

Part 4 Financial statements

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### INDEPENDENT AUDITOR'S REPORT

### To the President of the Senate and the Speaker of the House of Representatives

I have audited the accompanying financial statements of the Parliamentary Budget Office for the year ended 30 June 2014, which comprise: a Statement by the Parliamentary Budget Officer and Chief Financial Officer; Statement of Comprehensive Income; Statement of Financial Position; Statement of Changes in Equity; Cash Flow Statement; Schedule of Commitments; and Notes to and forming part of the financial statements, including a Summary of Significant Accounting Policies.

### Parliamentary Budget Officer's Responsibility for the Financial Statements

The Parliamentary Budget Officer is responsible for the preparation of financial statements that give a true and fair view in accordance with the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, including the Australian Accounting Standards, and for such internal control as is necessary to enable the preparation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I have conducted my audit in accordance with the Australian National Audit Office Auditing Standards, which incorporate the Australian Auditing Standards. These auditing standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Parliamentary Budget Office's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Parliamentary Budget Office's internal control. An audit also includes evaluating the appropriates made by the Parliamentary Budget Officer, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

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### Independence

In conducting my audit, I have followed the independence requirements of the Australian National Audit Office, which incorporate the requirements of the Australian accounting profession.

### Opinion

In my opinion, the financial statements of the Parliamentary Budget Office:

- (a) have been prepared in accordance with the Finance Minister's Orders made under the Financial Management and Accountability Act 1997, including the Australian Accounting Standards; and
- (b) give a true and fair view of the matters required by the Finance Minister's Orders including the Parliamentary Budget Office's financial position as at 30 June 2014 and its financial performance and cash flows for the year then ended.

Australian National Audit Office

Carla Jago Executive Director

Delegate of the Auditor-General

Canberra 26 September 2014

### PARLIAMENTARY BUDGET OFFICE

### STATEMENT BY THE PARLIAMENTARY BUDGET OFFICER AND CHIEF FINANCIAL OFFICER

### Certification of financial statements

In our opinion, the attached financial statements for the year ended 30 June 2014 are based on properly maintained financial records and give a true and fair view of the matters required by the Finance Minister's Orders made under the *Financial Management and Accountability Act* 1997, as amended.

Phil Bowen PSM FCPA Parliamentary Budget Officer



September 2014

Jenny Jacobs CPA Chief Financial Officer

26 September 2014

### Statement of Comprehensive Income

for the period ended 30 June 2014

· · ·		2014	2013
	Notes	\$	\$
NET COST OF SERVICES			
Expenses			
Employee benefits	3A	5,175,644	2,538,508
Supplier	3B	1,655,290	2,090,487
Depreciation and amortisation	3C	159,604	6,828
Total expenses		6,990,538	4,635,823
Own-source income			
Gains			
Other gains	4A	291,422	184,923
Total gains		291,422	184,923
Total own-source income		291,422	184,923
NET COST OF SERVICES	_	6,699,116	4,450,900
Revenue from Government	4B	8,274,000	6,191,000
Surplus attributable to the Australian Government	_	1,574,884	1,740,100
OTHER COMPREHENSIVE INCOME			
Changes in asset revaluation reserves		50,305	-
Total other comprehensive income		50,305	-
TOTAL COMPREHENSIVE INCOME ATTRIBUTABLE TO THE AUSTRALIAN GOVERNMENT		1,625,189	1,740,100

The above statement should be read in conjunction with the accompanying notes.

### **Statement of Financial Position**

as at 30 June 2014

		2014	2013
	Notes	\$	\$
ASSETS			
Financial assets			
Cash and cash equivalents	6A	11,077	21,637
Other receivables	6B	1,949,129	3,088,068
Total financial assets		1,960,206	3,109,705
Non-financial assets			
Property, plant and equipment	7A,B	2,040,551	392,227
Intangibles	7C,D	1,135,977	651,431
Other non-financial assets	7E	15,340	51,228
Total non-financial assets		3,191,868	1,094,886
Total assets		5,152,074	4,204,591
LIABILITIES			
Payables			
Suppliers	8A	325,370	1,069,567
Other payables	8B	145,509	135,962
Total payables		470,879	1,205,529
Provisions			
Employee provisions	9	1,431,688	1,258,962
Total provisions		1,431,688	1,258,962
Total liabilities		1,902,567	2,464,491
Net assets		3,249,507	1,740,100
EQUITY			
Asset revaluation reserve		50,305	-
Retained earnings		3,199,202	1,740,100
Total Equity		3,249,507	1,740,100

The above statement should be read in conjunction with the accompanying notes.

### Statement of Changes in Equity as at 30 June 2014

			10000			
	Retained	ned	revaluation	_	Total	al
	earnings	ings	reserve		equity	lity
	2014	2013	2014	2013	2014	2013
	\$	¢	\$	φ	\$	\$
Opening balance as at 1 July 2013	1,740,100	I	ı	ı	1,740,100	I
Adjustment for ICT transfer <sup>(a)</sup>	(115,782)	'		•	(115,782)	ı
Adjusted Opening Balance	1,624,318			•	1,624,318	1
Surplus for the period	1,574,884	1,740,100		•	1,574,884	1,740,100
Other comprehensive income	•	'	50,305	'	50,305	'
Total comprehensive income	1,574,884 1,740,100	1,740,100	50,305		<b>1,625,189</b> 1,740,100	1,740,100
Closing balance as at 30 June 2014	<b>3,199,202</b> 1,740,100	1,740,100	50,305	'	3,249,507	1,740,100
Closing balance attributable to the						
Australian Government	<b>3,199,202</b> 1,740,100	1,740,100	50,305	,	3,249,507 1,740,100	1,740,100

The above statement should be read in conjunction with the accompanying notes.

During 2014 the Presiding Officers endorsed the consolidation of Information and Communication Technology (ICT) across the parliamentary departments. In accordance with this decision the PBO transferred its ICT hardware assets at net book value to the Department of Parliamentary Services for no consideration, recognising a reduction in equity. Refer to Note 10 - Restructuring. (a)

### Cash Flow Statement

for the period ended 30 June 2014

<u>.</u>		2014	2013
	Notes	\$	\$
OPERATING ACTIVITIES			
Cash received			
Appropriations		9,421,398	3,150,547
Net GST received		76,192	49,233
Other <sup>(a)</sup>		274,421	899,830
Total cash received		9,772,011	4,099,610
Cash used			
Employees		4,993,832	2,079,500
Suppliers		2,430,788	947,987
Total cash used		7,424,620	3,027,487
Net cash from operating activities	11	2,347,391	1,072,123
INVESTING ACTIVITIES			
Cash used			
Purchase of property, plant and equipment		1,770,134	399,055
Purchase of intangibles		587,817	651,431
Total cash used		2,357,951	1,050,486
Net cash used by investing activities		(2,357,951)	(1,050,486)
Net (decrease) / increase in cash held		(10,560)	21,637
Cash at the beginning of the reporting period		21,637	-
Cash at the end of the reporting period	6A	11,077	21,637

The above statement should be read in conjunction with the accompanying notes.

(a) Non-appropriation receipts are required to be returned to the Official Public Account. They increase the PBO's available appropriation under section 31 of the *Financial Management and Accountability Act* 1997 and when subsequently drawn down for use by the PBO they are recorded as ordinary appropriations.

### **Schedule of Commitments**

as at 30 June 2014

	2014	2013
	\$	\$
BY TYPE		
Commitments receivable		
Net GST receivable on commitments	(6,978)	-
Total commitments receivable	(6,978)	-
Other commitments		
Other	83,645	-
Total other commitments	83,645	-
NET COMMITMENTS	76,667	-
BY MATURITY		
Commitments receivable		
Other commitments receivable		
One year or less	(6,978)	-
Total other commitments receivable	(6,978)	-
Other commitments		
One year or less	83,645	-
Total other commitments	83,645	-
NET COMMITMENTS BY MATURITY	76,667	-

The above statement should be read in conjunction with the accompanying notes.

### Notes to and forming part of the financial statements for the period ended 30 June 2014

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### Note 1: Summary of significant accounting policies

### 1.1. Objectives of the PBO

The purpose of the Parliamentary Budget Office (PBO) is to inform the parliament by providing independent non-partisan analysis of the budget cycle, fiscal policy and the financial implications of proposals. The PBO's single outcome reflects this purpose. The PBO is structured to meet its outcome.

The PBO's activities contributing towards this outcome are classified as departmental. Departmental activities involve the use of assets, liabilities, revenues and expenses controlled or incurred by the department in its own right.

### 1.2. Basis of preparation of the financial report

The financial statements are general purpose financial statements and are required by section 49 of the *Financial Management and Accountability Act 1997*.

The financial statements have been prepared in accordance with:

- a. Finance Minister's Orders (FMOs) for reporting periods ending on or after 1 July 2011, and
- b. Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost convention, except for certain assets and liabilities at fair value. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position.

The financial statements are presented in Australian dollars and values are rounded to the nearest dollar unless otherwise specified.

Unless an alternative treatment is specifically required by an accounting standard or the FMOs, assets and liabilities are recognised in the balance sheet when and only when it is probable that future economic benefits will flow to the PBO or a future sacrifice of economic benefits will be required and the amounts of the assets or liabilities can be reliably measured. However, assets and liabilities arising under executory contracts are not recognised unless required by an accounting standard. Liabilities and assets that are unrecognised are reported in the schedule of commitments or the schedule of contingencies.

Unless alternative treatment is specifically required by an accounting standard, income and expenses are recognised in the Statement of Comprehensive Income when and only when the flow, consumption or loss of economic benefits has occurred and can be reliably measured.

### 1.3. Significant accounting judgments and estimates

In the process of applying the accounting policies listed in this note, the PBO has made the following judgements that have a significant impact on the amounts recorded in the financial statements.

The calculation of leave provisions involved actuarial assumptions based on the likely tenure of existing staff, patterns of leave claims and payouts, future salary movements and future discount rates (refer to Note 1.8 – *Employee benefits* for further information).

No other accounting assumptions and estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

### 1.4. Changes in Australian Accounting Standards

### Adoption of new Australian Accounting Standard requirements

No accounting standard has been adopted earlier than the application date as stated in the standard.

The following new standards, revised standards, interpretations and amending standards issued prior to the sign-off date were applicable to the current reporting period and had a financial impact on the PBO:

### Standards

AASB 13 Fair Value Measurement AASB 119 Employee Benefits

Other new standards, revised standards, interpretations and amending standards that were issued prior to the sign-off date and are applicable to the current reporting period did not have a financial impact, and are not expected to have a future financial impact on the operations of the PBO.

### **Future Australian Accounting Standard requirements**

The following new standards, revised standards, interpretations and amending standards were issued by the Australian Accounting Standards Board prior to the sign-off date, are applicable to future reporting periods and are not expected to have a material financial impact on the PBO for future reporting periods:

### Standards

AASB 9 Financial Instruments AASB 1031 Materiality AASB 1055 Budgetary Reporting

Other new standards, revised standards, interpretations and amending standards that were issued prior to the sign-off date and are applicable to future reporting periods are not expected to have a future financial impact on the PBO.

### 1.5. Revenue

### **Revenue from Government**

Amounts appropriated for departmental appropriations for the year (adjusted for any formal additions and reductions) are recognised as Revenue from Government when the PBO gains control of the appropriation, except for certain amounts that relate to activities that are reciprocal in nature, in which case revenue is recognised only when it has been earned.

Appropriations receivable are recognised at their nominal amounts.

### 1.6. Gains

### Resources received free of charge

Resources received free of charge are recognised as gains when and only when fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Resources received free of charge are recorded as either revenue or gains depending on their nature and relate to services provided by the Australian National Audit Office (ANAO) and the Department of Parliamentary Services (DPS).

### Sale of assets

Gains from disposal of non-current assets are recognised when control of the asset has passed to the buyer.

### 1.7. Transactions with the Government as owner

Net assets relinquished to another Government entity are adjusted at their book value directly against contributed equity. Where there exists no contributed equity balance, the adjustment is made directly against retained earnings.

### 1.8. Employee benefits

Liabilities for 'short-term employee benefits' (as defined in AASB 119 Employee Benefits) due within twelve months of the end of reporting period are measured at their nominal amounts. There were no termination benefits during 2013-14.

The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits are measured at the present value of the defined benefit obligation at the end of the reporting period.

### Leave

The liability for employee benefits includes provision for annual leave and long service leave. No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees of the PBO is estimated to be less than the annual entitlement for sick leave.

The leave liabilities are calculated on the basis of employees' remuneration at the estimated salary rates that will be applied at the time the leave is taken, including the PBO's employer superannuation contribution rates to the extent that the leave is likely to be taken during service rather than paid out on termination.

The liability for long service leave has been determined by reference to the work of an actuary as at 30 June 2014. The estimate of the present value of the liability takes into account an estimate of attrition rates and pay increases through promotion and inflation.

### Separation and redundancy

No provision has been made for separation and redundancy benefit payments during the year.

### Superannuation

The Parliamentary Budget Office's staff are members of the Commonwealth Superannuation Scheme (CSS), the Public Sector Superannuation Scheme (PSS), the PSS accumulation plan (PSSap) or other funds held outside the Commonwealth.

The CSS and PSS are defined benefit schemes for the Australian Government. The PSSap is a defined contribution scheme.

The liability for defined benefits is recognised in the financial statements of the Australian Government and is settled by the Australian Government in due course. This liability is reported in the Department of Finance's administered schedules and notes.

The PBO makes employer contributions to employees' superannuation schemes at rates determined by an actuary to be sufficient to meet the current cost to the Government. The PBO accounts for the contributions as if they were contributions to defined contribution plans.

The liability for superannuation recognised as at 30 June represents outstanding contributions for the final fortnight of the year.

### 1.9. Fair value measurement

The PBO deems transfers between levels of the fair value hierarchy to have occurred at the end of the reporting period.

### 1.10. Cash

Cash and cash equivalents includes notes and coins held and any deposits in bank accounts with an original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value. Cash is recognised at its nominal amount. Any interest receivable is credited to revenue as it accrues. The PBO maintains bank accounts with the Reserve Bank of Australia for administration of the receipt and payment of monies.

### 1.11. Other financial instruments

### Loans and receivables

Other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. They are included in current assets, except for maturities greater than 12 months after the balance date. These are classified as non-current assets. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is usually recognised by applying the effective interest rate. Collectability of debts is reviewed regularly throughout the year and at balance date. Provisions are made when collection of the debt is judged to be less rather than more likely. Credit terms are net 30 days.

### Trade creditors

Trade creditors and accruals are recognised at amortised cost. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having been invoiced). Settlement is usually made net 30 days.

### 1.12. Impairment of financial assets

Financial assets are assessed for impairment at the end of each reporting period. No indicators of impairment were identified as at 30 June 2014.

### 1.13. Contingent liabilities and contingent assets

Contingent liabilities and contingent assets are not recognised in the balance sheet but are reported in the relevant schedules and notes. They may arise from uncertainty as to the existence of a liability or asset or represent an asset or liability in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain and contingent liabilities are disclosed when settlement is greater than remote.

### 1.14. Property, plant and equipment

### Asset recognition threshold

Purchases of property, plant and equipment (including fit-out of accommodation within Parliament House) are recognised initially at cost in the balance sheet, except for purchases costing less than \$2,000 which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total), and as at 30 June are reported at fair value.

### Revaluations

Following initial recognition at cost, property, plant and equipment were carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Valuations were conducted with sufficient frequency to ensure that the carrying amounts of assets did not differ materially from the assets' fair values as at the reporting date. The regularity of independent valuations depended upon the volatility of movements in market values for the relevant assets.

Revaluation adjustments were made on a class basis. Any revaluation increment was credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets were recognised directly in the surplus/deficit except to the extent that they reversed a previous revaluation increment for that class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

The PBO performed a valuation of property, plant and equipment assets on 30 June 2014. The valuation was performed by independent qualified valuers Preston Rowe Paterson NSW Pty Limited and was based on valuing the assets at fair value. Preston Rowe Paterson NSW Pty Limited confirmed that the net asset values materially reflected their fair value at 30 June 2014.

### Depreciation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful lives to the PBO using, in all cases, the straight-line method of depreciation.

Depreciation rates (useful lives) and residual values are determined at the initial recognition of the asset.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2014	2013
Property, plant and equipment	10-40 years	3-30 years

The aggregate amount of depreciation allocated for each class of asset during the reporting period is disclosed in Note 3C.

### Impairment

All assets were assessed for impairment at 30 June 2014, with no indications of impairment.

### 1.15. Intangibles

The PBO's intangibles comprise internally developed software for internal use. These assets are reported at cost.

The asset has been assessed for indications of impairment as at 30 June 2014. No indicators of impairment were identified as at 30 June 2014.

The amortisation rate that applies to the intangible asset is based on the following useful life:

	2014	2013
Intangibles – Computer software	7 years	n/a

### 1.16. Taxation

The PBO is exempt from all forms of taxation except Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST:

- a. except where the amount of GST incurred is not recovered from the Australian Taxation Office; and
- b. except for receivables and payables.

### Note 2: Events after the reporting period

There were no events following the reporting period that impact on the PBO's financial statements for the year ended 30 June 2014.

### Note 3: Expenses

\$         \$         \$           Note 3A: Employee benefits         4,046,534         1,888,955           Superannuation         373,629         224,372           Defined benefit plans         373,629         224,372           Defined contribution plans         436,301         265,947           Leave and other entitlements         436,301         265,947           Total employee benefits         5,175,644         2,538,508           Note 3B: Suppliers         60ods and services         284,806         107,276           Enhanced capability         364,618         575,031         202,432           Corporate services outsourced         422,792         438,286         107,276           Enhanced capability         364,618         575,031         102,443           Temporary accommodation and DPS relocation         23,849         516,317         251,527           Other         166,146         153,837         154,923         1727,498           Retrent parties         39         85,518         260,180         18,533           Related parties         795,924         1,727,498         1,727,498           Related parties         37,205         17,185         1,618,085,290         2,090,487           Note		2014	2013
Wages and salaries4,046,5341,888,955SuperannuationDefined benefit plans373,629224,372Defined contribution plans319,180159,234Leave and other entitlements436,301265,947Total employee benefits5,175,6442,538,508Note 3B: SuppliersGoods and services284,806107,276Enhanced capability364,618575,031Corporate services outsourced422,792438,286Employee related55,287102,443Temporary accommodation and DPS relocation23,849516,354Accommodation expenses166,146153,837Total goods and services are made up of: Provision of goods from Related parties3985,518External parties60,18018,533Related parties795,9241,727,498External parties795,9241,727,498External parties795,9241,727,498Total goods and services from Related parties795,9241,727,498Related parties795,9241,727,498Total goods and services37,20517,185Total supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses36,5336,828Total depreciation56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-		\$	\$
Superannuation         Justicity         Justicity <thjusticity< th=""></thjusticity<>			
Defined contribution plans         319,180         159,234           Leave and other entitlements         436,301         265,947           Total employee benefits         5,175,644         2,538,508           Note 3B: Suppliers         Goods and services         284,806         107,276           Enhanced capability         364,618         575,031         Corporate services outsourced         422,792         438,286           Employee related         55,287         102,443         Temporary accommodation and DPS relocation         23,849         516,354           Accommodation expenses         248,970         154,923         Tavel         51,617         25,152           Other         166,146         153,837         Total goods and services         2,073,302         Goods and services are made up of:         Provision of goods from         Related parties         39         85,518           External parties         39         85,518         60,180         18,533         Rendering of services from         86,0170         2,0073,302           Other supplier expenses         795,924         1,727,498         2,00,027         241,753           Total goods and services         37,205         17,185         Total goods and services         37,205         17,185           Total suppl	5	4,046,534	1,888,955
Leave and other entitlements         436,301         265,947           Total employee benefits         5,175,644         2,538,508           Note 3B: Suppliers         Goods and services         284,806         107,276           Enhanced capability         364,618         575,031           Corporate services outsourced         422,792         438,286           Employee related         55,287         102,443           Temporary accommodation and DPS relocation         23,849         516,357           Accommodation expenses         248,970         154,923           Travel         51,617         25,152           Other         166,146         153,337           Total goods and services are made up of:         Provision of goods from         860,180         18,533           Rendering of services from         39         85,518         80,180         18,533           Related parties         795,924         1,727,498         2,073,302           Other supplier expenses         37,205         17,185           Total goods and services         37,205         17,185           Total goods and services         37,205         17,185           Total goods and services         37,205         17,185           Total other supplier	Defined benefit plans	373,629	224,372
Total employee benefits5,175,6442,538,508Note 3B: Suppliers Goods and services284,806107,276Enhanced capability364,618575,031Corporate services outsourced422,792438,286Employee related55,287102,443Temporary accommodation and DPS relocation23,849516,354Accommodation expenses248,970154,923Travel51,61725,152Other166,146153,837Total goods and services are made up of:795,9241,727,498Provision of goods from795,9241,727,498Related parties3985,518External parties60,18018,533Related parties795,9241,727,498External parties795,9241,727,498Total goods and services37,20517,185Total goods and services37,20517,185Total goods and services37,20517,185Total other supplier expenses37,20517,185Workers compensation expenses37,20517,185Total other supplier expenses3,6,3236,828Mortisation56,3336,828Amortisation103,271-Intangibles103,271-	Defined contribution plans	319,180	159,234
Note 3B: Suppliers Goods and services284,806107,276Enhanced capability364,618575,031Corporate services outsourced422,792438,286Employee related55,287102,443Temporary accommodation and DPS relocation23,849516,354Accommodation expenses248,970154,923Travel51,61725,152Other166,146153,837Total goods and services are made up of:700,18018,533Provision of goods from86,018018,533Related parties3985,518External parties795,9241,727,498External parties795,9241,727,498External parties720,027241,753Total goods and services37,20517,185Total goods and services37,20517,185Total other supplier expenses37,20517,185Workers compensation expenses37,20517,185Total supplier expenses37,20517,185Total depreciation56,3336,828Amortisation56,3336,828Amortisation103,271-	Leave and other entitlements	436,301	265,947
Goods and services         284,806         107,276           Professional services         284,806         107,276           Enhanced capability         364,618         575,031           Corporate services outsourced         422,792         438,286           Employee related         55,287         102,443           Temporary accommodation and DPS relocation         23,849         516,357           Accommodation expenses         248,970         154,923           Travel         51,617         25,152           Other         166,146         153,837           Total goods and services are made up of:         1,618,085         2,073,302           Goods and services from         8         8         51,617           Related parties         39         85,518         8           External parties         60,180         18,533           Rendering of services from         795,924         1,727,498           Related parties         795,924         1,727,498           External parties         720,027         241,753           Total goods and services         1,576,170         2,073,302           Other supplier expenses         37,205         17,185           Total supplier expenses         37,205	Total employee benefits	5,175,644	2,538,508
Professional services         284,806         107,276           Enhanced capability         364,618         575,031           Corporate services outsourced         422,792         438,286           Employee related         55,287         102,443           Temporary accommodation and DPS relocation         23,849         516,354           Accommodation expenses         248,970         154,923           Travel         51,617         25,152           Other         166,146         153,837           Total goods and services         1,618,085         2,073,302           Goods and services are made up of:         Provision of goods from         86,518           External parties         60,180         18,533           Related parties         795,924         1,727,498           External parties         720,027         241,753           Total goods and services         1,576,170         2,073,302           Other supplier expenses         37,205         17,185           Total goods and services         37,205         17,185           Total supplier expenses         37,205         17,185           Workers compensation expenses         37,205         17,185           Dotal supplier expenses         36,333	Note 3B: Suppliers		
Enhanced capability         364,618         575,031           Corporate services outsourced         422,792         438,286           Employee related         55,287         102,443           Temporary accommodation and DPS relocation         23,849         516,354           Accommodation expenses         248,970         154,923           Travel         51,617         25,152           Other         166,146         153,837           Total goods and services are made up of:         7provision of goods from         864,618         59,924           Provision of goods from         860,180         18,533         860,180         18,533           Rendering of services from         795,924         1,727,498         51,617         2,073,302           Other supplier expenses         720,027         241,753         704,753         704,753         704,753           Total goods and services         37,205         17,185         704,753         705,924         1,27,498           External parties         720,027         241,753         704,873         72,05         17,185           Total goods and services         37,205         17,185         704         90,487         103,271         1,655,290         2,090,487           Note 3C:			
Corporate services outsourced         422,792         438,286           Employee related         55,287         102,443           Temporary accommodation and DPS relocation         23,849         516,354           Accommodation expenses         248,970         154,923           Travel         51,617         25,152           Other         166,146         153,837           Total goods and services are made up of:         166,146         153,837           Provision of goods from         80,180         18,533           Related parties         60,180         18,533           Rendering of services from         795,924         1,727,498           External parties         720,027         241,753           Total goods and services         1,576,170         2,073,302           Other supplier expenses         37,205         17,185           Total goods and services         37,205         17,185           Total supplier expenses         37,205         17,185           Vorkers compensation expenses         37,205         17,185           Total supplier expenses         1,655,290         2,090,487           Note 3C: Depreciation and amortisation         56,333         6,828           Total depreciation         56,333			
Employee related         55,287         102,443           Temporary accommodation and DPS relocation         23,849         516,354           Accommodation expenses         248,970         154,923           Travel         51,617         25,152           Other         166,146         153,837           Total goods and services are made up of:         1,618,085         2,073,302           Goods and services are made up of:         9         85,518           Provision of goods from         39         85,518           External parties         60,180         18,533           Rendering of services from         795,924         1,727,498           Related parties         720,027         241,753           Total goods and services         1,576,170         2,073,302           Other supplier expenses         37,205         17,185           Total goods and services         37,205         17,185           Total other supplier expenses         37,205         17,185           Total supplier expenses         37,205         17,185           Total other supplier expenses         37,205         17,185           Total supplier expenses         36,323         6,828           Total supplier expenses         1,655,290			
Temporary accommodation and DPS relocation         23,849         516,354           Accommodation expenses         248,970         154,923           Travel         51,617         25,152           Other         166,146         153,837           Total goods and services         1,618,085         2,073,302           Goods and services are made up of:         Provision of goods from         85,518           Related parties         39         85,518           External parties         60,180         18,533           Rendering of services from         795,924         1,727,498           External parties         720,027         241,753           Total goods and services         1,576,170         2,073,302           Other supplier expenses         720,027         241,753           Total goods and services         1,576,170         2,073,302           Other supplier expenses         37,205         17,185           Total other supplier expenses         37,205         17,185           Total supplier expenses         1,655,290         2,090,487           Note 3C: Depreciation and amortisation         56,333         6,828           Total depreciation         56,333         6,828           Amortisation         103,271			
Accommodation expenses       248,970       154,923         Travel       51,617       25,152         Other       166,146       153,837         Total goods and services       1,618,085       2,073,302         Goods and services are made up of:       Provision of goods from       9       85,518         Provision of goods from       39       85,518       80,180       18,533         Related parties       60,180       18,533       86,0180       18,533         Rendering of services from       795,924       1,727,498       82,073,302         Other supplier expenses       795,924       1,727,498       82,073,302         Other supplier expenses       795,924       1,727,498       82,073,302         Other supplier expenses       7,20,027       241,753       700       2,073,302         Other supplier expenses       37,205       17,185       700       2,073,302         Other supplier expenses       37,205       17,185       704       0,00,487         Note 3C: Depreciation and amortisation       2,090,487       86,828       68,333       6,828         Total depreciation       56,333       6,828       6,828       6,828         Amortisation       103,271       -			
Travel       51,617       25,152         Other       166,146       153,837         Total goods and services       1,618,085       2,073,302         Goods and services are made up of:       Provision of goods from       39       85,518         External parties       60,180       18,533         Rendering of services from       795,924       1,727,498         Related parties       795,924       1,727,498         External parties       720,027       241,753         Total goods and services       1,576,170       2,073,302         Other supplier expenses       720,027       241,753         Total goods and services       1,576,170       2,073,302         Other supplier expenses       37,205       17,185         Total other supplier expenses       37,205       17,185         Total supplier expenses       37,205       17,185         Total supplier expenses       1,655,290       2,090,487         Note 3C: Depreciation and amortisation       26,333       6,828         Property, plant and equipment       56,333       6,828         Total depreciation       56,333       6,828         Amortisation       103,271       -         Intangibles       103,271	· ·		
Other         166,146         153,837           Total goods and services         1,618,085         2,073,302           Goods and services are made up of:         Provision of goods from         39         85,518           Provision of goods from         39         85,518         33           Related parties         39         85,518           External parties         60,180         18,533           Rendering of services from         795,924         1,727,498           Related parties         720,027         241,753           Total goods and services         1,576,170         2,073,302           Other supplier expenses         37,205         17,185           Total other supplier expenses         37,205         17,185           Total other supplier expenses         37,205         17,185           Total supplier expenses         37,205         17,185           Total supplier expenses         37,205         17,185           Total depreciation and amortisation         2,090,487           Note 3C: Depreciation and amortisation         56,333         6,828           Amortisation         103,271         -           Intangibles         103,271         -			
Total goods and services1,618,0852,073,302Goods and services are made up of: Provision of goods from Related parties3985,518External parties3985,518External parties60,18018,533Rendering of services from Related parties795,9241,727,498External parties720,027241,753Total goods and services1,576,1702,073,302Other supplier expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles103,271-Total amortisation103,271-			,
Goods and services are made up of: Provision of goods from Related partiesRelated parties3985,518External parties60,18018,533Rendering of services from Related parties795,9241,727,498External parties720,027241,753Total goods and services1,576,1702,073,302Other supplier expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles103,271-Total amortisation103,271-			
Provision of goods from Related parties3985,518External parties60,18018,533Rendering of services from Related parties795,9241,727,498External parties720,027241,753Total goods and services1,576,1702,073,302Other supplier expenses Workers compensation expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles103,271-Total amortisation103,271-	Total goods and services	1,618,085	2,073,302
External parties60,18018,533Rendering of services fromRelated parties795,9241,727,498Related parties720,027241,753Total goods and services1,576,1702,073,302Other supplier expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles103,271-Total amortisation103,271-	-		
Rendering of services from Related parties795,9241,727,498External parties720,027241,753Total goods and services1,576,1702,073,302Other supplier expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	Related parties	39	85,518
Related parties795,9241,727,498External parties720,027241,753Total goods and services1,576,1702,073,302Other supplier expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles103,271-Total amortisation103,271-	External parties	60,180	18,533
External parties720,027241,753Total goods and services1,576,1702,073,302Other supplier expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation56,3336,828Total depreciation56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	Rendering of services from		
Total goods and services1,576,1702,073,302Other supplier expenses Workers compensation expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	Related parties	795,924	1,727,498
Other supplier expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	External parties	720,027	241,753
Workers compensation expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	Total goods and services	1,576,170	2,073,302
Workers compensation expenses37,20517,185Total other supplier expenses37,20517,185Total supplier expenses1,655,2902,090,487Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	Other supplier expenses		
Total supplier expenses1,655,2902,090,487Note 3C: Depreciation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-		37,205	17,185
Note 3C: Depreciation and amortisation Depreciation Property, plant and equipment56,3336,828Total depreciation Intangibles56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	Total other supplier expenses	37,205	17,185
DepreciationProperty, plant and equipment56,3336,828Total depreciation56,3336,828Amortisation103,271-Intangibles103,271-Total amortisation103,271-	Total supplier expenses	1,655,290	2,090,487
Property, plant and equipment         56,333         6,828           Total depreciation         56,333         6,828           Amortisation         103,271         -           Intangibles         103,271         -           Total amortisation         103,271         -	•		
Total depreciation56,3336,828Amortisation Intangibles103,271-Total amortisation103,271-	-		0.000
Amortisation Intangibles103,271Total amortisation103,271			
Intangibles         103,271         -           Total amortisation         103,271         -	·	50,333	0,828
Total amortisation 103,271 -			
			-
Total depreciation and amortisation159,6046,828	Total amortisation	103,271	-
	Total depreciation and amortisation	159,604	6,828

### Note 4: Own-source income

	2014	2013
	\$	\$
Note 4A: Other gains		
Resources received free of charge	290,970	184,923
Other	452	-
Total other gains	291,422	184,923
Note 4B: Revenue from Government		
Appropriations		
Departmental appropriation	7,574,000	6,191,000
	700,000	_
Departmental special appropriation		
Departmental special appropriation Total revenue from Government	8,274,000	6,191,000

### Note 5: Fair value measurements

The following tables provide an analysis of assets that are measured at fair value. The different levels of the fair value hierarchy are defined below.

- Level 1: Quoted prices (unadjusted) in active markets for identical assets that the entity can access at measurement date.
- Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly.
- Level 3: Unobservable inputs for the asset.

The PBO's policy for determining when transfers between levels are deemed to have occurred can be found in Note 1. During the period no asset transferred between the above levels.

### Note 5A: Fair value measurements at the end of the reporting period by hierarchy for assets in 2014

Fair Value	Level 3 Inputs
\$	\$
2,040,551	2,040,551
2,040,551	2,040,551
2,040,551	2,040,551
	\$ 2,040,551 2,040,551

The highest and best use of all non-financial assets are the same as their current use.

### Note 5B: Valuation technique and inputs for Level 3 fair value measurements

Valuation technique - cost approach	Fair Value
Inputs - unobservable	\$_
Property, plant and equipment	2.040.551
Total non-financial assets	2,040,551

During the period, valuation services from Preston Rowe Patterson (PRP) NSW Pty Limited were procured and the valuation models used by PRP are reflected in the above disclosure. PRP has provided assurance that the model developed is in accordance with AASB13 Fair Value Measurement.

The significant unobservable inputs used in the fair value measurement of the assets are the estimated useful lives. Changes to the useful lives would result in a change to the reported fair value.

### Note 5C: Reconciliation for recurring Level 3 fair value measurements

	Fair Value
	\$
Property plant and equipment	
Opening balance	392,227
Purchases	1,770,134
Sales - ICT consolidation	(115,782)
Revaluation increment	50,305
Depreciation charge	(56,333)
Total property plant and equipment	2,040,551
Total non-financial assets at fair value	2,040,551

### Note 6: Financial assets

	2014	2013
	\$	\$
Note 6A: Cash and cash equivalents		
Cash on hand or on deposit	11,077	21,637
Total cash and cash equivalents	11,077	21,637
Note 6B: Other receivables		
Appropriations receivable		
Departmental appropriation	1,893,055	3,040,453
Net GST receivable from the ATO	2,988	11,529
Other receivables		
Related entities	53,086	36,086
Total other receivables	1,949,129	3,088,068
Receivables are aged as follows:		
Not overdue	1,949,129	3,088,068
Total receivables	1,949,129	3,088,068

Other receivables have terms of 30 days (2013: 30 days).

### Note 7: Non-financial assets

	2014	2013
	\$	\$
Note 7A: Property, plant and equipment		
Property, plant and equipment		
Work in progress	-	399,055
Fair value	2,280,551	-
Accumulated depreciation	(240,000)	(6,828)
Total property, plant and equipment	2,040,551	392,227

No indicators of impairment were found for property, plant and equipment. No other property, plant and equipment are expected to be sold or disposed of within the next 12 months.

### **Revaluations of non-financial assets**

All revaluations were conducted in accordance with the revaluation policy stated at Note 1.14.

Revaluation increment for property plant and equipment was \$50,305.

All increments were transferred to the asset revaluation by asset class and included in the equity section of the statement of financial position.

### Note 7: Non-financial assets (continued)

### Note 7B: Reconciliation of the opening and closing balances of property, plant and equipment

Reconciliation of the opening and closing balances of property, plant and equipment for 2014

	Property,	
	plant and	
	equipment	Total
	\$	\$
As at 1 July 2013		
Gross book value	399,055	399,055
Accumulated depreciation and impairment	(6,828)	(6,828)
Total as at 1 July 2013	392,227	392,227
Additions		
Purchase	1,770,134	1,770,134
Net revaluation increment	50,305	50,305
Restructuring*	(115,782)	(115,782)
Depreciation	(56,333)	(56,333)
Total as at 30 June 2014	2,040,551	2,040,551
Total as at 30 June 2014 represented by:		
Gross book value	2,280,551	2,280,551
Accumulated depreciation and impairment	(240,000)	(240,000)
Total as at 30 June 2014	2,040,551	2,040,551

\* During 2014 the Presiding Officers endorsed the consolidation of ICT across the parliamentary departments. In accordance with this decision the PBO transferred its ICT hardware assets at net book value to the Department of Parliamentary Services for no consideration, recognising a reduction in equity. Refer to Note 10 - Restructuring.

### Reconciliation of the opening and closing balances of property, plant and equipment for 2013

	Property, plant and equipment	Total
	\$	\$
As at 1 July 2012		
Gross book value	-	-
Accumulated depreciation and impairment		-
Total as at 1 July 2012		
Additions		
Purchase	399,055	399,055
Depreciation	(6,828)	(6,828)
Total as at 30 June 2013	392,227	392,227
Total as at 30 June 2013 represented by:		
Gross book value	399,055	399,055
Accumulated depreciation and impairment	(6,828)	(6,828)
Total as at 30 June 2013	392,227	392,227

### Note 7: Non-Financial Assets (continued)

	2014	2013
	\$	\$
Note 7C: Intangibles		
Computer software		
Internally developed - in progress	-	651,431
Internally developed - in use	1,239,248	-
Accumulated amortisation	(103,271)	-
Total computer software	1,135,977	651,431
Total intangibles	1,135,977	651,431

No indicators of impairment were found for the intangibles. The intangibles are not expected to be sold or disposed of within the next 12 months.

### Note 7D: Reconciliation of the opening and closing balances of intangibles

### Reconciliation of the opening and closing balances of intangibles for 2014

	Computer	
	software	
	(internally developed)	Total
	\$	\$
As at 1 July 2013		
Gross book value	651,431	651,431
Accumulated amortisation and impairment	-	-
Total as at 1 July 2013	651,431	651,431
Additions		
Purchase	587,817	587,817
Amortisation	(103,271)	(103,271)
Total as at 30 June 2014	1,135,977	1,135,977
Total as at 30 June 2014 represented by:		
Gross book value	1,239,248	1,239,248
Accummulated amortisation and impairment	(103,271)	(103,271)
Total as at 30 June 2014	1,135,977	1,135,977

### Reconciliation of the opening and closing balances of intangibles for 2013

	Computer software	
	(internally developed)	Total
	\$	\$
As at 1 July 2012		
Gross book value	-	-
Accumulated amortisation and impairment	-	-
Total as at 1 July 2012		-
Additions		
Purchase	651,431	651,431
Amortisation	-	-
Total as at 30 June 2013	651,431	651,431
Total as at 30 June 2013 represented by:		
Gross book value	651,431	651,431
Accumulated amortisation and impairment	-	-
Total as at 30 June 2013	651,431	651,431

### Note 7: Non-financial assets (continued)

	2014	2013
	\$	\$
Note 7E: Other non-financial assets		
Prepayments	15,340	51,228
Total other non-financial assets	15,340	51,228
Other non-financial assets expected to be recovered in:		
No more than 12 months	15,340	47,214
More than 12 months	-	4,014
Total other non-financial assets	15,340	51,228

No indicators of impairment were found for non-financial assets.

### Note 8: Payables

	2014	2013
	\$	\$
Note 8A: Suppliers		
Trade creditors and accruals		
Related entities	282,859	954,170
External entities	42,511	115,397
Total suppliers	325,370	1,069,567
All supplier payables are expected to be settled within 12 months		
Note 8B: Other payables		
Wages and salaries	118,655	115,883
Superannuation	20,918	15,877
Other	5,936	4,202
Total other payables	145,509	135,962
All other payables are expected to be settled within 12 months		

Settlement is usually made within 30 days.

### **Note 9: Provisions**

	2014	2013
	\$	\$
Employee provisions		
Leave	1,431,688	1,258,962
Total employee provisions	1,431,688	1,258,962
Employee provisions are expected to be settled		
No more than 12 months	377,683	461,300
More than 12 months	1,054,005	797,662
Total employee provisions	1,431,688	1,258,962

### Note 10: Restructuring

During 2014 the Presiding Officers endorsed the consolidation of ICT across the parliamentary departments. In accordance with this decision the PBO transferred its ICT hardware assets at net book value (\$115,782) to the Department of Parliamentary Services for no consideration, recognising a reduction in equity.

### Note 11: Cash flow reconciliation

	2014	2013
	\$	\$
Reconciliation of cash and cash equivalents as per statement of financial position to cash flow statement		
Cash and cash equivalents as per		
Cash flow statement	11,077	21,637
Statement of financial position	11,077	21,637
Discrepancy	-	-
Reconciliation of net cost of services to net cash from operating activities		
Net cost of services	(6,699,116)	(4,450,900)
Revenue from Government	8,274,000	6,191,000
Adjustments for non-cash items		
Depreciation / amortisation	159,604	6,828
Changes in assets/liabilities		
(Increase) / decrease in other receivables	1,138,939	(3,088,068)
(Increase) / decrease in other non financial assets	35,888	(51,228)
Increase / (decrease) in supplier payables	(744,197)	1,069,567
Increase / (decrease) in other payables	9,547	135,962
Increase / (decrease) in employee provisions	172,726	1,258,962
Net cash from operating activities	2,347,391	1,072,123

### Note 12: Contingent assets and liabilities

As at 30 June 2014, the PBO did not have any contingent assets or contingent liabilities.

### Note 13: Senior Executive remuneration

### Note 13A: Senior Executive remuneration expenses for the reporting period

Total remuneration includes actual salary, all allowances, an employer superannuation component, leave accrued during the period and fringe benefits tax.

	2014	2013
	\$	\$
Short-term employee benefits	· · · · · · · · · · · · ·	
Salary	1,133,344	731,302
Allowances	-	198
Total short-term employee benefits	1,133,344	731,500
Post-employment benefits		
Superannuation	160,184	92,860
Total post-employment benefits	160,184	92,860
Other long-term benefits		
Annual leave accrued	93,639	57,642
Long-service leave	30,530	30,944
Total other long-term benefits	124,169	88,586
Total senior executive remuneration expenses	1,417,697	912,946

1. Note 13A is prepared on an accrual basis.

2. Note 13A excludes acting arrangements and part-year service where total remuneration expensed as a senior executive was less than \$195,000.

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Average annual reportable remuneration paid to substantive senior executives in 2014

Average annual Substantive reportable <sup>1</sup> senior remuneration executives	Substantive senior executives	tantive senior Reportable salary <sup>2</sup> sutives	dns	Contributed <sub>3</sub> Reportable <sub>4</sub> Bonus <sub>5</sub> erannuation allowances paid	Bonus <sub>5</sub> paid	Total reportable remuneration
	No.	\$	\$	\$	\$	\$
Total reportable remuneration (including part-time arrangements)	ition (including p	art-time arrangements):				
less than \$195,000	e	77,175	11,906		ı	89,081
\$195,000 to \$224,999	e	180,185	29,116	•		209,301
\$255,000 to \$284,999	7	225,735	37,687	•	•	263,422
\$405,000 to \$434,999	-	398,043	29,462	•		427,505
Total	6					
Average annual reportable remuneration paid to substantive senior executives in 2013	table remuner	ation paid to substar	ntive senior executiv	res in 2013		
Average annual	Substantive		Contributed 3	Reportable 4	Bonus <sub>5</sub>	Total reportable

Total reportable remuneration	¢		96,575	233,932	383,532
Bonus <sub>5</sub> paid	ŝ				,
Reportable <sub>4</sub> allowances	\$		ı	66	'
Contributed <sub>3</sub> superannuation	⇔		11,576	32,533	26,014
Reportable salary <sup>2</sup>	⇔	time arrangements):	84,999	201,300	357,518
Substantive senior executives	No.	n (including part-	4	2	~
Average annual reportable remuneration		Total reportable remuneration (including part-time arrangements):	less than \$195,000	\$225,000 to \$254,999	\$375,000 to \$404,999

Total

This table reports substantive senior executives who received remuneration during the reporting period. Each row is an averaged figure based on headcount for individuals in the band.
 Reportable starts includes the following:

 (a) gross payments (less any bonuses paid, which are separated out and disclosed in the 'bonus paid' column)
 (b) reportable finge benefits (at the net amount prior to 'grossing up' for tax purposes)
 (c) reportable finge perior substantiation contributions and
 (c) reportable finge perior provide substantiation contributions and
 (c) reportable finge membors user substantiation contributions and
 (d) exercised and provide the reportion of the set amount prior to 'grossing up' for tax purposes)

The "contributed superannuation" amount is the average cost to the entity for the provision of superannuation benefits to substantive senior executives in that reportable remuneration band during the reporting period.
 Reportable and anowances are the average actual allowances paid as per the "total allowances" senior executives in that reportable remuneration band during the reporting period.
 Reportable and anowances are the average actual allowances paid as per the "total allowances" senior executives in the average actual allowances and as per the average actual allowances and as per the average actual allowances are reportable remuneration band. The "bonus paid" within a particular band may vary between financial years due to various factors such as individuals commencing with oriented rearing the reportable remuneration band. The "bonus paid" within a particular band may vary between financial years due to various factors such as individuals commencing with orienting the reporting period in that reportable remuneration band. The "bonus paid" within a particular band may vary between financial years due to various factors such as individuals commencing with oriented pairs.

### Note 13C: Other Highly Paid Staff

During the reporting period, there were no employees whose salary plus performance bonus were \$195,000 or more, that are not reported in Note 13B - Average annual reportable remuneration paid to substantive executives during the reporting period.

	2014	2013
	\$\$	\$
Financial statement audit services were provided free of		
charge by the Australian National Audit Office (ANAO)		
Fair value of the services provided was:		
Financial statement audit services	42,000	30,000
Total of fair value of services provided	42,000	30,000

### Note 14: Remuneration of auditors

### Note 15: Financial instruments

### Note 15A: Categories of financial instruments

	2014	2013
	\$	\$
Financial assets		
Loans and receivables		
Cash and cash equivalents	11,077	21,637
Other receivables	53,086	36,086
Total financial assets	64,163	57,723
Financial liabilities		
Financial liabilities measured at amortised cost		
Trade creditors	325,370	1,069,567
Total financial liabilities	325,370	1,069,607

### Note 15B: Credit Risk Exposures

The PBO is exposed to minimal credit risk as its financial assets are cash and other receivables. The maximum exposure to credit risk is the risk that arises from potential default of a debtor. This amount was equal to the amount of other receivables. The PBO has assessed the risk of default on payment as being minimal.

Other government agencies make up the PBO's debtors. To aid the PBO to manage its credit risk there are internal policies and procedures that guide employees on debt recovery techniques that are to be applied.

### Note 15: Financial instruments (continued)

	2014	2013
	\$	\$
Cash and cash equivalents	11,077	21,637
Other receivables	53,086	36,086
Total	64,163	57,723

### Credit quality of financial assets not past due or individually determined as impaired

### Note 15C: Liquidity risk

The PBO's financial liabilities are payables. The exposure to liquidity risk is based on the notion that the PBO could encounter difficulty in meeting its obligations associated with financial liabilities. This is highly unlikely due to the appropriation funding mechanisms available to the PBO and internal policies and procedures in place to ensure there are appropriate resources to meet its financial obligations. In addition, the PBO has no past experience of default.

### Maturity of non-derivative financial liabilities in 2014

	On	Within 1	1 to 2	2 to 5	More than	Tota
	demand	year	years	years	5 years	TOLA
	2014	2014	2014	2014	2014	2014
	\$	\$	\$	\$	\$	\$
Liabilities at amo	rtised cost					
Trade creditors	-	325,370	-	-	-	325,370
		205 270			-	325,370
Total Maturity of non-de	- Privative finan	325,370	- s in 2013			525,570
	- erivative finan		- s in 2013			525,570
Total Maturity of non-de	- erivative finan On demand		• in 2013 1 to 2	2 to 5	More than	Tota
		cial liabilities		2 to 5 years	More than 5 years	
		cial liabilities Within 1	1 to 2			
	On demand	<b>cial liabilities</b> Within 1 year	1 to 2 years	years	5 years	Tota
	On demand 2013 \$	<b>cial liabilities</b> Within 1 year 2013	1 to 2 years 2013	years 2013	5 years 2013	Tota
Maturity of non-de	On demand 2013 \$	<b>cial liabilities</b> Within 1 year 2013	1 to 2 years 2013	years 2013	5 years 2013	Tota

The PBO had no derivative financial liabilities in either 2014 or 2013.

### Note 15D: Market Risk

The financial instruments held by the PBO did not result in an exposure to any market risk such as 'currency risk' and 'other price risk'.

### Note 16: Financial assets reconciliation

		2014	2013
	Notes	\$	\$
Total financial assets per statement of financial pe	sition	1,960,206	3,109,705
less non-financial instrument components			
Appropriation receivable		1,893,055	3,040,453
GST receivable		2,988	11,529
Total non-financial instrument components		1,896,043	3,051,982
Total financial assets as per financial			
instruments note	15A	64,163	57,723

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## Note 17: Appropriations

## Note 17A: Annual appropriations ('recoverable GST exclusive')

## Annual appropriations ('recoverable GST exclusive') 2014

	Appro	Appropriation Act			FMA Act		A	Appropriation applied in	
	Annual Al appropriation \$	Annual Appropriations priation reduced <sup>1</sup> \$	AFM \$	Section 30 \$	Section 31 \$	Section 32 \$	Total AFM Section 30 Section 31 Section 32 appropriation \$ \$ \$ \$	2014 (current and prior years) \$	Variance² \$
Departmental Ordinary annual services	7,702,000		·		274,654		7,976,654	(6,072,522)	1,904,132
Total de partmental	al 7,702,000		•	'	274,654	ı	7,976,654	(6,072,522) 1,904,132	1,904,132
<ol> <li>Appropriations reduced under Appropriation (Parliamentary Departments) Acts (No. 1) 2013-14 sections 11 and 12. Departmental appropriations do not lapse at financial year-end. However, the Parliamentary Budget Officer may decide that part or all of a departmental appropriation is not required and request the Finance</li> </ol>	Appropriations reduced under Appropriation (Parliamentary Departments) Acts (No. 1) 2013-14 sections 11 and 12. Departmental appropriations do not lapse at inancial year-end. However, the Parliamentary Budget Officer may decide that part or all of a departmental appropriation is not required and request the Finance	on (Parliamentary D entary Budget Office	epartments er mav deci	s) Acts (No. 1) ide that part o	2013-14 sections of a depart	ons 11 and 12. [ mental appropria	Departmental appro tion is not required	opriations do not la	apse at Finance
Minister to reduce that appro 2. The \$1.9m variance between	at appropriation. The between the appropria	opriation. The reduction in the appropriation is effected by the Finance Minister's determination and is disallowable by Parliament. the appropriation provided and applied is largely due to retained funding for future leave entitlements and capital purchases.	propriation	is effected by argely due to r	the Finance M etained funding	inister's determir I for future leave	nation and is disallo entitlements and c	owable by Parliam apital purchases.	ient.

## Annual appropriations ('recoverable GST exclusive') 2013

								Appropriation	
	Apr	Appropriation Act			FMA Act			applied in	
								2013	
	Annual	Annual Appropriations					Total	(current and	
	appropriation	reduced <sup>1</sup>	AFM	Section 30	AFM Section 30 Section 31	Section 32	appropriation	prior years)	Variance <sup>2</sup>
	\$	\$	ŝ	\$	\$	\$	\$	ŝ	÷
Departmental									
Ordinary annual									
services	6,063,000	I	ī		899,830	·	6,962,830	(4,028,740)	2,934,090
Total departmental	6,063,000			'	899,830		6,962,830	(4,028,740)	2,934,090
1. Appropriations reduc	ced under Appropri	ced under Appropriation (Parliamentary Departments) Acts (No. 1) 2012-13 sections 11 and 12. Departmental appropriations do not lapse at	Departm	ents) Acts (No	. 1) 2012-13 s	ections 11 and 12	2. Departmenta	l appropriations o	to not lapse at

financial year-end. However, the Parliamentary Budget Officer may decide that part or all of a departmental appropriation is not required and request the Finance Minister to reduce that appropriation. The reduction in the appropriation is effected by the Finance Minister's determination and is disallowable by Parliament. 2. The \$2.934m variance between the appropriation provided and applied is largely due to staffing and activity reflecting the establishment thase of the PBO. 

Reconciliation of appropriation to revenues from Government	2014	2013
Notes	\$	\$
Annual appropriation		
Ordinary annual services	7,702,000	6,063,000
Section 31 FWA receipts	274,654	899,830
Total appropriation 17A	7,976,654	6,962,830
less non-revenue recognition components		
Unspent section 31 receipts	(274,654)	(899,830)
Measure announced in 2013-14 Budget (appropriated in 2013-14 recognised in 2012-13)	(128,000)	128,000
Total non-revenue recognition components	(402,654)	(771,830)
Plus special appropriation receipts	700,000	1
Total revenue from Government 4B	8,274,000	6,191,000

# Note 17B: Unspent departmental annual appropriations ('recoverable GST exclusive')

	2014	2013
Authority	\$	\$
Appropriation (Parliamentary Departments) Act (No. 1)	1,904,132	•
Appropriation (Parliamentary Departments) Act (No. 1)		2,934,090
Total	1,904,132	2,934,090

# Note 17C: Special appropriations applied ('recoverable GST exclusive')

			Appropriation applied	plied
			2014	2013
Authority	Type	Purpose	\$	\$
Parliamentary Service Act 1999	Limited amount	To provide an appropriation for payments		
		in relation to the Parliamentary Budget Officer		
		or the Parliamentary Budget Office.	700,000	
Total special appropriations applied			700,000	•

### Note 18: Compensation and debt relief

No 'Act of Grace' expenses were incurred during the reporting period (2013: Nil).

No waivers of amounts owing to the Australian Government were made pursuant to subsection 34(1) of the *Financial Management and Accountability Act* 1997 (2013: Nil).

No ex-gratia payments were provided for during the reporting period (2013: Nil).

No payments were provided in special circumstances relating to employment pursuant to section 66 of the *Parliamentary Service Act* 1999 during the reporting period (2013: Nil).

### Note 19: Section 83 of the Constitution - generic payments

During 2012-13 legal advice was received from the former Department of Finance and Deregulation that indicated that in some agencies there could be breaches of Section 83 of the Australian Constitution under certain circumstances with payments for long service leave, goods and services tax and payments under determinations of the Remuneration Tribunal.

During 2013-14 the PBO has reviewed its processes and controls over payments for these items and assesses the risk of a breach to be low.

The PBO is not aware of any specific breaches during 2013-14.

The Australian Government continues to have regard to developments in case law, including the High Court's most recent decision on Commonwealth expenditure in Williams v Commonwealth [2014] HCA 23, as they contribute to the larger body of law relevant to the development of Commonwealth programs. In accordance with its general practice, the Government will continue to monitor and assess risk and decide on any appropriate actions to respond to risks of expenditure not being consistent with constitutional or other legal requirements.

### Note 20: Reporting of outcomes

Net Cost of Outcome Delivery

	Outcom	ie 1
	2014	2013
	\$	\$
Departmental		
Expenses	6,990,538	4,635,823
Ow n source income	291,422	184,923
Net cost of outcome	6,699,116	4,450,900