



PARLIAMENT OF AUSTRALIA  
DEPARTMENT OF PARLIAMENTARY SERVICES

### **Letter of Transmittal from Secretary**

Senator the Hon Stephen Parry  
President of the Senate  
Parliament House  
CANBERRA ACT 2600

The Hon Tony Smith MP  
Speaker of the House of Representatives  
Parliament House  
CANBERRA ACT 2600

Dear Mr President and Mr Speaker

### **Department of Parliamentary Services Annual Report 2016–17**

I am pleased to present the Department of Parliamentary Services Annual Report 2016–17 in accordance with section 65 of the *Parliamentary Service Act 1999* and section 46 of the *Public Governance, Performance and Accountability Act 2013*.

The report includes the annual report of the Parliamentary Librarian as required by subsection 65(3) of the *Parliamentary Service ACT 1999*.

As required by the Commonwealth Fraud Policy and in line with section 10 of the *Public Governance, Performance and Accountability Rule 2014*, I am satisfied that for 2016–17, the department had:

- undertaken a fraud risk assessment
- prepared a fraud control plan
- appropriate fraud prevention, detection, investigation, reporting and data collection procedures that met the specific needs of the department, and
- taken all reasonable measures to minimise the incidence of fraud and to investigate and recover the proceeds of fraud against the department.

Yours sincerely

**Rob Stefanic**  
Secretary

29 September 2017



PARLIAMENT OF AUSTRALIA  
DEPARTMENT OF PARLIAMENTARY SERVICES

### **Letter of Transmittal from Parliamentary Librarian**

Senator the Hon Stephen Parry  
President of the Senate  
Parliament House  
CANBERRA ACT 2600

The Hon Tony Smith MP  
Speaker of the House of Representatives  
Parliament House  
CANBERRA ACT 2600

Dear Mr President and Mr Speaker

#### **Parliamentary Library Annual Report 2016–17**

In accordance with subsection 65(3) of the *Parliamentary Service Act 1999*, I am pleased to submit the Parliamentary Librarian's annual report for the year ending 30 June 2017.

That provision requires the report to be presented to the Presiding Officers after the end of each financial year, and to be included in the report on the activities of the Department of Parliamentary Services made under subsection 65(1)(c) of the *Parliamentary Service Act 1999*.

Section 38H of the *Parliamentary Service Act 1999* requires that the Parliamentary Librarian give a report on the performance of the functions of the Parliamentary Librarian to the Joint Standing Committee on the Parliamentary Library at least once every financial year.

Yours sincerely

A handwritten signature in black ink that reads 'Dianne Heriot'.

**Dr Dianne Heriot**  
Parliamentary Librarian

29 September 2017