



## SCHOOL BOOKING AMENDMENT FORM

### Booking details

Event ID                      Year level                      Number of students                      Number of other adults                      Total attendees

### School details

Full name of school

Suburb

State

Postcode

Phone

Email

Organising teacher's name

Mobile

### Booking details

Tour                      **Current**   Day                      Month                      Year                      Start time

No change                      **New**   Day                      Month                      Year                      Start time

PEO                      **Current**   Day                      Month                      Year                      Start time

No change                      **New**   Day                      Month                      Year                      Start time

Hospitality                      **Current**   Day                      Month                      Year                      Start time

No change                      **New**   Day                      Month                      Year                      Start time

Does this change apply to all groups?    Yes                      No                      If no, group number                      of

### Comments

For example: If a program is no longer required or number of groups has changed

### Agent details

Name

Company

Phone

Email

**Option 1** - If using Internet Explorer as your browser, you may fill in the form online, click the **Submit** button and an email will be launched with the PDF form attached ready for you to send

**Option 2** - If using any other browser or you're experiencing an issue with the submit button, the form may be filled out on-line, then printed or saved. Alternatively the form may be printed as a blank form and written out. Completed forms should then be attached to an email addressed to [school.bookings@aph.gov.au](mailto:school.bookings@aph.gov.au)