

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
1	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>(p.3) Senator KITCHING: Thank you. Mr President, I have some questions about your knowledge of the alleged sexual assault of Brittany Higgins in Senator Reynolds's office on the morning of Saturday 23 March 2019. It's been reported that you were informed of an incident in Senator Reynolds's office by the Secretary of the Department of Parliamentary Services on the evening of Wednesday 27 March 2019. Is that correct?</p> <p>(p.7) CHAIR: Thank you very much, everybody, for your patience. Senator Kitching is taking the call. Senator KITCHING: I'm only going to ask you post the night. It's been reported you learned of the incident on 27 March, the Wednesday following the 23rd. Is that correct? The President: Can I read part of the statement from the AFP commissioner in another room?</p> <p>(p.8) The President: I don't think anyone—I'm not suggesting anyone does—would want to complicate or prejudice the investigations underway and any actions that may follow from it. Senator KITCHING: Given that I'm not asking about the incident and I'm not asking about the night, was the first time you received advice of the incident 27 March? The President: My understanding is that a course of investigation may determine that events afterwards are relevant to what happens next. So, for that reason, I will take the question on notice and ensure that I'm not prejudicing the police activity underway. I'm not aware of what the commissioner is saying at another committee hearing. I like to think that through the other fora—as the parliamentary website shows, there is an inquiry into the Department of Parliamentary Services being undertaken by the Senate committee. I will do my best to answer questions. It is my understanding that events that occurred after the night in question are relevant to the course of the investigation, so, for that reason, I am being exceptionally careful in the public forum.</p>	Hansard, pp. 3,7,8	22/3/2021	
2	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>Senator KITCHING: I understand that. What did the secretary tell you when you were informed on the 27th? The President: I will take all questions related to that on notice so I can determine, as I've said, whether it is appropriate for me to answer, given the investigation underway.</p>	Hansard, p. 8	22/3/2021	
3	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>Senator KITCHING: Yes, and I think it would be clear if you did that, but I want to know that, on 27 March, that was the first—you're sure that's the first time you knew about the incident. The AFP weren't informed until a few days later. The President: As I said, you've asked the question; I'll take it on notice and come back. Senator KITCHING: Could you also take on notice what happened between 27 March and 1 April? Who knew in those days about the incident? The President: I can only speak to my knowledge; I can't speak to the knowledge of others. But I'll take advice and come back, Senator Kitching.</p>	Hansard, p. 9	22/3/2021	
4	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>Senator KITCHING: Remember, I'm only asking you about particular procedures; I'm not asking you about the incident. What did you do with the information, and is there a protocol in place to deal with serious incidents within Parliament House? The President: I think, for some of those questions about protocols, it would be handy to have the Department of Parliamentary Services here.</p>	Hansard, p. 10	22/3/2021	
5	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>Senator KITCHING: Did you speak to the Speaker? The President: I would provide answers to those questions after I take advice. Senator WONG: Seriously? Senator KITCHING: So you spoke to the Speaker? Both you and the Speaker knew. I just want to know the date on which you both knew. The President: I've said before that I will come back quickly. I'll take advice. Senator WONG: Seriously? Senator KITCHING: So you spoke to the Speaker? Both you and the Speaker knew. I just want to know the date on which you both knew. The President: I've said before that I will come back quickly. I'll take advice.</p>	Hansard, p. 10	22/3/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<p>Senator GALLAGHER: Mr President, why didn't you take advice before today? You must have realised there would be questions on this. Why wasn't this considered beforehand?</p> <p>The President: Obviously, I think I did consider it, and the committee, or some people, would like me to reconsider it with regard to specific questions, which I will do. But I did. I think my statement indicates that I did consider these matters.</p> <p>Senator KITCHING: So you're going to come back to me now on whether you spoke to the Speaker. Did you speak to Senator Reynolds or her office?</p> <p>The President: I will come back to you on relevant information.</p> <p>Senator KITCHING: Did you speak to the Prime Minister or his office?</p> <p>The President: A number of these matters I could easily answer off the top of my head, but, on the grounds that I have given in the statement I've made, I will check. A number of these answers, if they don't complicate anything, I can give very quickly. But, with the statement I've just made, I think it's entirely appropriate that I be consistent. So nothing should be read into the approach I've taking other than an aversion to inadvertently complicating a very serious police investigation.</p> <p>Senator KITCHING: Did you speak to the AFP?</p> <p>The President: I'll take that as well.</p> <p>Senator KITCHING: If you didn't, I'd like to know who did speak to the AFP. Did you seek advice from the Clerk? You're both here. I'm happy for you to confer at the table about whether you're able to answer that question.</p>			
6	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>Senator KITCHING: Did you have any subsequent discussions with the secretary? You've said that you've had discussions more recently with the AFP. Did you have a discussion with the Secretary of DPS? I'm talking about discussions subsequent to, let's say, the fortnight after the incident.</p> <p>The President: Yes, sure.</p> <p>Senator KITCHING: Did you speak to the secretary of DPS?</p> <p>The President: I will come back to you.</p> <p>Senator KITCHING: Anyone else in DPS?</p> <p>The President: I generally only deal with the secretary, but I'll come back to you about that if that's incorrect.</p>	Hansard, p. 11	22/3/2021	
7	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>Senator KITCHING: Have you had discussions with the Clerk? Again, I'm happy for you to confer at the table.</p> <p>The President: I have regular discussions with the Clerk, but I'll come back to you.</p>	Hansard, p. 11	22/3/2021	
8	Department of the Senate	Senator Kitching	Security incident Ministerial Wing	<p>Senator KITCHING: I'm happy to ask it here or in DPS, but can we get a list of the CCTV footage and the dates—when they asked for it and when it was actually given, and whether there was a subsequent request and it was then given?</p> <p>The President: I'll take that on notice. As I said in my statement, we have provided information to the AFP as requested and additional information. I did say at that point it wasn't appropriate to go into all of that in the public domain, but I'll take advice on that as well.</p>	Hansard, p. 12	22/3/2021	
9	Department of the Senate	Senator Hanson-Young	Security incident Ministerial Wing	<p>Senator HANSON-YOUNG: Did you speak to anybody who worked in the Prime Minister's office between 27 April and beyond in relation to this matter before it became public?</p> <p>The President: Between the 27th—</p> <p>Senator HANSON-YOUNG: Since 27 March. You said you first became aware on 27 March</p> <p>The President: What I've said is that I will come back with answers to questions about my specific knowledge to ensure that I'm not putting anything on the record in a public forum, on Hansard, that complicates the work of the police. I will take that question on notice as well.</p>	Hansard, pp. 12-13	22/3/2021	
10	Department of the Senate	Senator Waters	Advice to the President	<p>Senator WATERS: Thank you. Clerk, could I ask you a question. Has your advice been sought by the President, or anyone else for that matter, as to whether or not the sign-in sheets for people who access this building are able to be publicly searched and whether that invokes any concerns about privilege?</p>	Hansard, p. 15	22/3/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<p>Mr Pye: I think the President made a statement about this in the Senate last week. I don't remember the day of that. Some of the material in that statement was based on some material that I provided.</p> <p>Senator WATERS: What date did you provide that material to the President?</p> <p>Mr Pye: A day or so before the statement was made. I can confirm that for you on notice, if you like, Senator.</p> <p>Senator WATERS: Okay.</p>			
11	Department of the Senate	Senator Gallagher	Staffing	<p>1) Please provide a staffing profile for the agency as at 1 January 2021 and 01 April 2021 by:</p> <p>a) APS ongoing: headcount and ASL;</p> <p>b) APS non-ongoing: headcount and ASL;</p> <p>c) Labour hire staff; headcount and FTE; and</p> <p>d) Other contractors.; headcount and FTE</p> <p>2) Please provide the percentage of staff engaged through labour hire arrangements as a percentage of total headcount.</p> <p>3) Please provide the total value of labour-hire contracts entered into between 1 July 2020 and 31 December 2020.</p>	Written Q	1/4/2021	
12	Department of the Senate	Senator Gallagher	Staffing	<p>1) How many requests to work from home on an ongoing basis has your agency received from staff since the Australian Public Service Commission published 'Circular 2020/9: Returning to Usual Workplaces' on 29 September 2020?</p> <p>2) How many of these requests have been rejected and approved? Please outline the reasons that requests were rejected.</p>	Written Q	1/4/2021	
13	Department of the Senate	Senator Kitching	Services Australia	<p>1) Did the department/agency engage with Services Australia in any capacity in the 2019-20 financial year? If yes, please provide full particulars.</p> <p>2) Has the department/agency engaged with Services Australia in any capacity in the current financial year to 31 March 2021? If yes, please provide full particulars.</p> <p>3) In the 2019-20 financial year, did the department/agency supply services or information to Services Australia? If yes, please provide full particulars.</p> <p>4) In the current financial year to 31 March 2021, has the department/agency supplied services or information to Services Australia? If yes, please provide full particulars.</p> <p>5) Does the department/agency employ technology or apps for users to access its services? If yes, did/does Services Australia have any involvement in the creation, development or ongoing maintenance of that technology or those apps? Please provide full particulars.</p> <p>6) Does the department/agency receive data, statistics or research information from Services Australia? If yes, please provide full particulars.</p>	Written Q	8/4/2021	
14	Department of the Senate	Senator Keneally	Executive Management	<p>1) In relation to executive management for the Department and its agencies, can the following be provided for 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020:</p> <p>a) The total number of executive management positions</p> <p>b) The aggregate total remuneration payable for all executive management positions.</p> <p>c) The change in the number of executive manager positions.</p> <p>d) The change in aggregate total remuneration payable for all executive management positions.</p>	Written Q	20/4/2021	
15	Department of the Senate	Senator Keneally	Ministerial functions	<p>In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided:</p> <p>a) List of functions.</p> <p>b) List of all attendees.</p> <p>c) Function venue.</p>	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> d) Itemised list of costs (GST inclusive). e) Details of any food served. f) Details of any wines or champagnes served including brand and vintage. g) Any available photographs of the function. h) Details of any entertainment provided. 			
16	Department of the Senate	Senator Keneally	Ministerial meals	<p>1) In relation to any breakfasts, luncheons, dinners or other meals hosted by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided:</p> <ul style="list-style-type: none"> a) List of dates and types of meals. b) List of all attendees. c) Function venue. d) Itemised list of costs (GST inclusive). e) Details of any food served. f) Details of any wines or champagnes served including brand and vintage. g) Any available photographs of the function. h) Details of any entertainment provided. 	Written Q	20/4/2021	
17	Department of the Senate	Senator Keneally	Departmental functions	<p>1. In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies within the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided:</p> <ul style="list-style-type: none"> a) List of functions. b) List of all attendees. c) Function venue. d) Itemised list of costs (GST inclusive). e) Details of any food served. f) Details of any wines or champagnes served including brand and vintage. g) Any available photographs of the function. h) Details of any entertainment provided. 	Written Q	20/4/2021	
18	Department of the Senate	Senator Keneally	Executive office upgrades	<p>Have any furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries been upgraded for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. If so, can an itemised list of costs please be provided (GST inclusive).</p>	Written Q	20/4/2021	
19	Department of the Senate	Senator Keneally	Facilities upgrades	<ul style="list-style-type: none"> 1) Were there any upgrades to facility premises at any of the Departments or agencies for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. This includes but is not limited to: staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment. 2) If so, can a detailed description of the relevant facilities upgrades be provided together with an itemised list of costs (GST inclusive). 3) If so, can any photographs of the upgraded facilities be provided. 	Written Q	20/4/2021	
20	Department of the Senate	Senator Keneally	Staff travel	<p>What is the total cost of staff travel for departmental/agency employees for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020.</p>	Written Q	20/4/2021	
21	Department of the Senate	Senator Keneally	Legal costs	<p>What are the total legal costs for the Department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020.</p>	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
22	Department of the Senate	Senator Keneally	Secretarial travel	<p>Can an itemised list of the costs of all domestic and international travel undertaken by the Secretary of the Department for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020 be provided including:</p> <ul style="list-style-type: none"> a) Flights for the Secretary as well as any accompanying departmental officials, and identify the airline and class of travel. b) Ground transport for the Secretary as well as any accompanying departmental officials. c) Accommodation for the Secretary as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d) Meals and other incidentals for the Secretary as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e) Any available photographs documenting the Secretary's travel should also be provided. 	Written Q	20/4/2021	
23	Department of the Senate	Senator Keneally	FOI	<ol style="list-style-type: none"> 1) Please list the number of Freedom of Information Act requests ('FOI requests') received by the Department for the following years: <ul style="list-style-type: none"> a) 2013-14; b) 2014-15; c) 2015-16; d) 2016-17; e) 2018-19; 2019-20, and f) 2020-21 to date. 2) For each year above, please provide: <ul style="list-style-type: none"> a) The number of FOI requests the Department granted in full; b) The number of FOI requests the Department granted in part; c) The number of FOI requests the Department refused in full; and d) The number of FOI requests the Department refused for practical reasons under the Freedom of Information Act. 3) For each year above, please also provide: <ul style="list-style-type: none"> a) The number of times the Department failed to make any decision on a FOI request within the 30 day statutory period; and b) The number of times a request to the Department resulted in a practical refusal (i.e. no decision was made on the request). 4) For each year above, please also provide: <ul style="list-style-type: none"> a) The number of times the Department's FOI decisions have been appealed to the OAIC; and b) The number of times has the OAIC overturned – in whole or in part – the Department's decision to refuse access to material. 5) Please provide the staffing (both ASL and headcount) of staff at the Department who work exclusively on FOI requests, broken down by APS level (e.g. three EL1s, four APS6s, one SES) for each of the following years: <ul style="list-style-type: none"> a) 2013-14; b) 2014-15; c) 2015-16; d) 2016-17; e) 2018-19; f) 2019-20, and; g) 2020-21 to date. 6) For each of the years above, please also list the number of officers who are designated decision makers under the Freedom of Information Act 1982 within the Department. 	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				7) In the past 12 months, has the Department seconded additional resources to processing Freedom of Information requests? If so, please detail those resources by APS level. 8) Please provide the number of officers who are currently designated decision makers under the Freedom of Information Act 1982 within the Minister's office. 9) Please provide the number of FOI requests currently under consideration by the Department. Please also provide the number of these requests that are currently overdue in response. 10) Does the department consult or inform the Minister when it receives Freedom of Information requests? If so: a) How many times has this occurred in the past twelve months; and b) Please outline the process by which the Department consults the Minister. 11) Has the Department consulted or informed another Department or agency about any FOI request in the past twelve months. If so, please provide the legal basis on which that consultation occurred (e.g. third party consultation, transfer of request).			
24	Department of the Senate	Senator Keneally	Briefings	Has the Department/agency or the Minister's office provided briefings to independents/minor parties in the Senate or House of Representatives. If so, can the following be provided: a) The subject matter of the briefing. b) The location and date of the briefing. c) Who proposed the briefing. d) Attendees of the briefing by level/position	Written Q	20/4/2021	
25	Department of the Senate	Senator Keneally	Acting Minister arrangements	1) Can the Department provide all leave periods of the portfolio Minister from 24 August 2018 to date. 2) Can the Department further provide acting Minister arrangements for each leave period.	Written Q	20/4/2021	
26	Department of the Senate	Senator Keneally	Departmental staff allowances	Can a list of Departmental/agency allowances and reimbursements available to employees be provided.	Written Q	20/4/2021	
27	Department of the Senate	Senator Keneally	Market research	1) Does the Department/agency undertake any polling or market research in relation to government policies or proposed policies. 2) If so, can the Department provide an itemised list of: a) Subject matter b) Company c) Costs for each of the periods 1 July 2019-31 December 2019; 1 January 2020- 30 June 2020 and 1 July 2020-31 December 2020 d) Contract date period 3) Can the Department/agency advise what, if any, research was shared with the Minister or their office and the date and format in which this occurred.	Written Q	20/4/2021	
28	Department of the Senate	Senator Keneally	Advertising and information campaigns	1) What was the Department/agency's total expenditure on advertising and information campaigns for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020. 2) What advertising and information campaigns did the Department/agency run in each relevant period. For each campaign, please provide: a) When approval was first sought. b) The date of approval, including whether the advertising went through the Independent Campaign Committee process. c) the timeline for each campaign, including any variation to the original proposed timeline. 3) Can an itemised list of all Austender Contract Notice numbers for all advertising and information campaign contracts in each period be provided.	Written Q	20/4/2021	
29	Department of the Senate	Senator Keneally	Promotional merchandise	1) What was the Department/agency's total expenditure on promotional merchandise for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020.	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				2) Can an itemised list of all Austender Contract Notice numbers for all promotional merchandise contracts in that period please be provided. 3) Can photographs or samples of relevant promotional merchandise please be provided.			
30	Department of the Senate	Senator Keneally	Collateral materials	1) What was the Department/agency's total expenditure on collateral materials, including banners, publications, maps, charts and high visibility or protective clothing for events, functions, conferences, meetings, press conferences and site visits, including Ministerial events, functions, conferences, meetings, press conferences and site visits for each of the periods 1 July 2019-31 December 2019; 1 January 2020- 30 June 2020; 1 July 2020-31 December 2020. 2) For each event or function where the Department/agency expended funds on collateral materials, provide details of the event, including the date and location of each event, and details of the types of materials.	Written Q	20/4/2021	
31	Department of the Senate	Senator Keneally	Ministerial overseas travel	1) Can an itemised list of the costs met by the department or agency for all international travel undertaken by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020 please be provided including: a) Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel. b) Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. c) Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d) Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e) Any available photographs documenting the Minister's travel should also be provided.	Written Q	20/4/2021	
32	Department of the Senate	Senator Keneally	Ministerial domestic travel	1) Can an itemised list of the costs met by the department or agency for all domestic travel undertaken by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 please be provided including: a) Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel. b) Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. c) Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d) Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e) Any available photographs documenting the Minister's travel should also be provided.	Written Q	20/4/2021	
33	Department of the Senate	Senator Keneally	Social media influencers	1) What was the Department/agency's total expenditure on social media influencers for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020. 2) What advertising or information campaigns did the Department/agency use social media influencers to promote. 3) Can a copy of all relevant social media influencer posts please be provided.	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				4) Can an itemised list of all Austender Contract Notice numbers for all relevant social media influencer contracts please be provided.			
34	Department of the Senate	Senator Keneally	Departmental equipment	What was the estimated value of all Departmental equipment that was lost, damaged, stolen or written off during each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written Q	20/4/2021	
35	Department of the Senate	Senator Keneally	Commissioned Reports and Reviews	<p>1) For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020, how many Reports or Reviews have been commissioned. Please provide details of each report including:</p> <p>a) Date commissioned. b) Date report handed to Government. c) Date of public release. d) Terms of Reference. e) Committee members and/or Reviewers.</p> <p>2) How much did each report cost/or is estimated to cost. 3) The background and credentials of the Review personnel. 4) The remuneration arrangements applicable to the Review personnel, including fees, disbursements and travel 5) The cost of any travel attached to the conduct of the Review. 6) How many departmental staff were involved in each report and at what level. 7) What is the current status of each report. When is the Government intending to respond to each report if it has not already done so.</p>	Written Q	20/4/2021	
36	Department of the Senate	Senator Keneally	Board Appointments	<p>1) Provide an update of portfolio boards, including board title, terms of appointment, tenure of appointment and members. 2) What is the gender ratio on each board and across the portfolio 3) Please detail any board appointments made from 30 June 2020 to date. 4) What has been the total value of all Board Director fees and disbursements paid. 5) What is the value of all domestic travel by Board Directors. 6) What is the value of all international travel by Board Directors.</p>	Written Q	20/4/2021	
37	Department of the Senate	Senator Keneally	Appointments – briefs prepared (new)	<p>1) How many times has the Department prepared a brief for statutory authorities, executive agencies, advisory boards, government business enterprises or any other Commonwealth body which includes a reference to a former Liberal or National member of parliament at a state, territory or federal level. 2) For each brief prepared, can the Department advise: a) The former member. b) The board or entity. c) Whether the request originated from the Minister's office. d) Whether the appointment was made.</p>	Written Q	20/4/2021	
38	Department of the Senate	Senator Keneally	Stationery	1) How much has been spent on ministerial stationery requirements in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020.	Written Q	20/4/2021	
39	Department of the Senate	Senator Keneally	Media monitoring	<p>1) What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the each Minister's office for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020.</p> <p>a) Which agency or agencies provided these services. b) Can an itemised list of Austender Contract notice numbers for any media monitoring contracts in each period please be provided</p>	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> c) What is the estimated budget to provide these services for the FY 2020-21. 2) What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020. <ul style="list-style-type: none"> a) Which agency or agencies provided these services. b) Can an itemised list of Austender Contract Notice numbers for any media monitoring contracts in each period please be provided c) What is the estimated budget to provide these services for the year FY 2020- 21. 			
40	Department of the Senate	Senator Keneally	Communications staff	<ul style="list-style-type: none"> 1) For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 2) By Department or agency: <ul style="list-style-type: none"> a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location. c) How many contractors, their classification, type of work they undertake and their location. d) How many are graphic designers. e) How many are media managers. f) How many organise events. 3) Do any departments/agencies have independent media studios. <ul style="list-style-type: none"> a) If yes, why. b) When was it established. c) What is the set up cost. d) What is the ongoing cost. e) How many staff work there and what are their classifications. 	Written Q	20/4/2021	
41	Department of the Senate	Senator Keneally	Departmental staff in Minister's office	<ul style="list-style-type: none"> 1) Can the Department provide an update on the total number of departmental staff seconded to ministerial offices, including: <ul style="list-style-type: none"> a) Duration of secondment. b) APS level. 2) Can the Department provide an update on the total number of DLOs/CLOs for ministerial offices including APS level. 	Written Q	20/4/2021	
42	Department of the Senate	Senator Keneally	CDDA Payments	<ul style="list-style-type: none"> 1) How many claims under the Compensation for Detriment caused by Defective Administration scheme (CDDA) by the Department for each of the periods 1 July 2019-31 December 2019, 1 January 2020 -30 June2020 and 1 July 2020 – 31 December 2020? 2) How many claims were: <ul style="list-style-type: none"> a) Accepted. b) Rejected. c) Under consideration. 3) Of the accepted claims, can the Department provide: <ul style="list-style-type: none"> a) Details of the claim, subject to relevant privacy considerations b) The date payment was made c) The decision maker. 	Written Q	20/4/2021	
43	Department of the Senate	Senator Keneally	Congestion busting	<ul style="list-style-type: none"> 1) Can the Department/agency advise how it is “congestion busting” in relation to bureaucratic bottlenecks and regulatory bottlenecks. 2) Have any additional resources been allocated within the Department to achieve “congestion busting” within the department. 	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
44	Department of the Senate	Senator Keneally	Recruitment	1) What amount has been expended by the department/agency on external recruitment or executive search services in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020. 2) Which services were utilised. Can an itemised list be provided.	Written Q	20/4/2021	
45	Department of the Senate	Senator Keneally	Staffing	1) How many full-time equivalent staff were engaged at each of 30 June 2019, 30 June 2020 and at 10 November 2020. 2) How many of these positions are (a) ongoing and (b) non-ongoing. 3) How many redundancies have occurred in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020. How many were: a) voluntary b) involuntary. 4) How many of those redundancies occurred as a result of departmental restructuring. What is the total cost of those redundancies. 5) What was the total value in dollar terms of all termination payments paid to exiting staff. 6) How much overtime or equivalent has been paid to staff in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020. 7) How many section 37 notices under the Public Service Act 1999 have been offered in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020 to date.	Written Q	20/4/2021	
46	Department of the Senate	Senator Keneally	Comcare	1) For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020, can the Department advise whether it has been the subject of any investigations involving Comcare. If yes, please provide details of the circumstances and the status. 2) Can the Department advise the number of sanctions it has received from Comcare in the each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020.	Written Q	20/4/2021	
47	Department of the Senate	Senator Keneally	Fair Work Commission	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020, how many references have been made to the Fair Work Commission within the Department or agency.	Written Q	20/4/2021	
48	Department of the Senate	Senator Keneally	Fair Work Ombudsman	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020, how many references have been made to the Fair Work Ombudsman within the Department or agency.	Written Q	20/4/2021	
49	Department of the Senate	Senator Keneally	Office of the Merit Protection Commissioner	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020, how many references have been made to the Office of the Merit Protection Commissioner within the Department or agency.	Written Q	20/4/2021	
50	Department of the Senate	Senator Keneally	Public Interest Disclosures	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-31 December 2020, how many public interest disclosures have been received.	Written Q	20/4/2021	
51	Department of the Senate	Senator Keneally	Travel and expense claim policy	1) Please produce a copy of all travel and expense claim policies. 2) Please produce a copy of all claim forms. If the forms are digital, please provide a screen shot of each section, including all dropdown options.	Written Q	20/4/2021	
52	Department of the Senate	Senator Keneally	Declarations of interest	1) Please produce a copy of all relevant policies. 2) Please produce a copy of the register of declarations of interest as at 10 November 2020.	Written Q	20/4/2021	
53	Department of the Senate	Senator Keneally	Declarations of gifts and hospitality	1) Please produce a copy of all relevant policies. 2) Please produce a copy of the register of declarations of gifts as at 10 November 2020	Written Q	20/4/2021	
54	Parliamentary Budget Office	Senator Gallagher	Staffing	Please provide a staffing profile for the agency as at 1 January 2021 and 01 April 2021 by: • APS ongoing: headcount and ASL;	Written Q	01/04/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> • APS non-ongoing; headcount and ASL; • Labor hire staff; headcount and FTE; and • Other contractors.; headcount and FTE 			
55	Parliamentary Budget Office	Senator Gallagher	Staffing	Please provide the percentage of staff engaged through labour hire arrangements as a percentage of total headcount.	Written Q	01/04/2021	
56	Parliamentary Budget Office	Senator Gallagher	Staffing	Please provide the total value of labour-hire contracts entered into between 1 July 2020 and 31 December 2020.	Written Q	01/04/2021	
57	Parliamentary Budget Office	Senator Gallagher	Working from home	How many requests to work from home on an ongoing basis has your agency received from staff since the Australian Public Service Commission published 'Circular 2020/9: Returning to Usual Workplaces' on 29 September 2020?	Written Q	01/04/2021	
58	Parliamentary Budget Office	Senator Gallagher	Working from home	How many of these requests have been rejected and approved? Please outline the reasons that requests were rejected.	Written Q	01/04/2021	
59	Parliamentary Budget Office	Senator Kitching	Services Australia	Did the department/agency engage with Services Australia in any capacity in the 2019-20 financial year? If yes, please provide full particulars.	Written Q	07/04/2021	
60	Parliamentary Budget Office	Senator Kitching	Services Australia	Has the department/agency engaged with Services Australia in any capacity in the current financial year to 31 March 2021? If yes, please provide full particulars.	Written Q	07/04/2021	
61	Parliamentary Budget Office	Senator Kitching	Services Australia	In the 2019-20 financial year, did the department/agency supply services or information to Services Australia? If yes, please provide full particulars.	Written Q	07/04/2021	
62	Parliamentary Budget Office	Senator Kitching	Services Australia	In the current financial year to 31 March 2021, has the department/agency supplied services or information to Services Australia? If yes, please provide full particulars.	Written Q	07/04/2021	
63	Parliamentary Budget Office	Senator Kitching	Services Australia	Does the department/agency employ technology or apps for users to access its services? If yes, did/does Services Australia have any involvement in the creation, development or ongoing maintenance of that technology or those apps? Please provide full particulars.	Written Q	07/04/2021	
64	Parliamentary Budget Office	Senator Kitching	Services Australia	Does the department/agency receive data, statistics or research information from Services Australia? If yes, please provide full particulars.	Written Q	07/04/2021	
65	Parliamentary Budget Office	Senator Keneally	Executive Management	<p>In relation to executive management for the Department and its agencies, can the following be provided for 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020:</p> <ul style="list-style-type: none"> a. The total number of executive management positions b. The aggregate total remuneration payable for all executive management positions. c. The change in the number of executive manager positions. d. The change in aggregate total remuneration payable for all executive management positions 	Written Q	20/4/2021	
66	Parliamentary Budget Office	Senator Keneally	Ministerial functions	<p>In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided:</p> <ul style="list-style-type: none"> a. List of functions. b. List of all attendees. c. Function venue. d. Itemised list of costs (GST inclusive). 	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<p>e. Details of any food served.</p> <p>f. Details of any wines or champagnes served including brand and vintage.</p> <p>g. Any available photographs of the function.</p> <p>h. Details of any entertainment provided</p>			
67	Parliamentary Budget Office	Senator Keneally	Ministerial meals	<p>In relation to any breakfasts, luncheons, dinners or other meals hosted by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided:</p> <p>a. List of dates and types of meals.</p> <p>b. List of all attendees.</p> <p>c. Function venue.</p> <p>d. Itemised list of costs (GST inclusive).</p> <p>e. Details of any food served.</p> <p>f. Details of any wines or champagnes served including brand and vintage.</p> <p>g. Any available photographs of the function.</p> <p>h. Details of any entertainment provided.</p>	Written Q	20/4/2021	
68	Parliamentary Budget Office	Senator Keneally	Departmental functions	<p>In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies within the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided:</p> <p>a. List of functions.</p> <p>b. List of all attendees.</p> <p>c. Function venue.</p> <p>d. Itemised list of costs (GST inclusive).</p> <p>e. Details of any food served.</p> <p>f. Details of any wines or champagnes served including brand and vintage.</p> <p>g. Any available photographs of the function.</p> <p>h. Details of any entertainment provided.</p>	Written Q	20/4/2021	
69	Parliamentary Budget Office	Senator Keneally	Executive office upgrades	<p>Have any furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries been upgraded for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. If so, can an itemised list of costs please be provided (GST inclusive).</p>	Written Q	20/4/2021	
70	Parliamentary Budget Office	Senator Keneally	Facilities upgrades	<p>1. Were there any upgrades to facility premises at any of the Departments or agencies for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. This includes but is not limited to: staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment.</p> <p>2. If so, can a detailed description of the relevant facilities upgrades be provided together with an itemised list of costs (GST inclusive).</p>	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				3. If so, can any photographs of the upgraded facilities be provided.			
71	Parliamentary Budget Office	Senator Keneally	Staff travel	What is the total cost of staff travel for departmental/agency employees for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written Q	20/4/2021	
72	Parliamentary Budget Office	Senator Keneally	Legal costs	What are the total legal costs for the Department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written Q	20/4/2021	
73	Parliamentary Budget Office	Senator Keneally	Secretarial travel	Can an itemised list of the costs of all domestic and international travel undertaken by the Secretary of the Department for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 be provided including: a. Flights for the Secretary as well as any accompanying departmental officials, and identify the airline and class of travel. b. Ground transport for the Secretary as well as any accompanying departmental officials. c. Accommodation for the Secretary as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d. Meals and other incidentals for the Secretary as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Secretary's travel should also be provided.	Written Q	20/4/2021	
74	Parliamentary Budget Office	Senator Keneally	FOI	1. Please list the number of Freedom of Information Act requests ('FOI requests') received by the Department for the following years: a. 2013-14; b. 2014-15; c. 2015-16; d. 2016-17; e. 2018-19; 2019-20, and; f. 2020-21 to date. 2. For each year above, please provide: a. The number of FOI requests the Department granted in full; b. The number of FOI requests the Department granted in part; c. The number of FOI requests the Department refused in full; and d. The number of FOI requests the Department refused for practical reasons under the Freedom of Information Act. 3. For each year above, please also provide: a. The number of times the Department failed to make any decision on a FOI request within the 30 day statutory period; and b. The number of times a request to the Department resulted in a practical refusal (i.e. no decision was made on the request). 4. For each year above, please also provide: a. The number of times the Department's FOI decisions have been appealed to the OAIC; and b. The number of times has the OAIC overturned – in whole or in part – the Department's decision to refuse access to material.	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<p>5. Please provide the staffing (both ASL and headcount) of staff at the Department who work exclusively on FOI requests, broken down by APS level (e.g. three EL1s, four APS6s, one SES) for each of the following years:</p> <p>a. 2013-14; b. 2014-15; c. 2015-16; d. 2016-17; e. 2018-19; f. 2019-20, and; g. 2020-21 to date.</p> <p>6. For each of the years above, please also list the number of officers who are designated decision makers under the Freedom of Information Act 1982 within the Department.</p> <p>7. In the past 12 months, has the Department seconded additional resources to processing Freedom of Information requests? If so, please detail those resources by APS level.</p> <p>8. Please provide the number of officers who are currently designated decision makers under the Freedom of Information Act 1982 within the Minister's office.</p> <p>9. Please provide the number of FOI requests currently under consideration by the Department. Please also provide the number of these requests that are currently overdue in response.</p> <p>10. Does the department consult or inform the Minister when it receives Freedom of Information requests? If so: a. How many times has this occurred in the past twelve months; and b. Please outline the process by which the Department consults the Minister.</p> <p>11. Has the Department consulted or informed another Department or agency about any FOI request in the past twelve months. If so, please provide the legal basis on which that consultation occurred (e.g. third party consultation, transfer of request).</p>			
75	Parliamentary Budget Office	Senator Keneally	Briefings	<p>Has the Department/agency or the Minister's office provided briefings to independents/minor parties in the Senate or House of Representatives. If so, can the following be provided:</p> <p>a. The subject matter of the briefing. b. The location and date of the briefing. c. Who proposed the briefing. d. Attendees of the briefing by level/position</p>	Written Q	20/4/2021	
76	Parliamentary Budget Office	Senator Keneally	Acting Minister arrangements	<p>1. Can the Department provide all leave periods of the portfolio Minister from 24 August 2018 to date.</p> <p>2. Can the Department further provide acting Minister arrangements for each leave period.</p>	Written Q	20/4/2021	
77	Parliamentary Budget Office	Senator Keneally	Departmental staff allowances	Can a list of Departmental/agency allowances and reimbursements available to employees be provided.	Written Q	20/4/2021	
78	Parliamentary Budget Office	Senator Keneally	Market research	1. Does the Department/agency undertake any polling or market research in relation to government policies or proposed policies.	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<p>2. If so, can the Department provide an itemised list of:</p> <p>a. Subject matter</p> <p>b. Company</p> <p>c. Costs each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020</p> <p>d. Contract date period</p> <p>3. Can the Department/agency advise what, if any, research was shared with the Minister or their office and the date and format in which this occurred.</p>			
79	Parliamentary Budget Office	Senator Keneally	Advertising and information campaigns	<p>1. What was the Department/agency's total expenditure on advertising and information campaigns for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.</p> <p>2. What advertising and information campaigns did the Department/agency run in each relevant period. For each campaign, please provide:</p> <p>a. When approval was first sought.</p> <p>b. The date of approval, including whether the advertising went through the Independent Campaign Committee process.</p> <p>c. The timeline for each campaign, including any variation to the original proposed timeline.</p> <p>3. Can an itemised list of all Austender Contract Notice numbers for all advertising and information campaign contracts in each period be provided.</p>	Written Q	20/4/2021	
80	Parliamentary Budget Office	Senator Keneally	Promotional merchandise	<p>1. What was the Department/agency's total expenditure on promotional merchandise for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.</p> <p>2. Can an itemised list of all Austender Contract Notice numbers for all promotional merchandise contracts in that period please be provided.</p> <p>3. Can photographs or samples of relevant promotional merchandise please be provided.</p>	Written Q	20/4/2021	
81	Parliamentary Budget Office	Senator Keneally	Collateral materials	<p>1. What was the Department/agency's total expenditure on collateral materials, including banners, publications, maps, charts and high visibility or protective clothing for events, functions, conferences, meetings, press conferences and site visits, including Ministerial events, functions, conferences, meetings, press conferences and site visits for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.</p> <p>2. For each event or function where the Department/agency expended funds on collateral materials, provide details of the event, including the date and location of each event, and details of the types of materials.</p>	Written Q	20/4/2021	
82	Parliamentary Budget Office	Senator Keneally	Ministerial overseas travel	<p>1. Can an itemised list of the costs met by the department or agency for all international travel undertaken by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 please be provided including:</p> <p>a. Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel.</p> <p>b. Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials.</p> <p>c. Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed.</p>	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				d. Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Minister's travel should also be provided.			
83	Parliamentary Budget Office	Senator Keneally	Ministerial domestic travel	1. Can an itemised list of the costs met by the department or agency for all domestic travel undertaken by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 please be provided including: a. Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel. b. Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. c. Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d. Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Minister's travel should also be provided.	Written Q	20/4/2021	
84	Parliamentary Budget Office	Senator Keneally	Social media influencers	1. What was the Department/agency's total expenditure on social media influencers for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 2. What advertising or information campaigns did the Department/agency use social media influencers to promote. 3. Can a copy of all relevant social media influencer posts please be provided. 4. Can an itemised list of all Austender Contract Notice numbers for all relevant social media influencer contracts please be provided.	Written Q	20/4/2021	
85	Parliamentary Budget Office	Senator Keneally	Departmental equipment	What was the estimated value of all Departmental equipment that was lost, damaged, stolen or written off during each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written Q	20/4/2021	
86	Parliamentary Budget Office	Senator Keneally	Commissioned Reports and Reviews	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many Reports or Reviews have been commissioned. Please provide details of each report including: a. Date commissioned. b. Date report handed to Government. c. Date of public release. d. Terms of Reference. e. Committee members and/or Reviewers. 2. How much did each report cost/or is estimated to cost. 3. The background and credentials of the Review personnel. 4. The remuneration arrangements applicable to the Review personnel, including fees, disbursements and travel 5. The cost of any travel attached to the conduct of the Review. 6. How many departmental staff were involved in each report and at what level.	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				7. What is the current status of each report. When is the Government intending to respond to each report if it has not already done so.			
87	Parliamentary Budget Office	Senator Keneally	Board Appointments	<ol style="list-style-type: none"> 1. Provide an update of portfolio boards, including board title, terms of appointment, tenure of appointment and members. 2. What is the gender ratio on each board and across the portfolio 3. Please detail any board appointments made from 30 June 2020 to date. 4. What has been the total value of all Board Director fees and disbursements paid. 5. What is the value of all domestic travel by Board Directors. 6. What is the value of all international travel by Board Directors. 	Written Q	20/4/2021	
88	Parliamentary Budget Office	Senator Keneally	Appointments – briefs prepared	<ol style="list-style-type: none"> 1. How many times has the Department prepared a brief for statutory authorities, executive agencies, advisory boards, government business enterprises or any other Commonwealth body which includes a reference to a former Liberal or National member of parliament at a state, territory or federal level. 2. For each brief prepared, can the Department advise: <ol style="list-style-type: none"> a. The former member. b. The board or entity. c. Whether the request originated from the Minister's office. d. Whether the appointment was made. 	Written Q	20/4/2021	
89	Parliamentary Budget Office	Senator Keneally	Stationery	How much has been spent on ministerial stationery requirements in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written Q	20/4/2021	
90	Parliamentary Budget Office	Senator Keneally	Media monitoring	<ol style="list-style-type: none"> 1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to each Minister's office for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. <ol style="list-style-type: none"> a. Which agency or agencies provided these services. b. Can an itemised list of Austender Contract notice numbers for any media monitoring contracts in each period please be provided c. What is the estimated budget to provide these services for the year FY 2020-21. 2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. <ol style="list-style-type: none"> a. Which agency or agencies provided these services. b. Can an itemised list of Austender Contract Notice numbers for any media monitoring contracts in each period please be provided 	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				c. What is the estimated budget to provide these services for the year FY 2020-21.			
91	Parliamentary Budget Office	Senator Keneally	Communications staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>2. By Department or agency:</p> <p>a. How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b. How many non-ongoing staff, their classification, type of work they undertake and their location.</p> <p>c. How many contractors, their classification, type of work they undertake and their location.</p> <p>d. How many are graphic designers.</p> <p>e. How many are media managers.</p> <p>f. How many organise events.</p> <p>3. Do any departments/agencies have independent media studios.</p> <p>a. If yes, why.</p> <p>b. When was it established.</p> <p>c. What is the set up cost.</p> <p>d. What is the ongoing cost.</p> <p>e. How many staff work there and what are their classifications.</p>	Written Q	20/4/2021	
92	Parliamentary Budget Office	Senator Keneally	Departmental staff in Minister's office	<p>1. Can the Department provide an update on the total number of departmental staff seconded to ministerial offices, including:</p> <p>a. Duration of secondment.</p> <p>b. APS level.</p> <p>2. Can the Department provide an update on the total number of DLOs/CLOs for ministerial offices including APS level.</p>	Written Q	20/4/2021	
93	Parliamentary Budget Office	Senator Keneally	CDDA Payments	<p>1. How many claims have been received under the Compensation for Detriment caused by Defective Administration scheme (CDDA) by the Department for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020?</p> <p>2. How many claims were:</p> <p>a. Accepted.</p> <p>b. Rejected.</p> <p>c. Under consideration.</p> <p>3. Of the accepted claims, can the Department provide:</p> <p>a. Details of the claim, subject to relevant privacy considerations</p> <p>b. The date payment was made</p> <p>c. The decision maker.</p>	Written Q	20/4/2021	
94	Parliamentary Budget Office	Senator Keneally	Congestion busting	<p>1. Can the Department/agency advise how it is “congestion busting” in relation to bureaucratic bottlenecks and regulatory bottlenecks.</p> <p>2. Have any additional resources been allocated within the Department to achieve “congestion busting” within the department.</p>	Written Q	20/4/2021	
95	Parliamentary Budget Office	Senator Keneally	Recruitment	1. What amount has been expended by the department/agency on external recruitment or executive search services in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				2. Which services were utilised. Can an itemised list be provided.			
96	Parliamentary Budget Office	Senator Keneally	Staffing	<p>1. How many full-time equivalent staff are engaged at each of 30 June 2019 and 30 June 2020 10 November 2020.</p> <p>2. How many of these positions are (a) on-going and (b) non-ongoing.</p> <p>3. How many redundancies have occurred in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. How many were:</p> <p>a. voluntary</p> <p>b. involuntary.</p> <p>4. How many of those redundancies occurred as a result of departmental restructuring. What is the total cost of those redundancies.</p> <p>5. What was the total value in dollar terms of all termination payments paid to exiting staff.</p> <p>6. How much overtime or equivalent has been paid to staff in each of the 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.</p> <p>7. How many section 37 notices under the Public Service Act 1999 have been offered in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 to date.</p>	Written Q	20/4/2021	
97	Parliamentary Budget Office	Senator Keneally	Comcare	<p>1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the Department advise whether it has been the subject of any investigations involving Comcare. If yes, please provide details of the circumstances and the status.</p> <p>2. Can the Department advise the number of sanctions it has received from Comcare in the each of the periods; 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.</p>	Written Q	20/4/2021	
98	Parliamentary Budget Office	Senator Keneally	Fair Work Commission	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many references have been made to the Fair Work Commission within the Department or agency.	Written Q	20/4/2021	
99	Parliamentary Budget Office	Senator Keneally	Fair Work Ombudsman	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many references have been made to the Fair Work Ombudsman within the Department or agency.	Written Q	20/4/2021	
100	Parliamentary Budget Office	Senator Keneally	Office of the Merit Protection Commissioner	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many references have been made to the Office of the Merit Protection Commissioner within the Department or agency.	Written Q	20/4/2021	
101	Parliamentary Budget Office	Senator Keneally	Public Interest Disclosures	For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many public interest disclosures have been received.	Written Q	20/4/2021	
102	Parliamentary Budget Office	Senator Keneally	Travel and expense claim policy	<p>1. Please produce a copy of all travel and expense claim policies.</p> <p>2. Please produce a copy of all claim forms. If the forms are digital, please provide a screen shot of each section, including all dropdown options.</p>	Written Q	20/4/2021	
103	Parliamentary Budget Office	Senator Keneally	Declarations of interest	<p>1. Please produce a copy of all relevant policies.</p> <p>2 Please produce a copy of the register of declarations of interest as at 10 November 2020.</p>	Written Q	20/4/2021	
104	Parliamentary Budget Office	Senator Keneally	Declarations of gifts and hospitality	<p>1. Please produce a copy of all relevant policies.</p> <p>2. Please produce a copy of the register of declarations of gifts as at 10 November 2020</p>	Written Q	20/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
105	Department of Parliamentary Services	Senator KITCHING	Organisational Charts	<p>Senator KITCHING: Can you provide an org chart as at 23 March 2019 and an org chart of the organisation today? They shouldn't be that hard.</p> <p>Mr Stefanic: I believe the org chart was provided to the committee ahead of this hearing.</p> <p>Senator KITCHING: No, I want the one from March 2019 as well.</p> <p>Mr Stefanic: If I could take that on notice? I would need to—</p>	Hansard, p. 20	22/3/2021	24/3/2021
106	Department of Parliamentary Services	Senator KITCHING	AFP & DPS protocol	<p>Senator KITCHING: Chair, can I ask for a document? Is there a protocol between the AFP and DPS and, if there is, can you table that protocol, please?</p> <p>Mr Stefanic: I'm not sure what you mean by a protocol.</p> <p>Senator KITCHING: Something like an MOU—</p> <p>CHAIR: Senator Kitching, is this something that can be done on notice, perhaps?</p> <p>Senator KITCHING: Yes, that's what I'm asking Mr Stefanic to do.</p> <p>CHAIR: Okay.</p> <p>Senator KITCHING: DPS is in the same security room as the AFP and did nothing that night, so I would like to know what the MOU is and I would like you to table it, please.</p> <p>Mr Stefanic: I'll take that on notice.</p> <p>Senator KITCHING: Thank you. If you are able to provide it—I don't see why you wouldn't be able to—I would like you to do it while we're here today.</p> <p>CHAIR: Secretary, did you wish to respond?</p> <p>Mr Stefanic: Because of the nature of the document itself, I would need to seek advice about it being tabled publicly. That would be my concern. I would be happy to share with any senator privately the contents of that document.</p>	Hansard, pp. 20-21	22/3/2021	
107	Department of Parliamentary Services	Senator PATRICK	Security Upgrade Contract Variations	<p>Senator PATRICK: Chair, I just want to point out that I have an answer to a \$40 million blowout in the context of a \$20 million program—I got one sentence as an answer. I would like a detailed response, and I'd like it either here and now—and I'll invoke standing order 26(4) if necessary—or you can undertake to give me a proper answer. This is an absolutely inappropriate and insufficient answer for a \$40 million increase in price on a \$20 million project. It's unbelievable.</p> <p>The President: Senator Patrick, just for the benefit of seeking the information you're providing, I think, as the secretary outlined, the nature of the contract changed. Are you seeking information on what the additions were?</p> <p>Senator PATRICK: Yes. I'm trying to understand how it went from \$20 million to \$60 million. I got one sentence.</p> <p>The President: I understand, Senator Patrick. What I'll ask the secretary to do is, where the descriptions don't reveal security issues in the building, we can provide information. But—and respecting the confidence of some security elements in the building—if there are things we can't put on the public record, I'm sure the secretary would be happy to meet with you and discuss those, on the basis that there are some things about security systems in the building we can't—</p> <p>Senator PATRICK: Sure. But even on the public record, it's a \$40 million blowout—</p> <p>The President: I take your point, Senator Patrick.</p> <p>Senator PATRICK: It should be more than one sentence that explains how the project went from 20 to 40. People who responded to the original tender are pretty upset about this, because their tender might have been slightly more expensive. They may have had more knowledge and they may have had a better understanding of the problem. You denied them the contract, and then it grows out—it's three times the original price. I'll leave it there. I accept your undertaking, Mr President. Thank you.</p>	Hansard, pp. 21-22	22/3/2021	
108	Department of Parliamentary Services	Senator CARR	APH Cleaning	<ol style="list-style-type: none"> 1. Is DPS subject to Commonwealth Procurement Guidelines? 2. Can the DPS please advise where the surface spray and hand sanitiser chemicals that are used around the Parliament building are manufactured? 3. Has DPS sought to procure locally made surface spray and sanitisers? 4. Does the DPS cleaning contractor use a product which contains Quaternary Ammonium Compounds or “QUATS”? <ol style="list-style-type: none"> a. If so, which ones and what are they used for? 	Written	30/3/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
109	Department of Parliamentary Services	Senator GALLAGHER	Staffing Profile	<p>1. Please provide a staffing profile for the agency as at 1 January 2021 and 01 April 2021 by:</p> <ul style="list-style-type: none"> • APS ongoing: headcount and ASL; • APS non-ongoing: headcount and ASL; • Labour hire staff; headcount and FTE; and • Other contractors.; headcount and FTE <p>2. Please provide the percentage of staff engaged through labour hire arrangements as a percentage of total headcount.</p> <p>3. Please provide the total value of labour-hire contracts entered into between 1 July 2020 and 31 December 2020.</p>	Written	1/4/2021	
110	Department of Parliamentary Services	Senator GALLAGHER	Circular 2020/9	<p>1. How many requests to work from home on an ongoing basis has your agency received from staff since the Australian Public Service Commission published 'Circular 2020/9: Returning to Usual Workplaces' on 29 September 2020?</p> <p>2. How many of these requests have been rejected and approved? Please outline the reasons that requests were rejected.</p>	Written	1/4/2021	
111	Department of Parliamentary Services	Senator AYRES	APH IT Outage	<p>1. The Department reported a major IT outage on Saturday 27 March 2021. Assistant Minister for Defence Andrew Hastie provided comments to the media on Monday 29 March that "the issue relates to an external provider, and once the issue was detected the connection to government systems was cut immediately as a precaution." Does the Department agree that this was the cause of the outage? What external provider was the source of the issue?</p> <p>2. Is this external provider still in use on the Parliamentary Network? Have additional security reviews of this external provider been undertaken? Have additional controls been put in place on the APH network in response to these issues?</p> <p>3. Was any data lost as a result of this incident?</p> <p>4. Were any email accounts compromised as a result of this incident?</p> <p>5. Does the Department agree that this was an attempt to access the APH network? a. If yes, has the attacker responsible been identified? b. If yes, will a public attribution made?</p> <p>6. A media report by Andrew Greene on the ABC's website on Monday 29 March cites anonymous sources 'inside the government' who told the ABC the hack was 'not sophisticated', with one source 'with knowledge of the investigation' saying a 'hacker' "tried so clumsily to compromise the DPS system in particular, that the system itself noticed and shut down, exactly like [it was] designed to do". Does the Department agree that the attacker was "unsophisticated"?</p> <p>7. Would it be typical for an "unsophisticated" attack to cause a five-day outage of an important network such as the DPS system? The entirety of the Australian infosec community is dubious that a system could be designed to cease operating for five days in the face of a so-called 'unsophisticated attack'.</p> <p>8. What was the ACSC's involvement in this incident in the days that this outage continued? a. Was the ACSC assisting in searching for any potential implants in the APH exchange server?</p> <p>9. Before users came back online after this incident, they were asked to implement new security controls to access APH emails via mobile handsets – namely multi factor authentication. Did the Department receive advice on the need for additional security controls on the APH network? Was there a specific threat related to the recent email outage that triggered this advice?</p> <p>10. The ACSC has long advised organisations and individuals of the importance of using multi factor authentication. Has the Department been previously advised of the need to adopt MFA on the APH network?</p>	Written	6/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<p>11. Why was MFA not already in place?</p> <p>12. An article in The Australian newspaper by Ben Packham published on 29 March 2021 reported that that Assistant Minister for Defence Andrew Hastie said in an interview with radio station 3AW the outage could be a ‘grey zone attack’ saying: “We’re seeing militaries modernise, we’re seeing greater competition...we’re also seeing what we call grey zone tactics, and that is coercive activity below the threshold of conventional war – and cyber is such a tactic, it’s part of the grey zone tactics that we talk about.”</p> <p>Does the Department agree that with Assistant Minister Hastie’s assessment that this could be ‘grey zone tactics’ by another nation state?</p> <p>13. Did the Department receive a briefing on the Assistant Defence Minister’s comments either before or after they were made?</p> <p>14. Does the Department have a formal protocol or mechanism established for briefing Parliamentarians, including opposition MPs and Senators, about incidents like this? If not, why not?</p> <p>15. Does the Department agree that as key stakeholders in the Parliamentary Network, the Opposition should be provided a briefing on these incidents?</p> <p>16. Did the issue with the APH email system have anything to do with the Microsoft Exchange server vulnerability disclosed by Microsoft on 3 March 2020?</p>			
112	Department of Parliamentary Services	Senator AYRES	Hansard Services Standard	<p>1. With reference to the publication of transcripts for Senate legislation committees examining the 2020-2021 additional estimates from 22 to 26 March 2021:</p> <p>(a) What is Hansard’s service standard for the publication of transcripts for estimates hearings?</p> <p>(b) How many transcripts were published within the service standard?</p> <p>(c) How many transcripts were not published within the service standard?</p> <p>(d) For transcripts that were not published within the service standard, please provide:</p> <p>(i) The name of the committee.</p> <p>(ii) The date of the hearing.</p> <p>(iii) The due date for publication of the transcript under the service standards.</p> <p>(iv) The date on which the transcript was published.</p> <p>(v) The reason for the delay in publication.</p>	Written	6/4/2021	
113	Department of Parliamentary Services	Senator AYRES	Hansard Resourcing	<p>With reference to the publication of transcripts for Senate legislation committees examining the 2020-2021 additional estimates from 22 to 26 March 2021:</p> <p>(a) What resources were allocated to prepare and finalise the transcripts?</p> <p>(b) Were casual staff used to assist with the preparation and finalisation of the transcripts?</p> <p>(i) If so, how many casual hours were allocated to this task?</p> <p>(c) Were labour hire staff used to assist with the preparation and finalisation of the transcripts and if so:</p>	Written	6/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				(ii) How many labour hire hours were allocated to this task? (iii) What was the cost of labour hire staff allocated to this task? (iv) Please identify the contract under which labour hire work was performed.			
114	Department of Parliamentary Services	Senator KITCHING	Services Australia Engagement	<ol style="list-style-type: none"> 1. Did the department/agency/board engage with Services Australia in any capacity in the 2019-20 financial year? If yes, please provide full particulars. 2. Has the department/agency/board engaged with Services Australia in any capacity in the current financial year to 31 March 2021? If yes, please provide full particulars. 3. In the 2019-20 financial year, did the department/agency/board supply services or information to Services Australia? If yes, please provide full particulars. 4. In the current financial year to 31 March 2021, has the department/agency/board supplied services or information to Services Australia? If yes, please provide full particulars. 5. Does the department/agency/board employ technology or apps for users to access its services? If yes, did/does Services Australia have any involvement in the creation, development or ongoing maintenance of that technology or those apps? Please provide full particulars. 6. Does the department/agency/board receive data, statistics or research information from Services Australia? If yes, please provide full particulars 	Written	7/4/2021	
115	Department of Parliamentary Services	Senator GALLAGHER	Safe place to work	<ol style="list-style-type: none"> 1. Is the Secretary of the Department of Parliamentary Services satisfied his department did all it could have done to maintain a safe place of work for Ms Brittany Higgins? 	Written	19/4/2021	
116	Department of Parliamentary Services	Senator GALLAGHER	Checks on offices	<ol style="list-style-type: none"> 1. How do security staff from the Department of Parliamentary Services check on building occupants who are in their offices at irregular times? 2. What is the procedure to be followed by security staff if they find a building occupant in distress? 3. Can a copy of the relevant guidance for DPS staff be provided? 4. If security staff encounter anything unusual or concerning in the course of their patrols who do they report to? 5. Are any records kept of these reports? 6. What is the threshold for an incident to be reported to the Australian Federal Police? 7. What is the threshold for medical assistance to be sought? 8. Are incidents in the ministerial wing treated differently to incidents in other parts of the building? 9. Has anything changed in the way the department responds to incidents at APH since March 2019? 10. Was the discovery of Ms Higgins in a state of undress in Senator Reynolds' office on 23 March 2019 treated as something out of the ordinary? 11. Was the discovery reported to more senior officers? 12. Was the Assistant Secretary of the Security Branch informed? If so, when and how? 13. Was the Deputy Secretary informed? If so, when and how? 14. Was the Secretary informed. If so, when and how? 15. Why was the entry to Senator Reynolds office early on 23 March 2019 reported to the Department of Finance? When was it reported? What information was provided? 16. Did the Department of Parliamentary Services provide any information about the office entry to the then Special Minister of State, Mr Hawke, or his office? 	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				17. When did the Secretary first discuss the office entry with Senator Reynolds or her office? What information did the Secretary provide? 18. Has the department communicated with the Prime Minister's office about the office entry or any related matter? If so, on what date/s?			
117	Department of Parliamentary Services	Senator GALLAGHER	Cleaning of Senator Reynolds' office	1. Can the department confirm Senator Reynolds' office was cleaned on Saturday, 23 March 2019. 2. Was the clean scheduled for this day or was it brought forward? If the cleaning was brought forward: a. who made the request b. what reason was provided c. who authorised the cleaning d. was the cleaning undertaken by DPS or contract staff e. what was the nature of the cleaning f. was the couch and carpet in Senator Reynolds' office cleaned g. was anything removed from the office h. were any photographs taken before or after the cleaning	Written	19/4/2021	
118	Department of Parliamentary Services	Senator GALLAGHER	CCTV footage	1. On what date was CCTV footage related to the entry to Senator Reynolds' office on 23 March 2019 provided to the Australian Federal Police?	Written	19/4/2021	
119	Department of Parliamentary Services	Senator GALLAGHER	Contact with the AFP	1. Has any request from the Australian Federal Police (including ACT Policing) for access to CCTV footage – or any other material – been denied?	Written	19/4/2021	
120	Department of Parliamentary Services	Senator GALLAGHER	Report to Comcare	1. Has the incident in Senator Reynolds' Parliament House office in March 2019 been reported to Comcare? If so, who reported it and when?	Written	19/4/2021	
121	Department of Parliamentary Services	Senator KENEALLY	Executive Management	1. In relation to executive management for the Department and its agencies, can the following be provided for 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020: a. The total number of executive management positions b. The aggregate total remuneration payable for all executive management positions. c. The change in the number of executive manager positions. d. The change in aggregate total remuneration payable for all executive management positions.	Written	19/4/2021	
122	Department of Parliamentary Services	Senator KENEALLY	Ministerial Functions	1. In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided: a. List of functions. b. List of all attendees. c. Function venue. d. Itemised list of costs (GST inclusive). e. Details of any food served. f. Details of any wines or champagnes served including brand and vintage. g. Any available photographs of the function. h. Details of any entertainment provided.	Written	19/4/2021	
123	Department of Parliamentary Services	Senator KENEALLY	Ministerial Meals	1. In relation to any breakfasts, luncheons, dinners or other meals hosted by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided: a. List of dates and types of meals. b. List of all attendees. c. Function venue.	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> d. Itemised list of costs (GST inclusive) e. Details of any food served. f. Details of any wines or champagnes served including brand and vintage. g. Any available photographs of the function. h. Details of any entertainment provided. 			
124	Department of Parliamentary Services	Senator KENEALLY	Departmental Functions	<p>1. In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies within the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the following be provided:</p> <ul style="list-style-type: none"> a. List of functions. b. List of all attendees. c. Function venue. d. Itemised list of costs (GST inclusive). e. Details of any food served. f. Details of any wines or champagnes served including brand and vintage. g. Any available photographs of the function. h. Details of any entertainment provided. 	Written	19/4/2021	
125	Department of Parliamentary Services	Senator KENEALLY	Executive office upgrades	<p>1. Have any furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries been upgraded for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. If so, can an itemised list of costs please be provided (GST inclusive).</p>	Written	19/4/2021	
126	Department of Parliamentary Services	Senator KENEALLY	Facilities upgrades	<p>1. Were there any upgrades to facility premises at any of the Departments or agencies for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. This includes but is not limited to: staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment.</p> <p>2. If so, can a detailed description of the relevant facilities upgrades be provided together with an itemised list of costs (GST inclusive).</p> <p>3. If so, can any photographs of the upgraded facilities be provided.</p>	Written	19/4/2021	
127	Department of Parliamentary Services	Senator KENEALLY	Staff travel	<p>1. What is the total cost of staff travel for departmental/agency employees for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.</p>	Written	19/4/2021	
128	Department of Parliamentary Services	Senator KENEALLY	Legal costs	<p>1. What are the total legal costs for the Department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.</p>	Written	19/4/2021	
129	Department of Parliamentary Services	Senator KENEALLY	Secretarial travel	<p>1. Can an itemised list of the costs of all domestic and international travel undertaken by the Secretary of the Department for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 be provided including:</p> <ul style="list-style-type: none"> a. Flights for the Secretary as well as any accompanying departmental officials, and identify the airline and class of travel. b. Ground transport for the Secretary as well as any accompanying departmental officials. c. Accommodation for the Secretary as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d. Meals and other incidentals for the Secretary as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Secretary's travel should also be provided. 	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
130	Department of Parliamentary Services	Senator KENEALLY	FOI	<p>1. Please list the number of Freedom of Information Act requests ('FOI requests') received by the Department for the following years:</p> <p>a. 2013-14; b. 2014-15; c. 2015-16; d. 2016-17; e. 2018-19; 2019-20, and; f. 2020-21 to date.</p> <p>2. For each year above, please provide:</p> <p>a. The number of FOI requests the Department granted in full; b. The number of FOI requests the Department granted in part; c. The number of FOI requests the Department refused in full; and d. The number of FOI requests the Department refused for practical reasons under the Freedom of Information Act.</p> <p>3. For each year above, please also provide:</p> <p>a. The number of times the Department failed to make any decision on a FOI request within the 30 day statutory period; and b. The number of times a request to the Department resulted in a practical refusal (i.e. no decision was made on the request).</p> <p>4. For each year above, please also provide:</p> <p>a. The number of times the Department's FOI decisions have been appealed to the OAIC; and b. The number of times has the OAIC overturned – in whole or in part – the Department's decision to refuse access to material.</p> <p>5. Please provide the staffing (both ASL and headcount) of staff at the Department who work exclusively on FOI requests, broken down by APS level (e.g. three EL1s, four APS6s, one SES) for each of the following years:</p> <p>a. 2013-14; b. 2014-15; c. 2015-16; d. 2016-17; e. 2018-19; f. 2019-20, and; g. 2020-21 to date.</p> <p>6. For each of the years above, please also list the number of officers who are designated decision makers under the Freedom of Information Act 1982 within the Department.</p> <p>7. In the past 12 months, has the Department seconded additional resources to processing Freedom of Information requests? If so, please detail those resources by APS level.</p> <p>8. Please provide the number of officers who are currently designated decision makers under the Freedom of Information Act 1982 within the Minister's office.</p> <p>9. Please provide the number of FOI requests currently under consideration by the Department. Please also provide the number of these requests that are currently overdue in response</p> <p>10. Does the department consult or inform the Minister when it receives Freedom of Information requests? If so:</p> <p>a. How many times has this occurred in the past twelve months; and b. Please outline the process by which the Department consults the Minister.</p> <p>11. Has the Department consulted or informed another Department or agency about any FOI request in the past twelve months. If so, please provide the legal basis on which that consultation occurred (e.g. third party consultation, transfer of request).</p>	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
131	Department of Parliamentary Services	Senator KENEALLY	Briefings	1. Has the Department/agency or the Minister's office provided briefings to independents/minor parties in the Senate or House of Representatives. If so, can the following be provided: a. The subject matter of the briefing. b. The location and date of the briefing. c. Who proposed the briefing. d. Attendees of the briefing by level/position	Written	19/4/2021	
132	Department of Parliamentary Services	Senator KENEALLY	Acting Minister Arrangements	1. Can the Department provide all leave periods of the portfolio Minister from 24 August 2018 to date. 2. Can the Department further provide acting Minister arrangements for each leave period.	Written	19/4/2021	
133	Department of Parliamentary Services	Senator KENEALLY	Departmental staff allowances	1. Can a list of Departmental/agency allowances and reimbursements available to employees be provided.	Written	19/4/2021	
134	Department of Parliamentary Services	Senator KENEALLY	Market research	1. Does the Department/agency undertake any polling or market research in relation to government policies or proposed policies. 2. If so, can the Department provide an itemised list of: a. Subject matter b. Company c. Costs each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 d. Contract date period 3. Can the Department/agency advise what, if any, research was shared with the Minister or their office and the date and format in which this occurred.	Written	19/4/2021	
135	Department of Parliamentary Services	Senator KENEALLY	Advertising and Information campaigns	1. What was the Department/agency's total expenditure on advertising and information campaigns for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 2. What advertising and information campaigns did the Department/agency run in each relevant period. For each campaign, please provide: a. When approval was first sought. b. The date of approval, including whether the advertising went through the Independent Campaign Committee process. c. the timeline for each campaign, including any variation to the original proposed timeline. 3. Can an itemised list of all Austender Contract Notice numbers for all advertising and information campaign contracts in each period be provided.	Written	19/4/2021	
136	Department of Parliamentary Services	Senator KENEALLY	Promotional merchandise	1. What was the Department/agency's total expenditure on promotional merchandise for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 2. Can an itemised list of all Austender Contract Notice numbers for all promotional merchandise contracts in that period please be provided. 3. Can photographs or samples of relevant promotional merchandise please be provided.	Written	19/4/2021	
137	Department of Parliamentary Services	Senator KENEALLY	Collateral materials	1. What was the Department/agency's total expenditure on collateral materials, including banners, publications, maps, charts and high visibility or protective clothing for events, functions, conferences, meetings, press conferences and site visits, including Ministerial events, functions, conferences, meetings, press conferences and site visits for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 2. For each event or function where the Department/agency expended funds on collateral materials, provide details of the event, including the date and location of each event, and details of the types of materials.	Written	19/4/2021	
138	Department of Parliamentary Services	Senator KENEALLY	Ministerial overseas travel	1. Can an itemised list of the costs met by the department or agency for all international travel undertaken by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 please be provided including: a. Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel.	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> b. Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. c. Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d. Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Minister's travel should also be provided. 			
139	Department of Parliamentary Services	Senator KENEALLY	Ministerial domestic travel	<p>1. Can an itemised list of the costs met by the department or agency for all domestic travel undertaken by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 please be provided including:</p> <ul style="list-style-type: none"> a. Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel. b. Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. c. Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d. Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Minister's travel should also be provided. 	Written	19/4/2021	
140	Department of Parliamentary Services	Senator KENEALLY	Social media influencers	<ul style="list-style-type: none"> 1. What was the Department/agency's total expenditure on social media influencers for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 2. What advertising or information campaigns did the Department/agency use social media influencers to promote. 3. Can a copy of all relevant social media influencer posts please be provided. 4. Can an itemised list of all Austender Contract Notice numbers for all relevant social media influencer contracts please be provided. 	Written	19/4/2021	
141	Department of Parliamentary Services	Senator KENEALLY	Departmental equipment	What was the estimated value of all Departmental equipment that was lost, damaged, stolen or written off during each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written	19/4/2021	
142	Department of Parliamentary Services	Senator KENEALLY	Commissioned reports and reviews	<ul style="list-style-type: none"> 1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many Reports or Reviews have been commissioned. Please provide details of each report including: <ul style="list-style-type: none"> a. Date commissioned. b. Date report handed to Government. c. Date of public release. d. Terms of Reference. e. Committee members and/or Reviewers. 2. How much did each report cost/or is estimated to cost. 3. The background and credentials of the Review personnel. 4. The remuneration arrangements applicable to the Review personnel, including fees, disbursements and travel 5. The cost of any travel attached to the conduct of the Review. 6. How many departmental staff were involved in each report and at what level. 7. What is the current status of each report. When is the Government intending to respond to each report if it has not already done so. 	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
143	Department of Parliamentary Services	Senator KENEALLY	Board appointments	<ol style="list-style-type: none"> 1. Provide an update of portfolio boards, including board title, terms of appointment, tenure of appointment and members. 2. What is the gender ratio on each board and across the portfolio 3. Please detail any board appointments made from 30 June 2020 to date. 4. What has been the total value of all Board Director fees and disbursements paid. 5. What is the value of all domestic travel by Board Directors. 6. What is the value of all international travel by Board Directors. 	Written	19/4/2021	
144	Department of Parliamentary Services	Senator KENEALLY	Appointments – briefs prepared	<ol style="list-style-type: none"> 1. How many times has the Department prepared a brief for statutory authorities, executive agencies, advisory boards, government business enterprises or any other Commonwealth body which includes a reference to a former Liberal or National member of parliament at a state, territory or federal level. 2. For each brief prepared, can the Department advise: <ol style="list-style-type: none"> a. The former member. b. The board or entity. c. Whether the request originated from the Minister's office. d. Whether the appointment was made. 	Written	19/4/2021	
145	Department of Parliamentary Services	Senator KENEALLY	Stationery	<ol style="list-style-type: none"> 1. How much has been spent on ministerial stationery requirements in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 	Written	19/4/2021	
146	Department of Parliamentary Services	Senator KENEALLY	Media Monitoring	<ol style="list-style-type: none"> 1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to each Minister's office for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. <ol style="list-style-type: none"> a. Which agency or agencies provided these services. b. Can an itemised list of Austender Contract notice numbers for any media monitoring contracts in each period please be provided c. What is the estimated budget to provide these services for the year FY 2020-21. 2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. <ol style="list-style-type: none"> a. Which agency or agencies provided these services. b. Can an itemised list of Austender Contract Notice numbers for any media monitoring contracts in each period please be provided c. What is the estimated budget to provide these services for the year FY 2020-21. 	Written	19/4/2021	
147	Department of Parliamentary Services	Senator KENEALLY	Communications staff	<ol style="list-style-type: none"> 1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 2. By Department or agency: <ol style="list-style-type: none"> a. How many ongoing staff, the classification, the type of work they undertake and their location. b. How many non-ongoing staff, their classification, type of work they undertake and their location. c. How many contractors, their classification, type of work they undertake and their location. d. How many are graphic designers. e. How many are media managers. f. How many organise events. 3. Do any departments/agencies have independent media studios. <ol style="list-style-type: none"> a. If yes, why. b. When was it established. c. What is the set up cost. d. What is the ongoing cost. 	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
				e. How many staff work there and what are their classifications.			
148	Department of Parliamentary Services	Senator KENEALLY	Departmental staff in Minister's office	1. Can the Department provide an update on the total number of departmental staff seconded to ministerial offices, including: a. Duration of secondment. b. APS level. 2. Can the Department provide an update on the total number of DLOs/CLOs for ministerial offices including APS level.	Written	19/4/2021	
149	Department of Parliamentary Services	Senator KENEALLY	CDDA payments	1. How many claims have been received under the Compensation for Detriment caused by Defective Administration scheme (CDDA) by the Department for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020? 2. How many claims were: a. Accepted. b. Rejected. c. Under consideration. 3. Of the accepted claims, can the Department provide: a. Details of the claim, subject to relevant privacy considerations b. The date payment was made c. The decision maker.	Written	19/4/2021	
150	Department of Parliamentary Services	Senator KENEALLY	Congestion busting	1. Can the Department/agency advise how it is "congestion busting" in relation to bureaucratic bottlenecks and regulatory bottlenecks. 2. Have any additional resources been allocated within the Department to achieve "congestion busting" within the department.	Written	19/4/2021	
151	Department of Parliamentary Services	Senator KENEALLY	Recruitment	1. What amount has been expended by the department/agency on external recruitment or executive search services in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 2. Which services were utilised. Can an itemised list be provided.	Written	19/4/2021	
152	Department of Parliamentary Services	Senator KENEALLY	Staffing	1. How many full-time equivalent staff are engaged at each of 30 June 2019 and 30 June 2020 10 November 2020. 2. How many of these positions are (a) on-going and (b) non-ongoing. 3. How many redundancies have occurred in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. How many were: a. voluntary b. involuntary. 4. How many of those redundancies occurred as a result of departmental restructuring. What is the total cost of those redundancies. 5. What was the total value in dollar terms of all termination payments paid to exiting staff. 6. How much overtime or equivalent has been paid to staff in each of the 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020. 7. How many section 37 notices under the Public Service Act 1999 have been offered in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020 to date.	Written	19/4/2021	
153	Department of Parliamentary Services	Senator KENEALLY	Comcare	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, can the Department advise whether it has been the subject of any investigations involving Comcare. If yes, please provide details of the circumstances and the status. 2. Can the Department advise the number of sanctions it has received from Comcare in the each of the periods; 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020.	Written	19/4/2021	
154	Department of Parliamentary Services	Senator KENEALLY	Fair Work Commission	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many references have been made to the Fair Work Commission within the Department or agency.	Written	19/4/2021	
155	Department of Parliamentary Services	Senator KENEALLY	Fair Work Ombudsman	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many references have been made to the Fair Work Ombudsman within the Department or agency.	Written	19/4/2021	

FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE
QUESTIONS ON NOTICE ADDITIONAL ESTIMATES 2020 – 2021
PARLIAMENTARY DEPARTMENTS

Q No.	Department or Agency	Senator	Broad Topic	Question	Hansard p. no. or Written Q	Date Rec'd	Date Tabled
156	Department of Parliamentary Services	Senator KENEALLY	Office of the Merit Protection Commissioner	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many references have been made to the Office of the Merit Protection Commissioner within the Department or agency.	Written	19/4/2021	
157	Department of Parliamentary Services	Senator KENEALLY	Public Interest Disclosures	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020; 1 July 2020-31 December 2020, how many public interest disclosures have been received.	Written	19/4/2021	
158	Department of Parliamentary Services	Senator KENEALLY	Travel and expense claim policy	1 Please produce a copy of all travel and expense claim policies. 2 Please produce a copy of all claim forms. If the forms are digital, please provide a screen shot of each section, including all dropdown options.	Written	19/4/2021	
159	Department of Parliamentary Services	Senator KENEALLY	Declarations of interest	1 Please produce a copy of all relevant policies. 2 Please produce a copy of the register of declarations of interest as at 10 November 2020.	Written	19/4/2021	
160	Department of Parliamentary Services	Senator KENEALLY	Declarations of gifts and hospitality	1 Please produce a copy of all relevant policies. 2 Please produce a copy of the register of declarations of gifts as at 10 November 2020.	Written	19/4/2021	
161	Department of Parliamentary Services	Senator KENEALLY	ICT Outages	Please provide details of ICT outages affecting access to email and internet services by parliamentary network users in (a) 2019-20 (b) 2020-21 to date including, in relation to each outage (i) duration and (ii) cause. In relation to the major outage notified to network users on 27 March 2021, when was email access restored on the Secretary's mobile devices.	Written	19/4/2021	