



DEPARTMENT *of the*  
HOUSE *of* REPRESENTATIVES

2013-14

ANNUAL REPORT

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PARLIAMENT *of* AUSTRALIA  
HOUSE *of* REPRESENTATIVES

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20 October 2014

The Hon Bronwyn Bishop MP  
Speaker of the House of Representatives  
Parliament House  
CANBERRA ACT 2600

Dear Madam Speaker

I have pleasure in submitting to you, for presentation to the House, the annual report of the Department of the House of Representatives for the year ended 30 June 2014, pursuant to section 65 of the *Parliamentary Service Act 1999*.

I am satisfied that the department has prepared fraud risk assessments and fraud control plans, and has in place appropriate fraud prevention, detection, investigation, reporting and data collection procedures and processes, that meet the specific needs of the department and comply with the Commonwealth Fraud Control Guidelines.

Yours sincerely

A handwritten signature in black ink that reads 'David Elder'.

David Elder  
Clerk of the House

# About this report

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The Department of the House of Representatives provides services that allow the House to fulfil its role as a representative and legislative body of the Australian Parliament.

This annual report details our activities during the 2013–14 financial year.

The **overviews** section includes a report by the Clerk of the House of Representatives, David Elder, who is also the chief executive of our department. The departmental overview describes our purpose, role, organisational structure, and outcome and program structure.

The **performance** section describes the main activities of our program components, and measures our performance against our targets during the year.

The **management and accountability** section spells out our approach to corporate governance, the management of our people and assets, and our obligations under various laws. This section also provides an outlook on the next financial year.

The **financial statements** show how we spent the money allocated to us by the parliament.

The **appendixes** give detailed information about our work for the House, its committees and visitors, and about our publications and staffing.

Finally, to aid in navigating and interpreting the report, there is a list of abbreviations and acronyms and an index.

# Contents

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Letter of transmittal	iii
About this report	iv
<b>Overviews</b>	<b>1</b>
Clerk's review	2
Departmental overview	6
Financial performance	9
<b>Performance</b>	<b>11</b>
Chamber and Federation Chamber	12
Community relations and awareness	23
Committee services	28
Inter-parliamentary relations	34
Members' services and corporate support	37
Schools hospitality	44
<b>Management and accountability</b>	<b>45</b>
Corporate governance	46
External scrutiny	50
Management of people	51
Management of financial resources	55
Outlook	57
<b>Financial statements</b>	<b>59</b>
<b>Appendixes</b>	<b>113</b>
1 Performance information	114
2 Agency resource statement and resources for outcome	118
3 Business of the House and Federation Chamber	120
4 Committee activity	122
5 Committee reports and inquiries	124
6 Official incoming parliamentary delegations	132
7 Other incoming parliamentary visits	133
8 Outgoing parliamentary delegations	134
9 Parliamentary staff and other visits	135
10 Publications	136
11 Staffing statistics	138
12 Members' survey 2014	140
13 Contact directory	141
14 List of requirements	142
<b>Abbreviations and acronyms</b>	<b>145</b>
<b>Index</b>	<b>146</b>

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## Figures

1	Organisational structure at 30 June 2014	6
2	Outcome and program structure at 30 June 2014	8
3	Financial performance, 2009–10 to 2013–14	9
4	Government and private members' business and business of the House (Chamber and Federation Chamber), 2010 to 2014	14

## Tables

1	Performance summary, Chamber and Federation Chamber, 2011–12 to 2013–14	13
2	Questions in writing to ministers and answers to questions in writing, 2009–10 to 2013–14	14
3	Number of bills introduced in the House, and number of bills assented to, 2009–10 to 2013–14	16
4	Private members' bills introduced and amendments moved (Chamber and Federation Chamber), 2009–10 to 2013–14	16
5	Petitions and signatories to petitions, 2009–10 to 2013–14	18
6	Committees supported by the Chamber and Federation Chamber component, 2013–14	19
7	Seminar average ratings, 2013–14	24
8	Committees of the Forty-third Parliament supported by the Committee Office, 2013–14	28
9	Committees of the Forty-fourth Parliament supported by the Committee Office, 2013–14	29
10	Committee Office performance indicators	31
11	Students visiting Parliament House, by location and year, 2009–10 to 2013–14	44
12	Expenditure on training and development programs, 2012–13 and 2013–14	52
13	Average staff attendance at training courses, 2012–13 and 2013–14	52
14	Salary scales of staff covered by the 2012–15 enterprise agreement, at 1 December 2013	53
15	Compensation claims incidence, by injury group, 2009–10 to 2013–14	54