

Export Finance Australia – Supplementary Budget Estimates 2019-20 - Questions on notice index

Portfolio Q No	Senator	BroadTopic	QuestionText	WrittenHansard
1	Kimberley Kitching	Executive management	In relation to executive management for the Department and its agencies, can the following be provided for FY 2018-19 and 2019-20 to date: a. The total number of executive management positions b. The aggregate total remuneration payable for all executive management positions. c. The change in the number of executive manager positions. d. The change in aggregate total remuneration payable for all executive management positions.	Written
2	Kimberley Kitching	Ministerial functions	In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio since 1 July 2018, can the following be provided: a. List of functions. b. List of all attendees. c. Function venue. d. Itemised list of costs (GST inclusive). e. Details of any food served. f. Details of any wines or champagnes served including brand and vintage. g. Any available photographs of the function. h. Details of any entertainment provided.	Written
3	Kimberley Kitching	Departmental functions	In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies within the portfolio since 1 July 2018, can the following be provided: a. List of functions. b. List of all attendees. c. Function venue. d. Itemised list of costs (GST inclusive). e. Details of any food served. f. Details of any wines or champagnes served including brand and vintage. g. Any available photographs of the function. h. Details of any entertainment provided.	Written
4	Kimberley Kitching	Executive office upgrades	Have any furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries been upgraded since 1 July 2018. If so, can an itemised list of costs please be provided (GST inclusive).	Written
5	Kimberley Kitching	Facilities upgrades	Were there any upgrades to facility premises at any of the Departments or agencies since 1 July 2018. This includes but is not limited to: staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment.	Written
6	Kimberley Kitching	Facilities upgrades	If so, can a detailed description of the relevant facilities upgrades be provided together with an itemised list of costs (GST inclusive).	Written
7	Kimberley Kitching	Facilities upgrades	If so, can any photographs of the upgraded facilities be provided.	Written
8	Kimberley Kitching	Staff travel	What is the total cost of staff travel for departmental/agency employees for FY 2018-19 and FY 2019-20 to date.	Written
9	Kimberley Kitching	Legal costs	What are the total legal costs for the Department/agency for FY 2018-19 and FY 2019-20 to date.	Written

10	Kimberley Kitching	Secretariat travel	Can an itemised list of the costs of all domestic and international travel undertaken by the Secretary of the Department since 1 July 2018 be provided including: a. Flights for the Secretary as well as any accompanying departmental officials, and identify the airline and class of travel.b. Ground transport for the Secretary as well as any accompanying departmental officials.c. Accommodation for the Secretary as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed.d. Meals and other incidentals for the Secretary as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided.e. Any available photographs documenting the Secretary's travel should also be provided.	Written
11	Kimberley Kitching	FOI	Please list the number of Freedom of Information Act requests ('FOI requests') received by the Department for the following years: a. 2013-14; b. 2014-15; c. 2015-16; d. 2016-17; e. 2018-19; and f. 2019-20 to date.	Written
12	Kimberley Kitching	FOI	For each year above, please provide: a. The number of FOI requests the Department granted in full; b. The number of FOI requests the Department granted in part; c. The number of FOI requests the Department refused in full; and d. The number of FOI requests the Department refused for practical reasons under the Freedom of Information Act.	Written
13	Kimberley Kitching	FOI	For each year above, please also provide: a. The number of times the Department failed to make any decision on a FOI request within the 30 day statutory period; and b. The number of times a request to the Department resulted in a practical refusal (i.e. no decision was made on the request).	Written
14	Kimberley Kitching	FOI	For each year above, please also provide: a. The number of times the Department's FOI decisions have been appealed to the Oaic; and b. The number of times has the Oaic overturned – in whole or in part – the Department's decision to refuse access to material.	Written
15	Kimberley Kitching	FOI	Please provide the staffing (both ASL and headcount) of staff at the Department who work exclusively on FOI requests, broken down by APS level (e.g. three EL1s, four APS6s, one SES) for each of the following years: a. 2013-14; b. 2014-15; c. 2015-16; d. 2016-17; e. 2018-19; and f. 2019-20 to date.	Written
16	Kimberley Kitching	FOI	For each of the years above, please also list the number of officers who are designated decision makers under the Freedom of Information Act 1982 within the Department.	Written
17	Kimberley Kitching	FOI	In the past 12 months, has the Department seconded additional resources to processing Freedom of Information requests? If so, please detail those resources by APS level.	Written
18	Kimberley Kitching	FOI	Please provide the number of officers who are currently designated decision makers under the Freedom of Information Act 1982 within the Minister's office.	Written
19	Kimberley Kitching	FOI	Please provide the number of FOI requests currently under consideration by the Department. Please also provide the number of these requests that are currently overdue in response.	Written
20	Kimberley Kitching	FOI	Does the department consult or inform the Minister when it receives Freedom of Information requests? If so: a. How many times has this occurred in the past twelve months; and b. Please outline the process by which the Department consults the Minister.	Written

21	Kimberley Kitching	FOI	Has the Department consulted or informed another Department or agency about any FOI request in the past twelve months. If so, please provide the legal basis on which that consultation occurred (e.g. third party consultation, transfer of request).	Written
22	Kimberley Kitching	Briefings	Has the Department/agency or the Minister's office provided briefings to independents/minor parties in the Senate or House of Representatives. If so, can the following be provided: a. The subject matter of the briefing. b. The location and date of the briefing. c. Who proposed the briefing. d. Attendees of the briefing by level/position	Written
23	Kimberley Kitching	Acting Minister arrangements	Can the Department provide all leave periods of the portfolio Minister from 24 August 2018 to date.	Written
24	Kimberley Kitching	Acting Minister arrangements	Can the Department further provide acting Minister arrangements for each leave period.	Written
25	Kimberley Kitching	Departmental staff allowances	Can a list of Departmental/agency allowances and reimbursements available to employees be provided.	Written
26	Kimberley Kitching	Market research	Does the Department/agency undertake any polling or market research in relation to government policies or proposed policies.	Written
27	Kimberley Kitching	Market research	If so, can the Department provide an itemised list of: a. Subject matter b. Company c. Costs d. Contract date period	Written
28	Kimberley Kitching	Market research	Can the Department/agency advise what, if any, research was shared with the Minister or their office and the date and format in which this occurred.	Written
29	Kimberley Kitching	Advertising and information campaigns	What was the Department/agency's total expenditure on advertising and information campaigns for FY 2018-19 and for the current financial year to date.	Written
30	Kimberley Kitching	Advertising and information campaigns	What advertising and information campaigns did the Department/agency run in each relevant period. For each campaign, please provide: a. When approval was first sought. b. The date of approval, including whether the advertising went through the Independent Campaign Committee process. c. the timeline for each campaign, including any variation to the original proposed timeline.	Written
31	Kimberley Kitching	Advertising and information campaigns	Can an itemised list of all Austender Contract Notice numbers for all advertising and information campaign contracts in each period be provided.	Written
32	Kimberley Kitching	Promotional merchandise	What was the Department/agency's total expenditure on promotional merchandise for FY 2018-19.	Written
33	Kimberley Kitching	Promotional merchandise	Can an itemised list of all Austender Contract Notice numbers for all promotional merchandise contracts in that period please be provided.	Written
34	Kimberley Kitching	Promotional merchandise	Can photographs or samples of relevant promotional merchandise please be provided.	Written

35	Kimberley Kitching	Ministerial overseas travel	Can an itemised list of the costs met by the department or agency for all international travel undertaken by Ministers or Assistant Ministers in the portfolio since 1 July 2018 please be provided including: a. Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel. b. Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. c. Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d. Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Minister's travel should also be provided.	Written
36	Kimberley Kitching	Social media influences	What was the Department/agency's total expenditure on social media influencers for FY 2018-19 and 2019-20 to date.	Written
37	Kimberley Kitching	Social media influences	What advertising or information campaigns did the Department/agency use social media influencers to promote.	Written
38	Kimberley Kitching	Social media influences	Can a copy of all relevant social media influencer posts please be provided.	Written
39	Kimberley Kitching	Social media influences	Can an itemised list of all Austender Contract Notice numbers for all relevant social media influencer contracts please be provided.	Written
40	Kimberley Kitching	Commissioned reports and reviews	Since 24 August 2018, how many Reports or Reviews have been commissioned. Please provide details of each report including: a. Date commissioned.b. Date report handed to Government.c. Date of public release.d. Terms of Reference.e. Committee members and/or Reviewers.	Written
41	Kimberley Kitching	Commissioned reports and reviews	How much did each report cost/or is estimated to cost.	Written
42	Kimberley Kitching	Commissioned reports and reviews	The background and credentials of the Review personnel.	Written
43	Kimberley Kitching	Commissioned reports and reviews	The remuneration arrangements applicable to the Review personnel, including fees, disbursements and travel	Written
44	Kimberley Kitching	Commissioned reports and reviews	The cost of any travel attached to the conduct of the Review.	Written
45	Kimberley Kitching	Commissioned reports and reviews	How many departmental staff were involved in each report and at what level.	Written
46	Kimberley Kitching	Commissioned reports and reviews	What is the current status of each report. When is the Government intending to respond to each report if it has not already done so.	Written
47	Kimberley Kitching	Board appointments	Provide an update of portfolio boards, including board title, terms of appointment, tenure of appointment and members.	Written
48	Kimberley Kitching	Board appointments	What is the gender ratio on each board and across the portfolio	Written

49	Kimberley Kitching	Board appointments	Please detail any board appointments made from 1 July 2018 to date.	Written
50	Kimberley Kitching	Board appointments	What has been the total value of all Board Director fees and disbursements paid.	Written
51	Kimberley Kitching	Board appointments	What is the value of all domestic travel by Board Directors.	Written
52	Kimberley Kitching	Board appointments	What is the value of all international travel by Board Directors.	Written
53	Kimberley Kitching	Appointments - briefs prepared	How many times has the Department prepared a brief for statutory authorities, executive agencies, advisory boards, government business enterprises or any other Commonwealth body which includes a reference to a former Liberal or National member of parliament at a state, territory or federal level.	Written
54	Kimberley Kitching	Appointments - briefs prepared	For each brief prepared, can the Department advise: a. The former member. b. The board or entity. c. Whether the request originated from the Minister's office. d. Whether the appointment was made.	Written
55	Kimberley Kitching	Stationery	How much has been spent on ministerial stationery requirements in FY 2019-19 and FY 2019-20 to date.	Written
56	Kimberley Kitching	Media monitoring	What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the each Minister's office for FY 2018-19 and FY 2019-20 to date. a. Which agency or agencies provided these services. b. Can an itemised list of Austender Contract notice numbers for any media monitoring contracts in each period please be provided c. What is the estimated budget to provide these services for the year FY 2019-20.	Written
57	Kimberley Kitching	Media monitoring	What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for FY 2018-19 and FY 2019-20 to date. a. Which agency or agencies provided these services. b. Can an itemised list of Austender Contract Notice numbers for any media monitoring contracts in each period please be provided c. What is the estimated budget to provide these services for the year FY 2019-20.	Written
58	Kimberley Kitching	Communications staff	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:	Written
59	Kimberley Kitching	Communications staff	By Department or agency: a. How many ongoing staff, the classification, the type of work they undertake and their location. b. How many non-ongoing staff, their classification, type of work they undertake and their location. c. How many contractors, their classification, type of work they undertake and their location. d. How many are graphic designers. e. How many are media managers. f. How many organise events.	Written
60	Kimberley Kitching	Communications staff	Do any departments/agencies have independent media studios. a. If yes, why. b. When was it established. c. What is the set up cost. d. What is the ongoing cost. e. How many staff work there and what are their classifications.	Written

61	Kimberley Kitching	Departmental staff in Minister's office	Can the Department provide an update on the total number of departmental staff seconded to ministerial offices, including: a. Duration of secondment. b. APS level.	Written
62	Kimberley Kitching	Departmental staff in Minister's office	Can the Department provide an update on the total number of DLOs/CLOs for ministerial offices including APS level.	Written
63	Kimberley Kitching	CDDA payments	How many claims have been received under the Compensation for Detriment caused by Defective Administration scheme (CDDA) by the Department for FY 2018-19?	Written
64	Kimberley Kitching	CDDA payments	How many claims were: a. Accepted. b. Rejected. c. Under consideration.	Written
65	Kimberley Kitching	CDDA payments	Of the accepted claims, can the Department provide: a. Details of the claim, subject to relevant privacy considerations b. The date payment was made c. The decision maker.	Written
66	Kimberley Kitching	Congestion busting	Can the Department/agency advise how it is "congestion busting" in relation to bureaucratic bottlenecks and regulatory bottlenecks.	Written
67	Kimberley Kitching	Congestion busting	Have any additional resources been allocated within the Department to achieve "congestion busting" within the department.	Written
68	Kimberley Kitching	Recruitment	What amount has been expended by the department/agency on external recruitment or executive search services in FY 2018-19 and FY 2019-20 to date.	Written
69	Kimberley Kitching	Recruitment	Which services were utilised. Can an itemised list be provided.	Written
70	Kimberley Kitching	Staffing	How many full-time equivalent staff are engaged at 21 October 2019. How does this differ from the figures presented in Budget Paper 4 in the 2019-20 Budget.	Written
71	Kimberley Kitching	Staffing	How many of these positions are (a) on-going and (b) non-ongoing.	Written
72	Kimberley Kitching	Staffing	How many redundancies have occurred in FY 2018-19 and FY 2019-20 to date. How many were: a. voluntary b. involuntary.	Written
73	Kimberley Kitching	Staffing	How many of those redundancies occurred as a result of departmental restructuring. What is the total cost of those redundancies.	Written
74	Kimberley Kitching	Staffing	What was the total value in dollar terms of all termination payments paid to exiting staff.	Written
75	Kimberley Kitching	Staffing	How much overtime or equivalent has been paid to staff in FY 2018-19 and FY 2019-20 to date.	Written
76	Kimberley Kitching	Staffing	How many section 37 notices under the Public Service Act 1999 have been offered in FY 2018-19 and FY 2019-20 to date.	Written
77	Kimberley Kitching	Comcare	For FY 2018-19 and FY2019-20 to date, can the Department advise whether it has been the subject of any investigations involving Comcare. If yes, please provide details of the circumstances and the status.	Written
78	Kimberley Kitching	Comcare	Can the Department advise the number of sanctions it has received from Comcare in the FY2019-20 to date.	Written

79	Kimberley Kitching	Fair Work Commission	For FY 2018-19 and FY2019-20 to date, how many references have been made to the Fair Work Commission within the Department or agency.	Written
80	Kimberley Kitching	Fair Work Ombudsman	For FY 2018-19 and FY2019-20 to date, how many references have been made to the Fair Work Ombudsman within the Department or agency.	Written
81	Kimberley Kitching	Office of the Merit Protection Commissioner	For FY 2018-19 and FY2019-20 to date, how many references have been made to the Office of the Merit Protection Commissioner within the Department or agency.	Written
82	Kimberley Kitching	Public Interest Disclosures	For FY 2018-19 and FY2019-20 to date, how many public interest disclosures have been received.	Written
83	Katy Gallagher	All external consultants	In relation to the use of all external consultants in the Department or agencies within the portfolio, can the following be provided.a. For each of the last six financial years from 2013-14 to 2018-19, the total amount spent on external consultants, including:i. contracts tagged as a "consultancy".ii. contracts not defined as a "consultancy", but tagged as "business intelligence consulting services", "information technology consultation services", "management advisory services", "management support services", "organisational structure consultation", "risk management consultation services" or "strategic planning consultation services"b. The total amount of full time equivalent hours (FTE's) provided by external consultants in 2018-19.c. The total amount of variances granted to external consultant contracts (including those specified in 1(a)(i) above) in 2018-19.d. A breakdown by consultant, specifications and project completion for 2018-19.	Written
84	Katy Gallagher	Information technology consultant spend	In relation to expenditure on information technology in the Department or agencies within the portfolio, can the following be provided. a. For each of the last six financial years from 2013-14 to 2018-19, the total amount spent on information technology consultation services b. The total amount of full time equivalent hours (FTE's) provided by information technology consultation services in 2018-19. c. The total amount contracted to information technology consultation services in 2018-19. d. The total amount of variances granted to information technology consultation services contracts in 2018-19. e. A breakdown by consultant, specifications and project completion for 2018-19.	Written
85	Katy Gallagher	All external contractors	In relation to the use of all external contractors in the Department or agencies within the portfolio, can the following be provided: a. The total amount spent on all contracts for Management and Business Professionals and Administrative Services for each of the last six financial years from 2013-14 to 2018-19. b. The total amount spent on all contracts tagged as "Temporary Personnel Services" for each of the last six financial years from 2013-14 to 2018-19. c. The total number of external contractors employed in 2018-19. d. The aggregate total remuneration payable for all external contractors employed in 2018-19. e. The total number of FTE hours provided by external contractors in 2018-19.	Written
86	Gallagher	Information technology contractors	In relation to the use of external information technology contractors in the Department or agencies within the portfolio, can the following be provided:a. The total amount spent on external contractors for each of the last six financial years from 2013-14 to 2018-19.b. The total number of external contractors employed in 2018-19.c. The aggregate total remuneration payable for all external contractors employed in 2018-19.d. The total number of FTE hours provided by external contractors in 2018-19.	Written

87	Katy Gallagher	Grants	<p>Please provide, for all administered and discretionary grant programs administered by each department and agency within the portfolio:</p> <ul style="list-style-type: none"> a. Name of the administered or discretionary grant program. b. The recipient of the grant. c. The ABN or ACN of the grant recipient. d. The charitable status of the grant recipient. e. Who authorised the grant payment. f. For each year of the budget and forward estimates: <ul style="list-style-type: none"> i. What is the total funding budgeted for the program; ii. How much funding has been contracted and allocated; iii. How much funding has been contracted but not allocated; iv. How much funding has been committed but not contracted; v. How much funding is uncommitted, uncontracted and unallocated. 	Written
88	Katy Gallagher	Cost of APS staff	The total cost of all staff employed under the Public Service Act for each of the last six financial years from 2013/14 to 2018/19.	Written