



DEPARTMENT *of the* HOUSE *of* REPRESENTATIVES



ANNUAL REPORT
2014-15

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Front cover image: House of Representatives staff in the Parliament House marble foyer.

Photo: David Foote AUSPIC/DPS.

The department welcomes your comments on this report. To make a comment, or to request more information, please contact:

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HOUSE of REPRESENTATIVES

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15 October 2015

The Hon Tony Smith MP
Speaker of the House of Representatives
Parliament House
Canberra ACT 2600

Dear Mr Speaker

I have pleasure in submitting to you, for presentation to the House, the annual report of the Department of the House of Representatives for the year ended 30 June 2015, pursuant to section 65 of the *Parliamentary Service Act 1999*.

I am satisfied that the department has prepared fraud risk assessments and fraud control plans, and has in place appropriate fraud prevention, detection, investigation and reporting mechanisms that meet the specific needs of the department, and that I have taken all reasonable measures to appropriately deal with fraud relating to the department.

Yours sincerely

A handwritten signature in black ink that reads 'David Elder'.

David Elder
Clerk of the House

About this report

The Department of the House of Representatives provides services that allow the House to fulfil its role as a representative and legislative body of the Australian Parliament.

This annual report details our activities during the 2014–15 financial year.

The **overviews** section includes a report by the Clerk of the House of Representatives, David Elder, who is also the chief executive of our department. The departmental overview describes our purpose, role, organisational structure, and outcome and program structure.

The **performance** section describes the main activities of our program components, and measures our performance against our targets during the year.

The **management and accountability** section spells out our approach to corporate governance, the management of our people and assets, and our obligations under various laws. This section also provides an outlook on the next financial year.

The **financial statements** show how we spent the money allocated to us by the parliament.

The **appendixes** give detailed information about our work for the House, its committees and visitors, and about our publications and staffing.

Finally, to aid in navigating and interpreting the report, there is a list of abbreviations and acronyms and an index.

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