

GLOSSARY

| Term | Description |
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| Accountable Authority | The accountable authority of DPS (a non-corporate Commonwealth entity under the PGPA Act) is the Secretary of the department who has responsibility for, and control over, the entity's operations. |
| Activities | The actions/functions performed by agencies to deliver government policies. |
| Administered items | Expenses, revenues, assets or liabilities managed by agencies on behalf of the Commonwealth. Agencies do not control administered items. Administered expenses include grants, subsidies and benefits. In many cases, administered expenses fund the delivery of third party outputs. |
| Appropriation | An amount of public money Parliament authorises for spending with funds to be withdrawn from the Consolidated Revenue Fund (CRF). Parliament makes laws for appropriating money under the Annual Appropriation Acts and under Special Appropriations, with spending restricted to the purposes specified in the Appropriation Acts. |
| Agency | A Department of State, Department of Parliament and prescribed agency under the <i>Public Governance, Performance and Accountability Act 2013</i> (PGPA). |
| Annual Performance Statements | A document prepared by entities to report to what extent they have fulfilled their purpose(s) as articulated at the beginning of a reporting year in their Corporate Plan and PBS |
| Art Advisory Committee | This body assists the Presiding Officers in selecting artworks for the Parliament House Art Collection. |
| AUSPIC | Provides photographic services under the Parliamentarians' entitlement and to other government entities on a fee-for-service basis. |
| Bills Digest | A guide written to assist members of Parliament when they consider a Bill. |
| Budget | The Australian Government Budget sets out the fiscal and economic outlook for Australia, and includes expenditure and revenue estimates for the current financial year, the budget year and the three forward financial years. |
| Building fabric | The basic elements making up a building; the structure without finishings or decoration. |
| Commonwealth Procurement Rules (CPRs) | Establish the core procurement policy framework and articulate the Government's expectations for all agencies subject to the <i>Public Governance, Performance and Accountability Act 2013</i> (PGPA) and their officials, when performing duties in relation to procurement. These are issued by the Department of Finance. |
| Corporate Governance | The process by which agencies are directed and controlled. It is generally understood to encompass authority, accountability, stewardship, leadership, direction and control. These are issued by the Department of Finance. |
| Corporate Plan | A planning document for entities to set out their purpose(s), what they will do to achieve the purpose(s) and how they will know they have achieved the purpose(s). |
| Departmental Item | Resources (assets, liabilities, revenues and expenses) that agency chief executive officers control directly. This includes outsourced activities funded and controlled by the agency. Examples of departmental items include agency running costs, accrued employee entitlements and net appropriations. A departmental item is a component of a departmental program. |
| Enterprise Agreement | An agreement between DPS and its employees about terms and conditions of employment. |
| Federation Chamber | The second Chamber of the House of Representatives. |

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| Financial Results | The results shown in the financial statements of an agency. |
| Hansard | Hard copy and electronic reports of proceedings in the Senate, the House of Representatives and the Main Committee of the House of Representatives and transcripts of parliamentary committees and some ministerial or parliament-related conferences. |
| Key Performance Indicators (KPIs) | KPIs are used to assess and monitor the department's performance and to provide a record of our progress towards supporting the Government to meet its policy objectives, how public money was spent and whether planned achievements were on track. |
| Operations | Functions, services and processes performed in pursuing the objectives or discharging the functions of an agency. |
| Parliament House Art Collection | Comprises a number of stand-alone collections (the Rotational Collection, the Architectural Commissions, the Architectural Design of the Building, the Historic Memorials Collection, the Gift Collection, the Constitutional Documents and the Archive). |
| Parliamentary precincts | The parliamentary precincts are defined in the <i>Parliamentary Precincts Act 1988</i> . In general terms they consist of the area within the inner kerb of Capital Circle, and all buildings, structures and works, and parts of buildings, structures and works, on, above or under that land. |
| Parliamentary ICT Advisory Board (PICTAB) | A body established to oversee progress of the Parliamentary ICT Strategic Plan and to provide guidance to DPS on strategic objectives and outcomes. |
| ParlInfo | An online tool which enables the searching and downloading of parliamentary information including Hansard transcripts, Bills, Senate journals, votes and proceedings, notice papers, committee reports, the Parliamentary Handbook, newspaper clippings, media and publications. |
| ParlView | An online broadcast service which enables the viewing, searching and downloading of parliamentary broadcasts, special parliamentary events and press conferences as well as some historical records. |
| ParlTV | Parliament House internal television and digital radio service. |
| Performance Information | Evidence about performance that is collected and used systematically, which may relate to appropriateness, effectiveness and efficiency and the extent to which an outcome can be attributed to an intervention. While performance information may be quantitative (numerical) or qualitative (descriptive), it should be verifiable. |
| PSL Employee | A Parliamentary Service Level employee is a person engaged under section 22, or a person who is engaged as a PSL employee under section 72, of the <i>Parliamentary Service Act 1999</i> . |
| Portfolio Budget Statements (PBS) | Budget-related paper detailing budget initiatives and explanations of appropriations specified by outcome and program by each agency within a portfolio. |
| Presiding Officers | Two members of Parliament elected to preside over, or be in charge of, the business, proceedings and administration of a House of Parliament. In the Senate the Presiding Officer is the President, and in the House of Representatives, the Speaker. |
| <i>Public Governance, Performance and Accountability Act 2013</i> (PGPA) | The <i>Public Governance, Performance and Accountability Act 2013</i> sets out main principles and requirements of the Commonwealth Resource Management Framework. Rules and other legislative instruments establish the requirements and procedures necessary to give effect to the governance, performance and accountability matters covered by the Act. |
| Purpose | Includes the objectives, functions or role of the entity |

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| Security Management Board | This body is established by the <i>Parliamentary Service Act 1999</i> , and provides advice as required to the Presiding Officers on security policy, and the management of security measures, for Parliament House. The board has three members who may, with the Presiding Officers' permission, invite others to attend their meetings. |
| Status A furniture | The Commissioned furniture collection consists of approximately 400 'one-off' furniture items produced by professional craftspeople engaged in fabricating site-specific works in close collaboration with the architects. Commissioned furniture items are located in the Senate and House of Representative Chambers, Prime Minister's Suite, President's Suite, Speaker's Suite, Cabinet Suite, Leader of the Opposition's Suite and in general circulation areas throughout the building. |
| Status B furniture | The Global furniture collection which comprises more than 25,000 pieces was commercially manufactured using high quality joinery techniques, integrating timeless design and function capable of gracefully withstanding decades of use. Design elements of the Global furniture collection include extensive use of natural materials such as stone, Australian timbers, specially designed fabrics, leather and bronze furniture. The Global collection is located in the general circulation areas of the building including lunch rooms, committee rooms, Senator and Members' offices and outdoor courtyards. |