



## SCHOOL BOOKING FINAL NUMBERS FORM

### Booking details

Event ID	Date	Day	Month	Year	Year level
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### School details

Full name of school

Suburb

State

Postcode

Phone

Email

Organising teacher's name

Mobile

### Final numbers

Number of students	Number of teachers	Number of other adults	Total attendees
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### Comments

For example: If the school has more than one group and you would not like the numbers evenly divided, please outline below how many total attendees for each group. Where multiple schools are part of a combined booking, please provide the break down of numbers for each school

### Agent details

Name

Company

Phone

Email

### Considerations

For example: Accessibility, dietary requirements, adapting learning experiences

**Option 1** - If using Internet Explorer as your browser, you may fill in the form online, click the **Submit** button and an email will be launched with the PDF form attached ready for you to send

**Option 2** - If using any other browser or you're experiencing an issue with the submit button, the form may be filled out on-line, then printed or saved. Alternatively the form may be printed as a blank form and written out. Completed forms should then be attached to an email addressed to [school.bookings@aph.gov.au](mailto:school.bookings@aph.gov.au)