

## ACIAR QON Index – Budget Estimates 2020-21

Hearing date	Portfolio Question No	Senator	Broad Topic	Question Text	Written Hansard	ProofHans
28/10/2020	1	Bridget McKenzie	Working from Home	1. What is the number of public servants working from home for each month from the Department?	Written	
28/10/2020	2	Bridget McKenzie	Working from Home	2. How has the Department measured increased, static or declining productivity and what are the conclusions from that measure?	Written	
28/10/2020	3	Bridget McKenzie	Working from Home	3. What is the number of sick days from the Department with a work-from-home workforce for each month of the lockdown and the corresponding sick days for the corresponding months in 2019?	Written	
28/10/2020	4	Katy Gallagher	Contractors	1. Please provide the following figures: a. Expenditure on all contractors for 2019-20 b. Expenditure on all contracts with labour hire firms for 2019-20 c. Headcount of staff engaged through labour hire arrangements as at 30 June 2020 i. In total ii. As a percentage of total staff headcount d. As a percentage mark-up on the cost of the contractor, the maximum and minimum fees paid to labour hire firms in 2019-20	Written	
28/10/2020	5	Katy Gallagher	Contractors	2. Has the agency performed any analysis on whether it costs more to engage staff as contractors compared with hiring staff as employees? If yes, please provide this analysis.	Written	
28/10/2020	6	Katy Gallagher	Contractors	3. Has the agency engaged any Senior Executive Service or equivalent positions on a contract/labour hire basis? If yes, please provide details.	Written	
28/10/2020	7	Katy Gallagher	Contractors	4. In relation to contracts for market research: a. How much has been spent to date since 1 January 2020? b. How much has been spent since 24 August 2018? c. Please provide a table with all contracts entered into since 1 January 2020 along with the following information: i. Total contract value ii. Supplier iii. If it was approved by the Service Delivery and Coordination Committee	Written	
28/10/2020	8	Kimberley Kitching	Executive management	1. In relation to executive management for the Department and its agencies, can the following be provided for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020: a. The total number of executive management positions b. The aggregate total remuneration payable for all executive management positions. c. The change in the number of executive manager positions. d. The change in aggregate total remuneration payable for all executive management positions.	Written	

28/10/2020	9	Kimberley Kitching	Ministerial functions	<p>1. In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, can the following be provided:</p> <p>a. List of functions.  b. List of all attendees.  c. Function venue.  d. Itemised list of costs (GST inclusive).  e. Details of any food served.  f. Details of any wines or champagnes served including brand and vintage.  g. Any available photographs of the function.  h. Details of any entertainment provided.</p>	Written	
28/10/2020	10	Kimberley Kitching	Departmental functions	<p>1. In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies within the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, can the following be provided:</p> <p>a. List of functions.  b. List of all attendees.  c. Function venue.  d. Itemised list of costs (GST inclusive).  e. Details of any food served.  f. Details of any wines or champagnes served including brand and vintage.  g. Any available photographs of the function.  h. Details of any entertainment provided.</p>	Written	
28/10/2020	11	Kimberley Kitching	Executive office upgrades	<p>1. Have any furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries, been upgraded for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020. If so, can an itemised list of costs please be provided (GST inclusive).</p>	Written	
28/10/2020	12	Kimberley Kitching	Customised Office Furniture	<p>1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, can the Department/agency advise the quantum spent on customised and special-ordered furniture and office supplies (excluding items such as ergonomic desks and chairs and items required for work, health and safety purposes). Please provide a full breakdown, descriptions and cost.</p>	Written	
28/10/2020	13	Kimberley Kitching	Facilities Upgrade	<p>1. Were there any upgrades to facility premises at any of the Departments or agencies for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020. This includes but is not limited to: staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new fridges, coffee machines, or other kitchen equipment.</p> <p>2. If so, can a detailed description of the relevant facilities upgrades be provided together with an itemised list of costs (GST inclusive).</p> <p>3. If so, can any photographs of the upgraded facilities be provided.</p>	Written	

28/10/2020	14	Kimberley Kitching	Staff Travel	1. What is the total cost of staff travel for departmental/agency employees for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.	Written	
28/10/2020	15	Kimberley Kitching	Legal Costs	1. What are the total legal costs for the Department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.	Written	
28/10/2020	16	Kimberley Kitching	Secretarial Travel	1. Can an itemised list of the costs of all domestic and international travel undertaken by the Secretary of the Department for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020 be provided including: a. Flights for the Secretary as well as any accompanying departmental officials, and identify the airline and class of travel. b. Ground transport for the Secretary as well as any accompanying departmental officials. c. Accommodation for the Secretary as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed. d. Meals and other incidentals for the Secretary as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided. e. Any available photographs documenting the Secretary's travel should also be provided.	Written	
28/10/2020	17	Kimberley Kitching	Departmental Allowances	1. Can a list of Departmental/agency allowances and reimbursements available to employees be provided.	Written	
28/10/2020	18	Kimberley Kitching	Market Research	1. Does the Department/agency undertake any polling or market research in relation to government policies or proposed policies. 2. If so, can the Department provide an itemised list of: a. Subject matter b. Company c. Costs for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020 d. Contract date period 3. Can the Department/agency advise what, if any, research was shared with the Minister or their office and the date and format in which this occurred.	Written	
28/10/2020	19	Kimberley Kitching	Advertising and information campaigns	1. What was the Department/agency's total expenditure on advertising and information campaigns for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020. 2. What advertising and information campaigns did the Department/agency run in each relevant period. For each campaign, please provide: a. When approval was first sought. b. The date of approval, including whether the advertising went through the Independent Campaign Committee process. c. the timeline for each campaign, including any variation to the original proposed timeline. 3. Can an itemised list of all Austender Contract Notice numbers for all advertising and information campaign contracts in each period be provided.	Written	

28/10/2020	20	Kimberley Kitching	Promotional merchandise	<ol style="list-style-type: none"> <li>1. What was the Department/agency's total expenditure on promotional merchandise for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</li> <li>2. Can an itemised list of all Austender Contract Notice numbers for all promotional merchandise contracts in that period please be provided.</li> <li>3. Can photographs or samples of relevant promotional merchandise please be provided.</li> </ol>	Written	
28/10/2020	21	Kimberley Kitching	Ministerial overseas travel	<ol style="list-style-type: none"> <li>1. Can an itemised list of the costs met by the department or agency for all international travel undertaken by Ministers or Assistant Ministers in the portfolio for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020 please be provided including: <ol style="list-style-type: none"> <li>a. Flights for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, together with the airline and class of travel.</li> <li>b. Ground transport for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials.</li> <li>c. Accommodation for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials, and identify the hotels the party stayed at and the room category in which the party stayed.</li> <li>d. Meals and other incidentals for the Minister and any accompanying members of the Minister's personal staff or family members, as well as any accompanying departmental officials. Any available menus, receipts for meals at restaurants and the like should also be provided.</li> <li>e. Any available photographs documenting the Minister's travel should also be provided.</li> </ol> </li> </ol>	Written	
28/10/2020	22	Kimberley Kitching	Social media influences	<ol style="list-style-type: none"> <li>1. What was the Department/agency's total expenditure on social media influencers for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</li> <li>2. What advertising or information campaigns did the Department/agency use social media influencers to promote.</li> <li>3. Can a copy of all relevant social media influencer posts please be provided.</li> <li>4. Can an itemised list of all Austender Contract Notice numbers for all relevant social media influencer contracts please be provided.</li> </ol>	Written	
28/10/2020	23	Kimberley Kitching	Commissioned Reports and Reviews	<ol style="list-style-type: none"> <li>1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, how many Reports or Reviews have been commissioned. Please provide details of each report including: <ol style="list-style-type: none"> <li>a. Date commissioned.</li> <li>b. Date report handed to Government.</li> <li>c. Date of public release.</li> <li>d. Terms of Reference.</li> <li>e. Committee members and/or Reviewers.</li> </ol> </li> <li>2. How much did each report cost/or is estimated to cost.</li> </ol>	Written	

				<p>3. The background and credentials of the Review personnel.</p> <p>4. The remuneration arrangements applicable to the Review personnel, including fees, disbursements and travel</p> <p>5. The cost of any travel attached to the conduct of the Review.</p> <p>6. How many departmental staff were involved in each report and at what level.</p> <p>7. What is the current status of each report. When is the Government intending to respond to each report if it has not already done so.</p>		
28/10/2020	24	Kimberley Kitching	Board appointments	<p>1. Provide an update of portfolio boards, including board title, terms of appointment, tenure of appointment and members.</p> <p>2. What is the gender ratio on each board and across the portfolio</p> <p>3. Please detail any board appointments made from 30 June 2020 to date.</p> <p>4. What has been the total value of all Board Director fees and disbursements paid.</p> <p>5. What is the value of all domestic travel by Board Directors.</p> <p>6. What is the value of all international travel by Board Directors.</p>	Written	
28/10/2020	25	Kimberley Kitching	Stationery	<p>1. How much has been spent on ministerial stationery requirements in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</p>	Written	
	26	Kimberley Kitching	Media monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the each Minister's office for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</p> <p>a. Which agency or agencies provided these services.</p> <p>b. Can an itemised list of Austender Contract notice numbers for any media monitoring contracts in each period please be provided</p> <p>c. What is the estimated budget to provide these services for the FY 2020-21.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</p> <p>a. Which agency or agencies provided these services.</p> <p>b. Can an itemised list of Austender Contract Notice numbers for any media monitoring contracts in each period please be provided</p> <p>c. What is the estimated budget to provide these services for the year FY 2020-21.</p>	Written	
28/10/2020	27	Kimberley Kitching	Departmental staff in Minister's Office	<p>1. Can the Department provide an update on the total number of departmental staff seconded to ministerial offices, including:</p> <p>a. Duration of secondment.</p> <p>b. APS level.</p> <p>2. Can the Department provide an update on the total number of DLOs/CLOs for ministerial offices including APS level.</p>	Written	
28/10/2020	28	Kimberley Kitching	CDDA Payments	<p>1. How many claims have been received under the Compensation for Detriment caused by Defective Administration scheme (CDDA) by the Department for each of the periods 1 July</p>	Written	

				<p>2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020?</p> <p>2. How many claims were:</p> <p>a. Accepted.</p> <p>b. Rejected.</p> <p>c. Under consideration.</p> <p>3. Of the accepted claims, can the Department provide:</p> <p>a. Details of the claim, subject to relevant privacy considerations</p> <p>b. The date payment was made</p> <p>c. The decision maker.</p>		
28/10/2020	29	Kimberley Kitching	Recruitment	<p>1. What amount has been expended by the department/agency on external recruitment or executive search services in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</p> <p>2. Which services were utilised. Can an itemised list be provided.</p>	Written	
28/10/2020	30	Kimberley Kitching	Staffing	<p>1. How many full-time equivalent staff were engaged at each of 30 June 2019, 30 June 2020 and at 10 November 2020.</p> <p>2. How many of these positions are (a) ongoing and (b) non-ongoing.</p> <p>3. How many redundancies have occurred in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020. How many were:</p> <p>a. voluntary</p> <p>b. involuntary.</p> <p>4. How many of those redundancies occurred as a result of departmental restructuring. What is the total cost of those redundancies.</p> <p>5. What was the total value in dollar terms of all termination payments paid to exiting staff.</p> <p>6. How much overtime or equivalent has been paid to staff in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</p> <p>7. How many section 37 notices under the Public Service Act 1999 have been offered in each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</p>	Written	
28/10/2020	31	Kimberley Kitching	Comcare	<p>1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, can the Department advise whether it has been the subject of any investigations involving Comcare. If yes, please provide details of the circumstances and the status.</p> <p>2. Can the Department advise the number of sanctions it has received from Comcare in the each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020.</p>	Written	
28/10/2020	32	Kimberley Kitching	Fair Work Commission	<p>1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, how many references have been made to the Fair Work Commission within the Department or agency.</p>	Written	

28/10/2020	33	Kimberley Kitching	Fair Work Ombudsman	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, how many references have been made to the Fair Work Ombudsman within the Department or agency.	Written	
28/10/2020	34	Kimberley Kitching	Office of the Merit Protection Commissioner	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, how many references have been made to the Office of the Merit Protection Commissioner within the Department or agency.	Written	
28/10/2020	35	Kimberley Kitching	Public Interest Disclosure	1. For each of the periods 1 July 2019-31 December 2019; 1 January 2020-30 June 2020 and 1 July 2020-30 September 2020, how many public interest disclosures have been received.	Written	