u>38,527</u>
14 Motor Vehicle Expenses - A McLaren		
Fuel	5,392	4,468
Lease Charges	13,065	7,263
Registration & Insurance	1,518	-
Repairs & Maintenance	1,008	-
	<u>20,983</u>	<u>11,731</u>

MILLER & JAMES (REAL ESTATE) PTY LTD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	This Year \$	Last Year \$
15 Other Overhead Expenses		
Accountancy Fees	14,365	14,350
Bank Charges	1,399	2,546
Donations	200	3,384
Filing Fees	227	218
Fines & Penalties	167	93
General Expenses	1,229	1,888
Legal Costs	-	435
Licenses and Registrations	1,322	2,045
Rental Payments - Photocopier	2,765	2,370
Travelling Expenses	6,400	7,538
Travel Incidentals	273	4,926
	<u>28,347</u>	<u>39,793</u>
16 Financial Expenses		
Borrowing Costs	-	868
Interest Paid - Overdraft	-	51
	<u>-</u>	<u>919</u>
17 Proprietor Expenses		
Salary - CD Reardon	15,633	279,398
Salary - MG Reardon	-	45,000
Salary - A McLaren	93,014	-
Superannuation - CD Reardon	25,000	25,000
Superannuation - MG Reardon	20,000	21,500
Superannuation - A McLaren	21,770	-
	<u>175,417</u>	<u>370,898</u>
18 GST suspense		
Input Tax Credits on Creditors	-	183
	<u>-</u>	<u>183</u>
19 Finance Liabilities		
2012 Toyota Landcruiser	-	10,961
Less: Pre Charged Interest	-	(421)
	<u>-</u>	<u>10,540</u>
20 Amounts Withheld From ATO		
Amounts Withheld from Salary, Wages and Other Payments	25,858	121,323
	<u>25,858</u>	<u>121,323</u>
21 GST suspense		
Adjustments to be made	-	31
	<u>-</u>	<u>31</u>

MILLER & JAMES (REAL ESTATE) PTY LTD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	This Year \$	Last Year \$
22 Provision for Income Tax		
Year Ended 30 June 2012	-	11,737
Year Ended 30 June 2013	<u>79,239</u>	<u>-</u>
	<u><u>79,239</u></u>	<u><u>11,737</u></u>

COMPILATION REPORT TO MILLER & JAMES (REAL ESTATE) PTY LTD

Scope

On the basis of information provided by the directors of MILLER & JAMES (REAL ESTATE) PTY LTD, we have compiled in accordance with APES 315: Compilation of Financial Information the special purpose financial report of MILLER & JAMES (REAL ESTATE) PTY LTD for the year ended 30 June 2013 as set out on pages 1 to 9.

The specific purpose for which the special purpose financial report has been prepared is set out in Note 1. The extent to which Accounting Standards and other mandatory professional reporting requirements have or have not been adopted in the preparation of the special purpose financial report is set out in Note 1.

The directors are solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent with the financial reporting requirements of MILLER & JAMES (REAL ESTATE) PTY LTD's constitution and are appropriate to meet the needs of the directors and members of the company.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided, into a financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the company, may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without having an audit or review conducted.

The special purpose financial report was prepared for the benefit of the directors and members of MILLER & JAMES (REAL ESTATE) PTY LTD and the purpose identified above. We do not accept responsibility to any other person for the contents of the special purpose financial report.

Name of Firm: WDF PROFESSIONAL
Accounting & Business Advice

Signed: _____

Address: 135 - 137 Peter Street, Wagga Wagga NSW 2650

Dated:

MILLER & JAMES (REAL ESTATE) PTY LTD**DIRECTORS' DECLARATION**

The directors of the company declare that:

1. The financial statements and notes present fairly the company's financial position as at 30 June 2013 and its performance for the year ended on that date in accordance with Australian Accounting Standards and other mandatory professional reporting requirements; and
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director: _____
Mr Christopher D Reardon

Director: _____
Mr Angus McLaren

Dated:



RSM Bird Cameron
55 Berry Street Wagga Wagga NSW 2650
T +61 2 6921 9055 F +61 2 6921 9032
www.rsmi.com.au

MILLP1 AS:KB
10 April 2014

To Whom it May Concern

MILLER & JAMES (REAL ESTATE) PTY LIMITED

Please be advised that we act as accountants for the above Company. I have known the business since 1990 when I moved to Temora in NSW from WA with RSM Bird Cameron Chartered Accountants.

I have known both the principals for a number of years and have had significant other professional dealings.

I have reviewed the recent financial statements and can advise they have had significant profitability and have significant financial capacity. They have met statutory requirements such as GST returns, taxation and staff superannuation payments.

If any further matters need addressing please contact the writer.

Yours faithfully

A handwritten signature in black ink, appearing to read "Angelo Strano", written over a horizontal line.

ANGELO STRANO

L:\Clients\MMILLP1\To Whom it may concern.doc

Liability limited by a
scheme approved under
Professional Standards
Legislation

Birdanco Nominees Pty Ltd
ABN 33 009 321 377
Practising as
RSM Bird Cameron
ABN 65 319 382 479

Major Offices in:
Perth, Sydney,
Melbourne, Adelaide
and Canberra

RSM Bird Cameron is a member of the RSM network. Each member of the RSM network is an independent accounting and advisory firm which practises in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.



Australian Government
**Department of Immigration
 and Border Protection**

E17-0144-AS-02-131-PR-0006

Department Of Immigration and Border Protection
**Application for Employer Nomination
 for a Permanent Appointment**

**Record of
 Responses**

Terms and Conditions

I have read and agree to the **Yes**
 terms and conditions:

Business / organisation

Scheme details

Scheme type: **Regional Sponsored Migration Scheme - visa subclass 187**
 Visa application stream: **Direct entry**

Business / organisation details

Legal registered name: **MILLER & JAMES (REAL ESTATE) PTY LIMITED**
 Trading name: **MILLER & JAMES PTY LTD**
 Industry type: **Rental, Hiring and Real Estate Services**
 Date established or
 commenced trading in
 Australia: **17 Jun 2000**

Registration identifiers

Give details of all registration identifiers for the business / organisation.

Give details of a registration identifier for the business / organisation.

Business registration type: **Australian Business Number (ABN)**
 Business registration ID: **40001296797**

Give details of a registration identifier for the business / organisation.

Business registration type: **Australian Company Number (ACN)**
 Business registration ID: **001296797**

Work location postcode

Give details of the postcode where the nominated person will be employed.

Postcode: **2666**

Business / organisation address details**Head office address**

Give details of the business / organisation's head office address in Australia.

Note that a street address is required. A post office address cannot be accepted as a business / organisation address.

Country: **AUSTRALIA**
Address: **214-216 Hoskins Street**
Suburb / Town: **Temora**
State / Territory: **New South Wales**
Postcode: **2666**

Postal address

Is the postal address the same as the head office address?

Yes

Contact person**Contact person details**

Give details of the contact person within the business / organisation.

Family name: **Mclaren**
Given names: **Angus**

Postal address

Country: **AUSTRALIA**
Address: **214-216 Hoskins St**
Suburb / Town: **Temora**
State / Territory: **New South Wales**
Postcode: **2666**

Contact telephone numbers

Business phone: **0269771333**
Mobile / Cell phone: **[REDACTED]**

Electronic communication

We can communicate about this application more quickly using email and/or fax. Does the contact person agree to this department communicating via email and/or fax? This may include receiving notification of the outcome of the application.

Yes

Email address: **angusmclaren@millerandjames.com.au**

Fax number:

Authorised recipient

Does the applicant authorise another person to receive written correspondence on their behalf? This authorises the department to send the authorised person all written correspondence that would otherwise be sent directly to the applicant.

Yes, a migration agent

This person is referred to as the 'authorised recipient'.

Migration agent contact details**Migration agent**

MARN: **0746350**
Family name: **HAO**
Given names: **YUEMING**
Organisation: **AUSKY VISA SOLUTIONS**

Postal address

Country: **AUSTRALIA**
Address: **23A PEMBROKE STREET**
Suburb / Town: **EPPING**
State / Territory: **New South Wales**
Postcode: **2121**

Contact telephone numbers

Business phone: **0298740729**
Mobile / Cell phone: **[REDACTED]**

Electronic communication

We can communicate about this application more quickly using email and/or fax. Does the authorised recipient agree to this department communicating via email and/or fax? This may include receiving notification of the outcome of the application.

Yes

Email address: **AUSKY888@HOTMAIL.COM**

Fax number:

Position to be filled

Position details

Position: **Assistant Accountant**
Occupation (ANZSCO) **Accountant (General)**

Address where nominated person will be employed

Country: **AUSTRALIA**
Address: **214-216 Hoskins Street**
Suburb / Town: **Temora**
State / Territory: **New South Wales**
Postcode: **2666**

Regional certification details

Has this nomination been certified by a Regional Certifying Body?
No

Terms and conditions that apply to current employees

Do you already have Australian employee(s) in your workplace doing the same work as the nominated person?

No

Terms and conditions that will apply to the nominated person

Base rate of pay per annum: **55000**
Guaranteed annual earnings: **60225**
Give details of how the base pay and guaranteed annual earnings were determined: **We determine our remunerations mainly according to the relevant industrial award, and also taking consideration of the related workplace regulations and policies. Our terms and conditions including the remunerations are same applied to all the employees no matter they are Australians or overseas.**

Will you make any deductions from these earnings apart from tax?

No

Will the business / organisation be paying the nominated person's salary?

Yes

Will the terms and conditions of employment of your Australian employee(s) apply to the nominated person?

Yes

Employment and training details

Employment

Of the Australian operations of the business / organisation, what is the total number of:

Australian employees **5**

(including Australian citizens
and permanent residents)

Foreign employees (i.e. non- **0**

Australian citizens or non-
permanent residents)

Of the total number of foreign employees, what is the number of:

Temporary business / **0**

organisation entrants:

Overseas students: **0**

Working holiday makers: **0**

Other: **0**

Training

What is the total number of Australian citizens or permanent residents employed in the business / organisation as:

Professionals: **5**

Tradespersons: **0**

Recent Australian university **0**

graduates with less than 12
months work experience:

Apprentices employed under **0**

a training agreement or
contract of training:

Other trainees employed **0**

under a training agreement or
contract of training:

Gross payroll expenditure of **551653**
the business / organisation in
the past 12 months:

Gross expenditure on **7088**
training Australian citizens or
permanent residents in the
past 12 months:

Include paid study leave, accredited training courses, reimbursement of study related costs,
employment of designated training officers and the cost of in-house training.

Did the business / organisation make any contributions to an industry training fund in the past 12
months?

No

Nominated Person

Are the nominated person details available to be added?

Yes

Passport details

Enter the following details as they appear in the nominated person's passport

Family name: [REDACTED]
Given names: [REDACTED]
Sex: **Female**
Date of birth: [REDACTED]

Passport number: [REDACTED]
Country of passport: **CHINA**
Nationality of passport holder: **CHINA**
Date of issue: **10 Jun 2009**
Date of expiry: **09 Jun 2019**
Place of issue / issuing authority: **SYDNEY/CONSULATE-GENERAL OF P.R.C.**

Place of birth

Town / City: **WUXI**
State / Province: **JIANGSU**
Country of birth: **CHINA**

Residential address

Note that a street address is required. A post office address cannot be accepted as a residential address.

Country: **AUSTRALIA**
Address: [REDACTED]
Suburb / Town: **Rhodes**
State / Territory: **New South Wales**
Postcode: **2138**

Contact telephone numbers

Business phone:
Mobile / Cell phone: [REDACTED]

Migrating family members

Are there any migrating family members included in this application?
No

ENS / RSMS Declarations

Warning:
Giving false or misleading information is a serious offence.

The applicant declares that they:
Have the authority to enter into legal commitments for the nominating business / organisation.
Yes

Will provide full-time employment for the visa applicant for at least two years.
Yes

Acknowledge that any resulting visa may be cancelled if holder does not commence work within six months or does not continue to work in the nominated position for at least two years.
Yes

Acknowledge that any non-compliance with Australian agreements, awards and conditions may incur penalties under Australia's industrial relations system and affect future immigration nominations.
Yes

Declarations

Warning:
Giving false or misleading information is a serious offence.

The applicants declare that they:
Have read and understood the information provided to them in this application.
Yes

Have provided complete and correct information in every detail on this form, and on any attachments to it.

Yes

Understand that if any fraudulent or misleading documents or information is found, this application is likely to be refused and they may become ineligible to be granted a visa for a period of time.

Yes

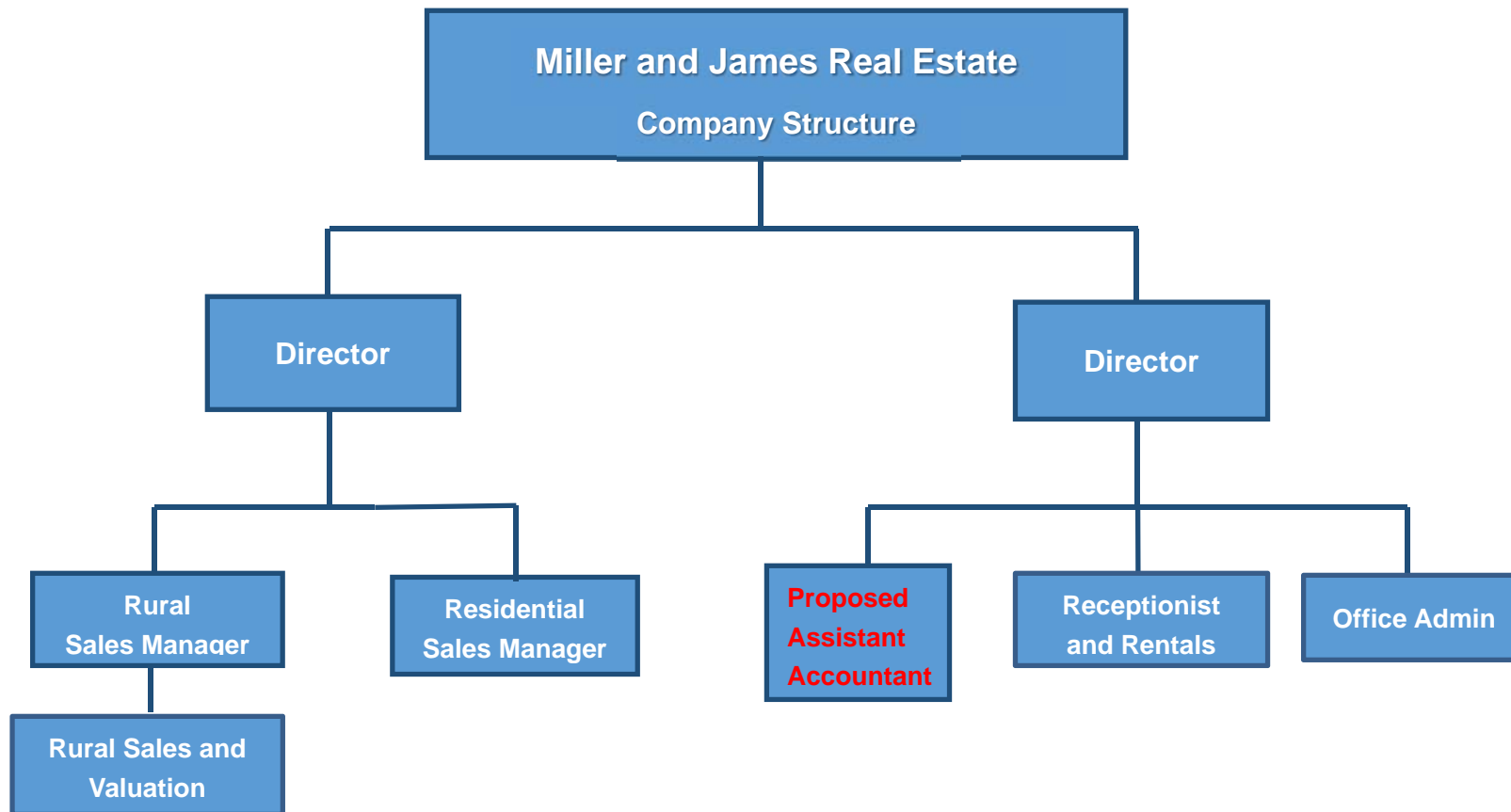
Understand that if this application is approved, any person not included in this application will not have automatic right of entry to Australia.

Yes

Will inform the Department of Immigration and Border Protection in writing immediately as they become aware of a change in circumstances (including change of address) or if there is any change relating to information they have provided in or with this application, while it is being considered.

Yes

Millers & James Real Estate



Millers & James Real Estate



POSITION DESCRIPTION

POSITION TITLE	ASSISTANT ACCOUNTANT
ANZSCO	ACCOUNTANT (GENERAL) (ANZSCO 2211-11)
REPORTING TO	DIRECTOR
LOCATION	214-216 HOSKINS ST., TEMORA, NSW 2666

POSITION PURPOSE

The position of assistant accountant takes the responsibilities for assistance with the month end accounting processes, daily bank reconciliations and accounting documentation preparation in a timely manner. In addition, the position will also ensure that all the accounting work must be in compliance with appropriate accounting control procedures.

DUTIES AND RESPONSIBILITIES

Duties and responsibilities will be included but not be limited to the following:

- Preparing financial statements for presentation to key internal and external shareholders;
- Assisting in auditing financial reporting and income tax returns/ BAS;
- Undertaking the financial investigations and audits and advising on matters such as suspect fraud, insolvency and taxation;
- Being responsible for daily bank reconciliations and cash flow analysis;
- Assisting with annual financial report preparation and schedules;
- Completing monthly balance sheet reconciliations;
- Checking operating costs and organization's income and expenditure;
- Preparing, auditing and distributing statistical, financial, accounting, reports and tables;
- Maintaining accounting controls by preparing and recommending policies and procedures;
- Engaging in accounts documentation, work practices so that compliance is achieved or exceeded.

QUALIFICATIONS AND SKILLS

- Tertiary degree in Accounting, Finance or relevant majors;
- Good understanding of accounting theory;
- Strong attention to details and time management;
- Have an enthusiastic attitude to learn quickly;

- Excellent communication skills;
- Fluent in English and Chinese both verbal and written;
- Strong team skills and service oriented attitude;
- A 'can do' attitude and ability to work unsupervised;
- Advanced Microsoft Office Skills (Word, Excel and Outlook).



Westpac Banking Corporation
ABN 33 007 457 141

Electronic Payment Receipt

Status:	S	Payment Date:	13 November 2014
Payment From:	Operation Account - [REDACTED]	Date Submitted:	13 November 2014
Payment No:	654303020100000449	Time Submitted:	17:42 AEDT
Description:	[REDACTED]	Withdrawal Receipt No:	1728211
No. of Payments:	1	Total Amount:	\$660.00

Note:

- If the date you have selected is not a banking business day, the transaction will be processed on the next business day.
- Payments made to Westpac accounts that are for 'new payees' or existing payees that have not received a payment from your account within the last 12 months will take 24 to 28 hours to process.
- Westpac and receiving institutions only process using BSB and/or account number details. They do not process by or match the payee account name to the account number or BSB

Status Code Meaning

A Accepted
PA Partially Accepted
S Sent

R Rejected
PR Partially Rejected
P Processing - confirm later

From: [Monica from Ausky](#)
To: [Faye Anderson](#)
Subject: RSMS_Miller&James Real Estate_ [REDACTED] (2)
Date: Thursday, 13 November 2014 6:25:05 PM
Attachments: [Company Profile_Miller & James.pdf](#)
[Employment Contract_Mille&James \[REDACTED\].pdf](#)
[Organizational Structure Chart_Miller&James.pdf](#)
[Position Description_Miller&James.pdf](#)

[2nd batch of documents attached.](#)

Best Regards,

Monica Yueming Hao

MARN:0746350

Ausky Visa Solutions

1/175 Rowe St.

Eastwood NSW 2122

Tel. 612 9874 0729

Mobile: [REDACTED]

Miller & James



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- The Team
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The current staff at Miller & James Real Estate have over 85 years combined experience and local knowledge to deliver.

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Millers & James Real Estate



06 October 2014

Private and Confidential

EMPLOYMENT CONTRACT

This Employment Contract is made on 6th of October 2014.

BETWEEN: **MILLER AND JAMES REAL ESTATE PTY LTD** (ABN: 40001296797)
214-216 HOSKINS STREET, TEMORA, NSW 2650

AND: [REDACTED]
[REDACTED] RHODES, NSW 2138

Position

Your Position Title is Assistant Accountant.

The roles and duties of this position will be described separately in an attached Position Description.

Commencement Date

Your employment will commence on the date that your 187 visa is granted.

Terms

This is a permanent full-time position, at least three years on going. Unless more generous provisions are provided in this letter or in the attached Schedule, the terms and conditions of this employment will be those set out in the *MA000019 Banking, Finance and Insurance Award 2010* and applicable legislation. This includes, but is not limited to, the National Employment Standards in the *Fair Work Act 2009*.

Place of Work

Your place of work is 214-216 Hoskins Street, Temora, NSW 2650.

Remuneration

Your salary is at a rate of \$55,000 per annum. Your remuneration will be reviewed annually.

You agree that your remuneration will be kept confidential at all times.

Salary Payment

Salary payment is made fortnightly.

Superannuation payments will be made on your behalf at a rate of 9.5% of your base salary in accordance with the Superannuation Guarantee into Superannuation fund of your choice.

Hours of Work

Normal business hours are 9:00 am to 5:00 pm, Monday to Friday. It is expected that you will work an average of 40 hours per week during general business hours. However, from time to time you will be required to work additional hours or after hours when necessary to perform your roles and duties.

Leave entitlements

1) You are entitled to 20 days (4 weeks) annual leave per year service. Leave will be available to be taken only after 3 months and should be taken within one year of falling due.

2) You are entitled to 10 days paid personal/carer's leave for each year of service. Personal leave accrues on a pro-rata basis and will accumulate from year to year.

You are entitled to additional unpaid carer's leave of up to two days per occasion if an immediate family or household member requires care or support because of a personal illness or injury or an unexpected emergency.

3) You are entitled to a period of 2 days paid compassionate leave for each occasion where a family member has died or you need to spend time with a seriously ill family member. Each application will be assessed individually by your Manager.

4) You will be entitled to long service leave in line with the provisions of the appropriate legislation in your state.

Termination

You or the company may terminate the employment at any time giving one month's notice of termination or by the company making a payment of one month in lieu of notice.

The company may terminate your employment at any time without notice if:

- you are guilty of serious misconduct (defined as breach of any employment related law or policies published by the company from time to time)
- you are in material breach of a provision of this contract, including confidentiality undertakings
- a court finds you guilty of a criminal offence
- bankruptcy

Privacy

You are required to observe and uphold all of the company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with the principles of the *Privacy Amendment (Private Sector) Act 2000*.

Training

The company has a policy of providing ongoing training and development for all staff. Training will be provided for specific tasks and specific projects as required and is designed to maintain the currency of your skills and facilitate development.

Confidentiality of information

During your employment you may become aware of information relating to the business of Miller and James Real Estate Pty Ltd, including but not limited to client lists, trade secrets, client details and pricing structures.

Confidential information remains the sole property of Miller and James Real Estate Pty Ltd. You shall not, either during or after your employment, without the prior consent of the Company, directly or indirectly divulge to any person or use the confidential information for your own or another's benefits.

Signature of the Employer:



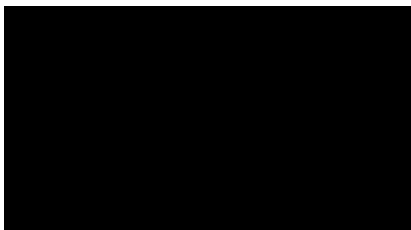
Angus McLaren
Managing Director
Miller and James Real Estate Pty Ltd

Date: 06/10/2014

Acceptance

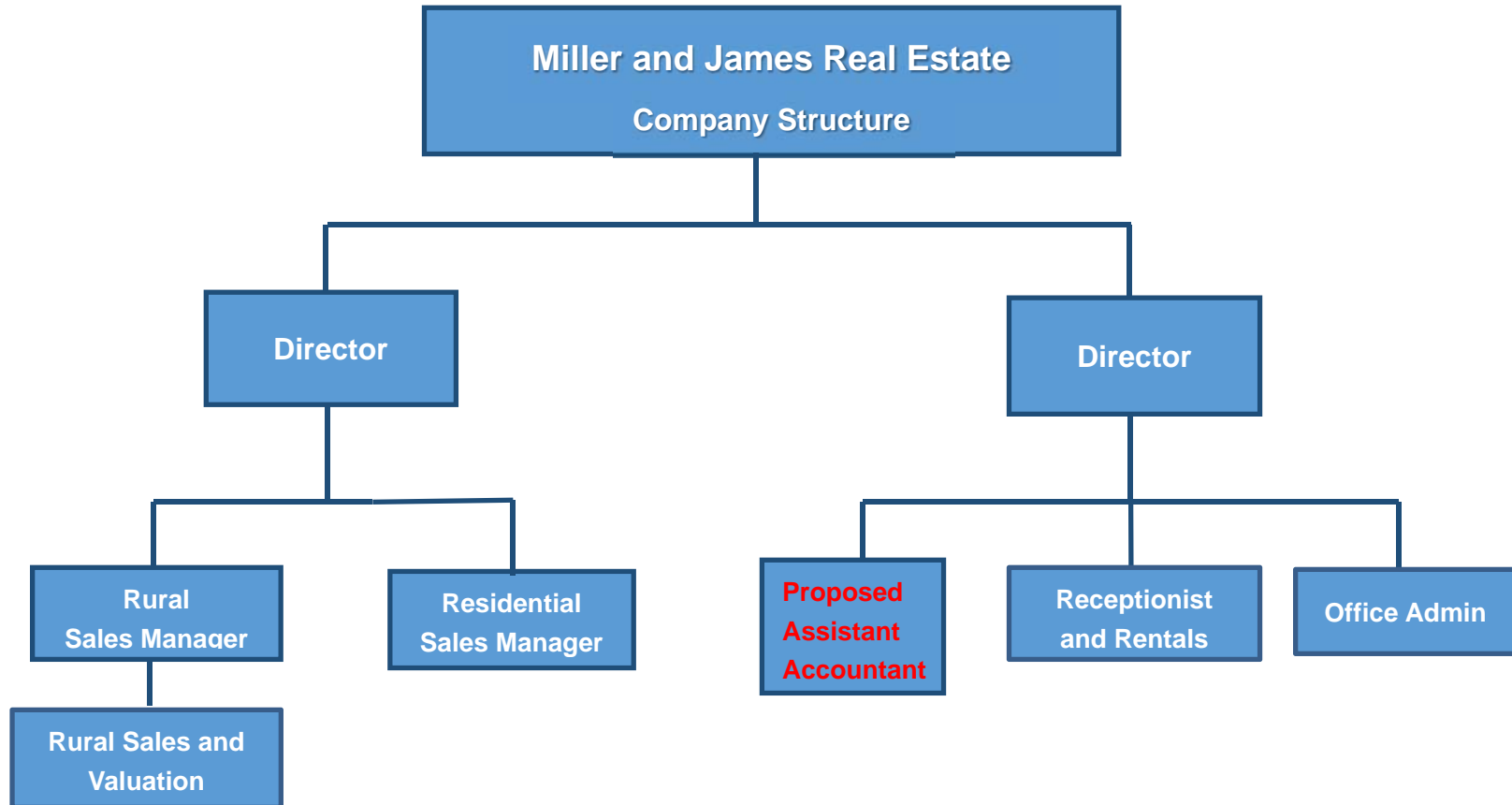
I, [REDACTED], confirm that I have read this Agreement, and accept the terms and conditions of the employment.

Signature of the Employee:



Date: 01/10/2014

Millers & James Real Estate



Millers & James Real Estate



POSITION DESCRIPTION

POSITION TITLE	ASSISTANT ACCOUNTANT
ANZSCO	ACCOUNTANT (GENERAL) (ANZSCO 2211-11)
REPORTING TO	DIRECTOR
LOCATION	214-216 HOSKINS ST., TEMORA, NSW 2666

POSITION PURPOSE

The position of assistant accountant takes the responsibilities for assistance with the month end accounting processes, daily bank reconciliations and accounting documentation preparation in a timely manner. In addition, the position will also ensure that all the accounting work must be in compliance with appropriate accounting control procedures.

DUTIES AND RESPONSIBILITIES

Duties and responsibilities will be included but not be limited to the following:

- Preparing financial statements for presentation to key internal and external shareholders;
- Assisting in auditing financial reporting and income tax returns/ BAS;
- Undertaking the financial investigations and audits and advising on matters such as suspect fraud, insolvency and taxation;
- Being responsible for daily bank reconciliations and cash flow analysis;
- Assisting with annual financial report preparation and schedules;
- Completing monthly balance sheet reconciliations;
- Checking operating costs and organization's income and expenditure;
- Preparing, auditing and distributing statistical, financial, accounting, reports and tables;
- Maintaining accounting controls by preparing and recommending policies and procedures;
- Engaging in accounts documentation, work practices so that compliance is achieved or exceeded.

QUALIFICATIONS AND SKILLS

- Tertiary degree in Accounting, Finance or relevant majors;
- Good understanding of accounting theory;
- Strong attention to details and time management;
- Have an enthusiastic attitude to learn quickly;

- Excellent communication skills;
- Fluent in English and Chinese both verbal and written;
- Strong team skills and service oriented attitude;
- A 'can do' attitude and ability to work unsupervised;
- Advanced Microsoft Office Skills (Word, Excel and Outlook).

From: [Monica from Ausky](#)
To: [Faye Anderson](#)
Subject: RSMS_Miller&James Real Estate. [REDACTED] (3)
Date: Thursday, 13 November 2014 6:33:23 PM
Attachments: [Ads for Assistant Accountant Miller&James.pdf](#)
[Declaration.pdf](#)

[3rd batch of documents attached.](#)

Best Regards,

Monica Yueming Hao

MARN:0746350

Ausky Visa Solutions

1/175 Rowe St.

Eastwood NSW 2122

Tel. 612 9874 0729

Mobile: [REDACTED]



Manjusaka_0909

QQ帐号绑定

设置

消息

提醒

退出

积分: 8

用户组: 一星居民



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论坛 > 澳洲留学移民区 > 求职就业 > A Bilingual Assistant Accountant wanted

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[雇主担保移民] [招聘人才] A Bilingual Assistant Accountant wanted (审核中) [复制链接]

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发表于 2014-7-10 14:29:14

楼主 电梯直达



3 主题 | 3 帖子 | 8 积分

一星居民

积分 8
注册时间 2014-3-21
最后登录 2014-11-10

招聘人才

工作地区: 其他地区

工作性质: 全职

薪金: 20~30/H

职务: 其他

A Bilingual Assistant Accountant wanted

An exciting opportunity has arisen in an Assistant Accountant role to join our fast paced environment and results-driven team.

Duties and responsibilities will be included but not be limited to:

- Preparing financial statements for presentation to key internal and external shareholders;
 - Assisting in auditing financial reporting and income tax returns/ BAS;
 - Undertaking the financial investigations and audits and advising on matters such as suspected fraud, insolvency and taxation;
 - Being responsible for daily bank reconciliations and cashflow analysis;
 - Assisting with annual financial report preparation and schedules;
 - Completing monthly balance sheet reconciliations;
 - Checking operating costs and organization's income and expenditure;
 - Preparing, auditing and distributing statistical, financial, accounting, reports and tables;
 - Maintaining accounting controls by preparing and recommending policies and procedures;
- Engaging in accounts documentation, work practices so that compliance is achieved or exceeded.

To be successful in this role it is assumed you will have:

- Tertiary degree in Accounting, Finance or relevant majors;
- Good understanding of accounting theory;
- Strong attention to details and time management;
- Have an enthusiastic attitude to learn quickly;
- Excellent communication skills;
- Fluent in English and Chinese both verbal and written;
- Strong team skills and service oriented attitude;

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 ÿ Advanced Microsoft Office Skills (Word, Excel and Outlook).
 If you are interested in this role, please forward your cover letter outlining your experience and suitability to the role together with a detailed resume to "Angus McClaren" <angusmclaren@millerandjames.com.au>.

联系我时请说明是在滴答论坛看到的，谢谢！

companies, including, reporting, limited, returns

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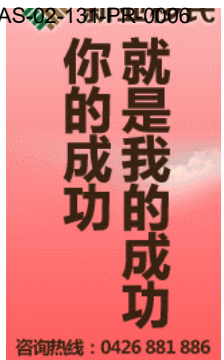
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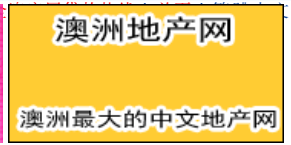
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RJ 网游点卡, QB 代理, 支付宝 5173	MyOutCall 招聘美貌学生妹,每周 5000	dreamGIRLS 高级娱乐聘美眉, 待遇最优	悉尼高级酒店伴游招聘,保证安全高收入	周入 7000+ ,北区 DIAMONDS 诚聘美眉
梦幻公园,待遇优越,日薪 1000+ ,说到做到	高薪招聘女生,轻松保证日薪过千	悉尼猫精英高端应召全澳女生, 高端高薪	BlueMoonSyd 全澳高薪诚聘年轻女生!!	援助交際
Max cleaning 悉尼最专业的标准清洁	高薪招聘女生,周入可过万 QQ:58371096	Lolita 全澳招女孩 1H230+ 週薪破萬	MOULIN ROUGE 招聘女生, 周薪过万	近 CBD , 周薪过万
<全澳招聘华人佳丽> 悉尼西人高档公关	ZINIA 娱乐集团招聘年轻靓妹, 周薪 \$10000	全澳招 18+ 美眉	Muse 全澳招女神, 1H230+ , 1D1200+ ,靠谱!	诚聘女生, 新高收入, 新的理想, 新的人生

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标题: [其他地区] **214-216 Hoskins St, Temora 2666** 打印 | 推荐 | 订阅 | 收藏

Mimiwu5588 发表于 2014-7-10 17:04 资料 短消息 加为好友 使用道具 #1

A Bilingual Assistant Accountant wanted

An exciting opportunity has arisen in an Assistant Accountant role to join our fast paced environment and results-driven team.

Duties and responsibilities will be included but not be limited to:

- Preparing financial statements for presentation to key internal and external shareholders;
- Assisting in auditing financial reporting and income tax returns/ BAS;
- Undertaking the financial investigations and audits and advising on matters such as suspect fraud, insolvency and taxation;
- Being responsible for daily bank reconciliations and cash flow analysis;
- Assisting with annual financial report preparation and schedules;
- Completing monthly balance sheet reconciliations;
- Checking operating costs and organization's income and expenditure;
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- Maintaining accounting controls by preparing and recommending policies and procedures;
- Engaging in accounts documentation, work practices so that compliance is achieved or exceeded.

To be successful in this role it is assumed you will have:

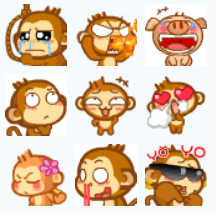
- Tertiary degree in Accounting, Finance or relevant majors;
- Good understanding of accounting theory;
- Strong attention to details and time management;
- Have an enthusiastic attitude to learn quickly;
- Excellent communication skills;
- Fluent in English and Chinese both verbal and written;
- Strong team skills and service oriented attitude;
- A 'can do' attitude and ability to work unsupervised;
- Advanced Microsoft Office Skills (Word, Excel and Outlook).

If you are interested in this role, please forward your cover letter outlining your experience and suitability to the role together with a detailed resume to "Angus McLaren"<angusmclaren@millerandjames.com.au>.

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Millers & James Real Estate



Declaration

This position vacancy (**Assistant Accountant**) has existed for more than four months. We have posted the recruitment advertisements of this position mentioned above online via the well-known recruiting websites named as GUMTREE, TIGTAG and OZCHINESE, but we got no response and the position is still available.

We hereby declare that we have attempted to employ an assistant accountant, however, we haven't recruited a right candidate (Australian citizen or Australian permanent resident) until now in the local labor market.

Miller and James Real Estate

October 2014

From: [Monica from Ausky](#)
To: [Faye Anderson](#)
Subject: RSMS_Miller&James Real Estate_ [REDACTED] (4)
Date: Thursday, 13 November 2014 6:39:34 PM
Attachments: [Employment Contract Mille&James \[REDACTED\].pdf](#)
[Appropriate Reference to ABS Survey.pdf](#)
[6302.0 Average Weekly Earnings, Australia, May 2014.pdf](#)
[Table 18 in 6310.0 Employee Earnings, Benefits and Trade Union Membership, Australia, August 2013.pdf](#)
[Appropriate Reference to Industrial Award.pdf](#)
[Appropriate Reference to the Australian Government's Job Outlook.pdf](#)
[Statement of Remueration Miller&James.pdf](#)

4th batch of documents attached.

Best Regards,

Monica Yueming Hao

MARN:0746350

Ausky Visa Solutions

1/175 Rowe St.

Eastwood NSW 2122

Tel. 612 9874 0729

Mobile: [REDACTED]



Time Series Workbook

6302.0 Average Weekly Earnings, Australia

TABLE 10F. Average Weekly Earnings, Industry, Australia (Dollars) - Original - Females, Total Earnings

[Summary Publication](#) [Explanatory Notes](#) [Inquiries](#)

Related Information [Glossary](#)

	Earnings; Females; Total earnings ; Retail Trade ;	Earnings; Females; Total earnings ; Accommodation and Food Services ;	Earnings; Females; Total earnings ; Transport, Postal and Warehousing ;	Earnings; Females; Total earnings ; Information Media and Telecommunications ;	Earnings; Females; Total earnings ; Financial and Insurance Services ;	Earnings; Females; Total earnings ; Rental, Hiring and Real Estate Services ;
Unit	\$	\$	\$	\$	\$	\$
Series Type	Original	Original	Original	Original	Original	Original
Data Type	RATIO	RATIO	RATIO	RATIO	RATIO	RATIO
Frequency	Biannual	Biannual	Biannual	Biannual	Biannual	Biannual
Collection Month	2	2	2	2	2	2
Series Start	Nov-1994	Nov-1994	Nov-1994	Nov-1994	Nov-1994	Nov-1994
Series End	May-2014	May-2014	May-2014	May-2014	May-2014	May-2014
No. Obs	40	40	40	40	40	40
Series ID	A2723006T	A2748281X	A2719106X	A2751731F	A2723081T	A2743256F
May-2010	513.20	415.50	879.50	1077.40	992.10	787.30
Nov-2010	535.70	438.70	907.10	1133.40	1030.30	798.50
May-2011	518.20	415.00	932.60	1124.30	1018.50	753.70
Nov-2011	542.90	439.30	935.30	1113.20	1063.00	786.60
May-2012	547.70	435.10	950.90	1153.30	1082.00	807.00
Nov-2012	554.70	474.40	963.80	1185.10	1112.70	811.00
May-2013	552.10	474.50	988.90	1223.80	1118.00	794.40
Nov-2013	575.70	478.90	1032.30	1193.30	1111.70	793.30
May-2014	566.70	487.50	1055.70	1190.40	1157.00	842.40

Millers & James Real Estate



Appropriate References to the ABS Employee

Earnings and Hours Survey

As shown in the ABS Form 6302.0 – Average Weekly Earnings, Australia, May 2014, females' total weekly earnings in real estate services is \$842.40. Miss [REDACTED] is offered annual salary of \$55,000 with weekly earnings of approximately \$1058, which is \$215.60 higher than the total weekly earnings figures mentioned above.

Meanwhile As shown in the ABS Form 6310.0 –Employee Earnings, Benefits and Trade Union Membership, Australia (Aug 2013), “Full-time employees in main job, Weekly earnings in main job – By age group – By sex” in Table 18 describes that the median weekly earnings for full-time females at the age group of 25-34 is \$1054. We offered Miss [REDACTED] the annual salary package \$62000 with weekly earnings of \$1058, which is slightly higher than the figure mentioned above.

Please refer to the attached both ABS forms for reference.

Miller and James Real Estate Pty Ltd

September 2014

Millers & James Real Estate



Appropriate Reference to Industrial Award

The nominated position “Assistant Accountant” we offered to Miss [REDACTED] fits the job classification covered by “MA000019 *Banking, Finance and Insurance Award 2010*”. Refer to previous attached job description. Its ‘Major Responsibility’ description can be well matched to the following abstract from the Award regarding job definitions and interpretation:

Part 3 - Definitions and interpretations:

Banking, finance and insurance industry means the industries of banking, lending, loaning, providing credit, investment, finance, superannuation, all forms of insurance, credit unions, building societies, financial intermediaries, trustee creditors and agencies, money market dealers, credit or charge card institutions, wool broking, agribusiness and services to the above industries such as broking, trading, debt recovery, financial consulting, valuation, money changing, data processing, transaction accounts, telephone enquiries and transaction processing.

Part 4 – Minimum Wages and Related Matters

13.1 Minimum wage rates

The minimum wage rates of pay for a full-time adult employee are set out below:

Level	Minimum annual salary (\$)	Minimum weekly rate (\$)
Level 1	35,433	681.40
Level 2	38,802	746.20
Level 3	40,986	788.20
Level 4	43,035	827.60
Level 5	44,788	861.30
Level 6	50,164	964.70

We have carefully considered Miss [REDACTED] qualifications, professional knowledge, therefore our \$55,000 package offered to Miss [REDACTED] is no less favorable than the market salary rate.

Banking, Finance and Insurance Award 2010

https://extranet.deewr.gov.au/ccmsv8/CiLiteKnowledgeDetailsFrameset.htm?KNOWLEDGE_REF=216313&TYPE=X&ID=2314782189734975588889912894&DOCUMENT_REF=391183&DOCUMENT_TITLE=Banking,%20Finance%20and%20Insurance%20Award%20010&DOCUMENT_CODE=MA000019

Miller and James Real Estate Pty Ltd

September 2014

Millers & James Real Estate



Appropriate References to the Australian Government's Job Outlook

The Australian Government's Job Outlook has described the tasks of accountant as follows:

- assisting in formulating budgetary and accounting policies;
- preparing financial statements for presentation to boards of directors, management, shareholders, and governing and statutory bodies;
- conducting financial investigations, preparing reports, undertaking audits and advising on matters such as the purchase and sale of businesses, mergers, capital financing, suspected fraud, insolvency and taxation;
- examining operating costs and organizations' income and expenditure;
- providing assurance about the accuracy of information contained in financial reports and their compliance with statutory requirements;
- providing financial and taxation advice on business structures, plans and operations;
- preparing taxation returns for individuals and organizations;
- liaising with financial institutions and brokers to establish funds management arrangements;
- introducing and maintaining accounting systems, and advising on the selection and application of computer-based accounting systems;
- maintaining internal control systems;
- may appraise cash flow and financial risk of capital investment projects.

The role of **ASSISTANT ACCOUNTANT** by Miller and James Real Estate has similar duties to the ones described above (Please refer to the enclosed Assistant Accountant Job Description).

Miller and James Real Estate Pty Ltd

September 2014

Millers & James Real Estate



06 October 2014

Private and Confidential

EMPLOYMENT CONTRACT

This Employment Contract is made on 6th of October 2014.

BETWEEN: **MILLER AND JAMES REAL ESTATE PTY LTD** (ABN: 40001296797)
214-216 HOSKINS STREET, TEMORA, NSW 2650

AND: [REDACTED]
[REDACTED], RHODES, NSW 2138

Position

Your Position Title is Assistant Accountant.

The roles and duties of this position will be described separately in an attached Position Description.

Commencement Date

Your employment will commence on the date that your 187 visa is granted.

Terms

This is a permanent full-time position, at least three years on going. Unless more generous provisions are provided in this letter or in the attached Schedule, the terms and conditions of this employment will be those set out in the *MA000019 Banking, Finance and Insurance Award 2010* and applicable legislation. This includes, but is not limited to, the National Employment Standards in the *Fair Work Act 2009*.

Place of Work

Your place of work is 214-216 Hoskins Street, Temora, NSW 2650.

Remuneration

Your salary is at a rate of \$55,000 per annum. Your remuneration will be reviewed annually.

You agree that your remuneration will be kept confidential at all times.

Salary Payment

Salary payment is made fortnightly.

Superannuation payments will be made on your behalf at a rate of 9.5% of your base salary in accordance with the Superannuation Guarantee into Superannuation fund of your choice.

Hours of Work

Normal business hours are 9:00 am to 5:00 pm, Monday to Friday. It is expected that you will work an average of 40 hours per week during general business hours. However, from time to time you will be required to work additional hours or after hours when necessary to perform your roles and duties.

Leave entitlements

1) You are entitled to 20 days (4 weeks) annual leave per year service. Leave will be available to be taken only after 3 months and should be taken within one year of falling due.

2) You are entitled to 10 days paid personal/carer's leave for each year of service. Personal leave accrues on a pro-rata basis and will accumulate from year to year.

You are entitled to additional unpaid carer's leave of up to two days per occasion if an immediate family or household member requires care or support because of a personal illness or injury or an unexpected emergency.

3) You are entitled to a period of 2 days paid compassionate leave for each occasion where a family member has died or you need to spend time with a seriously ill family member. Each application will be assessed individually by your Manager.

4) You will be entitled to long service leave in line with the provisions of the appropriate legislation in your state.

Termination

You or the company may terminate the employment at any time giving one month's notice of termination or by the company making a payment of one month in lieu of notice.

The company may terminate your employment at any time without notice if:

- you are guilty of serious misconduct (defined as breach of any employment related law or policies published by the company from time to time)
- you are in material breach of a provision of this contract, including confidentiality undertakings
- a court finds you guilty of a criminal offence
- bankruptcy

Privacy

You are required to observe and uphold all of the company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with the principles of the *Privacy Amendment (Private Sector) Act 2000*.

Training

The company has a policy of providing ongoing training and development for all staff. Training will be provided for specific tasks and specific projects as required and is designed to maintain the currency of your skills and facilitate development.

Confidentiality of information

During your employment you may become aware of information relating to the business of Miller and James Real Estate Pty Ltd, including but not limited to client lists, trade secrets, client details and pricing structures.

Confidential information remains the sole property of Miller and James Real Estate Pty Ltd. You shall not, either during or after your employment, without the prior consent of the Company, directly or indirectly divulge to any person or use the confidential information for your own or another's benefits.

Signature of the Employer:



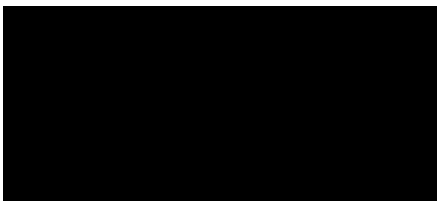
Angus McLaren
Managing Director
Miller and James Real Estate Pty Ltd

Date: 06/10/2014

Acceptance

I, [REDACTED], confirm that I have read this Agreement, and accept the terms and conditions of the employment.

Signature of the Employee:



Date: 01/10/2014

Millers & James Real Estate



Statement of Remuneration

Our company, Miller & James Real Estate, was founded in 1903. We aim to deliver the best services to our local, national and international clients. Our company has a long history of over 100 years, although our mission still remains the same, we have altered our methods to suit the modern world. Our business scope includes sale and purchase of Rural, Residential and Commercial Properties, Auctions and Clearing sales, Management of Investment Properties and so on.

With our business continuous growth, a full-time assistant accountant has been listed to our company's schedule. In addition, as the Chinese speaking investors have comprised the most of our new clients, we consider it as our new market that cannot be ignored. Therefore, the ideal candidate we are looking for is someone with qualification in accounting and bilingual language skills (fluent in English and Chinese both verbal and written) to provide general accounting services and bilingual assistance to the senior management team.

After careful consideration, we decide to sponsor Miss [REDACTED] as our full time Assistant Accountant. Miss [REDACTED] has achieved Bachelor Degree of Commerce (Majored in Accounting) at the University of Macquarie. More importantly, Miss [REDACTED] presents herself with professional knowledge, excellent bilingual communication skills and passion with accounting career. She is the ideal person for the nominated position.

Therefore, we are pleased to offer Miss [REDACTED] with the market rate salary (\$55000 annually plus superannuation guarantee) for the nominated position. Our offer is based on current market rate the requirements set out in the "MA000019 Banking, Finance and Insurance Award 2010", the Job Outlook guidelines and ABS survey. Also, we have taken consideration of the updated similar job advertisements and Miss [REDACTED] individual situation.

We believe that it will be beneficial for us to build a much stronger team if we have Miss [REDACTED] to join our team. We expect a more prosperous future with Miss [REDACTED] joining.

Miller and James Real Estate Pty Ltd
September 2014

Australian Bureau of Statistics

63100DO018_201308 Employee Earnings, Benefits and Trade Union Membership, Australia, August 2013

Released at 11:30 am (Canberra time) Wed 4 Jun 2014

Table 18 Full-time employees in main job, Weekly earnings in main job—By age group—By sex

		Age group (years)							
		15–19	20–24	25–34	35–44	45–54	55–59	60 and over	Total
MALES									
Weekly earnings in main job									
Under \$200	'000	np	np	np	np	1.3	np	np	6.3
\$200 to less than \$300	'000	np	np	np	np	2.7	np	np	16.7
\$300 to less than \$400	'000	24.9	7.1	4.5	5.2	3.8	np	np	49.0
\$400 to less than \$500	'000	16.0	13.2	12.5	6.0	6.3	3.3	4.2	61.5
\$500 to less than \$600	'000	13.3	22.9	14.5	9.1	10.4	6.6	6.5	83.3
\$600 to less than \$700	'000	9.0	32.5	47.2	25.5	22.6	6.7	10.5	153.9
\$700 to less than \$800	'000	12.9	49.7	75.2	38.5	51.2	17.2	18.8	263.5
\$800 to less than \$900	'000	6.0	61.4	106.2	78.0	51.8	27.1	22.9	353.4
\$900 to less than \$1,000	'000	np	np	104.6	79.0	63.6	27.6	21.1	356.0
\$1,000 to less than \$1,200	'000	8.7	57.7	205.8	148.4	142.3	61.6	49.7	674.3
\$1,200 to less than \$1,400	'000	np	np	147.9	142.7	114.6	48.9	36.9	524.3
\$1,400 to less than \$1,600	'000	np	np	132.4	122.6	90.6	38.4	24.8	429.0
\$1,600 to less than \$1,800	'000	1.6	14.3	86.6	90.4	82.2	30.1	18.9	324.0
\$1,800 or more	'000	np	np	240.6	361.4	325.1	106.1	80.2	1,136.7
Did not draw a wage or salary	'000	np	np	11.7	25.2	24.0	12.9	np	96.0
Total	'000	104.0	389.3	1,195.3	1,135.9	992.5	389.5	321.6	4,528.0
Median weekly earnings in main job	\$	550	900	1,200	1,400	1,406	1,342	1,213	1,250
Mean weekly earnings in main job	\$	635	993	1,410	1,710	1,743	1,587	1,624	1,533
FEMALES									
Weekly earnings in main job									
Under \$200	'000	np	np	np	np	1.5	np	np	5.3
\$200 to less than \$300	'000	np	np	np	np	1.8	np	np	8.2
\$300 to less than \$400	'000	8.1	3.4	3.3	3.7	4.0	np	np	24.6
\$400 to less than \$500	'000	6.4	10.5	8.0	8.4	7.2	3.1	1.4	45.1
\$500 to less than \$600	'000	8.1	14.9	15.2	9.9	11.7	4.7	4.6	69.1
\$600 to less than \$700	'000	6.5	30.7	37.9	28.0	32.3	11.4	8.2	155.1
\$700 to less than \$800	'000	9.1	60.9	69.8	36.0	58.1	16.0	16.5	266.3
\$800 to less than \$900	'000	6.0	50.4	86.9	49.9	69.3	23.1	15.3	300.9
\$900 to less than \$1,000	'000	np	np	82.6	46.1	57.7	25.8	19.0	264.6
\$1,000 to less than \$1,200	'000	1.0	51.5	148.7	84.3	92.6	31.4	22.9	432.5
\$1,200 to less than \$1,400	'000	np	np	100.7	64.8	64.1	25.0	21.4	299.0
\$1,400 to less than \$1,600	'000	np	np	59.7	54.3	56.8	14.7	17.7	208.4
\$1,600 to less than \$1,800	'000	0.0	2.2	47.6	42.6	45.1	21.3	12.8	171.6
\$1,800 or more	'000	np	np	73.2	81.6	88.9	30.9	10.9	291.1
Did not draw a wage or salary	'000	np	np	2.6	7.6	14.4	5.0	np	33.9
Total	'000	49.7	289.7	738.7	520.2	605.6	213.9	157.9	2,575.7
Median weekly earnings in main job	\$	600	813	1,054	1,150	1,093	1,100	1,050	1,025
Mean weekly earnings in main job	\$	633	876	1,180	1,338	1,325	1,268	1,192	1,208
PERSONS									
Weekly earnings in main job									
Under \$200	'000	np	np	2.8	1.8	2.7	1.2	np	11.7
\$200 to less than \$300	'000	np	np	5.3	5.0	4.5	1.4	np	24.9
\$300 to less than \$400	'000	33.0	10.4	7.8	8.9	7.8	1.8	3.9	73.7
\$400 to less than \$500	'000	22.4	23.8	20.5	14.5	13.4	6.5	5.6	106.5
\$500 to less than \$600	'000	21.4	37.8	29.7	18.9	22.1	11.3	11.1	152.4
\$600 to less than \$700	'000	15.5	63.2	85.1	53.5	54.9	18.0	18.7	308.9
\$700 to less than \$800	'000	22.0	110.6	145.0	74.5	109.3	33.2	35.3	529.8
\$800 to less than \$900	'000	11.9	111.8	193.1	127.9	121.1	50.3	38.2	654.2
\$900 to less than \$1,000	'000	6.1	87.5	187.2	125.1	121.2	53.4	40.2	620.6
\$1,000 to less than \$1,200	'000	9.7	109.2	354.5	232.7	235.0	93.0	72.7	1,106.8
\$1,200 to less than \$1,400	'000	3.0	53.2	248.7	207.5	178.7	74.0	58.3	823.3
\$1,400 to less than \$1,600	'000	np	np	192.1	176.9	147.5	53.1	42.5	637.4
\$1,600 to less than \$1,800	'000	1.6	16.4	134.2	133.0	127.3	51.4	31.7	495.7
\$1,800 or more	'000	2.6	26.3	313.8	443.0	414.0	136.9	91.1	1,427.8
Did not draw a wage or salary	'000	np	np	14.3	32.9	38.4	17.9	np	130.0
Total	'000	153.7	679.0	1,934.0	1,656.0	1,598.1	603.4	479.5	7,103.7
Median weekly earnings in main job	\$	569	857	1,150	1,325	1,272	1,250	1,173	1,152
Mean weekly earnings in main job	\$	635	943	1,322	1,592	1,585	1,473	1,477	1,414

From: [Faye Anderson](#)
To: [Monica from Ausky](#)
Subject: RE: RSMS_Miller&James Real Estate_ [REDACTED] (2)
Date: Thursday, 27 November 2014 2:50:32 PM
Attachments: [RDA Riverina Letter of Support.pdf](#)
[Form 1404-Miller & James Real Estate PL \[REDACTED\].pdf](#)
[image001.png](#)

Dear Monica

I have finalised the RSMS Nomination for Miller & James Real Estate Pty Ltd which has been successfully assessed for certification. Please find attached the RDA Riverina letter of support and the signed Form 1404. When the fee payment has been processed by the accounts office, I will forward the receipt to you.

A scanned copy of the Form 1404 will also be forward to Department of Immigration and Border Protection's (DIBP) processing centre.

Good luck with the final process with DIBP and trust the nomination will be approved with [REDACTED] visa being granted soon.

Cheers

Faye

Faye Anderson

Skilled Migration Officer

Regional Development Australia - Riverina

48 Fitzmaurice Street (PO Box 479)

Wagga Wagga NSW 2650

Australia

Ph: (02) 6931 0588

Fax: (02) 6921 4679

Web: www.rdariverina.org.au



Be GREEN, keep it on the SCREEN



Attention:

The information contained in this e-mail message and any attached files may be confidential information. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify RDA-Riverina immediately by reply e-mail and delete the original.

[Think before you print - help save our environment!](#)

From: Monica from Ausky [mailto:ausky888@hotmail.com]

Sent: Thursday, 13 November 2014 6:25 PM

To: Faye Anderson

Subject: RSMS_Miller&James Real Estate_ [REDACTED] (2)
[2nd batch of documents attached.](#)

Best Regards,

Monica Yueming Hao

MARN:0746350

Ausky Visa Solutions

1/175 Rowe St.

Eastwood NSW 2122

Tel. 612 9874 0729

Mobile: [REDACTED]



PO Box 479
Wagga Wagga NSW 2650
Ph: 02 69310588
migration@rdariverina.org.au

ABN: 11 527 622 696

27 November 2014

Applicant ID: RDAR1366

Monica Yueming Hao
Ausky Visa Solutions
1/175 Rowe Street
Eastwood NSW 2122

Dear Monica

RSMS Application for: Miller & James Real Estate Pty Ltd
Nominee: [REDACTED]
TRN: EGO70XBKCB

Attached please find signed RSMS Form 1404 which requires being included with the application for the Employer Nomination when submitting to the Department of Immigration and Border Protection (DIBP).

The nominee should prepare their visa application for submission to DIBP and ensure they have notation of the TRN given to the Application for the Employer Nomination.

I wish you every success with the nomination and would appreciate your kind advice of the outcome.

Yours faithfully

A handwritten signature in red ink that reads "F. Anderson".

Faye Anderson
Riverina Skilled Migration



An Australian Government Initiative



A NSW Government Initiative



Australian Government
Department of Immigration
and Border Protection

Regional Sponsored Migration Scheme – Regional Certifying Body advice

Form
1404

To be completed by the relevant certifying body for Regional Sponsored Migration Scheme (RSMS) Direct Entry stream nominations only. Nominations for the Temporary Residence Transition stream and the Agreements stream do not require a Regional Certifying Body (RCB) assessment.

The relevant certifying body is one which has coverage of the area in which the proposed nominee will work.

Once this form has been completed please see the *RCB user guide and instruction manual* for information on how to submit this form.

Please use a pen, and write neatly in English using BLOCK LETTERS.

Tick where applicable

1 Has the nomination been lodged?

No

Yes Transaction Reference Number (TRN)

EGO70XBKCB

Details of nominating business/organisation

2 Name of nominating business/organisation

MILLER AND JAMES REAL ESTATE

3 Australian Business Number (ABN)

40001296797

4 Contact address of nominating business/organisation

214-216 HOSKINS STREET

TEMORA

POSTCODE 2666

5 Full name of representative of nominating business/organisation
(ie. the signatory)

Family name MCLAREN

Given names ANGUS

6 Contact details

Telephone number (AREA CODE 02) 69771333

Fax number (AREA CODE)

Email address angusmclaren@millerandjames.com.au

7 ANZSCO Code

2 2 1 1 - 1 1

8 Job title for proposed nominee

ASSISTANT ACCOUNTANT

9 Nominated salary level of
the nominated position

AUD 55,000.00

Details of nominee

10 Full name of nominee (if known)

Family name

Given names

Details of Regional Certifying Body

11 Name of Regional Certifying Body

RDA RIVERINA

12 Contact address of Regional Certifying Body

PO Box 479

WAGGA WAGGA NSW

POSTCODE 2650

13 Full name of representative of Regional Certifying Body
(ie. the signatory)

Family name ANDERSON

Given names FAYE EVELYN

14 Contact details

Telephone number (AREA CODE 02) 69310588

Fax number (AREA CODE 02) 69214675

Email address migration@rdariverina.org.au.

Declaration

15 As a body approved by the Minister for Immigration and Border Protection (in an instrument in writing) for the purposes of regulation 5.19 (4) I have assessed the nomination referred to in this document against the following requirements:

- there is a need for a paid employee in the nominated position within the business activities of the nominating employer;
- the nominated position cannot be filled by an Australian citizen or Australian permanent resident who is living in the same local area as the nominated position; and
- the terms and conditions of employment that are applicable to the nominated position will be no less favourable than the terms and conditions that are or would be provided to an Australian citizen or Australian permanent resident for performing equivalent work in the same workplace at the same location.

My advice is that the nomination:

satisfies

does not satisfy

the above requirements.

Signature of authorised certifying body representative

F. Anderson

Date

DAY	MONTH	YEAR
27	11	14

Stamp of approval body

REGIONAL DEVELOPMENT AUSTRALIA - RIVERINA INC.
48 Fitzmaurice Street - PO Box 479
Wagga Wagga NSW 2650
Ph: (02) 6921 1007 - Fax: (02) 6921 4679

RSMS FORM 1404 DECISION RECORD

Date Lodged: 13/11/14

Applicant ID 1366

Sponsor ID 494

Paid

Y

Invoiced

Y

FORM 1404 complete?	Y	FORM 956- Appointment of Migration agent	Cover Letter
Name of Migration Agent/Company	AUSKY VISA SOLUTIONS		
Business Name:	MILLER & JAMES REAL ESTATE PTY LTD		
Trading Name:	MILLER & JAMES PTY LTD		
Contact Person:	ANGUS MCLAREN		
Name of Nominee:	[REDACTED]		
D O B:	[REDACTED]		
Country of Origin:	CHINA		
Current VISA:	-		
POSITION:	ACCOUNTANT		
ANZSCO Code:	221111		
Salary:	\$55,000		
Need for the position within the regular business activities of the employer	<input checked="" type="checkbox"/> Organizational chart <input checked="" type="checkbox"/> Job description <input checked="" type="checkbox"/> Outline of goods & services provided by business <input checked="" type="checkbox"/> Evidence of required /previous occupant of position or <input type="checkbox"/> evidence position filled by temporary resident or <input type="checkbox"/> evidence that business is new		
Terms & conditions of employment are no less favorable than those that are or could be provided to an Australian citizen or Australian permanent resident performing equivalent work in the same workplace at the same location	<input checked="" type="checkbox"/> Common law employment contract <input type="checkbox"/> Enterprise or Industrial agreement <input checked="" type="checkbox"/> Evidence of salary market rate eg Fair Work <input checked="" type="checkbox"/> Copies of job vacancies with salary given <input type="checkbox"/> Pay slips for Australian employees in equivalent positions		
Position unable to be filled by a Australian citizen or Australian permanent resident who is living in the same local area as the nominated position.	<input type="checkbox"/> local commercial paper <input type="checkbox"/> responses <input type="checkbox"/> Employment Service Provider <input type="checkbox"/> responses <input checked="" type="checkbox"/> Online- Job search <input type="checkbox"/> responses		
FURTHER COMMENTS			

As the Regional Certifying Officer for RDA Riverina I Advise this RSMS nomination satisfies the requirements for Assessment.

Signature: F. Anderson Date: 27/11/14

REGIONAL DEVELOPMENT AUSTRALIA -
RIVERINA INC.
48 Fitzmaurice Street - PO Box 479
Wagga Wagga NSW 2650
Ph: (02) 6921 1007 - Fax: (02) 6921 4679

Stamp of approved Body: _____

not post documents to the department unless specifically requested to do so. If you are posting documents to the department please send them to the following address:

Permanent Employer Sponsored Entry
GPO Box 9984
Sydney NSW 2001

Do not send us original documents unless we ask you for them. If you send copies of your documents, ensure that they are certified copies.

If you provide us with fraudulent documents or claims, this may result in processing delays and possibly your application being refused.

Translating your documents

Documents in languages other than English should be accompanied by an English translation. The English translations must be official certified translations from a National Accreditation Authority for Translators and Interpreters (NAATI) accredited translator. Translations provided by non-accredited translators outside Australia should be endorsed by the translator with their full name, address, telephone number, and details of their qualifications and experience in the language being translated.

Certified copies

For the purposes of the migration legislation, a document is to be certified in writing as a true copy of the original document by:

if the copy is certified in Australia:

- a Justice of the Peace; or
- a Commissioner for Declarations; or
- a person before whom a statutory declaration may be made under the *Statutory Declarations Act 1959* (for example a nurse, legal practitioner, medical practitioner, pharmacist or dentist); or
- a registered migration agent (whose registration is not suspended or subject to a caution).

if the copy is certified outside Australia:

- a person who is the equivalent of a Justice of the Peace or Commissioner for Declarations in that place (for example a public notary); or
- a registered migration agent (whose registration is not suspended or subject to a caution).

Your information - your privacy

Your visa application contained a Privacy notice about how the department can collect, use and disclose your personal information, details of which would still apply to information provided as a result of this letter.

NSW PESE

OFFICE: 9 Wentworth Street Parramatta NSW 2150

POSTAL: GPO Box 9984 Sydney NSW 2001

PHONE: +61 2 8861 4353 **Email:** nsw.pse@border.gov.au **WEBSITE:** www.border.gov.au

Withdrawing your application

You can withdraw your application at any stage during processing. If any applicant wishes to withdraw their application, they must advise the department in writing. If a combined application was made, this advice can include any number of applicants or applications, but must be signed by each person aged 18 years and over.

Changes to your circumstances

You are required to tell us about any changes to your circumstances that may affect any answer to a question in your application form including your name, passport, contact details, address or family members as soon as possible. This obligation continues until a decision is made on your visa application, or, if you are currently outside Australia, until you have arrived in Australia and passed immigration clearance. You are required to do this in writing and can use *Form 1022 Notification of changes in circumstances (Section 104 of the Migration Act 1958)*, which is available at www.border.gov.au/forms/Documents/1022.pdf. Failure to notify the department of your new circumstances can have serious consequences and even if the visa you have applied for is granted, it may later be cancelled.

Your entitlements to government services

You may be able to access a range of services offered by the Australian Government such as benefits from Centrelink or Medicare. The Department of Human Services delivers a range of social and health-related payments and services. Further information about the range of services that may be available to you and your eligibility to access them is available at www.humanservices.gov.au

Client service information

We value your compliments, complaints and suggestions. Your compliments let us know where we are performing well and your complaints and suggestions help us improve the services we provide.

Further information on our Client Service Charter and how to make a compliment, complaint or suggestion is available at www.border.gov.au/about/contact/provide-feedback

Contacting this processing office

We prefer contact with this office concerning your application to be by email. We try to respond to all email enquiries within seven (7) working days.

Our email address is nsw.pse@border.gov.au

Yours sincerely

Department of Immigration and Border Protection

Please note the original of this letter including attachments was sent to:
Yueming HAO
ausky888@hotmail.com

NSW PESE**OFFICE:** 9 Wentworth Street Parramatta NSW 2150**POSTAL:** GPO Box 9984 Sydney NSW 2001**PHONE:** +61 2 8861 4353 **Email:** nsw.pse@border.gov.au **WEBSITE:** www.border.gov.au

NSW PESE

OFFICE: 9 Wentworth Street Parramatta NSW 2150

POSTAL: GPO Box 9984 Sydney NSW 2001

PHONE: +61 2 8861 4353 **Email:** nsw.pse@border.gov.au **WEBSITE:** www.border.gov.au



Australian Government
**Department of Immigration
 and Border Protection**

Department Of Immigration and Border Protection
**Application for Permanent Employer
 Sponsored or Nominated Visa**

**Record of
 Responses**

Terms and Conditions

I have read and agree to the **Yes**
 terms and conditions:

Application context

The position that this application relates to must be a position that the applicant has been nominated for by their prospective employer.

This application may be refused if incorrect information is provided relating to the nomination details.

Nomination details

Give details of the related nomination.

Reference number type: **Nomination TRN**
 Transaction Reference
 Number (TRN) **EGO8EX1Q12**

Current application

Subclass: **187**
 Visa application stream: **Direct entry**

Primary applicant

Information: Entering names incorrectly may result in denial of permission to board an aircraft to Australia, or result in delays in border processing on arrival in Australia, even if the applicant has been granted a visa.

Passport details

Family name: [REDACTED]
 Given names: [REDACTED]
 Sex: **Female**
 Date of birth: [REDACTED]
 Passport number: [REDACTED]
 Country of passport: **CHINA - CHN**
 Nationality of passport holder: **CHINA - CHN**

Date of issue: **10 Jun 2009**
Date of expiry: **09 Jun 2019**
Place of issue / issuing authority: **SYDNEY/CONSULATE-GENERAL OF P.R.C. IN SYDNEY**

It is strongly recommended that the passport be valid for at least six months.

Place of birth

Town / City: **WUXI**
State / Province: **JIANGSU**
Country of birth: **CHINA**

Relationship status

Relationship status: **Never Married**

Other names / spellings

Is this applicant currently, or have they ever been known by any other names?
No

Citizenship

Is this applicant a citizen of the country of passport?
Yes

Is this applicant a citizen of any other country?
No

Other passports

Does this applicant have other current passports?
No

National identity documents

Does this applicant have national identity documents?
Yes

Enter details exactly as shown on the national identity document.

Family name: **[REDACTED]**
Given names: **[REDACTED]**
Type of document: **Drivers licence**
Identification number (if shown): **[REDACTED]**
Country of issue: **AUSTRALIA**

Chinese commercial code

Enter name in Chinese
Commercial Code number (if
used)

Health examination

Has this applicant undertaken a health examination for an Australian visa in the last 12 months?

Yes

Give details:

HAP ID (If available) **7133155**

Critical data confirmation

All information provided is important to the processing of this application.

If the information included on this page is incorrect, it may lead to denial of permission to board an aircraft to Australia, even if a visa has been granted.

Confirm that the following information is correct and that it is in the correct fields.

Is the above information **Yes**
correct?

Additional identity questions

Provide further details below, where available.

Previous travel to Australia

Has this applicant previously travelled to Australia or previously applied for a visa?

Migrating family members

Are there any migrating family members included in this application?

No

Contact details**Country of residence**

Usual country of residence: **AUSTRALIA**

Residential address

Note that a street address is required. A post office address cannot be accepted as a residential address.

Country: **AUSTRALIA**
Address: [REDACTED]
Suburb / Town: **Rhodes**
State / Territory: **New South Wales**
Postcode: **2138**

Contact telephone numbers

Home phone:
Business phone:
Mobile / Cell phone: [REDACTED]

Postal address

Is the postal address the same as the residential address?
Yes

Electronic communication

We can communicate about this application more quickly using email and/or fax.
Does the applicant agree to this department communicating via email and/or fax? This may include receiving notification of the outcome of the application.
Yes

Email address: **ausky888@hotmail.com**
Fax number:

Intended state of residence

Intended state of residence in **New South Wales**
Australia:

Authorised recipient

Does the applicant authorise another person to receive written correspondence on their behalf?
This authorises the department to send the authorised person all written correspondence that would otherwise be sent directly to the applicant.

Yes, a migration agent

This person is referred to as the 'authorised recipient'.

Migration agent contact details**Migration agent**

MARN: **0746350**

Family name: **Hao**
Given names: **Yueming**
Organisation: **Ausky Visa Solutions**

Postal address

Country: **AUSTRALIA**
Address: **7/1-3 Trelawney St**
Suburb / Town: **Eastwood**
State / Territory: **New South Wales**
Postcode: **2122**

Contact telephone numbers

Business phone: **0298740729**
Mobile / Cell phone: **[REDACTED]**

Electronic communication

We can communicate about this application more quickly using email and/or fax. Does the authorised recipient agree to this department communicating via email and/or fax? This may include receiving notification of the outcome of the application.

Yes

Email address: **ausky888@hotmail.com**
Fax number:

Authorisation of health and character information

Do all applicants agree that information regarding their health and character may be sent to the authorised person? This may include requests for, or results of, medical examinations and the results of criminal history checks.

Yes

Non-migrating dependent family members

Does the applicant have any dependent family members not travelling to Australia who are not Australian citizens or Australian permanent residents?

No

Skills assessment -

Skills assessment details

Nominated occupation: **Accountant (General)**

Does the applicant have a suitable skills assessment from the relevant assessing authority, which is not for a Subclass 485 (Temporary Graduate) visa?

No

Education

Education -

Education history

Highest recognised qualification obtained: **Bachelor Degree in Science, Business or Technology**

Has the applicant completed, or is currently enrolled in, any studies at secondary level or above?

Yes

Give details of all past and current studies at secondary level and above.

Qualification: **Graduate Diploma**
 Course name: **Graduate Diploma of Accounting**
 Institution name: **Top Education Group Pty Ltd**
 Country of institution: **AUSTRALIA**
 Campus: **Eveleigh**
 Postcode of campus: **2015**
 Date from: **04 Nov 2013**
 Date to: **30 Oct 2014**

Give details of all past and current studies at secondary level and above.

Qualification: **Bachelor Degree in Science, Business or Technology**
 Course name: **Bachelor of Commerce**
 Institution name: **Macquarie University**
 Country of institution: **AUSTRALIA**
 Campus: **North Ryde**
 Postcode of campus: **2109**
 Date from: **23 Feb 2009**
 Date to: **23 Dec 2010**

Give details of all past and current studies at secondary level and above.

Qualification: **Diploma**
 Course name: **Diploma of Commerce**
 Institution name: **Sydney Institute of Business and Technology Pty Ltd**

Country of institution: **AUSTRALIA**
Campus: **North Ryde**
Postcode of campus: **2109**
Date from: **16 Feb 2007**
Date to: **13 Jun 2008**

Employment

Employment -

Employment history

Has the applicant been employed in the last 10 years?
No

Employment registration licensing / professional membership

Does the applicant hold employment registration licensing or professional membership (including any obtained in Australia)?
No

Language

Language -

Language ability

Has the applicant undertaken an English language test within the last 36 months?
Yes

English test details

Give details of the most recent English test.

Name of test: **IELTS**
Date of test: **11 Jul 2015**
Test reference number: **15AU004717RONY242G**
Country where test was undertaken: **AUSTRALIA**
Language ability: **Competent**

Main language

Main language: **Mandarin**

Previous countries of residence

Have any of the applicants lived in a country other than the primary applicant's usual country of residence?

No

Character declarations

Has any applicant ever been charged with any offence that is currently awaiting legal action?

No

Has any applicant ever been convicted of an offence in any country (including any conviction which is now removed from official records)?

No

Has any applicant ever been the subject of an arrest warrant or Interpol notice?

No

Has any applicant ever been found guilty of a sexually based offence involving a child (including where no conviction was recorded)?

No

Has any applicant ever been named on a sex offender register?

No

Has any applicant ever been acquitted of any offence on the grounds of unsoundness of mind or insanity?

No

Has any applicant ever been found by a court not fit to plead?

No

Has any applicant ever been directly or indirectly involved in, or associated with, activities which would represent a risk to national security in Australia or any other country?

No

Has any applicant ever been charged with, or indicted for: genocide, war crimes, crimes against humanity, torture, slavery, or any other crime that is otherwise of a serious international concern?

No

Has any applicant ever been associated with a person, group or organisation that has been or is involved in criminal conduct?

No

Has any applicant ever been associated with an organisation engaged in violence or engaged in acts of violence (including war, insurgency, freedom fighting, terrorism, protest) either overseas or in Australia?

No

Has any applicant ever served in a military force, police force, state sponsored / private militia or intelligence agency (including secret police)?

No

Has any applicant ever undergone any military/paramilitary training, been trained in weapons/explosives or in the manufacture of chemical/biological products?

No

Has any applicant ever been involved in people smuggling or people trafficking offences?

No

Has any applicant ever been removed, deported or excluded from any country (including Australia)?

No

Has any applicant ever overstayed a visa in any country (including Australia)?

No

Has any applicant ever had any outstanding debts to the Australian Government or any public authority in Australia?

No

Exemption declarations

Is the primary applicant seeking an exemption based on age, skill and/or language requirements?

No

ENS / RSMS Declarations

Warning:

Giving false or misleading information is a serious offence.

Understand that visa may be cancelled if the employment is not commenced within six months of arriving in Australia, or six months after the visa is granted in Australia, or if the position is left within two years of commencement of employment with the nominated employer.

Yes

Understand that if the applicant, any family members included in the application or third parties acting on behalf of the applicant, provide (or have provided in a previous application) false or misleading information, or bogus documents either knowingly or otherwise, the visa application will be refused

and the applicant subject to three year bar in relation to visas to which the fraud criterion applies. Any visa granted may be cancelled.

Yes

Authorise the Australian Government to make enquiries necessary to determine their eligibility for permanent stay in Australia, and to use any information supplied in this application for that purpose.

Yes

Have declared that the position to which the application relates is a position nominated under regulation 5.19 or in accordance with a labour agreement by providing details in this application of a nomination that has been lodged with the Department of Immigration and Border Protection. (Note: This application will not be valid if the details provided cannot be matched to a nomination that has been lodged with the Department of Immigration and Border Protection.)

Yes

Declarations

Warning:

Giving false or misleading information is a serious offence.

The applicants declare that they:

Have read and understood the information provided to them in this application.

Yes

Have provided complete and correct information in every detail on this form, and on any attachments to it.

Yes

Understand that if any fraudulent documents or false or misleading information has been provided with this application, or if any of the applicants fail to satisfy the Minister of their identity, the application may be refused and the applicant(s), and any member of their family unit, may become unable to be granted a visa for a specified period of time.

Yes

Understand that if documents are found to be fraudulent or information to be incorrect after the grant of a visa, the visa may subsequently be cancelled.

Yes

Understand that if this application is approved, any person not included in this application will not have automatic right of entry to Australia.

Yes

Will inform the Department of Immigration and Border Protection in writing immediately as they become aware of a change in circumstances (including change of address) or if there is any change relating to information they have provided in or with this application, while it is being considered.

Yes

Have read the information contained in the Privacy Notice (Form 1442i).

Yes

Understand that the department may collect, use and disclose the applicant's personal information (including biometric information and other sensitive information) as outlined in the Privacy Notice (Form 1442i).

Yes

Life in Australia - Australian values

The applicant declares that all persons included in this application who are 18 years or over have read, or had explained to them, information provided by the Australian Government on Australian society and values and agrees to the Australian Values statement.

Yes

[Life in Australia booklet link](#) [Australian values statement](#)

Client service information

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Further information on our Client Service Charter and how to make a compliment, complaint or suggestion is available at www.border.gov.au/about/contact/provide-feedback

Contacting this processing office

We prefer contact with this office concerning your application to be by email. We try to respond to all email enquiries within seven (7) working days.

Our email address is nsw.pse@border.gov.au

Yours sincerely

Department of Immigration and Border Protection

Please note the original of this letter including attachments was sent to:
Yueming HAO
ausky888@hotmail.com

NSW PESE

OFFICE: 9 Wentworth Street Parramatta NSW 2150

POSTAL: GPO Box 9984 Sydney NSW 2001

PHONE: 02 8861 4200 **EMAIL:** nsw.pse@border.gov.au **WEBSITE:** www.border.gov.au



Australian Government
 Department of Immigration and Border Protection

VISA GRANT NOTICE



Application details

Date of Visa Application 16 August 2015
 Transaction Reference Number (TRN) EGO8HUQKL9
 Application ID 140583832
 File Number BCC2015/2362894

Nomination Details

Business Name MILLER & JAMES (REAL ESTATE) PTY LIMITED

Applicant Details

Applicant Type	Main Applicant
Applicant Name	[REDACTED]
Date of Birth	[REDACTED]
Client ID	64554053971

Grant Details

Visa Class	Regional Employer Nomination (class RN)
Visa Subclass	Regional Employer Nomination (subclass 187)
Visa Subclass Stream	Direct Entry
Visa Grant Number	1859574191685
Visa Grant Date	26 October 2015
Travel Document Number	[REDACTED]
Travel Document Country	CHINA
Must Not Arrive After	26 October 2020
Stay Period	Indefinite from the date of each arrival
Travel Facility	Multiple
Visa Conditions	NIL

More information on entitlements is available at www.border.gov.au/Busi/Visa

NSW PESE

OFFICE:9 Wentworth Street Parramatta NSW 2150
 POSTAL:GPO Box 9984 Sydney NSW 2001

PHONE: 02 8861 4200 EMAIL: nsw.pse@border.gov.au WEBSITE: www.border.gov.au

Checking your visa details

You can check and email your visa details and conditions at any time using the Visa Entitlement Verification Online (VEVO) system. To access VEVO, you can either use the QR Code provided above or visit www.border.gov.au/vevo

You will need to enter the following information:

- Your Visa Grant Number or Transaction Reference Number, and
- Your passport or ImmiCard information.

You can also check and email your visa details through the myVEVO mobile app.

Travelling to and from Australia

You can provide evidence that you have the authority to travel to and enter Australia, and/or remain in Australia by showing your passport or ImmiCard linked to your electronic visa record.

More information is available at www.border.gov.au/aboutyourvisa

Most countries have specific entry, exit and visa requirements. If you are transiting or exiting through another country, it is your responsibility to check with the relevant government authorities. The Australian Government cannot advise on other countries' requirements.

Living in Australia

You have been granted a permanent visa which allows you to travel to and remain in Australia indefinitely. You may wish to learn more about living in Australia. Further information about living and settling in Australia, including the *Beginning a Life in Australia* booklet and the *Form 994i Settlement information for migrants to Australia*, is available on our website at www.border.gov.au

Your entitlements to government services

You may be able to access a range of services offered by the Australian Government such as benefits from Centrelink or Medicare. The department of Human Services delivers a range of social and health-related payments and services. Further information about the range of services that may be available to you and your eligibility to access them is available at www.humanservices.gov.au

AMEP English language tuition

The Commonwealth Government provides English language tuition in Australia through the Adult Migrant English Program (AMEP). You may be eligible to access the AMEP. To find out more contact an AMEP service provider as soon as possible as there are time limits to register for the program. Further information including details of AMEP service providers and locations is available at www.industry.gov.au/amep

About your visa

You have been granted a permanent visa which allows you to remain in Australia indefinitely. This visa allows you to travel to and enter Australia as many times as you want until 26 October 2020. If you wish to travel to Australia after this expiry date, you will need to apply

for, and be granted a Resident Return Visa (RRV). Further information is available on our website at www.border.gov.au

You may wish to consider withdrawing any other undecided visa applications you have lodged with this department. If you are granted another substantive visa this visa will cease and if applicable, may affect your eligibility for government benefits such as Centrelink or Medicare. To withdraw any other visa applications, you must advise the department in writing.

Your obligations

You must meet the following obligations:

- commence employment within six (6) months of arriving in Australia as the holder of this visa or within six (6) months of the visa grant if you are already in Australia
- remain employed in the nominated position in the regional area for at least two (2) years.


Your visa may be cancelled if you do not make a genuine effort to comply with the above mentioned obligations. If you have any enquiries regarding your obligations please contact 131 881 or write to the Permanent Employer Sponsored Entry Centre of Excellence nearest you. More details can be found on our website at www.border.gov.au

More Information

If you have any enquiries about payment of wages or treatment within the workplace, please contact Fair Work Australia on 131 394 or visit their website at www.fairwork.gov.au

If you have any enquiries about a migration agent or to provide feedback regarding the services of a migration agent, please contact Office of the MARA on 1300 226 272 or visit their website at www.mara.gov.au

If you need an interpreter when contacting these organisations, please phone the Translation and Interpreting Service on 131 450.


Position Number: 00000638
Senior Case Officer
NSW PESE
Department of Immigration and Border Protection
26 October 2015

NSW PESE

OFFICE:9 Wentworth Street Parramatta NSW 2150

POSTAL:GPO Box 9984 Sydney NSW 2001

PHONE: 02 8861 4200 EMAIL: nsw.pse@border.gov.au WEBSITE: www.border.gov.au

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PHONE: 02 8861 4200 **EMAIL:** nsw.pse@border.gov.au **WEBSITE:** www.border.gov.au

09/04/2019

Gmail - Fwd: Karen group certificate



Angus McLaren [REDACTED]

Fwd: Karen group certificate

2 messages

Angus McLaren <angus@millerandjames.com.au>
To: Maggie Sining Wang [REDACTED] >

Wed, Sep 13, 2017 at 1:48 PM

----- Forwarded message -----

From: ApeosPort-V C2275 T2 <admin@millerandjames.com.au>
Date: Wed, 13 Sep 2017 at 12:16 pm
Subject: Scan Data from FX-019C2C
To: <angus@millerandjames.com.au>

Number of Images: 1
Attachment File Type: PDF

Device Name: ApeosPort-V C2275 T2
Device Location:

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**Miller & James
Real Estate**

214 - 216 Hoskins Street, Temora Ph. (02) 6977 1333
Mobile. 0428 496 289
Email. angus@millerandjames.com.au
Website. www.millerandjames.com.au

13092017121608-0001.pdf
21K

Maggie Sining Wang [REDACTED]
To: Angus McLaren <angus@millerandjames.com.au>

Wed, Sep 13, 2017 at 1:54 PM

Got them all.
Thanks angus.
[Quoted text hidden]

--
Perigee International Pty Ltd
Suite 7, 1-3 Trelawney St Eastwood NSW 2122 Australia
[REDACTED]

PAYG payment summary – individual non-business

Payment summary for year ending 30 June 2017

Payee details

[REDACTED]
[REDACTED]
 Rhodes NSW 2138

NOTICE TO PAYEE

If this payment summary shows an amount in the total tax withheld box, you must lodge a tax return. If no tax was withheld, you may still have to lodge a tax return.

For more information on whether you have to lodge, or about this payment and how it is taxed, you can:

- visit www.ato.gov.au
- phone 13 28 61 between 8.00am and 6.00pm, Monday to Friday.

Period of payment Day/Month/Year to Day/Month/Year
01/07/2016 22/03/2017

Payee's tax file number [REDACTED]

TOTAL TAX WITHHELD \$	1,216.00
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			Lump sum payments	Type
Gross Payments	\$	6,346.00	A \$	0.00
CDEP Payments	\$	0.00	B \$	0.00
Reportable fringe benefits amount FBT year 1 April to 31 March	\$	0.00	D \$	0.00
Reportable employer superannuation contributions	\$	0.00	E \$	0.00
Total allowances	\$	0.00	Total allowances are not included in Gross payments above. This amount needs to be shown separately in your tax return.	

Payer Details

Payer's ABN or withholding payer number 40001296797 Branch number 1
 Payer's name Miller & James Real Estate Pty Ltd
 Privacy – For more information about privacy, go to ato.gov.au/privacy

Signature of authorised person Angus McLaren	Date 13/09/2017
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