



DEPARTMENT OF THE
HOUSE OF REPRESENTATIVES



Annual Report

2023–24

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Acknowledgment

The Department of the House of Representatives acknowledges the Custodians of Country throughout Australia and their continued connection to land, waters and community. We pay our respects to their Cultures, Country and Elders past, present and emerging.

Disclaimer

Aboriginal and Torres Strait Islander people are advised that this publication may contain names and images of deceased persons.

Use of the Coat of Arms

The terms under which the Coat of Arms can be used are detailed on the website of the Department of the Prime Minister and Cabinet at www.pmc.gov.au/resource-centre/government/commonwealth-coat-arms-information-and-guidelines.

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Unless otherwise acknowledged, all photographs in this report were taken by staff of the Department of the House of Representatives.

Front cover: Staff of the Department of the House of Representatives group photo. Image: Auspic/DPS.

Back cover: Frost in the morning at Parliament House. Image: Paul Furness, AusPic/DPS.

The department welcomes your comments on this report. To make a comment, or to request more information, please contact:

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8 October 2024

The Hon. Milton Dick MP
Speaker of the House of Representatives
Parliament House
Canberra ACT 2600

Dear Mr Speaker

Pursuant to section 65 of the *Parliamentary Service Act 1999* and section 46 of the *Public Governance, Performance and Accountability Act 2013*, I have pleasure in submitting to you, for presentation to the House, the annual report of the Department of the House of Representatives for the year ended 30 June 2024.

As required by section 10 of the *Public Governance, Performance and Accountability Rule 2014*, I certify that:

- the department has prepared fraud risk assessments and fraud control plans
- the department has in place appropriate mechanisms for fraud prevention, detection, investigation, recording and reporting mechanisms that meet the department's specific needs
- all reasonable measures have been taken to deal appropriately with fraud relating to the department.

Yours sincerely

Claessa Surtees
Clerk of the House

About this report

The Department of the House of Representatives supports the House of Representatives, and the wider parliament, in the role of a representative and legislative body.

This annual report details our activities during the 2023–24 financial year.

Overviews

The overviews section includes a review by the Clerk of the House of Representatives, who is the department's chief executive and accountable authority. The departmental overview describes the department's purpose, role and functions, organisational structure, and outcome and program structure.

Performance

The performance section includes the annual performance statement, which assesses the department's performance against measures and targets set out in its corporate plan. This section also includes a summary of financial performance, including the entity resource statement, and reports on the main activities supported during the year for each program area.

Management and accountability

The management and accountability section describes the department's approach to corporate governance, details of external scrutiny of the department's operations, the management of its people and assets, its obligations under various laws, and the management of financial resources.

Financial statements

The financial statements section includes an independent auditor's report, a statement by the Clerk and Chief Finance Officer, and financial statements showing how the department spent the money allocated to it by the parliament.

Appendixes

The appendixes give detailed information about the department's work in supporting the House, the parliament, committees and visitors. The appendixes also include a contact directory, and a list of mandatory requirements for annual reports and where each component can be found throughout this report.

Abbreviations and acronyms, and index

Finally, to aid in navigating and interpreting the report, there is a list of abbreviations and acronyms, and an index.

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Our department – a snapshot

Our staff



Our community

 **19,775**
YouTube subscribers

 **8,959**
Facebook followers

 **51,311**
X followers

 **496**
LinkedIn followers

The House – we supported

 **582 hours**
of the House sitting over
62 sitting days

 **228 hours**
of meetings held in the
Federation Chamber

 **238 divisions**
conducted in the House

 **161 bills introduced**
and
129 bills assented to

 **609 meetings**
of
27 committees
which presented
95 reports

 **636 petitions**
presented with
984,251 signatories

International engagement – we supported

 **14 capacity building activities**

 **13 incoming delegations** **29 outgoing delegations**

