

WholePortfolio	DepartmentOrAgency	HearingDate	PortfolioQuestionNo	Senator	BroadTopic	QuestionText	WrittenHansard	ProofHansardPage	DueDate
1	Department of the Senate	23/10/2023	SEN001	Jane Hume	Submission publication process	<p>Senator HUME: Is it worth potentially having a document or an understanding or a process or a procedure whereby there is a standard for publishing submissions and making sure submissions from witnesses appearing at an inquiry are published and available in advance of that inquiry for the public to see? Is that something that is documented anywhere, centrally, for all committees to refer back to?</p> <p>Mr Pye: I think that there's material along those lines in the committee manuals that we use to support our work. I don't know how visible they are more publicly, but, as I say, the main thing I can't speak to is whether there are decisions of the committee itself that have influenced the timing of—</p> <p>Senator HUME: Could you check for us to see whether those standards do exist? If they do exist, please confirm whether all secretariats and all committee chairs are aware of those standards so that we don't have this circumstance occur again.</p> <p>Mr Pye: I don't know whether I would say they are standards so much as processes, but I will certainly make that inquiry and come back to the committee.</p> <p>Senator HUME: If you could see if there is a document somewhere that could be provided to the committee on notice, that would be great.</p>	Hansard	5	15/12/2023
2	Department of the Senate	23/10/2023	SEN002	Tony Sheldon	Submission-received dates	<p>Senator HUME: Can I raise a couple of concerns about a specific inquiry and some specific hearings. In the Education and Employment Legislation Committee's current inquiry into the 'closing the loopholes' bill, there appearance to have been a number of irregularities and deviations from those practices. The RCSA appeared on the first day of the hearings. Their submission wasn't posted until Wednesday 18 October, 15 days after they appeared, and that was the 47th submission posted. The Minerals Council appeared on the first day of the hearings, but its submission wasn't posted until that same day—15 days after the hearing—and it was the 50th submission posted on the list. The Association of Medical Recruiters Australia and New Zealand appeared on the first day of the hearings, 3 October, and its submission wasn't published until Friday 20 October. That was 17 days after the hearing and it was the 85th submission posted. But the very first submission posted on the committee's webpage was by a fellow named Dr Michael Rawling. He did appear on that first day of hearings and he has an affiliation with the Transport Workers Union and was obviously supportive of the legislation, but his submission was published prior to the hearing he appeared at on 3 October, whereas other witnesses weren't that fortunate. Why would that occur? Is there something that you can see in that pattern of inquiries and witnesses that would mean that some submissions would appear at the top of the list and be there prior to the hearing but others wouldn't appear until well after the hearing and be far down the list of submissions that are published on the website?</p> <p>...</p> <p>Senator SHELDON: If you could just help with the questions that were asked by Senator Hume by providing the dates that the various submissions were actually received for the cost-of-living inquiry, that might make things rather self-evident. Sorry, it is not cost of living—my apologies. It is the closing-the-loopholes inquiry.</p>	Hansard	4-5, 7	15/12/2023
3	Department of the Senate	31/10/2023	SEN003	Larissa Waters	Funding for increased drafting capacity	The Senate procedures and drafting teams are stretched. Will the government allocate more funding in MYEFO or the Budget to increase the capacity of the drafting teams?	Written		15/12/2023
4	Department of the Senate	6/11/2023	SEN004	Jane Hume	Turnaround time for consideration of briefs	<p>Since 1 July 2023, has the Department/Agency been provided with advice or a direction on a minimum turnaround time for consideration of briefs by the Minister?</p> <p>If so, when was this advice provided to the Department?</p> <p>Please provide the minimum turnaround requirement.</p> <p>If there has been a change in a previously set minimum turnaround requirement, please provide:</p> <p>i.the previous turnaround requirement; and</p> <p>ii.the date the change was requested.</p>	Written		15/12/2023

5	Department of the Senate	6/11/2023	SEN005	Jane Hume	Hospitality in Ministers' offices	Since 1 July 2023, has the Department provided any hospitality in Ministers' offices? Please specify the date, itemised cost, purpose, and attendees for the hospitality. Since 1 July 2023, have there been any amendments to the Department's policy on providing hospitality in the Ministers offices? If so, please provide a copy of the policy and a reference for the amendment.	Written		15/12/2023
6	Department of the Senate	6/11/2023	SEN006	Jane Hume	Allocation of Departmental Liaison Officers to Ministers	How many Departmental Liaison Officers have been allocated to each Minister in the portfolio? Please provide a list that outlines the level of the member of the department, the Minister they have been allocated to, and the time they have been allocated to the Minister. Please denote any change in this allocation since May 2023.	Written		15/12/2023
7	Department of the Senate	6/11/2023	SEN007	Jane Hume	Allocation of staff to Ministers offices	How many staff have been provided to Ministers offices not in a capacity as a Departmental Liaison Officer? Please provide a list that outlines the level of the member of the department, the Minister they have been allocated to, and the time they have been allocated to the Minister. Please denote any change in this allocation since May 2023.	Written		15/12/2023
8	Department of the Senate	6/11/2023	SEN008	Jane Hume	Meetings of Secretary and Ministers	How many meetings has the Secretary/agency head had with the Ministers in their portfolio since 1 July 2023? Please provide a list with the number of meetings by Minister, and the date of the first meeting with each Minister.	Written		15/12/2023
9	Department of the Senate	6/11/2023	SEN009	Jane Hume	Meetings of Secretary and Ministers	How many meetings has the Secretary/agency head had with any Ministers not in their portfolio since 1 July 2023? Please provide a list with the number of meetings by Minister, and the date of the first meeting with each Minister.	Written		15/12/2023
10	Department of the Senate	6/11/2023	SEN010	Jane Hume	Briefs to Ministers	a.How many briefs has the Department/agency provided to each Minister in its portfolio? Please provide a list with the number of briefs for each Minister, and the date of the first provided brief. b.How many briefs have been returned to the Department for redraft? Please provide a list with the number of briefs for each Minister, and the dates of the return of briefs to the Department.	Written		15/12/2023
11	Department of the Senate	6/11/2023	SEN011	Jane Hume	New Policy Proposals to Ministers	How many New Policy Proposals has the Department/agency provided to each Minister in its portfolio since 1 July 2023? Please provide a list with the number of New Policy Proposals by Minister, and the date of the first provided New Policy Proposal.	Written		15/12/2023
12	Department of the Senate	6/11/2023	SEN012	Jane Hume	Paper procurement	Please provide the amount of paper the Department/agency sources from Australian producers and from overseas producers. Please provide the amount in dollar value on a financial year basis for the last five financial years.	Written		15/12/2023
13	Department of the Senate	6/11/2023	SEN013	Jane Hume	Commonwealth inter-departmental committee membership	Please provide a list of all the Commonwealth inter-departmental committees of which the Department/agency has membership. Please specify where there are changes to the list since May 2023.	Written		15/12/2023
14	Department of the Senate	6/11/2023	SEN014	Jane Hume	Commonwealth taskforce membership	Please provide a list of all the Commonwealth taskforces of which the Department/agency has membership. Please specify where there are changes to the list since May 2023.	Written		15/12/2023

15	Department of the Senate	6/11/2023	SEN015	Jane Hume	Budget savings	<p>In relation to the measure in the 2022-23 October Budget, Savings from External Labour, and Savings from Advertising, Travel and Legal Expenses.</p> <p>a.What was the value of savings that the Department/agency was requested to deliver for the 2022-23 year in aggregate?</p> <p>b.Has the Department/agency identified the savings they will make across the following areas to achieve this cut:</p> <p>i.External labour hire</p> <p>ii.Consultancy</p> <p>iii.Advertising campaigns</p> <p>iv.Travel</p> <p>v.Legal expenses</p> <p>c.Can the Department/agency provide a breakdown of the funding reductions they have made in totality, and in each of the above areas, and what they relate to?</p> <p>d.Has the Department/agency been informed of the cut that will be made to their funding in the next financial year, or the rest of the forward estimates?</p> <p>e.Can the Department/agency confirm the total new number of contracts (ongoing and terminating) and total cost of these contracts issued on AusTender since 30 June 2022 which relate to the following areas:</p> <p>i.External labour hire</p> <p>ii.Consultancy</p> <p>iii.Advertising campaigns</p> <p>iv.Travel</p> <p>v.Legal expenses</p> <p>f.Please provide a breakdown of the value of contracts across each area, and identify the categories on AusTender which are used to determine the Departments identification of the contracts.</p> <p>g.Is the Department/agency on track to meet the saving target?</p> <p>h.Has the Department/agency sought an exemption or alternation from/to the savings target?</p> <p>i.If so, why and was it approved?</p>	Written	15/12/2023
16	Department of the Senate	6/11/2023	SEN016	Jane Hume	Expenditure on functions or official receptions	<p>In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies in the portfolio in financial year 2023/24 to date, please provide the following:</p> <p>a.List of functions;</p> <p>b.List of attendees;</p> <p>c.Function venue;</p> <p>d.Itemised list of costs (GST inclusive);</p> <p>e.Details of any food served;</p> <p>f.Details of any wines or champagnes served including brand and vintage; and</p> <p>g.Details of any entertainment provided.</p>	Written	15/12/2023
17	Department of the Senate	6/11/2023	SEN017	Jane Hume	Functions or official receptions hosted by Ministers or Assistant Ministers	<p>In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio in financial year 2023/24 to date, please provide the following:</p> <p>a.List of functions;</p> <p>b.List of attendees;</p> <p>c.Function venue;</p> <p>d.Itemised list of costs (GST inclusive);</p> <p>e.Details of any food served;</p> <p>f.Details of any wines or champagnes served including brand and vintage; and</p> <p>g.Details of any entertainment provided.</p>	Written	15/12/2023
18	Department of the Senate	6/11/2023	SEN018	Jane Hume	Office upgrades	<p>Were the furniture, fixtures or fittings of the Secretary's/agency head's office, or the offices of any Deputy Secretaries/executive leadership team members, upgraded in financial year 2023/24 to date?</p> <p>Please provide an itemised list of costs (GST inclusive). Please provide photographs of the works conducted.</p>	Written	15/12/2023
19	Department of the Senate	6/11/2023	SEN019	Jane Hume	Official travel	<p>Please provide an itemised list of the Secretary's/agency head's travel for financial year 2023/24 to date, including costs of flights and accommodation.</p>	Written	15/12/2023

20	Department of the Senate	6/11/2023	SEN020	Jane Hume	Official travel	Please provide an itemised list of each Deputy Secretary's/agency deputy head's travel for financial year 2023/24 to date, including costs of flights and accommodation.	Written		15/12/2023
21	Department of the Senate	6/11/2023	SEN021	Jane Hume	Department premises upgrades	Were the facilities of any of the Departments/agency premises upgraded in financial year 2023/24 to date, for example, staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment? Please provide a detailed description of the relevant facilities upgraded together with an itemised list of costs (GST inclusive). Please provide photographs of the upgraded facilities.	Written		15/12/2023
22	Department of the Senate	6/11/2023	SEN022	Jane Hume	Staff travel	What was the total cost of staff travel for departmental/agency employees in financial year 2023/24 to date?	Written		15/12/2023
23	Department of the Senate	6/11/2023	SEN023	Jane Hume	Media monitoring services	What was the Department's/agency's total expenditure on media monitoring services in financial year 2023/24 to date?	Written		15/12/2023
24	Department of the Senate	6/11/2023	SEN024	Jane Hume	Advertising and information campaigns	What was the Department's/agency's total expenditure on advertising and information campaigns in financial year 2023/24 to date? Please provide an itemised list of the campaigns, their purpose, and their expected costs.	Written		15/12/2023
25	Department of the Senate	6/11/2023	SEN025	Jane Hume	Promotional merchandise	What was the Department's/agency's total expenditure on promotional merchandise in financial year 2023/24 to date? Please provide an itemised list of the merchandise purchased with costs. Please provide examples and photographs of the merchandise purchased.	Written		15/12/2023
26	Department of the Senate	6/11/2023	SEN026	Jane Hume	Credit cards	In relation to departmental use of credit cards: a.How many credit cards are currently on issue for department or agency staff? b.What was the value of the largest reported purchase on a credit card in financial year 2023/24 to date and what was it for? c.How much interest was paid on amounts outstanding from credit cards in financial year 2023/24 to date? d.How much was paid in late fees on amounts outstanding from credit cards in financial year 2023/24 to date? e.What was the largest amount outstanding on a single card at the end of a payment period in financial year 2023/24 to date? f.How many credit cards were reported as lost or stolen in financial year 2023/24 to date and what was the cost of their replacement? g.How many credit card purchases were deemed to be illegitimate or contrary to department or agency policy in financial year 2023/24 to date? What was the total value of those purchases? How many purchases were asked to be repaid on that basis in financial year 2023/24 to date and what was the total value thereof? Were all those amounts actually repaid? If no, how many were not repaid, and what was the total value thereof? h.What was the largest purchase that was deemed illegitimate or contrary to department or agency policy and asked to be repaid in financial year 2023/243 to date? What that amount actually repaid, in full? If no, what amount was left unpaid? i.Are any credit cards currently on issue connected to rewards schemes? Do staff receive any personal benefit as a result of those reward schemes? j.Please provide a copy of the department or agency's staff credit card policy. k.Please denote any changes to this policy that have been made since February 2023.	Written		15/12/2023
27	Department of the Senate	6/11/2023	SEN027	Jane Hume	Comcare	In relation to department/agency: a.In the current financial year to date, how many matters have been referred to Comcare? b.Of those claims referred to Comcare, redacting confidential information, advise in which division the claimant works or worked and the circumstances surrounding the claim. c.What has the Department/agency learned from past Comcare claims? d.Of those employees who submitted a Comcare claim, how many returned to work after a period of absence?	Written		15/12/2023

28	Department of the Senate	6/11/2023	SEN028	Jane Hume	Fair Work Commission	In relation to the department/agency: a. In the current financial year to date, how many matters have been referred to the Fair Work Commission? b. Of those matters referred to either, please provide a comprehensive account of the circumstances, redacting confidential information, including in which division the employee is or was employed, the nature of the complaint and the nature of the determination of the Fair Work Commission, Fair Work Ombudsman and/or conciliator.	Written		15/12/2023
29	Department of the Senate	6/11/2023	SEN029	Jane Hume	Reviews	Please provide a list of the number of reviews that the department/agency is currently conducting. Please provide: a. the name of the review; b. the purpose of the review; c. the name or names of the reviewer(s); d. the remuneration for each of the reviewer(s); e. the budgeted cost of the review; f. the amount spent to date; and g. the date the review is due to be completed.	Written		15/12/2023
30	Department of the Senate	6/11/2023	SEN030	Jane Hume	Reviews	Please provide a list of the number of reviews that the department/agency has completed since 1 July 2022. Please provide: a. the name of the review; b. the purpose of the review; c. the name or names of the reviewer(s); d. the remuneration for each of the reviewer(s); e. the budgeted cost of the review; f. the amount spent; g. the date the review was due to be completed; h. the date the review was completed; i. the date the review was provided to the Department; j. the date the review was provided to the Minister; and k. the date the review was provided to the Minister's office.	Written		15/12/2023
31	Department of the Senate	6/11/2023	SEN031	Jane Hume	Interdepartmental committees	Please provide a list of the interdepartmental committees that the department/agency participates in or provides representation to. Please provide: a. the name of the interdepartmental committee; b. a list of the membership; c. the date it was established; and d. its purpose.	Written		15/12/2023
32	Department of the Senate	6/11/2023	SEN032	Jane Hume	New entities within portfolio	How many new entities (including advisory boards and agencies) have been created within the portfolio since May 2022? Please list each entity, its purpose, and the date it was created.	Written		15/12/2023
33	Department of the Senate	6/11/2023	SEN033	Jane Hume	New entities within portfolio	How many new entities (including advisory boards and agencies) have been wound up, amalgamated, ceased or disbanded since May 2022? Please list each entity, its purpose, and the date it was wound up, amalgamated, ceased, or disbanded.	Written		15/12/2023
34	Department of the Senate	6/11/2023	SEN034	Jane Hume	Data requests	Since 1 July 2023, has the department / agency ever received a request from a portfolio minister's office seeking data or information separated out by electorate? a. Please provide a list of all requests, including any timeframe provided for a response, whether a response was provided, and the context of the request if provided. b. Please provide a copy of all responses to the request.	Written		15/12/2023

35	Department of the Senate	6/11/2023	SEN035	Jane Hume	Average staffing level	<p>Please provide the number of current ASL allocated to the department/agency as at 1 July 2023. Please provide:</p> <p>a.total number of ASL; b.total number of FTE by APS classification; c.the number of ASL allocated to each outcome for which the department/agency is responsible; d.the number of FTE, by classification, allocated to each outcome for which the department/agency is responsible; and e.the number of FTE positions that are not currently filled, broken down by classification.</p>	Written		15/12/2023
36	Department of the Senate	6/11/2023	SEN036	Jane Hume	Market research	<p>Has the department/agency provided any Minister's office with market research conducted in relation to a Commonwealth Information and Advertising Campaign? Please provide a list of the Ministers and the date on which they were provided the research.</p>	Written		15/12/2023
37	Department of the Senate	6/11/2023	SEN037	Jane Hume	Freedom of information applications	<p>How many freedom of information applications has the department/agency received since 1 July 2023? Please provide a breakdown of the number including;</p> <p>a.the number of applications withdrawn; b.the number of applications refused under section 34 of the Freedom of Information Act 1982; c.the number of applications refused under section 24 of the Freedom of Information Act 1982; d.the number of applications refused under section 24A of the Freedom of Information Act 1982; e.the number of applications subject to internal review; f.the number of applications subject to review by the OAIC; g.the number of applications subject to review by the AAT; h.the number of applications subject to review by the Federal Court; and i.the number of applications where the original decision has been overturned.</p>	Written		15/12/2023
38	Department of the Senate	6/11/2023	SEN038	Jane Hume	Freedom of information applications	<p>How many freedom of information applications have been received by the Minister's office since 1 July 2023? Please provide a breakdown including;</p> <p>a.the number of applications by Minister, i.the number of applications that are yet to be decided; ii.the number of applications refused; and iii.the number of applications overdue, including the number of days overdue.</p>	Written		15/12/2023
39	Department of the Senate	6/11/2023	SEN039	Jane Hume	Estimate variations	For the portfolio, please provide a list of the ten largest estimate variations in the most recent financial year.	Written		15/12/2023
40	Department of the Senate	6/11/2023	SEN040	Jane Hume	Movements of funds	For the portfolio, please provide a list of the ten largest movements of funds in the most recent financial year, including a profile of the forward estimates for the impact of the movement.	Written		15/12/2023
41	Department of the Senate	6/11/2023	SEN041	Jane Hume	Flexible work arrangements	<p>a.How many staff have a flexible work arrangement in place that enables them to work from home? b.Please provide a breakdown including;</p> <p>i.The proportion of staff who work from home one day a week? ii.The proportion of staff who work from home two days a week? iii.The proportion of staff who work from home three days a week? iv.The proportion of staff who work from home four days a week? v.The proportion of staff who work from home five days a week? c.What is the annual cost of renting out office space for employees? d.Please provide a copy of the department/agency's work from home policy.</p>	Written		15/12/2023
42	Department of the Senate	6/11/2023	SEN042	Jane Hume	Artificial intelligence	<p>a.Does the department/agency allow for the use of ChatGPT on the internal network? i.If so, what risk management and governance mechanisms are in place to protect government data? b.Please provide the department/agency policy on use of artificial intelligence.</p>	Written		15/12/2023

43	Department of the Senate	6/11/2023	SEN043	Jane Hume	Donations to YES Campaign	<p>It was reported in The Age and Sydney Morning Herald by journalists Richard Baker, Nick McKenzie and Hannah Bowers that Mr Richard Pratt said that he had donated \$1 million to the Voice referendum's Yes campaign because he had fielded a request to do so from a senior adviser to Prime Minister Anthony Albanese.</p> <p>a. Have any personal staff in the Office of the Minister solicited or encouraged donations to the YES Campaign prior to or during the course of the referendum campaign?</p> <p>b. Have any personal staff in the Office of the Minister solicited or encouraged donations to the YES Campaign on the basis of policy decisions?</p>	Written		15/12/2023
44	Department of the Senate	13/11/2023	SEN044	Michaelia Cash	Worker entitlements	<p>Are you aware of any underpayments of worker entitlements in your agencies since 2021-22 Financial year?</p> <p>a. If yes, please provide how many instances it has occurred, what was the quantum of underpayment, and how many workers were impacted?</p> <p>b. Did you report it to the Fair Work Ombudsman as a self-report?</p>	Written		15/12/2023
45	Department of Parliamentary Services	23/10/2023	DPS001	Larissa Waters	Library staff departures	<p>Senator WATERS: Thanks very much, Chair, and thanks to other senators for your indulgence. I have some questions primarily about the Parliamentary Library. Welcome, Mr Fox. I think this is your first estimates as the new Parliamentary Librarian. Congratulations on the role. I'm not sure if you'll have this information to hand or if your colleagues can assist: how much turnover has there been in senior positions in the Library recently?</p> <p>Mr Fox: Thank you for the question, Senator. Let me just quickly refer to my notes. Just to clarify, when you say 'senior positions', what do you mean by 'senior positions'?</p> <p>Senator WATERS: Well, I don't really know. That's why I'm asking. But what's the turnover like? In previous estimates, we've gone through how there has been a not-fantastic culture in the Library, and I'll come to some more detailed questions about that, but I'm interested in whether that's expressed itself in staff turnover.</p> <p>Mr Fox: I need to take the question on notice for the exact detail of the turnover, but my awareness is that staff turnover is not high in comparison to the rest of the department or to previous years. I think it's pretty stable.</p> <p>Senator WATERS: Okay. How many departures have there been, say, this year?</p> <p>Mr Fox: I will have to take that on notice. I have the number of vacancies but not the number of departures, I'm afraid.</p>	Hansard	7	15/12/2023
46	Department of Parliamentary Services	23/10/2023	DPS002	Larissa Waters	Library workload management	<p>Senator WATERS: Thank you. I might ask a bit more about that on notice. At the May estimates hearings I spoke to your predecessor about whether staff had slept at work as a result of new deadlines imposed for the production of Bills Digests. What has the library or the department done since that time to improve work culture so that staff are not sleeping at work because of unreasonable workloads?</p> <p>Mr Fox: The first thing I will say is that sleeping at work is neither acceptable nor necessary. That comes down to good, sound management of resources and priorities. That is about working within the management team and leadership team to determine what's important and what has to be focused on. If there is a renegotiation process that needs to take place then that takes place, either at the branch head level or with me, with the requests for research. We've got a staff development program that's been put in place, a workforce strategy, and a learning and development plan.</p> <p>...</p> <p>Senator WATERS: Okay. My understanding is that it was happening a bit earlier in the year before you assumed the role.</p> <p>Mr Fox: I believe there were two instances of that, and none since.</p> <p>Senator WATERS: Of the same staff member, or two different staff members?</p> <p>Mr Fox: Two different staff members. Senator WATERS: What's your understanding of when those instances occurred?</p> <p>Mr Fox: I don't know that level of detail. I'm certainly happy to provide that. But I do know that it was two instances and it hasn't happened since. And, as I said, it's neither necessary nor appropriate.</p>	Hansard	8	15/12/2023

47	Department of Parliamentary Services	23/10/2023	DPS003	Larissa Waters	Library Learning and Development Program and Workforce Strategy	<p>Senator WATERS: Is there anything the library is doing in particular in response to those new obligations?</p> <p>Mr Fox: The library, being part of the department, is obviously fitting into that training and development program. As was mentioned before, we have our own learning and development program, which has just been developed, with the staff, and we are looking at and do training in that space for our team and teams.</p> <p>Senator WATERS: Could you provide me, on notice, a copy of that learning and development program and the other one that you mentioned, the workforce strategy—assuming you're permitted to supply those—because I don't really have a sense of what is in those.</p>	Hansard	9-10	15/12/2023
48	Department of Parliamentary Services	23/10/2023	DPS004	Larissa Waters	DPS Survey Library results	<p>Senator WATERS: I'm interested particularly in the library's workplace culture, which, under Mr Fox's leadership, hopefully will be on the improve. Do you do a breakdown of the staff satisfaction or otherwise with workplace culture in the library?</p> <p>Mr Stefanic: We do it according to division and branch level, for the purpose of the management teams being able to distil the results and then implement any necessary change to improve where the markers are.</p> <p>CHAIR: Senator Waters, I need to wind you up.</p> <p>Senator WATERS: One quick follow-up question, if I could: can you please let me know the staff survey results for the library about bullying, harassment and discrimination; workloads; and staff satisfaction with the managers...</p> <p>Mr Stefanic: I'm happy to take that on notice.</p>	Hansard	10-11	15/12/2023
49	Department of Parliamentary Services	23/10/2023	DPS005	Larissa Waters	Investigations into bullying, harassment and discrimination	<p>Senator WATERS: ...And one more, on notice given that I'm getting the wind-up: how many internal investigations have you carried out in the past year in relation to bullying, harassment and discrimination, departmentwide and particularly in relation to the library?</p> <p>Mr Stefanic: I'm happy to take that on notice.</p>	Hansard	11	15/12/2023
50	Department of Parliamentary Services	23/10/2023	DPS006	Jane Hume	Accessibility and inclusion progress report	<p>Senator HUME: In response to questions on notice relating to recommendation 9, the department stated that you're expecting a final report on access and inclusion by August. Has that occurred?</p> <p>Mr Stefanic: The key piece of work under recommendation 9 is an accessibility review. That review has taken some time. Obviously the Parliament House facility is a massive structure. It also required extensive stakeholder consultation in a reasonable consultation period. I think we were in the process of identifying all the stakeholder groups we were going to consult with at the last estimates. What I can advise is that we were anticipating the report in October, but the final recommendations are now expected in November. The content of that report and the recommendations will then inform the access and inclusion plan for the parliament.</p> <p>Senator HUME: Right. So the final report is due November, but you have a draft report now?</p> <p>Mr Stefanic: There is a draft that was provided—sorry, it wasn't a draft; it was a progress report that had been provided to us in July, which was an initial assessment of dignified access for Parliament House and 25 National Circuit, which is another building that DPS staff are accommodated in. This final report will land in November.</p> <p>Senator HUME: Alright. Are you able to provide a copy of that progress report from July to the committee?</p> <p>Mr Stefanic: Honestly, I haven't seen it myself, but I'm happy to take that on notice.</p> <p>Senator HUME: So you're happy to take on notice whether you can, or you're happy to take on notice providing the report?</p> <p>Mr Stefanic: I'll take on notice providing the report.</p>	Hansard	13-14	15/12/2023



51	Department of Parliamentary Services	23/10/2023	DPS007	Jane Hume	DPS historical additional funding and ASL funding	<p>Senator HUME: Can I ask one more round of questions: at the last estimates hearing, we heard that the department had received additional funding and additional ASL in the recent budget. Could the department take on notice the number of times the department has received additional funding and the number of times it has had increased ASL over the last seven years. I know that's going back a fair way, but it's important that it's seven years. That includes the quantum of that additional funding, not just 'Yes, we've had additional funding', and the actual budget for the department at that time as well. I'd like it broken down by budget and by MYEFO decisions in each financial year.</p> <p>Mr Stefanic: Are you looking at all components of budget enhancement, including capital budgets as well as operating?</p> <p>Senator HUME: If you can split it up that way, that would be terrific. But it's certainly the additional funding and the additional ASL each financial year for the last seven years.</p> <p>Mr Stefanic: We can do that.</p>	Hansard	14	15/12/2023
52	Department of Parliamentary Services	23/10/2023	DPS008	David Pocock	Sponsored passes	<p>Senator DAVID POCOCK: Thank you, Chair. Thank you for your time this morning. I'm keen to get an update on sponsored passes and what we're up to now in this new parliament. How many sponsored passes have been issued in the 47th parliament? Mr Stefanic: The total number of sponsored passes, as at 30 September, is 11,833.</p> <p>Senator DAVID POCOCK: Sorry? Mr Stefanic: Sorry, the total number of all passes is 11,833. The total number of sponsored passes is 2,020.</p> <p>Senator DAVID POCOCK: We've cracked 2,000. That's impressive. Do you have the figure for how many have been issued since the election?</p> <p>Mr Stefanic: I don't have that.</p> <p>Senator DAVID POCOCK: Okay—maybe just on notice then.</p>	Hansard	14	15/12/2023
53	Department of Parliamentary Services	23/10/2023	DPS009	James McGrath	Room bookings for political fundraising	<p>Senator McGRATH: Mr Stefanic, at the last Senate estimates, I asked you about the booking of function rooms. The policy in relation to the rooms in public spaces states they can't be used for political parties, candidates or associated entities in relation to fundraising events. The question was: I understand that political parties or candidate are permitted to host functions and book our function rooms but not for the purpose of fundraising, or are political parties, candidates and associated entities totally blocked from booking function rooms? You said that the spaces that are part of the policy which are essentially the bookable rooms that can have catered functions under the policy can be booked by any organisation, but those spaces cannot be used for political fundraising purposes. Spaces in the building that are not managed by the DPS are not subject to the same rules. Can I confirm that on the night of 9 May 2020, which was budget night, no events were held in Parliament House for the purpose of political fundraising?</p> <p>Mr Stefanic: Based on the information I have, that answer would be correct, there were no political fundraising events. But I will take that on notice to ensure that I haven't misspoken. If there was, that would be in contravention of the policy.</p>	Hansard	16	15/12/2023
54	Department of Parliamentary Services	23/10/2023	DPS010	James McGrath	Room bookings 9 May 2023	<p>Senator McGRATH: I'd like to table the response to question on notice No. 52, and your portfolio question No. was DPS 25. It gave a breakdown of all function room bookings by organisations and dates. If you go to 9 May 2023, you can see that there were seven bookings made on the 9 May 2023, three of which were made by Hawker Britton. Hawker Britton is a Labor aligned public affairs public relations company. Can you confirm that that for company—this Labor aligned public affairs company which had three room bookings—none of those bookings were for the purposes of political fundraising?</p> <p>Mr Stefanic: When an organisation seeks to book a function space, the form requires the organiser to confirm that the event is not for political fundraising purposes, and we have to take at face value that the information they provide is correct. If they say that the answer is yes, then they would be contacted to advise that they would not be able to book that space.</p> <p>Senator McGRATH: Can you provide on notice copies of the forms that related to those three particular room bookings on 9 May 2023?</p> <p>Mr Stefanic: I can take that on notice.</p>	Hansard	16	15/12/2023

55	Department of Parliamentary Services	23/10/2023	DPS011	James McGrath	Room booking form	<p>Senator McGRATH: On the subject of fundraising, as part of the forms being filled out, is there a specific question on the form that says, 'Is this room booking part of a fundraising event or series of fundraising events?'</p> <p>Mr Stefanic: I don't have a copy of the form in front of me. I'd have to refresh my—</p> <p>Senator McGRATH: You've tabled it on notice before, but, if you could, table a fresh copy of it.</p>	Hansard	17	15/12/2023
56	Department of Parliamentary Services	23/10/2023	DPS012	Jane Hume	Art Services team titles	<p>Senator HUME: At the last estimates, Dr Heriot mentioned a couple of things that set off a couple of red flags for me. One of them was that there were five staff in the art services team that provide advice to the committee that selects the works that are displayed around Parliament House or are purchased as part of the collection. She also said that the committee has only ever not chosen one of those selections in the last five years. That essentially means that, if there are five staff that make a recommendation to the committee, it's going to be purchased. In addition, we also know that, in some years, up to half of the pieces that have been selected have been selected by the secretary alone, which is also extraordinary. Dr Heriot told us that the way in which pieces are selected for consideration is through the art team reaching out. So there's not necessarily an inflow of applications to that committee; it's those five people reaching out to their connections. She said that those five people—I'm quoting her here—are very networked into what's happening in galleries around Australia'. That's their basis for the ability to choose what gets recommended and bought by the taxpayer. So I'm wondering whether you, Mr Stefanic, can tell me who those five people are? I'm asking not for their names, obviously, but for their positions in the department.</p> <p>Mr Stefanic: I'll just clarify: I don't select any artworks—</p> <p>Senator HUME: You haven't yet!</p> <p>Mr Stefanic: I simply approve what we call the low-cost acquisitions. They are items less than \$5,000, up to a maximum of \$40,000 in any year. All other items are approved by the Art Advisory Committee, of which I am also a member. Those five staff—I couldn't give you all their position titles, but one of those staff is the Director of Art Collections.</p> <p>Senator HUME: Is that Dr Heriot, or is someone else the Director of Art Collections?</p> <p>Mr Stefanic: No, Dr Heriot sits over that function.</p> <p>Senator HUME: So the director of the art collection is one of them, and then there are four others?</p> <p>Mr Stefanic: That's correct.</p> <p>Senator HUME: You don't have their titles, but you're going to take that on notice for me?</p> <p>Mr Stefanic: Yes, I can take that on notice</p>	Hansard	21-22	15/12/2023
57	Department of Parliamentary Services	23/10/2023	DPS013	Jane Hume	Artwork purchases	<p>Senator HUME: Is that connection to galleries being tapped into the Australian art scene something that is actively overseen? Is there a process around that? How do those five people develop their connections with galleries and the broader art community? Or do they come to the job with those connections already existing?</p> <p>Mr Stefanic: Typically, they would come to the job with that experience. It is a requirement in the job description that they have a strong understanding of Australian art. They, typically, will source from established artists. So they are artists that are known. We don't normally purchase or recommend items from artists that are emerging.</p> <p>Senator HUME: On notice, could you provide me with a list of where each of the artworks were bought from—that is, which gallery or individual they were purchased from—from 2018 to 2022.</p> <p>Mr Stefanic: I can do that.</p>	Hansard	22	15/12/2023

58	Department of Parliamentary Services	23/10/2023	DPS014	Jane Hume	Art collection digitisation	<p>Senator HUME: What's the plan to allow the taxpayer, the ultimate owner of these artworks, to see them all? They own them.</p> <p>Mr Stefanic: We do attempt to rotate as many of the artworks throughout the building as possible. We run exhibitions pretty much all year round from the Presiding Officer's Exhibition Area, which is the exhibition area on the House of Reps side of the building. Senator HUME: Are there any plans to put the items online so that people can see exactly what is in the collection?</p> <p>Mr Stefanic: It certainly is on our agenda to digitise the art collection so that it can be enjoyed online.</p> <p>Senator HUME: What sort of time frame are we talking about for that project?</p> <p>Mr Stefanic: I will have to take that on notice. I know that part of the complexity around that is copyright issues. Obviously, presenting another artist's work on our website means we have to sort out the royalty arrangements.</p>	Hansard	23	15/12/2023
59	Department of Parliamentary Services	23/10/2023	DPS015	Jane Hume	Art Collections staff titles	<p>Senator HUME: How many people are in the art services department now?</p> <p>Mr Stefanic: There are 29 people employed in art collections.</p> <p>CHAIR: On notice, could you please give me a list of their job titles?</p> <p>Mr Stefanic: I can do that.</p>	Hansard	23	15/12/2023
60	Department of Parliamentary Services	23/10/2023	DPS016	James McGrath	Missing or stolen artworks	<p>Senator McGRATH: I have a quick follow-up question on this area in relation to the art collection, and I suppose the general collection here at Parliament House. The British Museum recently had a scandal where thousands of items were stolen. Do we have a list of how many items are missing or have been stolen from our art collection?</p> <p>Mr Stefanic: That is the first I have heard of that sort of question. I don't believe it has ever occurred— certainly not in my time here. It may have occurred before 2015. I will take that on notice.</p>	Hansard	23	15/12/2023
61	Department of Parliamentary Services	23/10/2023	DPS017	Jane Hume	Feasibility study for GP services in Parliament	<p>Senator HUME: I've got some questions around the parliamentary health and wellbeing service, Jenkins recommendation No. 26. I know I seem to ask questions about this at every estimates, but, frustratingly, I don't feel like we are progressing very far on this recommendation. May I preface these questions by saying that whenever I have spoken to staff in this building this has been the most important recommendation for them—to make sure that these services are there, as they would be in any other significant workplace around the country. At previous estimates hearings, you told this committee that there has been some work undertaken to establish costings for the implementation of the parliamentary health and wellbeing service. Can you please give me an update now on the work the department has done in relation to implementation of recommendation 26 of the Jenkins review since then.</p> <p>...</p> <p>Senator HUME: Yes. I'm now asking for a copy of the feasibility study, and, if do not want to provide a copy of the feasibility study, I ask whether you're claiming public interest immunity.</p> <p>The President: I'll take it on notice.</p> <p>...</p> <p>Senator HUME: I've got some questions around the parliamentary health and wellbeing service, Jenkins recommendation No. 26. I know I seem to ask questions about this at every estimates, but, frustratingly, I don't feel like we are progressing very far on this recommendation. May I preface these questions by saying that whenever I have spoken to staff in this building this has been the most important recommendation for them—to make sure that these services are there, as they would be in any other significant workplace around the country. At previous estimates hearings, you told this committee that there has been some work undertaken to establish costings for the implementation of the parliamentary health and wellbeing service. Can you please give me an update now on the work the department has done in relation to implementation of recommendation 26 of the Jenkins review since then.</p> <p>Senator HUME: If you're not going to provide that feasibility report, then you'll be claiming a public interest immunity to do that; is that correct?</p> <p>The President: Without speaking to the Speaker, I couldn't make comment, but certainly we'll get back to the committee as soon as we can.</p>	Hansard	11-12, 19	15/12/2023
62	Department of Parliamentary Services	23/10/2023	DPS018	Larissa Waters	Exit interviews	<p>Do you conduct exit interviews when staff leave? What have been the most common trends in the contents of exit interviews?</p>	Written		15/12/2023

63	Department of Parliamentary Services	23/10/2023	DPS019	Larissa Waters	Library budget	Was the Library allocated any additional budget to allow for sufficient hiring to make up for the cutting of staffer budget of the crossbench MPs/Senators?	Written		15/12/2023
64	Department of Parliamentary Services	23/10/2023	DPS020	Larissa Waters	Library workload support	What is the Library doing to support and manage researchers' heavy workload?	Written		15/12/2023
65	Department of Parliamentary Services	23/10/2023	DPS021	Linda Reynolds	Security enhancements	1.What is the Department doing to improve the security of Parliament House? 2.Can you provide information on any recent technological advancements or upgrades implemented to enhance security measures at Parliament House? 3.Can you provide information on any future planned technological advancements or upgrades to enhance security measures at Parliament House?	Written		15/12/2023
66	Department of Parliamentary Services	23/10/2023	DPS022	Linda Reynolds	Staff security vetting	4.Why is there no requirement for staff of Members and Senators to undergo compulsory security vetting prior to their employment? 5.Does the Department believe that staff of Members and Senators are being adequately security vetted prior to their employment? 6.What is the Government's view on improving the security vetting of staff? 7.Has the Department provided the Presiding Officers with advice on improvements to security vetting of staff? a.What advice has been provided to the Presiding Officers? b.When was this advice provided to the Presiding Officers? c.Have the Presiding Officers acted upon advice from the Department? i.If no, why not? ii.If yes, what has been achieved since taking on the Department's advice? 11.Can you provide information on any best practices or models from other parliamentary institutions around the world regarding security vetting of staff? 13.Has the Department considered the potential implications of not implementing security vetting for staff? a.If yes, please provide outline the potential implications. b.If no, why not? 14.Has the Department explored alternative measures or safeguards to mitigate the risks of foreign interference, in the absence of mandatory security vetting for staff? a.If yes, please provide outline the alternative measures or safeguards. b.If no, why not? 15.Can you provide information on any contingency plans or emergency response protocols in place to address potential security threats arising from staff without security vetting?	Written		15/12/2023
67	Department of Parliamentary Services	23/10/2023	DPS023	Linda Reynolds	Foreign interference	8.Is the Department aware of any incidents where staff have been compromised by a foreign government or entity? 9. How has the Department acted upon the knowledge of staff compromised by a foreign government or entity? 10. How can the Department provide assurance that staff currently employed by Members and Senators are not compromised by a foreign government or entity?	Written		15/12/2023
68	Department of Parliamentary Services	23/10/2023	DPS024	Linda Reynolds	Security reporting	12.Is there a process for reporting any concerns or potential security issues regarding staff working in Parliament House? a.If yes, please provide the details of the reporting process. b.If no, why not?	Written		15/12/2023
69	Department of Parliamentary Services	23/10/2023	DPS025	Linda Reynolds	Security training	16.Has the Department considered conducting security awareness training for staff to educate them about potential security risks and how to mitigate them? a.If yes, please provide details on the progress of implementing this security awareness training for staff. b.If no, why not?	Written		15/12/2023
70	Department of Parliamentary Services	23/10/2023	DPS026	Linda Reynolds	Parliament House Shop product selection process and feedback	17.What is the process that the Department undergoes to choose the products sold at the Parliamentary shop? 18.Who chooses the products sold at the Parliamentary shop? 19.How is the selection of books available for sale at the Parliamentary shop determined? 20.Can you provide details about the criteria used to select products for sale at the Parliamentary shop?  25.How does the Department handle feedback or suggestions from visitors regarding the products available at the Parliamentary shop?  28. Is there a process in place for evaluating the popularity and demand for specific products in the Parliamentary shop?	Written		15/12/2023

71	Department of Parliamentary Services	23/10/2023	DPS027	Linda Reynolds	Parliament House Shop product affiliation	21.Is there political balance of the products available for sale at the Parliamentary shop determined? a.If no, why not? 22.How does the Department ensure a balanced representation of political affiliations in the products available at the shop? 23.Is there a system in place to review and evaluate the political alignment of products sold in the Parliamentary Shop? 24.Are there any guidelines or policies in place to prevent bias in the selection of products from specific political affiliations? b.If yes, please provide the details. c.If no, why not? 26.What steps does the Department take to address concerns or feedback from visitors about the political alignment of products in the shop? 27.Are there any plans to conduct surveys or seek input from visitors regarding their preferences for products with specific political affiliations?	Written		15/12/2023
72	Department of Parliamentary Services	23/10/2023	DPS028	Jane Hume	Ministerial and other non-applicable questions	turnaround time for consideration of briefs by the Minister? If so, when was this advice provided to the Department? Please provide the minimum turnaround requirement. If there has been a change in a previously set minimum turnaround requirement, please provide: 1.the previous turnaround requirement; and 2.the date the change was requested. 2. Since 1 July 2023, has the Department provided any hospitality in Ministers' offices? Please specify the date, itemised cost, purpose, and attendees for the hospitality. Since 1 July 2023, have there been any amendments to the Department's policy on providing hospitality in the Ministers offices? If so, please provide a copy of the policy and a reference for the amendment 3. How many Departmental Liaison Officers have been allocated to each Minister in the portfolio? Please provide a list that outlines the level of the member of the department, the Minister they have been allocated to, and the time they have been allocated to the Minister. Please denote any change in this allocation since May 2023. 4. How many staff have been provided to Ministers offices not in a capacity as a Departmental Liaison Officer? Please provide a list that outlines the level of the member of the department, the Minister they have been allocated to, and the time they have been allocated to the Minister. Please denote any change in this allocation since May 2023. 5. How many meetings has the Secretary/agency head had with the Ministers in their portfolio since 1 July 2023? Please provide a list with the number of meetings by Minister, and the date of the first meeting with each Minister. How many meetings has the Secretary/agency head had with any Ministers not in their portfolio since 1 July 2023? Please provide a list with the number of meetings by Minister, and the date of the first meeting with each Minister. 6. How many meetings has the Secretary/agency head had with any Ministers not in their portfolio since 1 July 2023? Please provide a list with the number of meetings by Minister, and the date of the first meeting with each Minister. 7. a.How many briefs has the Department/agency provided to each Minister in its portfolio? Please provide a list with the number of briefs for each Minister, and the date of the first provided brief. b.How many briefs have been returned to the Department for redraft? Please provide a list with the number of briefs for each Minister, and the dates of the return of briefs to the Department. 14. In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio in financial year 2023/24 to date, please provide the following: a.List of functions; b.List of attendees; c.Function venue; d.Itemised list of costs (GST inclusive); e.Details of any food served; f.Details of any wines or champagnes served including brand and vintage; and g.Details of any entertainment provided.	Written		15/12/2023

73	Department of Parliamentary Services	23/10/2023	DPS029	Jane Hume	Additional ministerial and non-applicable questions	<p>July 2023? Please provide a list with the number of New Policy Proposals by Minister, and the date of the first provided New Policy Proposal.</p> <p>12. In relation to the measure in the 2022-23 October Budget, Savings from External Labour, and Savings from Advertising, Travel and Legal Expenses.</p> <p>a. What was the value of savings that the Department/agency was requested to deliver for the 2022-23 year in aggregate?</p> <p>b. Has the Department/agency identified the savings they will make across the following areas to achieve this cut:</p> <p>i. External labour hire</p> <p>ii. Consultancy</p> <p>iii. Advertising campaigns</p> <p>iv. Travel</p> <p>v. Legal expenses</p> <p>c. Can the Department/agency provide a breakdown of the funding reductions they have made in totality, and in each of the above areas, and what they relate to?</p> <p>d. Has the Department/agency been informed of the cut that will be made to their funding in the next financial year, or the rest of the forward estimates?</p> <p>e. Can the Department/agency confirm the total new number of contracts (ongoing and terminating) and total cost of these contracts issued on AusTender since 30 June 2022 which relate to the following areas:</p> <p>i. External labour hire</p> <p>ii. Consultancy</p> <p>iii. Advertising campaigns</p> <p>iv. Travel</p> <p>v. Legal expenses</p> <p>f. Please provide a breakdown of the value of contracts across each area, and identify the categories on AusTender which are used to determine the Departments identification of the contracts.</p> <p>g. Is the Department/agency on track to meet the saving target?</p>	Written		15/12/2023
74	Department of Parliamentary Services	23/10/2023	DPS030	Jane Hume	Departmental paper sourcing	<p>9. Please provide the amount of paper the Department/agency sources from Australian producers and from overseas producers. Please provide the amount in dollar value on a financial year basis for the last five financial years.</p>	Written		15/12/2023
75	Department of Parliamentary Services	23/10/2023	DPS031	Jane Hume	Interdepartmental committees	<p>10. Please provide a list of all the Commonwealth inter-departmental committees of which the Department/agency has membership. Please specify where there are changes to the list since May 2023.</p> <p>28. Please provide a list of the interdepartmental committees that the department/agency participates in or provides representation to.</p> <p>Please provide:</p> <p>a.the name of the interdepartmental committee;</p> <p>b.a list of the membership;</p> <p>c.the date it was established; and</p> <p>d.its purpose.</p>	Written		15/12/2023
76	Department of Parliamentary Services	23/10/2023	DPS032	Jane Hume	Commonwealth taskforces	<p>11. Please provide a list of all the Commonwealth taskforces of which the Department/agency has membership. Please specify where there are changes to the list since May 2023.</p>	Written		15/12/2023
77	Department of Parliamentary Services	23/10/2023	DPS033	Jane Hume	Departmental function expenditure	<p>13. In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies in the portfolio in financial year 2023/24 to date, please provide the following: a.List of functions; b.List of attendees; c.Function venue; d.Itemised list of costs (GST inclusive); e.Details of any food served; f.Details of any wines or champagnes served including brand and vintage; and g.Details of any entertainment provided.</p>	Written		15/12/2023

78	Department of Parliamentary Services	23/10/2023	DPS034	Jane Hume	SES offices furniture and fixture upgrades	15. Were the furniture, fixtures or fittings of the Secretary's/agency head's office, or the offices of any Deputy Secretaries/executive leadership team members, upgraded in financial year 2023/24 to date? Please provide an itemised list of costs (GST inclusive). Please provide photographs of the works conducted.	Written		15/12/2023
79	Department of Parliamentary Services	23/10/2023	DPS035	Jane Hume	Secretary travel costings	16. Please provide an itemised list of the Secretary's/agency head's travel for financial year 2023/24 to date, including costs of flights and accommodation.	Written		15/12/2023
80	Department of Parliamentary Services	23/10/2023	DPS036	Jane Hume	Deputy Secretary travel costings	17. Please provide an itemised list of each Deputy Secretary's/agency deputy head's travel for financial year 2023/24 to date, including costs of flights and accommodation.	Written		15/12/2023
81	Department of Parliamentary Services	23/10/2023	DPS037	Jane Hume	Facility upgrades	18. Were the facilities of any of the Departments/agency premises upgraded in financial year 2023/24 to date, for example, staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment? Please provide a detailed description of the relevant facilities upgraded together with an itemised list of costs (GST inclusive). Please provide photographs of the upgraded facilities.	Written		15/12/2023
82	Department of Parliamentary Services	23/10/2023	DPS038	Jane Hume	Staff travel costings	19. What was the total cost of staff travel for departmental/agency employees in financial year 2023/24 to date?	Written		15/12/2023
83	Department of Parliamentary Services	23/10/2023	DPS039	Jane Hume	Media monitoring expenditure	20. What was the Department's/agency's total expenditure on media monitoring services in financial year 2023/24 to date?	Written		15/12/2023
84	Department of Parliamentary Services	23/10/2023	DPS040	Jane Hume	Information campaign expenditure	21. What was the Department's/agency's total expenditure on advertising and information campaigns in financial year 2023/24 to date? Please provide an itemised list of the campaigns, their purpose, and their expected costs.	Written		15/12/2023
85	Department of Parliamentary Services	23/10/2023	DPS041	Jane Hume	Promotional merchandise expenditure	22. What was the Department's/agency's total expenditure on promotional merchandise in financial year 2023/24 to date?  Please provide an itemised list of the merchandise purchased with costs.  Please provide examples and photographs of the merchandise purchased.	Written		15/12/2023
86	Department of Parliamentary Services	23/10/2023	DPS042	Jane Hume	Departmental credit cards	23. In relation to departmental use of credit cards: a.How many credit cards are currently on issue for department or agency staff? b.What was the value of the largest reported purchase on a credit card in financial year 2023/24 to date and what was it for? c.How much interest was paid on amounts outstanding from credit cards in financial year 2023/24 to date? d.How much was paid in late fees on amounts outstanding from credit cards in financial year 2023/24 to date? e.What was the largest amount outstanding on a single card at the end of a payment period in financial year 2023/24 to date? f.How many credit cards were reported as lost or stolen in financial year 2023/24 to date and what was the cost of their replacement? g.How many credit card purchases were deemed to be illegitimate or contrary to department or agency policy in financial year 2023/24 to date? What was the total value of those purchases? How many purchases were asked to be repaid on that basis in financial year 2023/24 to date and what was the total value thereof? Were all those amounts actually repaid? If no, how many were not repaid, and what was the total value thereof? h.What was the largest purchase that was deemed illegitimate or contrary to department or agency policy and asked to be repaid in financial year 2023/243 to date? What that amount actually repaid, in full? If no, what amount was left unpaid? i.Are any credit cards currently on issue connected to rewards schemes? Do staff receive any personal benefit as a result of those reward schemes? j.Please provide a copy of the department or agency's staff credit card policy. k.Please denote any changes to this policy that have been made since February 2023	Written		15/12/2023

87	Department of Parliamentary Services	23/10/2023	DPS043	Jane Hume	Comcare referrals	24. In relation to department/agency: a.In the current financial year to date, how many matters have been referred to Comcare? b.Of those claims referred to Comcare, redacting confidential information, advise in which division the claimant works or worked and the circumstances surrounding the claim. c.What has the Department/agency learned from past Comcare claims? d.Of those employees who submitted a Comcare claim, how many returned to work after a period of absence?	Written		15/12/2023
88	Department of Parliamentary Services	23/10/2023	DPS044	Jane Hume	Fair Work Commission referrals	25. In relation to the department/agency: a.In the current financial year to date, how many matters have been referred to the Fair Work Commission? b.Of those matters referred to either, please provide a comprehensive account of the circumstances, redacting confidential information, including in which division the employee is or was employed, the nature of the complaint and the nature of the determination of the Fair Work Commission, Fair Work Ombudsman and/or conciliator.	Written		15/12/2023
89	Department of Parliamentary Services	23/10/2023	DPS045	Jane Hume	Departmental reviews	26. Please provide a list of the number of reviews that the department/agency is currently conducting. Please provide: a.the name of the review; b.the purpose of the review; c.the name or names of the reviewer(s); d.the remuneration for each of the reviewer(s); e.the budgeted cost of the review; f.the amount spent to date; and g.the date the review is due to be completed.	Written		15/12/2023
90	Department of Parliamentary Services	23/10/2023	DPS046	Jane Hume	Completed departmental reviews	27. Please provide a list of the number of reviews that the department/agency has completed since 1 July 2022. Please provide a.the name of the review; b.the purpose of the review; c.the name or names of the reviewer(s); d.the remuneration for each of the reviewer(s); e.the budgeted cost of the review; f.the amount spent; g.the date the review was due to be completed; h.the date the review was completed; i.the date the review was provided to the Department; j.the date the review was provided to the Minister; and k.the date the review was provided to the Minister's office.	Written		15/12/2023
91	Department of Parliamentary Services	23/10/2023	DPS047	Jane Hume	ASL information	32. Please provide the number of current ASL allocated to the department/agency as at 1 July 2023. Please provide: a.Total number of ASL; b.Total number of FTE by APS classification; c.the number of ASL allocated to each outcome for which the department/agency is responsible; and d.the number of FTE, by classification, allocated to each outcome for which the department/agency is responsible; and e.The number of FTE positions that are not currently filled, broken down by classification.	Written		15/12/2023
92	Department of Parliamentary Services	23/10/2023	DPS048	Jane Hume	Flexible work arrangements for staff	38. a.How many staff have a flexible work arrangement in place that enables them to work from home? b.Please provide a breakdown including; i.The proportion of staff who work from home one day a week? ii.The proportion of staff who work from home two days a week? iii.The proportion of staff who work from home three days a week? iv.The proportion of staff who work from home four days a week? v.The proportion of staff who work from home five days a week? c.What is the annual cost of renting out office space for employees? d.Please provide a copy of the department/agency's work from home policy.	Written		15/12/2023
93	Department of Parliamentary Services	23/10/2023	DPS049	Jane Hume	Use of ChatGPT on internal network	39. a.Does the department/agency allow for the use of ChatGPT on the internal network? i.If so, what risk management and governance mechanisms are in place to protect government data? b.Please provide the department/agency policy on use of artificial intelligence.	Written		15/12/2023
94	Department of Parliamentary Services	23/10/2023	DPS050	Jordon Steele-John	APH Access review survey	1)Can you please table the full list of organisations that were invited, and have provided input into Access Review Survey? 2)How many total submissions in the survey? How many submissions are from disabled people? 3)How will the survey results be disseminated, how and when?	Written		15/12/2023
95	Department of Parliamentary Services	23/10/2023	DPS051	Jordon Steele-John	APH Access plan	4)Is there further consultation process before a final version of the next APH Access Plan is released? 5)When will the new APH Access Plan be released?	Written		15/12/2023
96	Department of Parliamentary Services	23/10/2023	DPS052	Jordon Steele-John	Access upgrades	6)Can you please table a list of the access upgrades including ramp install, and actuated and automatic doors, bathroom upgrades, and way finding that have been completed in parliament house this year. And a list of those to be completed by time parliament resumes next year.	Written		15/12/2023



97	Department of Parliamentary Services	23/10/2023	DPS053	James McGrath	APH Room bookings	Topic 1: APH room bookings Request 1: Please table a copy of the booking request form for function rooms. Request 2: Please table a copy of the three booking request forms submitted by or for Hawker Britton on 25 October 2022. Request 3: Please table a copy of the three booking request forms submitted by or for Hawker Britton on 9 May 2023. Request 4: Please table a copy of the booking request form submitted by Anacta on 26 September 2022. Request 5: Please table a copy of the booking request form submitted by or for Anacta on 26 October 2022. Request 6: Please table a copy of all emails, file notes, briefing materials and other written correspondence between Hawker Britton and the Department of Parliamentary Services since 1 January 2022. Request 7: Please table a copy of all emails, file notes, briefing materials and other written correspondence between Anacta and the Department of Parliamentary Services in since 1 January 2022.	Written		15/12/2023
98	Department of Parliamentary Services	23/10/2023	DPS054	James McGrath	APH Stolen items	Topic 2: APH Stolen Items Please table a copy of the stocktake of all items reported stolen or lost by the Department of Parliamentary Services with their approximate dollar value from 1 January 2022 – 10 November 2023.	Written		15/12/2023
99	Department of Parliamentary Services	23/10/2023	DPS055	Michaelia Cash	Worker entitlements (underpayments) since 2021-22	1.Are you aware of any underpayments of worker entitlements in your agencies since 2021-22 Financial year? a.If yes, please provide how many instances it has occurred, what was the quantum of underpayment, and how many workers were impacted? b.Did you report it to the Fair Work Ombudsman as a self-report?	Written		15/12/2023
100	Parliamentary Budget Office	6/11/2023	PBO001	Jane Hume	Turnaround time for consideration of briefs	Since 1 July 2023, has the Department/Agency been provided with advice or a direction on a minimum turnaround time for consideration of briefs by the Minister? If so, when was this advice provided to the Department? Please provide the minimum turnaround requirement. If there has been a change in a previously set minimum turnaround requirement, please provide: i.the previous turnaround requirement; and ii.the date the change was requested.	Written		15/12/2023
101	Parliamentary Budget Office	6/11/2023	PBO002	Jane Hume	Hospitality in Ministers' offices	Since 1 July 2023, has the Department provided any hospitality in Ministers' offices? Please specify the date, itemised cost, purpose, and attendees for the hospitality. Since 1 July 2023, have there been any amendments to the Department's policy on providing hospitality in the Ministers offices? If so, please provide a copy of the policy and a reference for the amendment.	Written		15/12/2023
102	Parliamentary Budget Office	6/11/2023	PBO003	Jane Hume	Allocation of Departmental Liaison Officers to Ministers	How many Departmental Liaison Officers have been allocated to each Minister in the portfolio? Please provide a list that outlines the level of the member of the department, the Minister they have been allocated to, and the time they have been allocated to the Minister. Please denote any change in this allocation since May 2023.	Written		15/12/2023
103	Parliamentary Budget Office	6/11/2023	PBO004	Jane Hume	Allocation of staff to Ministers offices	How many staff have been provided to Ministers offices not in a capacity as a Departmental Liaison Officer? Please provide a list that outlines the level of the member of the department, the Minister they have been allocated to, and the time they have been allocated to the Minister. Please denote any change in this allocation since May 2023.	Written		15/12/2023
104	Parliamentary Budget Office	6/11/2023	PBO005	Jane Hume	Meetings of Secretary and Ministers	How many meetings has the Secretary/agency head had with the Ministers in their portfolio since 1 July 2023? Please provide a list with the number of meetings by Minister, and the date of the first meeting with each Minister.	Written		15/12/2023
105	Parliamentary Budget Office	6/11/2023	PBO006	Jane Hume	Meetings of Secretary and Ministers	How many meetings has the Secretary/agency head had with any Ministers not in their portfolio since 1 July 2023? Please provide a list with the number of meetings by Minister, and the date of the first meeting with each Minister.	Written		15/12/2023
106	Parliamentary Budget Office	6/11/2023	PBO007	Jane Hume	Briefs to Ministers	a.How many briefs has the Department/agency provided to each Minister in its portfolio? Please provide a list with the number of briefs for each Minister, and the date of the first provided brief. b.How many briefs have been returned to the Department for redraft? Please provide a list with the number of briefs for each Minister, and the dates of the return of briefs to the Department.	Written		15/12/2023

107	Parliamentary Budget Office	6/11/2023	PBO008	Jane Hume	New Policy Proposals to Ministers	How many New Policy Proposals has the Department/agency provided to each Minister in its portfolio since 1 July 2023? Please provide a list with the number of New Policy Proposals by Minister, and the date of the first provided New Policy Proposal.	Written	15/12/2023
108	Parliamentary Budget Office	6/11/2023	PBO009	Jane Hume	Paper procurement	Please provide the amount of paper the Department/agency sources from Australian producers and from overseas producers. Please provide the amount in dollar value on a financial year basis for the last five financial years.	Written	15/12/2023
109	Parliamentary Budget Office	6/11/2023	PBO010	Jane Hume	Commonwealth inter-departmental committee membership	Please provide a list of all the Commonwealth inter-departmental committees of which the Department/agency has membership. Please specify where there are changes to the list since May 2023.	Written	15/12/2023
110	Parliamentary Budget Office	6/11/2023	PBO011	Jane Hume	Commonwealth taskforce membership	Please provide a list of all the Commonwealth taskforces of which the Department/agency has membership. Please specify where there are changes to the list since May 2023.	Written	15/12/2023
111	Parliamentary Budget Office	6/11/2023	PBO012	Jane Hume	Budget savings	In relation to the measure in the 2022-23 October Budget, Savings from External Labour, and Savings from Advertising, Travel and Legal Expenses. a.What was the value of savings that the Department/agency was requested to deliver for the 2022-23 year in aggregate? b.Has the Department/agency identified the savings they will make across the following areas to achieve this cut: i.External labour hire ii.Consultancy iii.Advertising campaigns iv.Travel v.Legal expenses c.Can the Department/agency provide a breakdown of the funding reductions they have made in totality, and in each of the above areas, and what they relate to? d.Has the Department/agency been informed of the cut that will be made to their funding in the next financial year, or the rest of the forward estimates? e.Can the Department/agency confirm the total new number of contracts (ongoing and terminating) and total cost of these contracts issued on AusTender since 30 June 2022 which relate to the following areas: i.External labour hire ii.Consultancy iii.Advertising campaigns iv.Travel v.Legal expenses f.Please provide a breakdown of the value of contracts across each area, and identify the categories on AusTender which are used to determine the Departments identification of the contracts. g.Is the Department/agency on track to meet the saving target? h.Has the Department/agency sought an exemption or alternation from/to the savings target? i.If so, why and was it approved?	Written	15/12/2023
112	Parliamentary Budget Office	6/11/2023	PBO013	Jane Hume	Expenditure on functions or official receptions	In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies in the portfolio in financial year 2023/24 to date, please provide the following: a.List of functions; b.List of attendees; c.Function venue; d.Itemised list of costs (GST inclusive); e.Details of any food served; f.Details of any wines or champagnes served including brand and vintage; and g.Details of any entertainment provided.	Written	15/12/2023

113	Parliamentary Budget Office	6/11/2023	PBO014	Jane Hume	Functions or official receptions hosted by Ministers or Assistant Ministers	In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio in financial year 2023/24 to date, please provide the following: a.List of functions; b.List of attendees; c.Function venue; d.Itemised list of costs (GST inclusive); e.Details of any food served; f.Details of any wines or champagnes served including brand and vintage; and g.Details of any entertainment provided.	Written		15/12/2023
114	Parliamentary Budget Office	6/11/2023	PBO015	Jane Hume	Office upgrades	Were the furniture, fixtures or fittings of the Secretary's/agency head's office, or the offices of any Deputy Secretaries/executive leadership team members, upgraded in financial year 2023/24 to date? Please provide an itemised list of costs (GST inclusive). Please provide photographs of the works conducted.	Written		15/12/2023
115	Parliamentary Budget Office	6/11/2023	PBO016	Jane Hume	Official travel	Please provide an itemised list of the Secretary's/agency head's travel for financial year 2023/24 to date, including costs of flights and accommodation.	Written		15/12/2023
116	Parliamentary Budget Office	6/11/2023	PBO017	Jane Hume	Official travel	Please provide an itemised list of each Deputy Secretary's/agency deputy head's travel for financial year 2023/24 to date, including costs of flights and accommodation.	Written		15/12/2023
117	Parliamentary Budget Office	6/11/2023	PBO018	Jane Hume	Department premises upgrades	Were the facilities of any of the Departments/agency premises upgraded in financial year 2023/24 to date, for example, staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment? Please provide a detailed description of the relevant facilities upgraded together with an itemised list of costs (GST inclusive). Please provide photographs of the upgraded facilities.	Written		15/12/2023
118	Parliamentary Budget Office	6/11/2023	PBO019	Jane Hume	Staff travel	What was the total cost of staff travel for departmental/agency employees in financial year 2023/24 to date?	Written		15/12/2023
119	Parliamentary Budget Office	6/11/2023	PBO020	Jane Hume	Media monitoring services	What was the Department's/agency's total expenditure on media monitoring services in financial year 2023/24 to date?	Written		15/12/2023
120	Parliamentary Budget Office	6/11/2023	PBO021	Jane Hume	Advertising and information campaigns	What was the Department's/agency's total expenditure on advertising and information campaigns in financial year 2023/24 to date? Please provide an itemised list of the campaigns, their purpose, and their expected costs.	Written		15/12/2023
121	Parliamentary Budget Office	6/11/2023	PBO022	Jane Hume	Promotional merchandise	What was the Department's/agency's total expenditure on promotional merchandise in financial year 2023/24 to date? Please provide an itemised list of the merchandise purchased with costs. Please provide examples and photographs of the merchandise purchased.	Written		15/12/2023

122	Parliamentary Budget Office	6/11/2023	PBO023	Jane Hume	Credit cards	<p>In relation to departmental use of credit cards:</p> <p>a.How many credit cards are currently on issue for department or agency staff?</p> <p>b.What was the value of the largest reported purchase on a credit card in financial year 2023/24 to date and what was it for?</p> <p>c.How much interest was paid on amounts outstanding from credit cards in financial year 2023/24 to date?</p> <p>d.How much was paid in late fees on amounts outstanding from credit cards in financial year 2023/24 to date?</p> <p>e.What was the largest amount outstanding on a single card at the end of a payment period in financial year 2023/24 to date?</p> <p>f.How many credit cards were reported as lost or stolen in financial year 2023/24 to date and what was the cost of their replacement?</p> <p>g.How many credit card purchases were deemed to be illegitimate or contrary to department or agency policy in financial year 2023/24 to date? What was the total value of those purchases? How many purchases were asked to be repaid on that basis in financial year 2023/24 to date and what was the total value thereof? Were all those amounts actually repaid? If no, how many were not repaid, and what was the total value thereof?</p> <p>h.What was the largest purchase that was deemed illegitimate or contrary to department or agency policy and asked to be repaid in financial year 2023/243 to date? What that amount actually repaid, in full? If no, what amount was left unpaid?</p> <p>i.Are any credit cards currently on issue connected to rewards schemes? Do staff receive any personal benefit as a result of those reward schemes?</p> <p>j.Please provide a copy of the department or agency's staff credit card policy.</p> <p>k.Please denote any changes to this policy that have been made since February 2023.</p>	Written		15/12/2023
123	Parliamentary Budget Office	6/11/2023	PBO024	Jane Hume	Comcare	<p>In relation to department/agency:</p> <p>a.In the current financial year to date, how many matters have been referred to Comcare?</p> <p>b.Of those claims referred to Comcare, redacting confidential information, advise in which division the claimant works or worked and the circumstances surrounding the claim.</p> <p>c.What has the Department/agency learned from past Comcare claims?</p> <p>d.Of those employees who submitted a Comcare claim, how many returned to work after a period of absence?</p>	Written		15/12/2023
124	Parliamentary Budget Office	6/11/2023	PBO025	Jane Hume	Fair Work Commission	<p>In relation to the department/agency:</p> <p>a.In the current financial year to date, how many matters have been referred to the Fair Work Commission?</p> <p>b.Of those matters referred to either, please provide a comprehensive account of the circumstances, redacting confidential information, including in which division the employee is or was employed, the nature of the complaint and the nature of the determination of the Fair Work Commission, Fair Work Ombudsman and/or conciliator.</p>	Written		15/12/2023
125	Parliamentary Budget Office	6/11/2023	PBO026	Jane Hume	Reviews	<p>Please provide a list of the number of reviews that the department/agency is currently conducting.</p> <p>Please provide:</p> <p>a.the name of the review;</p> <p>b.the purpose of the review;</p> <p>c.the name or names of the reviewer(s);</p> <p>d.the remuneration for each of the reviewer(s);</p> <p>e.the budgeted cost of the review;</p> <p>f.the amount spent to date; and</p> <p>g.the date the review is due to be completed.</p>	Written		15/12/2023

126	Parliamentary Budget Office	6/11/2023	PBO027	Jane Hume	Reviews	<p>Please provide a list of the number of reviews that the department/agency has completed since 1 July 2022.</p> <p>Please provide:</p> <p>a.the name of the review;</p> <p>b.the purpose of the review;</p> <p>c.the name or names of the reviewer(s);</p> <p>d.the remuneration for each of the reviewer(s);</p> <p>e.the budgeted cost of the review;</p> <p>f.the amount spent;</p> <p>g.the date the review was due to be completed;</p> <p>h.the date the review was completed;</p> <p>i.the date the review was provided to the Department;</p> <p>j.the date the review was provided to the Minister; and</p> <p>k.the date the review was provided to the Minister's office.</p>	Written	15/12/2023
127	Parliamentary Budget Office	6/11/2023	PBO028	Jane Hume	Interdepartmental committees	<p>Please provide a list of the interdepartmental committees that the department/agency participates in or provides representation to.</p> <p>Please provide:</p> <p>a.the name of the interdepartmental committee;</p> <p>b.a list of the membership;</p> <p>c.the date it was established; and</p> <p>d.its purpose.</p>	Written	15/12/2023
128	Parliamentary Budget Office	6/11/2023	PBO029	Jane Hume	New entities within portfolio	<p>How many new entities (including advisory boards and agencies) have been created within the portfolio since May 2022?</p> <p>Please list each entity, its purpose, and the date it was created.</p>	Written	15/12/2023
129	Parliamentary Budget Office	6/11/2023	PBO030	Jane Hume	New entities within portfolio	<p>How many new entities (including advisory boards and agencies) have been wound up, amalgamated, ceased or disbanded since May 2022?</p> <p>Please list each entity, its purpose, and the date it was wound up, amalgamated, ceased, or disbanded.</p>	Written	15/12/2023
130	Parliamentary Budget Office	6/11/2023	PBO031	Jane Hume	Data requests	<p>Since 1 July 2023, has the department / agency ever received a request from a portfolio minister's office seeking data or information separated out by electorate?</p> <p>a.Please provide a list of all requests, including any timeframe provided for a response, whether a response was provided, and the context of the request if provided.</p> <p>b.Please provide a copy of all responses to the request.</p>	Written	15/12/2023
131	Parliamentary Budget Office	6/11/2023	PBO032	Jane Hume	Average staffing level	<p>Please provide the number of current ASL allocated to the department/agency as at 1 July 2023.</p> <p>Please provide:</p> <p>a.total number of ASL;</p> <p>b.total number of FTE by APS classification;</p> <p>c.the number of ASL allocated to each outcome for which the department/agency is responsible;</p> <p>d.the number of FTE, by classification, allocated to each outcome for which the department/agency is responsible; and</p> <p>e.the number of FTE positions that are not currently filled, broken down by classification.</p>	Written	15/12/2023
132	Parliamentary Budget Office	6/11/2023	PBO033	Jane Hume	Market research	<p>Has the department/agency provided any Minister's office with market research conducted in relation to a Commonwealth Information and Advertising Campaign?</p> <p>Please provide a list of the Ministers and the date on which they were provided the research.</p>	Written	15/12/2023

133	Parliamentary Budget Office	6/11/2023	PBO034	Jane Hume	Freedom of information applications	How many freedom of information applications has the department/agency received since 1 July 2023? Please provide a breakdown of the number including; a.the number of applications withdrawn; b.the number of applications refused under section 34 of the Freedom of Information Act 1982; c.the number of applications refused under section 24 of the Freedom of Information Act 1982; d.the number of applications refused under section 24A of the Freedom of Information Act 1982; e.the number of applications subject to internal review; f.the number of applications subject to review by the OAIC; g.the number of applications subject to review by the AAT; h.the number of applications subject to review by the Federal Court; and i.the number of applications where the original decision has been overturned.	Written		15/12/2023
134	Parliamentary Budget Office	6/11/2023	PBO035	Jane Hume	Freedom of information applications	How many freedom of information applications have been received by the Minister's office since 1 July 2023? Please provide a breakdown including; a.the number of applications by Minister, i.the number of applications that are yet to be decided; ii.the number of applications refused; and iii.the number of applications overdue, including the number of days overdue.	Written		15/12/2023
135	Parliamentary Budget Office	6/11/2023	PBO036	Jane Hume	Estimate variations	For the portfolio, please provide a list of the ten largest estimate variations in the most recent financial year.	Written		15/12/2023
136	Parliamentary Budget Office	6/11/2023	PBO037	Jane Hume	Movements of funds	For the portfolio, please provide a list of the ten largest movements of funds in the most recent financial year, including a profile of the forward estimates for the impact of the movement.	Written		15/12/2023
137	Parliamentary Budget Office	6/11/2023	PBO038	Jane Hume	Flexible work arrangements	a.How many staff have a flexible work arrangement in place that enables them to work from home? b.Please provide a breakdown including; i.The proportion of staff who work from home one day a week? ii.The proportion of staff who work from home two days a week? iii.The proportion of staff who work from home three days a week? iv.The proportion of staff who work from home four days a week? v.The proportion of staff who work from home five days a week? c.What is the annual cost of renting out office space for employees? d.Please provide a copy of the department/agency's work from home policy.	Written		15/12/2023
138	Parliamentary Budget Office	6/11/2023	PBO039	Jane Hume	Artificial intelligence	a.Does the department/agency allow for the use of ChatGPT on the internal network? i.If so, what risk management and governance mechanisms are in place to protect government data? b.Please provide the department/agency policy on use of artificial intelligence.	Written		15/12/2023
139	Parliamentary Budget Office	6/11/2023	PBO040	Jane Hume	Donations to YES Campaign	It was reported in The Age and Sydney Morning Herald by journalists Richard Baker, Nick McKenzie and Hannah Bowers that Mr Richard Pratt said that he had donated \$1 million to the Voice referendum's Yes campaign because he had fielded a request to do so from a senior adviser to Prime Minister Anthony Albanese. a.Have any personal staff in the Office of the Minister solicited or encouraged donations to the YES Campaign prior to or during the course of the referendum campaign? b.Have any personal staff in the Office of the Minister solicited or encouraged donations to the YES Campaign on the basis of policy decisions?	Written		15/12/2023
140	Parliamentary Budget Office	13/11/2023	PBO041	Michaelia Cash	Worker entitlements	Are you aware of any underpayments of worker entitlements in your agencies since 2021-22 Financial year? a.If yes, please provide how many instances it has occurred, what was the quantum of underpayment, and how many workers were impacted? b.Did you report it to the Fair Work Ombudsman as a self-report?	Written		15/12/2023