



FINANCIAL STATEMENTS





INDEPENDENT AUDITOR'S REPORT

To the Speaker of the House of Representatives

Scope

I have audited the accompanying financial statements of the Department of the House of Representatives for the year ended 30 June 2010, which comprise: the Statement of the Clerk of the House and Chief Financial Officer; Statement of Comprehensive Income; Balance Sheet; Statement of Changes in Equity; Cash Flow Statement; Schedule of Commitments; Schedule of Asset Additions; Schedule of Administered Items; and Notes to and forming part of the Financial Statements, including a Summary of Significant Accounting Policies.

The Responsibility of the Clerk of the House for the Financial Statements

The Clerk of the House is responsible for the preparation and fair presentation of the financial statements in accordance with the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, including the Australian Accounting Standards (which include the Australian Accounting Interpretations). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I have conducted my audit in accordance with the Australian National Audit Office Auditing Standards, which incorporate the Australian Auditing Standards. These auditing standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Department of the House of Representatives' preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department of the House of Representatives' internal

control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Clerk of the House, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

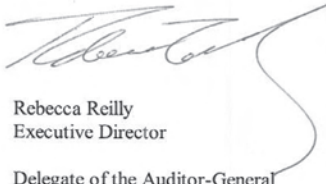
In conducting the audit, I have followed the independence requirements of the Australian National Audit Office, which incorporate the requirements of the Australian accounting profession.

Auditor's Opinion

In my opinion, the financial statements of the Department of the House of Representatives:

- (a) have been prepared in accordance with the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, including the Australian Accounting Standards; and
- (b) give a true and fair view of the matters required by the Finance Minister's Orders including the Department of the House of Representatives' financial position as at 30 June 2010 and its financial performance and cash flows for the year then ended.

Australian National Audit Office



Rebecca Reilly
Executive Director

Delegate of the Auditor-General

Canberra
9 September 2010

**DEPARTMENT OF THE HOUSE OF REPRESENTATIVES
STATEMENT BY THE CLERK OF THE HOUSE AND CHIEF FINANCIAL OFFICER**

In our opinion, the attached financial statements for the year ended 30 June 2010 are based on properly maintained financial records and give a true and fair view of the matters required by the Finance Minister's Orders made under the *Financial Management and Accountability Act 1997*, as amended.



B WRIGHT
Clerk of the House

9 September 2010



K SAUNDERS
Chief Financial Officer

9 September 2010

STATEMENT OF COMPREHENSIVE INCOME
for the period ended 30 June 2010

	Notes	2010 \$'000	2009 \$'000
EXPENSES			
Employee benefits	3A	15,633	15,720
Supplier expenses	3B	6,784	8,175
Depreciation and amortisation	3C	1,067	1,264
Write-down and impairment of assets	3D	12	11
Loss on sale of assets	3E	6	-
Other expenses	3F	-	8
Total Expenses		23,503	25,178
LESS:			
OWN SOURCE INCOME			
Own Source Revenue			
Sale of goods and rendering of services	4A	414	127
Other revenue	4B	3	250
Total own source revenue		417	377
Gains			
Sale of assets	4C	-	9
Other gains	4D	2,706	2,975
Total gains		2,706	2,984
Total own source income		3,123	3,361
Net cost of services		20,380	21,817
Revenue from Government	4E	22,188	21,966
Surplus attributable to the Australian Government		1,808	149
OTHER COMPREHENSIVE INCOME			
Changes in asset revaluation reserves		1,341	-
Total comprehensive income		1,341	-
Total comprehensive income attributable to the Australian Government		3,149	149

The above statement should be read in conjunction with the accompanying notes.

BALANCE SHEET*as at 30 June 2010*

	Notes	2010 \$'000	2009 \$'000
ASSETS			
Financial Assets			
Cash and cash equivalents	5A	250	228
Trade and other receivables	5B	13,116	15,101
Total financial assets		13,365	15,329
Non-Financial Assets			
Property, plant and equipment	6A	4,669	2,949
Intangibles	6C	726	1,013
Other non-financial assets	6E	136	102
Total non-financial assets		5,531	4,064
Total Assets		18,896	19,394
LIABILITIES			
Payables			
Suppliers	7A	198	424
Other payables	7B	323	237
Total payables		521	661
Provisions			
Employee provisions	8	4,337	4,211
Total provisions		4,337	4,211
Total Liabilities		4,858	4,872
Net Assets		14,039	14,522
EQUITY			
Contributed equity		(16,133)	(12,500)
Reserves		12,987	11,646
Retained surplus		17,184	15,376
Total Equity		14,039	14,522

The above statement should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY
for the period ended 30 June 2010

	Retained earnings		Asset revaluation reserve		Contributed equity/capital		Total equity	
	2010	2009	2010	2009	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance								
Balance carried forward from previous period	15,376	15,211	11,646	11,646	(12,500)	(12,500)	14,522	14,357
Adjustment for errors	-	16	-	-	-	-	-	16
Adjusted opening balance	15,376	15,227	11,646	11,646	(12,500)	(12,500)	14,522	14,373
Comprehensive income								
Other comprehensive income - Changes in asset revaluation reserve	-	-	1,341	-	-	-	1,341	-
Surplus (Deficit) for the period	1,808	149					1,808	149
Total comprehensive income	1,808	149	1,341	-	-	-	3,149	149
of which:								
Attributable to the Australian Government	1,808	149	-	-	-	-	1,808	149
Transactions with owners								
Distributions to owners	-	-	-	-	(3,633)	-	(3,633)	-
Returns of capital:								
Other [Appropriation extinguished]	-	-	-	-	(3,633)	-	(3,633)	-
Sub-total transactions with owners	-	-	-	-	(3,633)	-	(3,633)	-
Closing balance as at 30 June	17,184	15,376	12,987	11,646	(16,133)	(12,500)	14,039	14,522
Closing balance attributable to the Australian Government	17,184	15,376	12,987	11,646	(16,133)	(12,500)	14,039	14,522

The above statement should be read in conjunction with the accompanying notes.

CASH FLOW STATEMENT*for the period ended 30 June 2010*

	2010	2009
Notes	\$'000	\$'000
OPERATING ACTIVITIES		
Cash received		
Goods and services	343	85
Appropriations	20,677	20,463
Net GST received	409	483
Total cash received	<u>21,429</u>	<u>21,031</u>
Cash used		
Employees	15,438	15,240
Suppliers	4,793	5,808
Total cash used	<u>20,231</u>	<u>21,048</u>
Net cash from or (used by) Operating Activities	<u>9</u> <u>1,198</u>	<u>(17)</u>
INVESTING ACTIVITIES		
Cash received		
Proceeds from sales of infrastructure, plant and equipment	24	12
Total cash received	<u>24</u>	<u>12</u>
Cash used		
Purchase of infrastructure, plant and equipment	1,143	290
Purchase of intangibles	58	137
Total cash used	<u>1,201</u>	<u>427</u>
Net cash from or (used by) investing activities	<u>(1,177)</u>	<u>(415)</u>
Net increase or (decrease) in cash held	<u>22</u>	<u>(433)</u>
Cash and cash equivalents at the beginning of the reporting period	228	661
Cash and cash equivalents at the end of the reporting period	<u>5A</u> <u>250</u>	<u>228</u>

The above statement should be read in conjunction with the accompanying notes.

SCHEDULE OF COMMITMENTS*as at 30 June 2010*

BY TYPE	2010	2009
	\$'000	\$'000
Commitments receivable		
GST recoverable on commitments	(18)	(14)
Total Commitments receivable	(18)	(14)
Commitments payable		
Capital commitments		
Intangibles ¹	-	-
Infrastructure, Plant & Equipment ²	-	-
Total capital commitments	-	-
Other commitments		
Operating leases ³	93	71
Other commitments ⁴	94	82
Total other commitments	187	153
Net commitments by type	169	139
BY MATURITY		
Commitments receivable		
Operating lease income		
One year or less	(6)	(5)
From one to five years	(3)	(2)
Total operating lease income	(9)	(7)
Other commitments receivable		
One year or less	(7)	(5)
From one to five years	(2)	(2)
Total other commitments receivable	(9)	(7)
Commitments payable		
Capital commitments		
One year or less	-	-
From one to five years	-	-
Total capital commitments	-	-
Operating lease commitments		
One year or less	60	57
From one to five years	33	13
Total operating lease commitments	93	70
Other Commitments		
One year or less	70	60
From one to five years	24	23
Total other commitments	94	83
Net commitments by maturity	169	139

NB: Commitments are GST inclusive where relevant.

¹ Department does not have any commitments for intangibles in 2010

² Department does not have any commitments for infrastructure, plant & equipment in 2010

³ Operating leases are effectively non-cancellable and comprise agreements for the provision of motor vehicles to senior executives and for departmental use.

⁴ Other commitments relate to contracts lodged with suppliers.

The above schedule should be read in conjunction with the accompanying notes.

SCHEDULE OF ASSET ADDITIONS

for the period ended 30 June 2010

The following non-financial non-current assets were added in 2009-10:

	Heritage & cultural \$'000	Infrastructure, plant & equipment \$'000	Intangibles \$'000	Total \$'000
By purchase - appropriation equity	-	1,143	58	1,201
By purchase - appropriation ordinary annual services	-	-	-	-
By purchase - other	-	-	-	-
Total additions	-	1,143	58	1,201

The following non-financial non-current assets were added in 2008-09:

	Heritage & cultural \$'000	Other property, plant & equipment \$'000	Intangibles \$'000	Total \$'000
By purchase - appropriation equity	195	290	137	622
By purchase - appropriation ordinary annual services	-	-	-	-
By purchase - other	-	-	-	-
Total additions	195	290	137	622

Note 1: Summary of Significant Accounting Policies

1.1 Objectives of the Department of the House of Representatives

The Department of the House of Representatives (the department) is one of three parliamentary departments supporting the Australian Parliament. The department provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees as well as a range of services for Members in Parliament House.

The department is structured to meet one outcome:

Advisory and administrative services support the House of Representatives to fulfil its representative and legislative role.

The continued existence of the department in its present form is dependent on continuing appropriations by Parliament for the department's administration and programs.

The department's activities contributing to this outcome are classified as either departmental or administered. Departmental activities involve the use of assets, liabilities, revenues and expenses controlled or incurred by the department in its own right. Administered activities involve the management or oversight by the department, on behalf of the Parliament, of items controlled or incurred by the Government.

Departmental activities are identified under five Outputs -

- Chamber and Main Committee
- Community Awareness
- Committee Services
- Interparliamentary Relations
- Members' Services

1.2 Basis of Preparation of the Financial Report

The financial statements are required by section 49 of the *Financial Management and Accountability Act 1997* and are general purpose financial statements.

The financial statements have been prepared in accordance with:

- Finance Minister's Orders (or FMO) for reporting periods ending on or after 1 July 2009; and
- Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period.

The financial statements have been prepared on an accrual basis and is in accordance with historical cost convention, except for certain assets at fair value. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position.

The financial statements are presented in Australian dollars and values are rounded to the nearest thousand dollars unless otherwise specified.

Unless an alternative treatment is specifically required by an accounting standard or the FMO, assets and liabilities are recognised in the Balance Sheet when and only when it is probable that future economic benefits will flow to the entity or a future sacrifice of economic benefits will be required and the amounts of the assets or liabilities can be reliably measured. However, assets and liabilities arising under Agreements Equally Proportionately Unperformed are not recognised unless required by an accounting standard. Liabilities and assets that are unrecognised are reported in the schedule of commitments and contingencies.

Unless alternative treatment is specifically required by an accounting standard, income and expenses are recognised in the statement of comprehensive income when and only when the flow, consumption or loss of economic benefit has occurred and can be reliably measured.

1.3 Significant Accounting Judgements and Estimates

No accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to carrying amounts of assets and liabilities within the next accounting period.

1.4 Changes in Australian Accounting Standards

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date as stated in the standard.

Future Australian Accounting Standard requirements

Of the new standards, amendments to standards and interpretations issued by the Australian Accounting Standards Board that are applicable to future reporting periods, none have had a material financial impact on the Department.

1.5 Disclosure of changes in accounting policies

The department is not responsible for preparing the administered schedules and notes relating to the special appropriations from which it draws down various monies to pay for members' remuneration and entitlements. The legislation establishing these appropriations is administered by the Department of Finance and Deregulation and the Department of Education, Employment and Workplace Relations and they are responsible for reporting these administered special appropriation items. The department is an agent agency as defined in the FMO and as such must follow certain requirements set down by those Orders.

1.6 Revenue

Revenue from Government

Amounts appropriated for departmental outputs appropriations for the year (adjusted for any formal additions and reductions) are recognised as revenue when the department gains control of the appropriation, except for certain amounts that relate to activities that are reciprocal in nature, in which case revenue is recognised only when it has been earned.

Appropriations receivable are recognised at their nominal amounts.

Other Types of Revenue

Revenue from the sale of goods is recognised when:

- the risks and rewards of ownership have been transferred to the buyer;
- the department retains no managerial involvement nor effective control over the goods;
- the revenue and transaction costs incurred can be reliably measured; and
- it is probable that the economic benefits associated with the transaction will flow to the department.

Revenue from rendering of services is recognised by reference to the stage of completion of contracts at the reporting date. The revenue is recognised when:

- the amount of revenue, stage of completion and transaction costs incurred can be reliably measured; and
- the probable economic benefits with the transaction will flow to the department.

The stage of completion of contracts at the reporting date is determined by reference to the proportion that costs incurred to date bear to the estimated total costs of the transaction.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance amount. Collectability of debts is reviewed as at end of reporting period. Allowances are made when collectability of the debt is no longer probable.

1.7 Gains

Resources Received Free of Charge

Resources received free of charge are recognised as gains when and only when a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Resources received free of charge are recorded as either revenue or gains depending on their nature.

Contributions of assets at no cost of acquisition or for nominal consideration are recognised as gains at their fair value when the asset qualifies for recognition, unless received from another Government agency or authority as a consequence of a restructuring of administrative arrangements (Refer to Note 1.8)

Sale of Assets

Gains from disposal of non-current assets is recognised when control of the asset has passed to the buyer.

1.8 Transactions with the Government as Owner

Equity injections

Amounts appropriated which are designated as 'equity injections' for a year (less any formal reductions) are recognised directly in contributed equity in that year.

Restructuring of Administrative Arrangements

Net assets received from or relinquished to another Australian Government agency or authority under a restructuring of administrative arrangements are adjusted at their book value directly against contributed equity.

Other Distributions to Owners

The FMO require that distributions to owners be debited to contributed equity unless in the nature of a dividend.

In 2009-10, the Finance Minister issued a determination to reduce a previous departmental appropriation by \$3,633,000. The amount is disclosed in the Statement of Changes in Equity as Appropriation (extinguished)

1.9 Employee Benefits

Liabilities for 'short-term employee benefits' (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of balance date are measured at their nominal amounts.

The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits are measured as net total of the present value of the defined benefit obligation at the end of the reporting period minus the fair value at the end of the reporting period of plan assets (if any) out of which the obligations are to be settled directly.

Leave

The liability for employee benefits includes provision for annual leave and long service leave. No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees of the department is estimated to be less than the annual entitlement for sick leave.

The leave liabilities are calculated on the basis of employees' remuneration, including the department's employer superannuation contribution rates to the extent that the leave is likely to be taken during service rather than paid out on termination.

The liability for long service leave has been determined by reference to the allowable short-hand method. The estimate of the present value of the liability takes into account attrition rates and pay increases through promotion and inflation.

Separation and Redundancy

Provision is made for separation and redundancy benefit payments. The department recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

Superannuation

Staff of the department are members of the Commonwealth Superannuation Scheme (CSS), the Public Sector Superannuation Scheme (PSS) or the PSS accumulation plan (PSSap).

The CSS and PSS are defined benefit schemes for the Australian Government. The PSSap is a defined contribution scheme.

The liability for defined benefits is recognised in the financial statements of the Australian Government and is settled by the Australian Government in due course. This liability is reported by the Department of Finance and Deregulation as an administered item.

The department makes employer contributions to the employee superannuation scheme at rates determined by an actuary to be sufficient to meet the current cost to the Government of the superannuation entitlements of the department's employees. The department accounts for the contributions as if they were contributions to defined contribution plans.

The liability for superannuation recognised as at 30 June represents outstanding contributions for the final fortnight of the year.

1.10 Leases

A distinction is made between finance leases and operating leases. Finance leases effectively transfer from the lessor to the lessee substantially all the risks and rewards incidental to ownership of leased assets. An operating lease is a lease that is not a finance lease. In operating leases, the lessor effectively retains substantially all such risks and benefits.

Where an asset is acquired by means of a finance lease, the asset is capitalised at either the fair value of the lease property or, if lower, the present value of minimum lease payments at the inception of the contract and a liability is recognised at the same time and for the same amount.

The discount rate used is the interest rate implicit in the lease. Leased assets are amortised over the period of the lease. Lease payments are allocated between the principal component and the interest expense. The department does not currently have any finance leases.

Operating lease payments are expensed on a straight line basis which is representative of the pattern of benefits derived from the leased assets.

1.11 Cash

Cash and cash equivalents includes cash on hand, cash held with outsiders, demand deposits in bank accounts with an original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value. Cash is recognised at its nominal amount.

1.12 Financial Assets

The department classifies its financial assets in the following categories:

- financial assets as 'at fair value through profit or loss'
- 'held-to-maturity investments',
- 'available-for-sale' financial assets, and
- 'loans and receivables'.

The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. The department holds only receivable financial assets.

Effective interest method

The effective interest method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, where appropriate, a shorter period.

Income is recognised on an effective interest rate basis except for financial assets 'at fair value through profit or loss'.

Loans and receivables

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate.

Impairment of financial assets

Financial assets are assessed for impairment at end of each reporting period.

- *Financial assets held at amortised cost* - If there is objective evidence that an impairment loss has been incurred for loans and receivables or held to maturity investments held at amortised cost, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the asset's original effective interest rate. The carrying amount is reduced by way of an allowance account. The loss is recognised in the statement of comprehensive income.

1.13 Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities.

Financial liabilities are recognised and derecognised upon 'trade date'.

Financial liabilities at fair value through profit or loss

Financial liabilities at fair value through profit or loss are initially measured at fair value.

Subsequent fair value adjustments are recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability.

Other financial liabilities

Other financial liabilities, including borrowings, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or, where appropriate, a shorter period.

Supplier and other payables are recognised at amortised cost. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having been invoiced).

1.14 Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the balance sheet. They may arise from uncertainty as to the existence of a liability or asset or represent an asset or liability in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain and contingent liabilities are disclosed when settlement is greater than remote.

1.15 Acquisition of Assets

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken. Financial assets are initially measured at their fair value plus transaction costs where appropriate.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and income at their fair value at the date of acquisition, unless acquired as a consequence of restructuring of administrative arrangements. In the latter case, assets are initially recognised as contributions by owners at the amounts at which they were recognised in the transferor agency's accounts immediately prior to the restructuring.

1.16 Property, Plant and EquipmentAsset Recognition Threshold

Asset purchases of property, plant and equipment are recognised initially at cost in the Balance Sheet, except for purchases costing less than \$2,000, which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total and IT equipment which has a capitalisation threshold of \$500).

The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Revaluations

Fair values for each class of asset are determined as shown below:

Asset Class:	Fair Value Measured at:
Property Plant and Equipment ¹	Market Selling Price
Heritage and Cultural Assets	Market Selling Price

¹Within this class there are 238 items with a fair value measured at depreciated replacement cost. These items are located within the House of Representatives chamber and in offices in the House of Representatives wing.

Following initial recognition at cost, infrastructure plant and equipment are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Valuations are conducted with sufficient frequency to ensure that the carrying amounts of assets do not differ materially from the assets' fair values as at the reporting date. The regularity of independent valuations depends upon the volatility of movements in market values for the relevant assets.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reverses a previous revaluation decrement of the same asset class that was previously recognised through surplus and deficit. Revaluation decrements for a class of assets are recognised directly through surplus and deficit except to the extent that they reverse a previous revaluation increment for that class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset restated to the revalued amount.

Work-in-progress

If, at 30 June 2010, an asset is not fully constructed and/or ready for use, the expenditure will be disclosed separately as 'work-in-progress'. Depreciation will not be set until the project has been completed to a stage where it can provide a service to the Department.

Depreciation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful lives to the department using, in all cases, the straight-line method of depreciation.

Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2010	2009
Plant and equipment ²	15 years	15 years
Computer equipment	2 to 5 years	2 to 5 years
Furniture and fittings ³	5 to 50 years	15 to 20 years
Office machines and equipment	5 to 15 years	5 to 15 years

²Within this class there is one item with a useful life of 25 years located within the storeroom in the basement.

³ Following the revaluation of the department's assets it was evident that the useful lives of a significant number of items listed in this class were outside the existing parameters. Therefore it was necessary to revise the depreciation rates and useful lives of these assets. These items are located within the House of Representatives chamber and members' offices.

Heritage and cultural assets are not depreciated.

The aggregate amount of depreciation allocated for each class of asset during the reporting period is disclosed in note 4C.

Impairment

All assets were assessed for impairment at 30 June 2010. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the department were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

Derecognition

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal.

1.17 Intangibles

The department's intangibles comprise internally developed and purchased software for internal use. These assets are carried at cost less accumulated amortisation and impairment losses.

Software is amortised on a straight-line basis over its anticipated useful life. The useful lives of the department's software is 3 to 5 years (2008-09: 3 to 5 years).

All software assets were assessed for indications of impairment as at 30 June 2010.

1.18 Taxation / Competitive Neutrality

The department is exempt from all forms of taxation except fringe benefits tax (FBT) and the goods and services tax (GST).

Revenues, expenses and assets are recognised net of GST:

- except where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- except for receivables and payables.

Competitive Neutrality

The department does not carry out functions to which competitive neutrality applies.

Note 2: Events after the Balance Sheet Date

There have been no significant events after balance date that may have an impact on the department's operations.

Note 3: Expenses

	2010	2009
	\$'000	\$'000
Note 3A: Employee benefits		
Wages and salaries	11,683	11,534
Superannuation		
Defined contribution plans	623	247
Defined benefit plans	1,525	2,024
Leave and other entitlements	1,652	1,840
Separation and redundancies	150	75
Total employee benefits	<u>15,633</u>	<u>15,720</u>
Note 3B: Suppliers		
Staff Related Services	348	308
Travel	1,005	1,397
Office Services	4,312	5,061
Communication	924	1,112
Corporate Expenses	16	85
Total goods and services	<u>6,605</u>	<u>7,963</u>
Goods and services		
Provision of goods – related entities	--	-
Provision of goods – external entities	1,029	1,338
Rendering of services – related entities	2,748	2,882
Rendering of services – external entities	2,828	3,743
Total goods and services	<u>6,605</u>	<u>7,963</u>
Other supplier expenses		
Operating lease rentals:		
Minimum lease payments	71	80
Workers compensation premiums	107	132
Total other supplier expenses	<u>178</u>	<u>212</u>
Total supplier expenses	<u>6,784</u>	<u>8,175</u>
Note 3C: Depreciation and amortisation		
Depreciation:		
Property, plant and equipment	725	948
Total depreciation	<u>725</u>	<u>948</u>
Amortisation:		
Intangibles:		
Computer Software	342	317
Total amortisation	<u>342</u>	<u>317</u>
Total depreciation and amortisation	<u>1,067</u>	<u>1,264</u>

Note 3D: Write-down and impairment of assets

Asset write downs and impairments from

Property, plant and equipment write-off	9	11
Other	3	-
Total write-down and impairment of assets	12	11

Note 3E: Losses from sale of assets

Property, plant and equipment

Proceeds from sale	28	-
Carrying value of assets sold	(30)	-
Selling expense	(4)	-
Net loss from sale of assets	(6)	-

Note 3F: Other Expenses

Resources provided free of charge

Resources provided free of charge	-	8
Total other expenses	-	8

Note 4: Income

	2010 \$'000	2009 \$'000
REVENUE		
<u>Note 4A: Sale of goods and rendering of services</u>		
Provision of goods - related entities	72	48
Provision of goods - external entities	27	28
<i>Total sale of goods</i>	<u>99</u>	<u>76</u>
Rendering of services - related entities	315	50
Rendering of services - external entities	-	-
<i>Total rendering of services</i>	<u>315</u>	<u>50</u>
<i>Total sale of goods and rendering of services</i>	<u><u>414</u></u>	<u><u>127</u></u>
<u>Note 4B: Other Revenue</u>		
Income - CPA Special Purpose	-	250
Comcare refunds	3	-
<i>Total other revenue</i>	<u>3</u>	<u>250</u>
GAINS		
<u>Note 4C: Sale of assets</u>		
Property, plant and equipment		
Proceeds from sale	-	14
Carrying value of assets sold	-	(3)
Selling expense	-	(2)
<i>Net gain from sale of assets</i>	<u>-</u>	<u>9</u>
<u>Note 4D: Other gains</u>		
Resources received free of charge	2,695	2,780
Asset first time recognition	-	195
Other financial income	11	-
<i>Total other gains</i>	<u>2,706</u>	<u>2,975</u>
REVENUE FROM GOVERNMENT		
<u>Note 4E: Revenue from Government</u>		
Appropriation:		
Departmental outputs	22,188	21,966
<i>Total revenue from Government</i>	<u>22,188</u>	<u>21,966</u>

Note 5: Financial Assets

	2010	2009
	\$'000	\$'000
Note 5A: Cash and cash equivalents		
Special Accounts	-	14
Cash on hand or on deposit	231	198
Cash held by the salary sacrifice service provider	19	16
Total cash and cash equivalents	250	228
Note 5B: Trade and other receivables		
Goods and services	163	74
Appropriations receivable:		
for existing outputs	10,481	12,596
for special account	2,372	2,379
Total appropriations receivable	12,853	14,975
GST receivable from the Australian Taxation Office	100	52
Total other receivables	100	52
Total trade and other receivables (gross)	13,116	15,101
Less allowance for impairment:		
Goods and services	-	-
Total trade and other receivables (net)	13,116	15,101
Receivables are represented by:		
no more than 12 months	13,116	15,101
more than 12 months	-	-
Total trade and other receivables (gross)	13,116	15,101
Receivables are aged as follows:		
Not overdue	13,116	15,101
Overdue by:		
Less than 30 days	-	-
30 to 60 days	-	-
61 to 90 days	-	-
More than 90 days	-	-
Total receivables (gross)	13,116	15,101

Reconciliation of the allowance for doubtful debts:

There have been no movements in relation to 2010.

Note 6: Non-Financial Assets

	2010	2009
	\$'000	\$'000
<u>Note 6A: Property, plant and equipment</u>		
Heritage and cultural:		
- Artworks – at fair value	<u>323</u>	<u>289</u>
<i>Total heritage and cultural</i>	<u>323</u>	<u>289</u>
Property, plant and equipment:		
- fair value	4,401	4,536
- accumulated depreciation	<u>(55)</u>	<u>(1,876)</u>
<i>Total other property, plant and equipment</i>	<u>4,346</u>	<u>2,660</u>
<i>Total property, plant and equipment</i>	<u>4,669</u>	<u>2,949</u>

All revaluations and impairment testing are conducted in accordance with the revaluation policy stated at Note 1.

No indicators of impairment were found for non-financial assets.

On 31st May 2010, an independent valuer conducted the revaluation. A revaluation increment of \$1,201,996 for Furniture & Fittings (2009: \$0) and an increment of \$34,500 for Heritage (2009: \$0) and an increment of \$43,823 for Computer Equipment (2009: \$0) and an increment of \$55,843 for Office Equipment (2009: \$0) and an increment of \$5,414 for Plant (2009: \$0) were credited to the asset revaluation reserve by asset class and included in the equity section of the balance sheet; no increments/decrements were expensed (2009:\$0 expensed).

Note 6B: Reconciliation of the opening and closing balances of property, plant and equipment (2009-10)

	Other property, plant & equipment \$'000	Heritage and Cultural \$'000	Total \$'000
As at 1 July 2009			
Gross book value	4,536	289	4,825
Accumulated depreciation and impairment	(1,876)	-	(1,876)
Net book value 1 July 2009	2,660	289	2,949
Additions:			
by purchase ¹	1,143	-	1,143
Revaluations and impairments recognised in other comprehensive income	1,307	34	1,341
Reclassification/Transfer	-	-	-
Depreciation expense	(725)	-	(725)
Impairments recognised in the operating result	-	-	-
Disposals:			
Write Offs	(9)	-	(9)
Other disposals	(30)	-	(30)
Net book value 30 June 2010	4,346	323	4,669
Net book value as of 30 June 2010 represented by:			
Gross book value	4,401	323	4,724
Accumulated depreciation and impairment	(55)	-	(55)
	4,346	323	4,669

¹ Asset addition by purchase consists of \$580,663 commissioned assets and \$562,356 under work-in-progress non-commissioned new LCD TV

Reconciliation of the opening and closing balances of property, plant and equipment (2008-09)

	Other property, plant & equipment \$'000	Heritage and Cultural \$'000	Total \$'000
As at 1 July 2008			
Gross book value	4,252	198	4,450
Accumulated depreciation/amortisation and impairment	(1,024)	-	(1,024)
Net book value 1 July 2008	3,228	198	3,426
Additions:			
by purchase and assets found ²	290	195	485
income	-	-	-
Reclassification/Transfer	105	(105)	-
Depreciation/amortisation expense	(948)	-	(948)
Impairments recognised in the operating result	-	-	-
Disposals:			
Write Offs	(11)	-	(11)
Other disposals	(3)	-	(3)
Net book value 30 June 2009	2,660	289	2,949
Net book value as of 30 June 2009 represented by:			
Gross book value	4,536	289	4,825
Accumulated depreciation/amortisation and impairment	(1,876)	-	(1,876)
	2,660	289	2,949

² Heritage and Cultural assets refer to items recognised in 2008-09

Note 6: Non-Financial Assets**Note 6C: Intangibles**

Computer software at cost:

Internally developed – in progress	-	-
Internally developed – in use	531	531
Purchased software - in progress	16	46
Purchased - in use	2,263	2,193
Accumulated amortisation	(2,084)	(1,757)
Total intangibles (non-current)	726	1,013

No indicators of impairment were found for intangible assets.

Note 6D: Reconciliation of the opening and closing balances of intangibles (2009-10).

Item	Computer software internally developed \$'000	Computer software purchased \$,000	Total \$'000
As at 1 July 2009			
Gross book value	531	2,239	2,770
Accumulated amortisation	(378)	(1,379)	(1,757)
Net book value 1 July 2009	153	860	1,013
Additions:			
by purchase or internally developed	-	58	58
Amortisation	(40)	(302)	(342)
Impairments recognised in the operating result	-	-	-
Disposals			
Write Offs	-	(3)	(3)
Other disposals	-	-	-
Net book value 30 June 2010	113	613	726
Net book value as of 30 June 2010 represented by:			
Gross book value	531	2,279	2,810
Accumulated amortisation and impairment	(418)	(1,666)	(2,084)
	113	613	726

Reconciliation of the opening and closing balances of intangibles (2008-09).

Item	Computer software internally developed \$'000	Computer software purchased \$'000	Total \$'000
As at 1 July 2008			
Gross book value	517	2,116	2,633
Accumulated amortisation	(344)	(1,096)	(1,440)
Net book value 1 July 2008	173	1,020	1,193
Additions:			
by purchase or internally developed	14	123	137
Amortisation	(34)	(283)	(317)
Impairments recognised in the operating result	-	-	-
Net book value 30 June 2009	153	860	1,013
Net book value as of 30 June 2009 represented by:			
Gross book value	531	2,239	2,770
Accumulated amortisation and impairment	(378)	(1,379)	(1,757)
	<u>153</u>	<u>860</u>	<u>1,013</u>

Note 6E: Other non-financial assets

Prepayments	<u>136</u>	<u>102</u>
Total other non-financial assets	<u>136</u>	<u>102</u>
Total other non-financial assets - expected to be recovered in:		
no more than 12 months	<u>136</u>	<u>102</u>
Total other non-financial assets	<u>136</u>	<u>102</u>

No indicators of impairment were found for other non-financial assets.

Note 7: Payables

	2010	2009
	\$'000	\$'000
<u>Note 7A: Suppliers</u>		
Trade creditors	-	104
Accrued expenses	198	320
<i>Total supplier payables</i>	<u>198</u>	<u>424</u>
Supplier payables expected to be settled within 12 months:		
Related entities	198	424
<i>Total</i>	<u>198</u>	<u>424</u>
<i>Total supplier payables</i>	<u>198</u>	<u>424</u>
Settlement is usually made within 30 days.		
<u>Note 7B: Other payables</u>		
Salaries and wages	240	182
Superannuation	43	36
Salary sacrifice payables	19	16
GST payable to ATO	21	3
<i>Total other payables</i>	<u>323</u>	<u>237</u>
Total other payables expected to be settled in:		
no more than 12 months	<u>323</u>	<u>237</u>
<i>Total</i>	<u>323</u>	<u>237</u>

Note 8: Provisions

	2010	2009
	\$'000	\$'000
Note 8: Employee provisions		
Leave	4,266	4,211
Other	71	-
Total employee provisions	<u>4,337</u>	<u>4,211</u>
Employee provisions are expected to be settled in:		
no more than 12 months	516	467
more than 12 months	3,821	3,744
Total employee provisions	<u>4,337</u>	<u>4,211</u>

Note 9: Cash flow reconciliation

	2010	2009
	\$'000	\$'000
Reconciliation of cash and cash equivalents as per Balance Sheet to Cash Flow Statement		
Cash and cash equivalents as per:		
Cash Flow Statement	250	228
Balance Sheet	<u>250</u>	<u>228</u>
Difference	<u>-</u>	<u>-</u>
Reconciliation of net cost of services to net cash from operating activities:		
Net cost of services	(20,380)	(21,817)
Add revenue from Government	<u>22,188</u>	<u>21,966</u>
Surplus attributable to the Australian Government	<u><u>1,808</u></u>	<u><u>149</u></u>
Adjustments for non-cash items:		
Depreciation /amortisation	1,067	1,264
Net write down of non-financial assets	12	11
Extinguishment of Appropriation	(3,633)	
Other financial income	11	
Loss/(Gain) on disposal of assets	6	(9)
Loss/(Gain) on assets found first time	-	(195)
	<u>(2,536)</u>	<u>1,071</u>
Changes in assets / liabilities:		
(Increase) / decrease in net receivables	1,986	(1,244)
(Increase) / decrease in prepayments	(34)	6
(Increase) / decrease in accrued revenue	(11)	-
Increase / (decrease) in employee provisions	126	408
Increase / (decrease) in supplier payables	(104)	(60)
Increase / (decrease) in prepayments received/unearned income	-	(250)
Increase / (decrease) in GST payable	18	(12)
Increase / (decrease) in accrued expenses	(122)	(157)
Increase / (decrease) in other payables	<u>68</u>	<u>72</u>
Net cash from operating activities	<u><u>1,198</u></u>	<u><u>(17)</u></u>

Note 10: Contingent Liabilities and Assets

The department does not have any contingent liabilities and assets as at 30 June 2010.

The department did not have contingent liabilities and assets for the preceding financial year 2008-09

Note 11: Senior Executive Remuneration

Note 11A: Actual Remuneration Paid to Senior Executives

Executive Remuneration:

	2010	2009
The number of senior executives who received :		
less than \$145 000*	-	-
\$170 000 to \$184 999	-	1
\$185 000 to \$199 999	2	-
\$200 000 to \$214 999	1	1
\$215 000 to \$229 999	-	1
\$245 000 to \$259 999	-	1
\$285 000 to \$299 000	1	-
\$340 000 to \$354 999	-	1
\$450 000 to \$479 999	1	-
Total	<u>5</u>	<u>5</u>

* Excluding acting arrangements and part-year service.

Total expense recognised in relation to Senior Executive employment:

	\$	\$
Short-term employee benefits		
Salary (including annual leave taken)	819,364	880,892
Changes in annual leave provisions	3,698	29,249
Other ¹	53,219	61,637
Total Short-term employee benefits	<u>876,281</u>	971,778
Superannuation (post employment benefits)	137,982	230,017
Other long term benefits	9,394	(39,682)
Total	<u>1,023,657</u>	<u>1,162,113</u>

During the year the Department paid \$302,918 in termination benefits to senior executives (2009: \$Nil).

Notes

1. "Other" includes motor vehicle allowances and FBT for cars.

Note 11: Senior Executive Remuneration

Note 11B: Salary Packages of Senior Executives

Average annualised remuneration packages for substantive Senior Executives employed at 30 June

	As at 30 June 2010			As at 30 June 2009		
	Number of SES	Base salary (including annual leave)	Total Remuneration package ¹	Number of SES	Base salary (including annual leave)	Total Remuneration package ¹
		\$	\$		\$	\$
Less than \$145 000*	-	-	-	-	-	-
\$170 000 to \$184 999	-	-	-	-	-	-
\$185 000 to \$199 999	2	155,069	197,450	-	-	-
\$200 000 to \$214 999	1	155,069	208,406	3	148,391	205,130
\$215 000 to \$229 999	-	-	-	-	-	-
\$230 000 to \$244 999	1	191,433	241,369	-	-	-
\$245 000 to \$259 999	-	-	-	1	183,189	245,468
\$300,000 to \$314,999	1	250,000	311,968	-	-	-
\$315 000 to \$329 999	-	-	-	1	242,720	326,224
Total	5	751,571	959,193	5	574,300	776,822

* Excluding acting arrangements and part-year service.

Notes

1. Non-salary elements available to Senior Executive include:

- (a) Motor vehicle allowance
- (b) Superannuation

Note 12: Remuneration of Auditors

2010	2009
\$	\$

Financial statement audit services are provided free of charge to the department.

The fair value of the services provided was:

<u>80</u>	<u>84</u>
<u>80</u>	<u>84</u>

No other services were provided by the auditors of the financial statements.

Note 13: Financial Instruments

2010	2009
\$'000	\$'000

Note 13A: Categories of Financial Instruments**Financial Assets**

Loans and receivables

Cash and cash equivalents

Trade and other receivables

250	228
163	74

Carrying amount of financial assets

<u>413</u>	<u>302</u>
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Financial Liabilities

Other Liabilities (amortised cost)

Suppliers

Unearned income

Accrued expenses

-	104
-	-
198	320

Carrying amount of financial liabilities

<u>198</u>	<u>424</u>
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Note 13B: Net Income and Expense from Financial Assets

There is no income from/expense for the department's financial assets.

Note 13C: Net Income and Expense from Financial Liabilities

There is no income from/expense for the department's financial liabilities.

Note 13D: Fair Value of Financial Instruments

The fair value of the department's financial assets and liabilities equal the carrying amount in the current and preceding financial year.

Note 13E: Credit risk

The department is exposed to minimal credit risk as receivables are cash and trade receivables. The maximum exposure to credit risk is the risk that arises from potential default of a debtor. This amount is equal to the total amount of trade receivables (2010: \$163,000 and 2009: \$74,000). The department has assessed the risk of the default on payment and has allocated \$Nil in 2010 (2009: \$Nil) to an 'allowance for doubtful debts' account.

The department has no significant exposures to any concentrations of credit risk.

All figures for credit risk referred to do not take into account the value of any collateral or other security.

Credit quality of financial instruments not past due or individually determined as impaired.

	Not Past Due Nor Impaired	Not Past Due Nor Impaired	Past due or impaired	Past due or impaired
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Financial assets				
Cash and cash equivalents	250	228	-	-
Trade and other receivables	163	74	-	-
Total	413	302	-	-
Financial liabilities				
Suppliers	-	104	-	-
Other payables	198	320	-	-
Total	198	424	-	-

Ageing of financial assets that are past due but not impaired for 2010

	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Trade and other receivables	-	-	-	-	-
Total	-	-	-	-	-

Ageing of financial assets that are past due but not impaired for 2009

	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Trade and other receivables	-	-	-	-	-
Total	-	-	-	-	-

The following list of assets have been individually assessed as impaired:

Trade Receivables of Nil (2009: \$Nil)

Note 13F: Liquidity risk

The department's financial liabilities are payables. The exposure to liquidity risk is based on the notion that the department will encounter difficulty in meeting its obligations associated with financial liabilities.

This is highly unlikely as the department is appropriated funding from the Australian Government and manages its budgeted funds to ensure it has adequate funds to meet payments as they fall due.

In addition, the department has internal policies and procedures in place to ensure timely payment is made when due and has no past experience of default.

The following tables illustrates the maturities for financial liabilities

	On demand 2010 \$'000	within 1 year 2010 \$'000	1 to 5 years 2010 \$'000	> 5 years 2010 \$'000	Total 2010 \$'000
Other Liabilities	-	-	-	-	-
Payables - suppliers	-	-	-	-	-
Other payables	-	198	-	-	198
Total	-	198	-	-	198

	On demand 2009 \$'000	within 1 year 2009 \$'000	1 to 5 years 2009 \$'000	> 5 years 2009 \$'000	Total 2009 \$'000
Other liabilities	-	-	-	-	-
Payables - suppliers	-	104	-	-	104
Other payables	-	320	-	-	320
Total	-	424	-	-	424

Note 13G: Market risk

The department is not exposed to market risk.

Note 14: Appropriations

Table A: Acquittal of Authority to Draw Cash from the Consolidated Revenue Fund for Ordinary Annual Services Appropriations

Particulars	Administered Expenses			Departmental Outputs			Non-Operating			Total		
	Outcome 1			Previous years' outputs			Previous years' outputs			Total		
	2010	2009	2009	2010	2009	2009	2010	2009	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance carried from previous period	119	130	11,655	12,794	11,655	-	-	-	12,913	11,785	-	-
Appropriation Act:												
Appropriation (Parliamentary Departments) Act 1	-	-	21,935	22,157	21,935	31	31	22,188	(119)	21,935	31	31
Lapsed Administered Appropriations	(119)	(11)	-	(3,633)	-	-	-	-	(3,633)	-	-	-
Reductions of appropriations (Appropriation Act No 4 2009-2010)	-	-	-	-	-	-	-	-	-	-	-	-
Advance to the Speaker (Appropriation Act section 9)	-	-	-	3	-	7	-	-	-	-	3	7
Concave receipts	-	-	-	-	-	-	-	-	-	-	-	-
FMA Act:												
Appropriations to take account of recoverable GST (FMA s 30A) ¹	-	-	483	492	483	-	-	492	-	483	-	-
Relevant agency receipts (FMA s 31)	-	-	97	368	97	-	-	368	-	97	-	-
Total appropriation available for payments	-	119	34,177	32,180	34,177	31	31	32,211	-	34,296	31	31
Cash payments made during the year (GST inclusive)	-	-	20,992	21,273	20,992	-	-	21,273	-	20,992	-	-
Appropriations credited to Special Accounts (excluding GST)	-	-	391	148	391	-	-	148	-	391	-	-
Balance of Authority to Draw Cash from the Consolidated Revenue Fund for Ordinary Annual Services Appropriations	-	119	12,794	10,760	12,794	31	31	10,791	-	12,913	31	31
<i>Represented by</i>												
Cash at bank and on hand	-	-	198	231	198	-	-	231	-	198	-	-
Departmental appropriations receivable	-	-	12,565	10,450	12,565	31	31	10,481	-	12,565	31	31
Undrawn, unadministered appropriations	-	119	-	-	-	-	-	-	-	-	-	119
Net GST payable from ATO	-	-	79	79	79	-	-	79	-	79	-	-
Adjustments under s101.15 of the Finance Minister's Orders not reflected above	-	-	31	-	31	-	-	-	-	-	-	-
Total	-	119	12,794	10,760	12,794	31	31	10,791	-	12,913	31	31

¹ The amounts in this line item are calculated on an accrual basis to the extent that an expense may have been incurred that includes GST but has not been paid by year end

Departmental and non-operating appropriations do not lapse at financial year end. However, the responsible Minister may decide that part or all of a departmental or non-operating appropriation is not required and request the Finance Minister to reduce that appropriation. The reduction in the appropriation is effected by the Finance Minister's determination and is disallowable by Parliament.

Table B: Acquittal of Authority to Draw Cash from the Consolidated Revenue Fund - Special Appropriations (Unlimited Amount)

All special appropriations (unlimited amounts) are under Outcome 1.

All transactions under these Acts are recognised as administered items.

Remunerations and Allowances Act 1990 section 8	2010	2009
	\$'000	\$'000
Purpose: An Act relating to certain remunerations and allowances.		
Cash payments made during the year	19,474	19,029
<i>Estimated Actual</i>	21,131	20,019

Remunerations Tribunal Act 1973 section 7(13)	2010	2009
	\$'000	\$'000
Purpose: An Act to establish a tribunal in relation to the remuneration and allowances, and recreation leave entitlements, of holders of certain public and other offices, and for related purposes.		
Cash payments made during the year	6,852	6,145
<i>Estimated Actual</i>	6,078	6,063

Parliamentary Entitlements Act 1990 section 11	2010	2009
	\$'000	\$'000
Purpose: An Act relating to the provision of benefits to Members of each House of Parliament		
Cash payments made during the year	272	274
<i>Estimated Actual</i>	450	420

Parliamentary Superannuation Act 2004 section 18	2010	2009
	\$'000	\$'000
Purpose: An Act to provide for the making of superannuation contributions in respect of members of Parliament, and for related purposes.		
Cash payments made during the year	1,421	1,354
<i>Estimated Actual</i>	1,738	1,487

Totals for unlimited appropriations		
Cash payments made during the year	28,019	26,802
<i>Estimated Actual</i>	29,397	27,989

Table C: Disclosure by agent in relation to Annual and Special Appropriations

Department of Finance and Deregulation	Parliamentary Entitlements Act 1990 section 11		Parliamentary Superannuation Act 2004 section 18	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
Total payments	272	274	1,421	1,354
Total of payments for the responsible agency	272	274	1,421	1,354

Department of Education, Employment and Workplace Relations	Remunerations and Allowances Act 1990 section 8		Remunerations Tribunal Act 1973 section 7(13)	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
Total payments	19,474	19,029	6,852	6,145
Total of payments for the responsible agency	19,474	19,029	6,852	6,145

The legislation establishing these special appropriations is administered by the Department of Finance and Deregulation and the Department of Education, Employment and Workplace Relations. Arrangements have been entered into with these departments to allow the Department of House of Representatives to draw upon these appropriations.

Note 15: Special Accounts

Inter-Parliamentary Relations Special Account (Departmental)	2010	2009
	\$'000	\$'000
Legal Authority: <i>Financial Management and Accountability Act 1997; s20</i>		
<i>Purpose</i> : For the receipt of all moneys and the payment of all expenditure related to the operation of the Commonwealth Parliamentary Association on behalf of the States, Territories and Commonwealth Branches of the Commonwealth Parliamentary Association, inter-parliamentary training, education and development services provided to support other governments and bodies that are not agencies within the meaning of the <i>Financial Management and Accountability Act 1997</i> .		
The Minister for Finance and Administration has approved the earning of interest for this account under section 20 of the FMA Act. Interest is appropriated under this section of the Act.		
Balance carried from previous period	2,393	2,728
Appropriation for reporting period	141	141
GST credits (FMA Act s 30A)	7	8
Other receipts (transferred from OPA)	7	-
Total credits	2,548	2,877
Payments made to suppliers	(176)	(484)
Total debits	(176)	(484)
Balance carried to next year (excluding investment balances)	2,372	2,393
Represented by:		
Cash transferred to the Official Public Account	-	-
Cash receivables	2,372	2,379
Cash – held by the department	-	14
Total balance carried to the next period	2,372	2,393

Other Trust Monies Special Account	2010	2009
	\$'000	\$'000
Legal Authority: <i>Financial Management and Accountability Act 1997; s20</i>		
<i>Purpose</i> : For expenditure of monies temporarily held on trust or otherwise for the benefit of a person other than the Commonwealth.		
This account is not interest bearing		
Balance carried from previous period	45	38
Other receipts	6	7
Available for payments	51	45
Transfer to departmental account	(27)	-
Total debits	(27)	-
Balance carried to next period	24	45
Represented by:		
Cash – held by the department	24	45
Total balance carried to the next period	24	45

Services for other Governments and Non-Agency Bodies Special Account	2010	2009
	\$'000	\$'000
Legal Authority: <i>Financial Management and Accountability Act 1997; s20</i>		
<i>Purpose</i> : For expenditure in connection with services performed on behalf of other governments and bodies that are not agencies under the FMA Act		
This account is interest bearing		
Balance carried from previous period	113	113
Other receipts	1	-
Total credits	-	-
Available for payments	114	113
Payments made to suppliers	-	-
Total debits	-	-
Balance carried to next period	114	113
Represented by:		
Cash – held by the department	114	113
Total balance carried to the next period	114	113

Note 16: Compensation and Debt Relief

	2010	2009
	\$	\$
Departmental		
No 'Act of Grace" payments were made during the reporting period. (2009: No payments made)	-	-
No payments were made under s66 of the <i>Parliamentary Service Act 1999</i> during the reporting period. (2009: No payments made)	-	-

Note 17: Reporting of Outcomes**Note 18A: Net Cost of Outcome Delivery**

	Outcome 1	
	2010	2009
	\$'000	\$'000
Expenses		
Departmental	23,503	25,178
Total expenses	23,503	25,178
Costs recovered from provision of goods and services to the non government sector		
Departmental	27	28
Total costs recovered	27	28
Other external revenues		
Departmental		
Gain from disposal of assets	-	9
Goods and services income	387	99
Total Departmental	387	108
Total other external revenues	387	108
Net cost/(contribution) of outcome delivery	23,089	25,042

Note 18B: Major Classes of Departmental Expenses, Income, Assets and Liabilities by Outcome

	Outcome 1	
	2010	2009
	\$'000	\$'000
Departmental expenses:		
Employees	15,633	15,720
Suppliers	6,784	8,175
Depreciation and Amortisation	1,067	1,264
Write-down and impairment of assets	12	11
Other expenses	-	8
Loss on sale of assets	6	
Total	23,503	25,178
Departmental income:		
Income from government	22,188	21,966
Sale of goods and services	414	127
Other gains and revenue	2,709	3,234
Total	25,311	25,327
Departmental assets:		
Cash and cash equivalents	250	228
Trade and other receivables	13,116	15,101
Infrastructure, plant and equipment	4,669	2,949
Intangibles	726	1,013
Other non-financial assets	136	102
Total	18,896	19,394
Departmental liabilities:		
Suppliers	198	104
Other payables	323	557
Employee provisions	4,337	4,211
Total	4,858	4,872

Outcome 1 is described in Note 1.1. Net costs shown include intra-government costs that are eliminated in calculating the actual Budget Outcome.