

COVID-19 VACCINATION AGED CARE ROLL-OUT OUTGOING COMMUNICATIONS FOR WORKFORCE		
Date	Channel - Audience	Content
Fri 22 Jan	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Update on COVID-19 vaccination for residential aged care facilities – workers and residents in phase 1a, staged roll-out to begin from mid-Feb
Fri 29 Jan	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Vaccine update incl. TGA provisional approval of Pfizer vaccine and COVID-19 vaccinations recommended but not mandatory for workers
Mon 8 Feb	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Information on vaccine safety and effectiveness Link to resources to help providers share information about COVID-19 vaccinations with workers and residents
Fri 12 Feb	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Link to OPAN Webinar (4 Feb) for residents on making an informed decision about COVID-19 vaccination
Fri 19 Feb	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Reminder: link to aged care readiness toolkit for providers Provisional approval of AstraZeneca vaccine First shipment of Pfizer vaccine doses arriving in Australia Link to Minister’s statement, translated information on COVID-19 vaccines, resources for those with a disability, resources for Aboriginal and Torres Strait Islander peoples Save the date: OPAN webinar (23 Feb)
Tue 23 Feb	POA BIDS Aged care sector including RACFS and workers	<ul style="list-style-type: none"> RACFs can choose to engage with local media on the vaccine roll-out Phase 1b information for CHSP and HCP providers, including how 1b aged care workers will be able to access a COVID-19 vaccine. Decision guide for frail older people
Tue 23 Feb	POA BIDS Aged care sector including RACFS and workers	<ul style="list-style-type: none"> National review of COVID-19 outbreaks in Australian RACFs and online workshop registration information
Fri 26 Feb	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Update on vaccination roll-out, including information on Queensland clinical incident, triaging and directing enquiries, taking receipt of vaccines, link to phase 1a aged Care Staff eligibility factsheet, monitoring side effects, link to decision guide for frail older people, link to translated information for residents and workers, link to OPAN webinar (23 Feb)

Tues 2 Mar	POA BIDS Aged care sector including RACFS and workers	<ul style="list-style-type: none"> Guidance on COVID-19 vaccine consent COVID-19 vaccine scenario mapping and triage process with mapping document Aged care staff eligibility for phase 1a and factsheet
Fri 5 Mar	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> COVID-19 vaccine consent – reminder GPs who provide care within RACFs included in phase 1a CALD update ADF Supporting COVID-19 vaccine roll-out
Fri 12 Mar	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Influenza and COVID-19 vaccines Update to consent form COVID-19 vaccine schedule for aged care residents workforce (info to be made available shortly can access excess doses) Updates to excess dose use policy Monitoring and reporting adverse events Eligibility for phase 1b Cold Chain update Vaccine rollout to support Aboriginal and Torres Strait Islander Peoples
Mon 15 Mar	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> Preparing for vaccination day Scheduling influenza and COVID-19 vaccines Start the consent discussion early Excess dose use - should be allocated based on prioritisation principles (respite residents, VAS staff, RACF staff, essential care persons, other visitors, family members). Supporting residents from CALD backgrounds Responsibilities for accepting COVID-19 vaccine deliveries Responsibilities for reporting adverse events
Wed 17 Mar	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> New resources on AstraZeneca Applications open for RACFs to vaccinate staff Contact PHN for scheduling updates
Thur 18 Mar	RACF Provider CEO - direct email	<ul style="list-style-type: none"> Request for Tender: For residential aged care facilities to vaccinate staff
Fri 19 Mar	RACF Provider CEO - direct email	<ul style="list-style-type: none"> Additional guidance for RACFs wanting to vaccinate their own staff under RFT
Fri 19 Mar	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> Side-effects with 2nd dose of Pfizer vaccine New resources on AstraZeneca vaccine Requirements of vaccine workforce providers to administer a COVID-19 vaccine in each state and territory Webinar (26 March) save the date RFT for residential aged care facilities to vaccinate staff COVID-19 vaccine myth buster GPs join the Phase 1B COVID-19 vaccine roll-out

Mon 22 Mar	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • New COVID-19 vaccine dose policy • Webinar 26 March: Aged care vaccine roll-out • New resource: RACF roll-out process map • Pfizer vaccine: Information on side-effects with second dose • Requirements of vaccine workforce providers • Reminder: RFT to vaccinate staff • Contact your PHN for scheduling enquiries • Attachments (2): vaccine dose policy, residential aged care vaccination rollout process map - Pfizer vaccine.
Tue 23 Mar	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Easter schedule • Media protocol • Webinar on 26 March for aged care workers
Wed 24 Mar	Home Care Provider - direct email	<ul style="list-style-type: none"> • Webinar (26 March)
Thur 25 Mar	RACF clinical leads and managers - direct email	<ul style="list-style-type: none"> • Scheduling of COVID-19 vaccination clinics for residents in residential aged care facilities • RFT for residential aged care providers • Delivery model for providing COVID-19 vaccinations to residential aged care staff.
Fri 26 Mar	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Reminder: Aged care vaccine rollout webinar today • COVID-19 vaccine update for residential aged care workers - link to new factsheet
Fri 26 Mar	Webinar - All aged care workers, peaks and PHNs	<ul style="list-style-type: none"> • Webinar on the aged care vaccination rollout, including information for residential and in home aged care workforce
Mon 29 Mar	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Update: Vaccine rollout in Queensland • Influenza vaccinations in RACFs • Access to COVID-19 vaccine for aged care workers • Make up doses for people who missed a second COVID-19 dose (first doses should not be administered at a second dose clinic) • Alternative access to COVID-19 vaccines for residents • Webinar link - COVID-19 vaccine rollout in aged care (26 March) • Update on link between AstraZeneca and blood clots
Tue 30 Mar	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Update: Vaccine rollout in Queensland • Influenza vaccinations in RACFs • Watch the COVID-19 vaccine rollout in aged care webinar (26 March) • Scheduling of COVID-19 vaccination clinics for residents • Make up doses for people who miss a second COVID-19 vaccine dose • COVID-19 vaccine update for RACF staff • Update on link between AstraZeneca and blood clots
Wed 31 Mar	RACF CEO - direct email – all approved provider CEOs	<ul style="list-style-type: none"> • Invitation to meeting on the request for tender for residential aged care providers to undertake staff COVID-9 vaccinations (to be held on 7 April)

Thur 1 Apr	POA BIDS – aged care sector including RACFs and workers	<ul style="list-style-type: none"> • COVID-19 vaccine update (data)
Wed 7 Apr	Webinar workshop on RFT for providers	<ul style="list-style-type: none"> • Webinar workshop on RFT for approved providers to vaccinate workers
Thur 8 Apr	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Update on Brisbane outbreak • Scheduling update - aim to provide two weeks in advance • Make up doses for people who miss a second dose • Reminder: you PHN is your primary contact
Fri 9 Apr	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Update on aged care roll-out following AstraZeneca advice, residents to continue as planned, workforce roll-out to be reviewed
Fri 9 Apr	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Update on aged care roll-out following AstraZeneca advice, residents to continue as planned, workforce roll-out to be reviewed • Update on Brisbane outbreak • Make up doses for those who miss a second dose
Wed 14 Apr	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Update for aged care workers • Update for aged care residents and families • AstraZeneca updates available online • Influenza vaccinations in residential aged care facilities • Attachments (2): COVID-19 vaccination factsheet for aged care workers, COVID-19 factsheet for residents and families.
Fri 16 Apr	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Update on COVID-19 vaccinations for aged care workers • Update on COVID-19 for aged care residents and families • AstraZeneca updates available online • Influenza vaccinations in residential aged care facilities
Wed 21 Apr	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Scheduling update for RACFs • Reminder: COVID-19 vaccine deliveries • Updated Pfizer COVID-19 storage conditions • Industry code for visiting RACFs during COVID-19 translated into 20 languages
Fri 23 April	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Industry Code for visiting residential aged care homes during COVID-19 • South Australian flu vaccination requirements • COVID-19 resources: AstraZeneca benefits against harm; CALD resources;

Tue 27 Apr	E-lert and website updates -Sent to all RACF IPCs and managers, PHNs, ANMF, HWU, Australian College of Infection Prevention and Control and jurisdiction CNMOs	<ul style="list-style-type: none"> • Workforce vaccination pathways following recalibration of national program by national cabinet on 22 April for vaccinating workers in residential aged care • Important reminder of COVID-19 vaccine dose policy • Attachments: <ul style="list-style-type: none"> ○ Letter from CNMO to RACFs (27/4/21) ○ Factsheet for aged care workers ○ Infographic on aged care worker ○ Workplace posters ○ Proof of employment information ○ Communication content for peaks and providers for internal communications to workers ○ Details on Sonic clinics provided to Greater Sydney RACFs
Wed 28 Apr	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Vaccinating workers in residential aged care • Update to COVID-19 vaccine dose policy -Pfizer excess dose only for under 50s
Thurs 29 Apr	In-home care providers email – providers to onshare with workforce and recipients	<ul style="list-style-type: none"> • COVID-19 vaccination pathways for recipients and workers in In home and community aged care • Attachments: <ul style="list-style-type: none"> ○ In-Home and Community Aged Care COVID-19 vaccination factsheet ○ Vaccination pathways for recipients of in-home and community aged care ○ Vaccination pathways for workers in in-home and community aged care.
Thur 29 Apr	Direct email - Greater Sydney RACFS and aged care workers	<ul style="list-style-type: none"> • Bookings open for SONIC Pfizer Vaccination Clinic - Blacktown opening on 3 May with guide on how to book. Notes opening dates of additional clinics to come.
Fri 30 Apr	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Vaccinating in-home and community aged care recipients and workers • COVID-19 vaccine webinar and Q&A - OPAN and Department of Health (3 May)
Sat, 1 May	E-lert - Agency Nursing Providers in Sydney for workers (Aspen, HCA, HealthX, RCSA, Nursing Links Universal)	<ul style="list-style-type: none"> • Information on SONIC hubs for aged care workers with guide on how to book
Mon 3 May	Direct email - Greater Sydney RACFs and aged care workers	<ul style="list-style-type: none"> • Bookings open for Campbelltown and Blacktown SONIC Pfizer Vaccination Clinics with guide on how to book

Thur, 6 May	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • What to do if a person misses their second Pfizer dose - six week window • Vaccinating your workforce • Sonic Pfizer clinics for workers aged under 50 • On-site vaccination clinics (RFT) • Reminder: COVID-19 vaccine deliveries - do not accept them
Fri 7 May	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • What to do if a person misses their second Pfizer dose • Vaccinating residential aged care workers, link to factsheet, infographic, poster and eligibility checker • Vaccinating in-home care recipients and workers • OPAN Webinar (3 May) link
Mon 10 May	RACF Newsletter (Sydney only)- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • NOW OPEN - Campbelltown and Blacktown Sonic Pfizer vaccination clinics • Attachment: Guide to sign up for SONIC Sydney
Tue, 11 May	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Information and Promotion pack for IPC leads - workforce vaccination • Attachment -ZIP file including: <ul style="list-style-type: none"> ○ letter to IPC lead and managers ○ information and promotion guide ○ common questions ○ posters x 3 ○ factsheet for aged care workers (7 May)
Thurs, 13 May	RACF Email (Sydney only) – all RACF IPC and managers to onshare with workforce	<ul style="list-style-type: none"> • Bookings now open for Macquarie Park SONIC Pfizer Vaccination Clinics • Attachment: Guide to sign up for SONIC Sydney
Fri 14 May	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • COVID-19 vaccine aged care roll-out update • Reminder: COVID-19 vaccine deliveries • Factsheet for residential aged care workers - now available in 19 languages • Vaccinating in-home and community aged care recipients and workers • COVID-19 eligibility checker • Sonic Pfizer clinics for residential aged care workers aged under 50
Wed 19 May	RACF E-lert Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Vaccinating residents who were absent at their facility's in-reach vaccination clinics • What to do if a person misses their second Pfizer dose • A conversation with Alison McMillan and Annie Butler - what the COVID-19 vaccination program means for aged and disability care workers, and how they can access a vaccine now • RFT extended for facilities wishing to vaccinate workers • Resources for aged care providers are on their way • Reminder: COVID-19 vaccine deliveries • Bookings open for Macquarie Park Sonic Pfizer clinic

Fri 21 May	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • COVID-19 vaccine aged care roll-out update • More options to access a COVID-19 vaccination • A conversation with Alison McMillan and Annie Butler • Vaccinating residents who were absent at their facility's in-reach vaccination clinics • What to do if a person misses their second Pfizer dose • RFT extended for facilities wishing to vaccinate workers • Questions or concerns about COVID-19 vaccines?
Mon 24 May	RACF Newsletter (Sydney only) - all RACF IPC and managers to onshare with workforce	<ul style="list-style-type: none"> • Macquarie Park Sonic Pfizer clinic open today - 24 May
Thu 27 May	POA BIDS - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Administration of seasonal influenza and COVID-19 vaccines
Thu 27 May	POA Newsletter update for home care providers	<ul style="list-style-type: none"> • Translated information on COVID-19 vaccination for in-home care workers and recipients available.
Thu 27 May	Direct email – all VIC RACF IPC leads and managers	<ul style="list-style-type: none"> • Email to VIC RACF IPC leads and managers with letter from CMO on shortened interval between flu and COVID-19 vaccines
Thu 27 May	RACF E-lerter Newsletter- all RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • COVID-19 Outbreak in Melbourne • Aged Care prevention and preparedness • First dose vaccination clinics near completion • Video message for residential aged care workers • Reminder: what to do if a person misses their second Pfizer dose • Reminder: vaccinating resident who have not been vaccinated through an in-reach clinic • Macquarie Park Sonic Pfizer clinic now open
Sat 29 May	POA Newsletter - Aged care sector including RACFs and workers	<ul style="list-style-type: none"> • Supporting aged care workers on COVID-19 vaccination • Sonic Pfizer Macquarie Park clinic now open • Reminder: what to do if a person misses their second Pfizer dose • Reminder: vaccinating residents who have not been vaccinated through an in-reach clinic.
Sat 29 May	Direct email – all Victorian RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Further advice to all VIC RACF IPC leads and managers on shortened interval of time placed between administration of seasonal influenza and COVID-19 vaccines

Sun 30 May	Direct email – all Victorian RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Advice on establishment of roving clinics to deliver first dose vaccinations to workers and residents in Tier 1 VIC facilities
Sun 30 May	RACF E-lert Newsletter – all Victorian RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Advice to all VIC RACFs on roving clinics • Update on vaccine dose policy and factsheet for workers • Reminder on CMO advice on shortened intervals for flu and COVID-19 vaccinations
Sun 30 May	RACF E-lert Newsletter – all state and territory (excl Victorian) RACF IPC leads and managers to onshare with workforce	<ul style="list-style-type: none"> • Update on vaccine dose policy and factsheet for workers • Reminder: vaccinating residents who have not been vaccinated through an in-reach clinic

RESOURCES TO SUPPORT WORKFORCE

[Webpage for providers](#) – includes:

- Web content on supporting and engaging workers, options for workers to receive a COVID-19 vaccination, supporting workers to make a decision on vaccination, recording worker vaccinations, timing of flu vaccinations for aged care workers, workers who miss their second Pfizer dose at a resident vaccination clinic
- Aged care worker specific resources:
 - COVID-19 Information and promotion resource pack
 - [COVID-19 vaccination – Guide to engage and support aged care workers to get a COVID-19 vaccine](#) (11 May 2021)
 - [COVID-19 vaccination – Common questions from aged care workers about COVID-19 vaccination](#) (11 May 2021)
 - [COVID-19 vaccination – How workers in residential aged care can get a COVID-19 vaccination](#) (Published 15 April, last updated 17 May)
 - Arabic, Assyrian, Burmese, Chinese (Simplified), Chinese (Traditional), Dari, Hindi, Karen, Khmer, Laotian, Malay, Nepali, Persian, Punjabi, Spanish, Swahili, Tagalog, Urdu, Vietnamese (published 10 May)

- [COVID-19 vaccination – Aged care workers COVID-19 vaccination poster](#) (Published 28 April 2021, last updated 7 May).
 - Arabic, Assyrian, Burmese, Chinese (Simplified), Chinese (Traditional), Dari, Hindi, Karen, Khmer, Laotian, Malay, Nepali, Persian, Punjabi, Spanish, Swahili, Tagalog, Urdu, Vietnamese (published 6 May)
 - [COVID-19 vaccination – Why should aged care workers get a COVID-19 vaccine poster](#) (11 May 2021)
 - [COVID-19 vaccination – Protect yourself and aged care residents from COVID-19 poster](#) (11 May 2021)
 - Eligibility factsheet for phase 1a (published 26 February 2021)
 - Video message for aged care workers (featuring Annie Butler and Allison McMillan)
- Links to other general resources on each of the vaccines, ATAGI advice and available clinics (including the eligibility checker)

[Webpage for residential aged care workers](#) – includes:

- Web content on who is a [residential aged care worker](#), [how residential aged care workers can access a COVID-19 vaccine](#), [making an informed decision about the COVID-19 vaccine](#), how workers can show they are eligible to receive a vaccine.
- Aged care worker specific resources:
 - [COVID-19 vaccination – How workers in residential aged care can get a COVID-19 vaccination](#) (Published 15 April, last updated 17 May)
 - Arabic, Assyrian, Burmese, Chinese (Simplified), Chinese (Traditional), Dari, Hindi, Karen, Khmer, Laotian, Malay, Nepali, Persian, Punjabi, Spanish, Swahili, Tagalog, Urdu, Vietnamese (published 10 May)
 - [COVID-19 vaccination – How workers in residential aged care can get a COVID-19 vaccination flow chart](#) (28 April)
 - [COVID-19 vaccination – Aged care workers COVID-19 vaccination poster](#) (Published 28 April 2021, last updated 7 May).
 - Arabic, Assyrian, Burmese, Chinese (Simplified), Chinese (Traditional), Dari, Hindi, Karen, Khmer, Laotian, Malay, Nepali, Persian, Punjabi, Spanish, Swahili, Tagalog, Urdu, Vietnamese (published 6 May)
 - [COVID-19 vaccination – Why should aged care workers get a COVID-19 vaccine poster](#) (11 May 2021)
 - [COVID-19 vaccination – Protect yourself and aged care residents from COVID-19 poster](#) (11 May 2021)
 - Video message for aged care workers (featuring Annie Butler and Allison McMillan)
 - Eligibility factsheet for phase 1a (published 26 February 2021)
- Links to other general resources on each of the vaccines and available clinics (including the eligibility checker)