**PORTFOLIO BUDGET STATEMENTS 2014–15**

BUDGET RELATED PAPER NO. 1.17D

PARLIAMENTARY BUDGET OFFICE

BUDGET INITIATIVES AND EXPLANATIONS OF APPROPRIATIONS SPECIFIED BY OUTCOMES AND PROGRAMMES BY AGENCY

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**Phil Bowen PSM FCPA
 Parliamentary Budget Officer**

Senator the Hon John Hogg
President of the Senate
Parliament House
CANBERRA ACT 2600

The Hon Mrs Bronwyn Bishop MP
Speaker of the House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Mr President and Madam Speaker

I hereby submit Portfolio Budget Statements in support of the 2014-15 Budget for the Parliamentary Budget Office (PBO).

These statements have been developed, and are submitted to the Parliament, as a statement on the outcomes for the PBO.

I present these statements to provide accountability to the Parliament and, through it, the public.

Yours sincerely

Phil Bowen

6 May 2014

##### Abbreviations and conventions

The following notation may be used:

NEC/nec not elsewhere classified

 nil

.. not zero, but rounded to zero

na not applicable (unless otherwise specified)

nfp not for publication

$m $ million

$b $ billion

Figures in tables and in the text may be rounded. Figures in text are generally rounded to one decimal place, whereas figures in tables are generally rounded to the nearest thousand. Discrepancies in tables between totals and sums of components are due to rounding.

##### Enquiries

Should you have any enquiries regarding this publication please contact Jenny Jacobs, Chief Financial Officer, Parliamentary Budget Office on (02) 6277 9522.

A copy of this document can be located on the Australian Government Budget website at: [http://www.budget.gov.au.](http://www.budget.gov.au/)

# USER GUIDETO THEPORTFOLIO BUDGET STATEMENTS

### USER GUIDE

The purpose of the 2014–15 Portfolio Budget Statements (PB Statements) is to inform Senators and Members of Parliament of the proposed allocation of resources to the Parliamentary Budget Office (PBO) outcome. The PBO receives resources from the annual Parliamentary Departments appropriations Act and a special appropriation.

A key role of the PB Statements is to facilitate the understanding of proposed annual appropriations in Appropriation (Parliamentary Departments) Bill (No. 1) 2014–15. In this sense the PB Statements are Budget related papers and are declared by the Appropriation Acts to be ‘relevant documents’ to the interpretation of the Acts according to section 15AB of the *Acts Interpretation Act 1901*.

The PB Statements provide information, explanation and justification to enable Parliament to understand the purpose of funding for the PBO outcome.

### CONTENTS

Department Overview 1

Agency Resources and Planned Performance 5

Parliamentary Budget Office 7

**DEPARTMENT OVERVIEW**

### PARLIAMENTARY BUDGET OFFICE OVERVIEW

Department Responsibilities

The Parliamentary Budget Office (PBO) is one of four parliamentary departments supporting the Australian Parliament.

The purpose of the PBO is to inform the Parliament by providing independent and non-partisan analysis of the budget cycle, fiscal policy and the financial implications of proposals.

The Parliamentary Budget Officer, under the Presiding Officers, is responsible for leading and managing the PBO.

As set out in the *Parliamentary Service Act 1999*, the Parliamentary Budget Officer has the following functions:

* outside the caretaker period for a general election, to prepare policy costings on request by Senators and Members, with the requests and the PBO’s responses to be kept confidential if so directed by the requestor
* during the caretaker period for a general election, to prepare costings of publicly announced policies on request by authorised members of parliamentary parties or independent members
* to prepare responses (other than policy costings) to requests relating to the budget from Senators and Members, with the requests and the PBO’s responses to be kept confidential if so directed by the requestor
* to prepare submissions to inquiries of parliamentary committees, on request by such committees, with the requests and the PBO’s responses to be made publicly available
* after a general election, to report on the costs of the election commitments of designated parliamentary parties, and
* to conduct, on his or her own initiative, research on the budget and fiscal policy settings, with the results of this work to be made publicly available.

*Department Overview*

#### DEPARTMENT RESOURCES

Table 1 shows the total new resources provided to the PBO in the 2014–15 budget year.

##### Table 1: Department Resources 2014–15

|  |  |  |  |
| --- | --- | --- | --- |
|  | Appropriation | Receipts | Total |
| Bill No. 1$'000 | Bill No. 2$'000 | Special$'000  | $'000  | $'000 |
| **Parliamentary Budget Office** |  |   |  |   |  |
| Departmental appropriations | 7,013  | -  | 250  | -  | 7,263  |
| **Total:** |  |  |  |  | **7,263**  |
|  | **Resources available within department:** | **7,263**  |

**Parliamentary Budget Office**

**Agency Resources and Planned Performance**

### PARLIAMENTARY BUDGET OFFICE

[Section 1: Agency Overview and Resources 9](#_TOC_250008)

* 1. [Strategic Direction Statement 9](#_TOC_250007)
	2. [Agency Resource Statement 10](#_TOC_250006)
	3. [Budget Measures 11](#_TOC_250005)

[Section 2: Outcomes and Planned Performance 12](#_TOC_250004)

[2.1 Outcomes and Performance Information 12](#_TOC_250003)

[Section 3: Explanatory Tables and Budgeted Financial Statements 15](#_TOC_250002)

* 1. [Explanatory Tables 15](#_TOC_250001)
	2. [Budgeted Financial Statements 16](#_TOC_250000)

### PARLIAMENTARY BUDGET OFFICE

## Section 1: Agency Overview and Resources

###### STRATEGIC DIRECTION STATEMENT

The Parliamentary Budget Office (PBO), as an independent and non-partisan institution, engages with the Parliament to help improve the integrity of the policy development process, better inform public policy debates and strengthen budget and fiscal policy transparency.

To support the 2014–15 Portfolio Budget Statements and in accordance with section 64Q of the *Parliamentary Service Act 1999*, the Parliamentary Budget Officer, in consultation with the Joint Committee of Public Accounts and Audit, will prepare a work plan for the PBO setting out:

* the priorities of the PBO for the 2014–15 financial year, and
* protocols for the allocation of the resources of the PBO during the financial year.

The PBO’s 2014–15 work plan will be released before 1 October 2014.

Ahead of the release of the 2014–15 work plan, section 2 of the 2014–15 Portfolio Budget Statements provides detail on the PBO’s outcome and planned performance.

There is one measure for the 2014–15 Budget affecting the PBO detailed at section 1.3 - Budget Measures.

*PBO Budget Statements*

###### AGENCY RESOURCE STATEMENT

Table 1.1 shows the total resources from all sources. The table summarises how resources will be applied by outcome and classification.

**Table 1.1: PBO Resource Statement — Budget Estimates for
2014–15 as at Budget May 2014**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Estimateof prioryear amounts available in2014-15$’000 | + | Proposed at Budget 2014-15$'000 | = | Totalestimate2014-15$'000 | Actualavailableappropriation2013-14$'000 |
| **Ordinary annual services1** |  |  |  |  |  |  |  |
| **Departmental appropriation** |  |  |  |  |  |   |  |
| Departmental appropriation |  | 2,491 |  | 7,013 |  | 9,504 | 7,702 |
| **Total** |  | **2,491** |  | **7,013** |  | **9,504** | **7,702** |
| **Total ordinary annual services** | **A** | **2,491** |  | **7,013** |  | **9,504** | **7,702** |
| **Other services** |  |  |  |  |  |  |  |
| **Total other services**  | **B** | **-**  |  | **-**  |  | **-**  | **-**  |
| **Special appropriations** |  |  |  |  |  |  |  |
| **Special appropriationslimited by amount** |  |  |  |  |  |   |  |
| *Parliamentary Service Act 1999* |  | 4,800 |  | **-**  |  | 4,800 | 6,000 |
| **Total special appropriations** | **C** | **4,800** |  | **-**  |  | **4,800** | **6,000** |
| **Special Accounts** |  |  |  |  |  |  |  |
| **Total Special Account**  | **D** | **-**  |  | **-**  |  | **-**  | **-**  |
| **Total resourcing** A+B+C+D |  | 7,291 |  | 7,013 |  | 14,304 | 13,702 |
| **Total net resourcing for the PBO** |  | **7,291** |  | **7,013** |  | **14,304** | **13,702** |

1. Appropriation (Parliamentary Departments) Bill (No.1\_2014–15.

Reader note: All figures are GST exclusive.

*PBO Budget Statements*

###### BUDGET MEASURES

Budget measures in Part 1 relating to the PBO are detailed in Budget Paper No. 2 and are summarised below.

##### Table 1.2: Parliamentary Budget Office 2014–15 Budget measures

|  |
| --- |
| **Part 1: Measures announced since the 2013-14 MYEFO** |
|   | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 |
|  | $'000 | $'000 | $'000 | $'000 | $'000 |
| **Expense measures**  |   |   |   |   |   |
| Increase in the annual Efficiency  |   |   |   |   |   |
| Dividend by a further 0.25 per cent |   |   |   |   |   |
| Departmental expenses | - | (18) | (38) | (53) | (53) |
| **Total**  | **-** | **(18)** | **(38)** | **(53)** | **(53)** |
| **Total expense measures** |   |   |   |   |   |
| Departmental | - | (18) | (38) | (53) | (53) |
| **Total** | **-** | **(18)** | **(38)** | **(53)** | **(53)** |
| Prepared on a Government Finance Statistics (fiscal) basis   |

*PBO Budget Statements*

**SECTION 2: OUTCOMES AND PLANNED PERFORMANCE**

###### 2.1 OUTCOMES AND PERFORMANCE INFORMATION

The Parliamentary Budget Office (PBO) outcome is described below, specifying the performance indicators and targets used to assess and monitor the performance of the PBO. This performance information will be further detailed in the PBO’s 2014–15 work plan.

**Outcome 1:**

**To inform the Parliament by providing independent and non-partisan analysis of the budget cycle, fiscal policy and the financial implications of proposals.**

##### Outcome Expense Statement

Table 2.1 provides an overview of the total expenses for Outcome 1.

##### Table 2.1: Budgeted Expenses for Outcome 1

|  |  |  |
| --- | --- | --- |
| **Outcome 1: To inform the Parliament by providing independent and non-partisan analysis of the budgetcycle, fiscal policy and the financial implications ofproposals** | 2013-14 Estimated actual expenses $'000 | 2014-15 Estimated expenses$'000  |
| **Outcome 1 Totals by appropriation type** |  |   |
| Departmental expenses |  |   |
| Departmental appropriation 1 | 6,990  | 7,013  |
| Expenses not requiring appropriation in the Budget year 2 | 502  | 512  |
| **Total expenses for Outcome 1** | **7,492**  | **7,525**  |
|  |  |  |
|   | 2013-14 | 2014-15 |
| **Average Staffing Level (number)** | **35**  | **39**  |

1. Departmental Appropriation combines ‘Ordinary annual services

(Appropriation (Parliamentary Departments) Bill (No. 1))’ and ‘Revenue from independent sources (s31)’.

1. Expenses not requiring appropriation in the Budget year is made up of depreciation expense, amortisation expense and resources received free of charge.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

*PBO Budget Statements*

##### Contributions to Outcome 1

**Programme: Parliamentary Budget Office**

**Programme Objective**

The PBO’s objective is to inform the Parliament by providing independent and non-partisan analysis of the budget cycle, fiscal policy and the financial implications of proposals.

**Programme Expenses**

The estimates for 2015–16 reflect the additional funding of $0.5 million to allow the PBO to augment its analytical capability and permanent workforce with specialist contractors and other short-term engagements in the lead-up to a general election. In addition, the estimates reflect the PBO’s use of its special appropriation in 2015‑16 and across the forward estimates.

Of note is the transfer of Information and Communication Technology (ICT) assets to the Department of Parliamentary Services (DPS) as a result of the *Review of Information and Communication Technology for Parliament Report* undertaken by Mr Michael Roche. The PBO reduced its annual appropriation across the forward estimates by $0.2m to provide funding to DPS.

**Table 2.2: Programme Expenses**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|   | 2013-14 Estimated actual $'000 | 2014-15 Budget$'000  | 2015-16 Forward estimate $'000 | 2016-17 Forward estimate $'000 | 2017-18 Forward estimate $'000 |
| Special Appropriations: |  |  |  |  |  |
| *Parliamentary Service Act 1999* | - | - | 250 | 300 | 400 |
| Annual departmental expenses: | 6,990 | 7,013 | 7,434 | 7,022 | 7,006 |
| Expenses not requiring appropriation inthe Budget year 1 | 502 | 512 | 532 | 532 | 532 |
| **Total Programme expenses**  | **7,492** | **7,525** | **8,216** | **7,854** | **7,938** |

1. Expenses not requiring appropriation in the Budget year is made up of depreciation expense, amortisation expense and resources received free of charge.

*PBO Budget Statements*

**Programme Deliverables**

The PBO will:

* continue to undertake policy costings and budget analyses, outside of the caretaker period, in response to requests from Senators and Members
* progress its self-initiated program of published research to promote a better understanding of the budget and fiscal policy settings, and
* further develop its capabilities to better help it fulfil its mandate to the Australian Parliament.

**Programme Key Performance Indicators**

The PBO’s performance will be judged by:

* the relevance, quality and timeliness of its outputs, based on feedback from parliamentary stakeholders
* the independence, transparency and integrity of its processes, and
* its overall performance since its establishment, based on the findings of an ANAO performance audit.

*PBO Budget Statements*

## Section 3: Explanatory Tables and Budgeted Financial Statements

Section 3 presents explanatory tables and budgeted financial statements which provide a comprehensive snapshot of agency finances for the 2014–15 budget year. It explains how budget plans are incorporated into the financial statements and provides further details of the reconciliation between appropriations and programme expenses, movements in administered funds, special accounts and government indigenous expenditure.

###### EXPLANATORY TABLES

* + 1. **Movement of Administered Funds Between Years**

The Parliamentary Budget Office (PBO) does not have any administered funding.

* + 1. **Special Accounts**

The PBO does not have any Special Accounts.

##### Australian Government Indigenous Expenditure

The PBO does not have any Australian Government Indigenous Expenditure.

*PBO Budget Statements*

###### BUDGETED FINANCIAL STATEMENTS

* + 1. **Differences in Agency Resourcing and Financial Statements**

There are no material differences between the agency resourcing table and the financial statements.

##### Analysis of Budgeted Financial Statements

The PBO is budgeting for a surplus of $1.8 million for 2013–14 and $0.3 million in 2014–15 as a result of recognising the use of funds from the PBO’s special appropriation as revenue to complete its accommodation and information technology projects which will be capitalised rather than expensed.

From 2015–16 onwards the PBO is budgeting for a break-even operating result, after non-appropriation expenses such as depreciation are removed.

The PBO has sufficient cash reserves to fund provisions and payables, and asset replacement, as they fall due across the forward estimates period.

*PBO Budget Statements*

##### Budgeted Financial Statements Tables

|  |
| --- |
| **Table 3.2.1 Comprehensive Income Statement (Showing Net Cost of Services) for the period ended 30 June** |
|   | Estimated actual | Budget estimate | Forward estimate | Forward estimate | Forward estimate |
| 2013-14 $'000 | 2014-15 $'000 | 2015-16 $'000 | 2016-17 $'000 | 2017-18 $'000 |
| **EXPENSES** |  |  |  |  |  |
| Employee benefits | 5,268  | **5,987**  | 6,077  | 6,168  | 6,261  |
| Suppliers | 2,015  | **1,358**  | 1,939  | 1,486  | 1,477  |
| Depreciation and amortisation | 209  | **180**  | 200  | 200  | 200  |
| **Total expenses** | **7,492**  | **7,525**  | **8,216**  | **7,854**  | **7,938**  |
| **LESS:**  |  |  |  |  |  |
| **OWN-SOURCE INCOME** |  |  |  |  |  |
| Other | 293  | **332**  | 332  | 332  | 332  |
| **Total own-source income** | **293**  | **332**  | **332**  | **332**  | **332**  |
| **Net cost of (contribution by)services** | **7,199**  | **7,193**  | **7,884**  | **7,522**  | **7,606**  |
| Revenue from Government | **8,774**  | **7,263**  | **7,684**  | **7,322**  | **7,406**  |
| **Surplus (Deficit) attributable tothe Australian Government** | **1,575**  | **70**  | **(200)** | **(200)** | **(200)** |
| **OTHER COMPREHENSIVE INCOME** |  |  |  |  |  |
| **Total other comprehensive income**  | **-** | **-** | **-** | **-** | **-** |
| **Total comprehensive income (loss)** | **1,575**  | **70**  | **(200)** | **(200)** | **(200)** |
| **Total comprehensive income (loss) attributable to the Australian Government** | **1,575**  | **70**  | **(200)** | **(200)** | **(200)** |
|  |
| **Note: Impact of Net Cash Appropriation Arrangements** |
|  | 2013-14 $'000 | 2014-15 $'000 | 2015-16 $'000 | 2016-17 $'000 | 2017-18 $'000 |
| **Total Comprehensive Income(loss) excluding depreciation/ amortisation expenses previously funded through revenue appropriations.** |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **1,784** | **250** | **-** | **-** | **-** |
| less depreciation/amortisation expenses | 209 | **180** | 200 | 200 | 200 |
| **Total Comprehensive Income**  |  |  |  |  |  |
| **(loss) - as per the Statement of** |  |  |  |  |  |
| **Comprehensive Income** | **1,575**  | **70**  | **(200)** | **(200)** | **(200)** |

Prepared on Australian Accounting Standards basis.

*PBO Budget Statements*

##### Table 3.2.2: Budgeted Departmental Balance Sheet (as at 30 June)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|   | Estimated actual | Budget estimate | Forward estimate | Forward estimate | Forward estimate |
|  | 2013-14 $'000 | 2014-15 $'000 | 2015-16 $'000 | 2016-17 $'000 | 2017-18 $'000 |
| **ASSETS** |  |   |  |  |  |
| **Financial assets** |  |   |  |  |  |
| Cash and cash equivalents | 22 | 22 | 22 | 22 | 22 |
| Trade and other receivables | 2,494 | 2,519 | 2,545 | 2,571 | 2,598 |
| **Total financial assets** | **2,516** | **2,541** | **2,567** | **2,593** | **2,620** |
| **Non-financial assets** |  |  |  |  |  |
| Buildings - fitout | 1,980 | 1,897 | 1,814 | 1,731 | 1,648 |
| Property, plant and equipment | 21 | 19 | 17 | 15 | 13 |
| Intangibles | 1,115 | 1,270 | 1,155 | 1,040 | 925 |
| Other non-financial assets | 51 | 51 | 51 | 51 | 51 |
| **Total non-financial assets** | **3,167** | **3,237** | **3,037** | **2,837** | **2,637** |
| **Total assets** | **5,683** | **5,778** | **5,604** | **5,430** | **5,257** |
| **LIABILITIES** |  |  |  |  |  |
| **Payables** |  |  |  |  |  |
| Suppliers | 1,069 | 1,069 | 1,069 | 1,069 | 1,069 |
| Other payables | 136 | 136 | 136 | 136 | 136 |
| **Total payables** | **1,205** | **1,205** | **1,205** | **1,205** | **1,205** |
| **Provisions** |  |  |  |  |  |
| Employee provisions | 1,258 | 1,283 | 1,309 | 1,335 | 1,362 |
| **Total provisions** | **1,258** | **1,283** | **1,309** | **1,335** | **1,362** |
| **Total liabilities** | **2,463** | **2,488** | **2,514** | **2,540** | **2,567** |
| **Net assets** | **3,220** | **3,290** | **3,090** | **2,890** | **2,690** |
| **EQUITY\*** |  |  |  |  |  |
| Retained surplus | 3,220 | 3,290 | 3,090 | 2,890 | 2,690 |
| **Total Equity** | **3,220** | **3,290** | **3,090** | **2,890** | **2,690** |

\* 'Equity' is the residual interest in assets after deduction of liabilities.
Prepared on Australian Accounting Standards basis.

*PBO Budget Statements*

##### Table 3.2.3: Departmental Statement of Changes in Equity — Summary of Movement (Budget Year 2014–15)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|   | Retained earnings$'000 | Asset revaluation reserve $'000 | Other reserves$'000 | Contributed equity/ capital $'000 | Total equity$'000 |
| **Opening balance as at 1 July 2014** |  |  |  |  |  |
| Balance carried forward from previous period | 3,220 | - | - | - | 3,220 |
| ***Adjusted opening balance*** | **3,220** | **-** | **-** | **-** | **3,220** |
| **Comprehensive income** |  |  |  |  |  |
| Surplus (deficit) for the period | 70 | - | - | - | 70 |
| ***Total comprehensive income*** | **70** | **-** | **-** | **-** | **70** |
| of which:Attributable to the Australian Government | 70 | - | - | - | 70 |
| **Estimated closing balanceas at 30 June 2015** | **3,290** | **-** | **-** | **-** | **3,290** |
| **Closing balance attributable to the Australian Government** | **3,290** | **-** | **-** | **-** | **3,290** |

Prepared on Australian Accounting Standards basis.

*PBO Budget Statements*

##### Table 3.2.4: Budgeted Departmental Statement of Cash Flows (for the period ended 30 June)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Estimated actual | Budget estimate | Forward estimate | Forward estimate | Forward estimate |
|  | 2013-14 $'000 | 2014-15 $'000 | 2015-16 $'000 | 2016-17 $'000 | 2017-18 $'000 |
| **OPERATING ACTIVITIES** |  |  |  |  |  |
| **Cash received** |  |  |  |  |  |
| Appropriations | 9,368 | 7,238 | 7,658 | 7,296 | 7,379 |
| ***Total cash received*** | **9,368** | **7,238** | **7,658** | **7,296** | **7,379** |
| **Cash used** |  |  |  |  |  |
| Employees | 5,243 | 5,962 | 6,051 | 6,142 | 6,234 |
| Suppliers | 1,722 | 1,026 | 1,607 | 1,154 | 1,145 |
| ***Total cash used*** | **6,965** | **6,988** | **7,658** | **7,296** | **7,379** |
| **Net cash from (used by)operating activities** | **2,403** | **250** | **-** | **-** | **-** |
| **INVESTING ACTIVITIES** |  |  |  |  |  |
| **Cash used** |  |  |  |  |  |
| Purchase of property, plantand equipment | 2,403 | 250 | - | - | - |
| ***Total cash used*** | **2,403** | **250** | **-** | **-** | **-** |
| **Net cash from (used by)investing activities** | **(2,403)** | **(250)** | **-** | **-** | **-** |
| **Net increase (decrease)** |  |  |  |  |  |
| **in cash held** | **-** | **-** | **-** | **-** | **-** |
| Cash and cash equivalents at the beginning of the reporting period | 22  | 22  | 22  | 22  | 22  |
| **Cash and cash equivalents at the end of the reporting period** | **22**  | **22**  | **22**  | **22**  | **22**  |

Prepared on Australian Accounting Standards basis.

*PBO Budget Statements*

##### Table 3.2.5: Departmental Capital Budget Statement

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|   | Estimated actual | Budget estimate | Forward estimate | Forward estimate | Forward estimate |
| 2013-14 $'000 | 2014-15 $'000 | 2015-16 $'000 | 2016-17 $'000 | 2017-18 $'000 |
| **PURCHASE OF NON-FINANCIAL** |  |  |  |  |  |
| **ASSETS** |  |  |  |  |  |
| Funded internally from departmental resources | 2,403 | 250 | - | - | - |
| **TOTAL** | **2,403** | **250** | **-** | **-** | **-** |
| **RECONCILIATION OF CASH USED TO ACQUIRE ASSETSTO ASSET MOVEMENT TABLE** |  |  |  |  |  |
| Total purchases | 2,403 | 250 | - | - | - |
| **Total cash used toacquire assets** | **2,403** | **250** | **-** | **-** | **-** |

Prepared on Australian Accounting Standards basis.

*PBO Budget Statements*

**Table 3.2.6: Statement of Asset Movements (2014–15)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Buildings- fitout$'000 | Other property,plant andequipment $'000 | Computer software andintangibles$'000 | Total$'000 |
| **As at 1 July 2014** |  |  |  |  |
| Gross book value  | 2,063 | 30 | 1,239 | 3,332 |
| Accumulated depreciation/amortisationand impairment | (83) | (9) | (124) | (216) |
| **Opening net book balance** | **1,980** | **21** | **1,115** | **3,116** |
| **CAPITAL ASSET ADDITIONS** |  |  |  |  |
| **Estimated expenditure onnew or replacement assets** |  |  |  |  |
| By purchase - appropriation ordinaryannual services | - | - | 250 | 250 |
| **Total additions** | **-** | **-** | **250** | **250** |
| **Other movements** |  |  |  |  |
| Depreciation/amortisation expense | (83) | (2) | (95) | (180) |
| **Total other movements** | **(83)** | **(2)** | **(95)** | **(180)** |
| **As at 30 June 2015** |  |  |  |  |
| Gross book value | 2,063 | 30 | 1,489 | 3,582 |
| Accumulated depreciation/amortisation and impairment | (166) | (11) | (219) | (396) |
| **Closing net book balance** | **1,897** | **19** | **1,270** | **3,186** |

Prepared on Australian Accounting Standards basis.

*PBO Budget Statements*

##### Notes to the Financial Statements

The financial statements contain estimates prepared in accordance with the requirements of the Australian Government’s financial budgeting and reporting framework, including Australian Accounting Standards, as well as specific guidelines issued by the Department of Finance.

The financial statements have been prepared on an accrual and fair value basis and are in accordance with the historical cost convention, with the exception of employee entitlements.

Budgeted financial statements

Under the Australian Government’s accrual budgeting framework, transactions that agencies control (agency transactions) are separately budgeted for and reported from transactions agencies do not have control over (administered transactions).

Agency assets, liabilities, revenue and expenses are those which are controlled by the agency. Agency expenses include employee and supplier expenses and other administrative costs, which are incurred by the agency in providing its goods and services to the Australian Parliament.

The PBO does not have any administered transactions.

Budgeted comprehensive income statement

Under the net cash appropriation framework the PBO receives an output appropriation to meet budgeted expenses (except depreciation). The output appropriation is recognised in revenue.

The PBO received a special appropriation at the time of establishment of the agency. The special appropriation is recognised in revenue in the year the funds are spent. The associated expense is recognised in the statement of comprehensive income except where the PBO has purchased assets which are recognised in the balance sheet.