

DEPARTMENT OF THE  
HOUSE OF REPRESENTATIVES

# Annual Report

2017–18

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Front and back cover images: House of Representatives courtyard. Image: Penny Bradfield, Auspic/DPS.

The department welcomes your comments on this report. To make a comment, or to request more information, please contact:

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Web address for report: [www.aph.gov.au/house/ar17-18](http://www.aph.gov.au/house/ar17-18)



12 October 2018

The Hon Tony Smith MP  
Speaker of the House of Representatives  
Parliament House  
Canberra ACT 2600

Dear Mr Speaker

Pursuant to section 65 of the *Parliamentary Service Act 1999* and section 46 of the *Public Governance, Performance and Accountability Act 2013*, I have pleasure in submitting to you, for presentation to the House, the annual report of the Department of the House of Representatives for the year ended 30 June 2018.

As required by section 10 of the Public Governance, Performance and Accountability Rule 2014, I certify that:

- the department has prepared fraud risk assessments and fraud control plans
- the department has in place appropriate fraud prevention, detection, investigation and reporting mechanisms that meet its specific needs
- I have taken all reasonable measures to appropriately deal with fraud relating to the department.

Yours sincerely

David Elder  
Clerk of the House

# About this report

The Department of the House of Representatives provides services that allow the House to fulfil its role as a representative and legislative body of the Australian Parliament. This annual report details our activities during the 2017–18 financial year.

## Overviews

The overviews section includes a report by the Clerk of the House of Representatives, David Elder, who is the department's chief executive and accountable authority. The departmental overview describes the department's purpose, role and functions, organisational structure, outcome and program structure, and financial performance. It also contains the entity resource statement.

## Performance

The performance section includes the annual performance statement, which assesses the department's performance using measures and targets as set out in its corporate plan for 2017–18. The section also includes reports on the main activities supported during the year for each program area.

## Management and accountability

The management and accountability section describes the department's approach to corporate governance, the management of its people and assets, its obligations under various laws, and the management of financial resources.

## Financial statements

The financial statements section includes an independent auditor's report, a statement by the Clerk and Chief Finance Officer, and financial statements showing how the department spent the money allocated to it by the parliament.

## Appendixes

The appendixes give detailed information about the department's work in supporting the House, the parliament, committees and visitors. The appendixes also include a contact directory, and a list of mandatory requirements for annual reports and where they can be found.

## List of abbreviations and acronyms, and index

Finally, to aid in navigating and interpreting the report, there is a list of abbreviations and acronyms, and an index.

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## Our staff



## By-election



## Our community

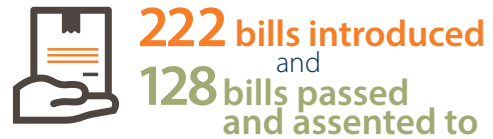
**You Tube** **4,736** YouTube subscribers

**News** **1,840** Newsletter subscribers

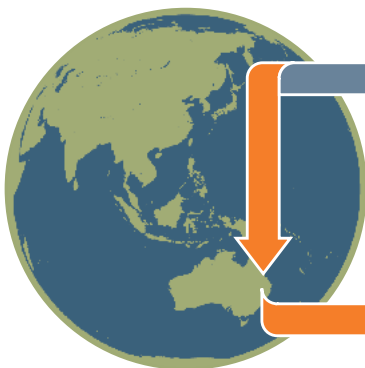
**f** **6,466** Facebook followers

**Twitter** **42,810** Twitter followers

## The House—we supported



## Our world—we supported



**34** visits to the parliament by incoming delegations representing **31** countries

**23** outgoing delegations, which represented the parliament in **31** countries

