



Budget

2022–23

Portfolio Budget Statements 2022–23
Budget Related Paper No. 1.14A

**Department of the
House of Representatives**

Budget Initiatives and Explanations of
Appropriations Specified by Outcomes
and Programs by Entity

2022–23 BUDGET PAPERS

Budget Speech

- No. 1 Budget Strategy and Outlook 2022–23
Contains information on the economic and fiscal outlook, together with information on the fiscal strategy.
- No. 2 Budget Measures 2022–23
Provides a comprehensive statement on the budget payment and receipt measures in the 2022–23 Budget.
- No. 3 Federal Financial Relations 2022–23
Provides information on the Australian Government’s financial relations with the states, territories and local government.
- No. 4 Agency Resourcing 2022–23
Contains information on resourcing for Australian Government agencies (including special appropriations, special accounts and a summary of agency resourcing).

2022–23 BUDGET RELATED PAPERS

- No. 1 Portfolio Budget Statements
Detailed information on the resources available and the planned performance of each Australian Government entity for 2022–23.

Portfolio Budget Statements 2022–23
Budget Related Paper No. 1.14A

Department of the House of Representatives

Budget Initiatives and Explanations of
Appropriations Specified by Outcomes
and Programs by Entity

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PARLIAMENT HOUSE
CANBERRA 2600

Honourable Members

I hereby submit Portfolio Budget Statements in support of the 2022-23 Budget for the Department of the House of Representatives.

These statements have been developed, and are submitted to the Parliament, as a statement on the outcomes for the portfolio.

I present these statements to provide accountability to the Parliament and, through it, the public.

Yours sincerely

Hon. Andrew Wallace MP
Speaker

18 March 2022

Abbreviations and conventions

The following notation may be used:

NEC/nec	not elsewhere classified
-	nil
..	not zero, but rounded to zero
na	not applicable (unless otherwise specified)
nfp	not for publication
\$m	\$ million
\$b	\$ billion

Figures in tables and in the text may be rounded. Figures in text are generally rounded to one decimal place, whereas figures in tables are generally rounded to the nearest thousand. Discrepancies in tables between totals and sums of components are due to rounding.

Enquiries

Should you have any enquiries regarding this publication please contact Kate Moore, Chief Finance Officer, Department of the House of Representatives on (02) 6277 4448.

Links to Portfolio Budget Statements (including Portfolio Additional Estimates Statements and Portfolio Supplementary Additional Statements) can be located on the Australian Government Budget website at: www.budget.gov.au.

**User Guide
to the
Portfolio Budget Statements**

User guide

The purpose of the 2022-23 *Portfolio Budget Statements* (PB Statements) is to inform Senators and Members of Parliament of the proposed allocation of resources to government outcomes by entities within the portfolio. Entities receive resources from the annual appropriations acts, special appropriations (including standing appropriations and special accounts), and revenue from other sources.

A key role of the PB Statements is to facilitate the understanding of proposed annual appropriations in Appropriation Bills (No. 1 and No. 2) 2022-23 (or Appropriation (Parliamentary Departments) Bill (No. 1) 2022-23 for the parliamentary departments). In this sense, the PB Statements are Budget related papers and are declared by the Appropriation Acts to be 'relevant documents' to the interpretation of the Acts according to section 15AB of the *Acts Interpretation Act 1901*.

The PB Statements provide information, explanation and justification to enable Parliament to understand the purpose of each outcome proposed in the Bills.

As required under section 12 of the *Charter of Budget Honesty Act 1998*, only entities within the general government sector are included as part of the Commonwealth general government sector fiscal estimates and produce PB Statements where they receive funding (either directly or via portfolio departments) through the annual appropriation acts.

The Commonwealth Performance Framework

The following diagram outlines the key components of the Commonwealth performance framework. The diagram identifies the content of each of the publications and the relationship between them. Links to the publications for each entity within the portfolio can be found in the introduction to Section 2: Outcomes and planned performance.

Commonwealth Performance Framework

Key components of relevant publications

Portfolio Budget Statements (March) *Portfolio based*

Supports Annual Appropriations. Informs Senators and Members of Parliament of the proposed allocation of other resources to **government outcomes and programs**.

Provides links to **relevant programs** undertaken by other Commonwealth entities.

Provides high level performance information for current, ongoing programs, particularly a **forecast of performance for the current year**.

Provides **detailed** prospective performance information for proposed new budget measures that require a **new program** or **significantly change an existing program**.

Corporate Plan (August) *Entity based*

Primary planning document of a Commonwealth entity.

Sets out the **purposes** of the entity, the **activities** it will undertake to achieve its purposes and the **results** it expects to achieve over a minimum four year period.

Describes the **environment** in which the entity **operates**, the **capability** it requires to undertake **activities** and a discussion of **risk**.

Explains how the entity's **performance** will be **measured** and **assessed**.



Annual Performance Statement (October following year) *Entity based*

Included in the Commonwealth entity's Annual Report. Focuses on **recent performance**.

Reports on the **actual performance results** for the year against the **forecasts** made in the **corporate plan** and **Portfolio Budget Statements**, and provides other performance information relevant to the entity.

Provides an **analysis** of the factors that **contributed** to the **entity's performance results**.

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Departmental Overview

Department of the House of Representatives overview

Departmental responsibilities

The department is one of four parliamentary departments supporting the Australian Parliament.

The department's purpose, as set out in its Corporate Plan, is:

To support the House of Representatives, and the wider Parliament, in the role of a representative and legislative body primarily by providing advice and services, and through engaging with the community and other parliaments.

The department provides facilities, support, advice and information to ensure that:

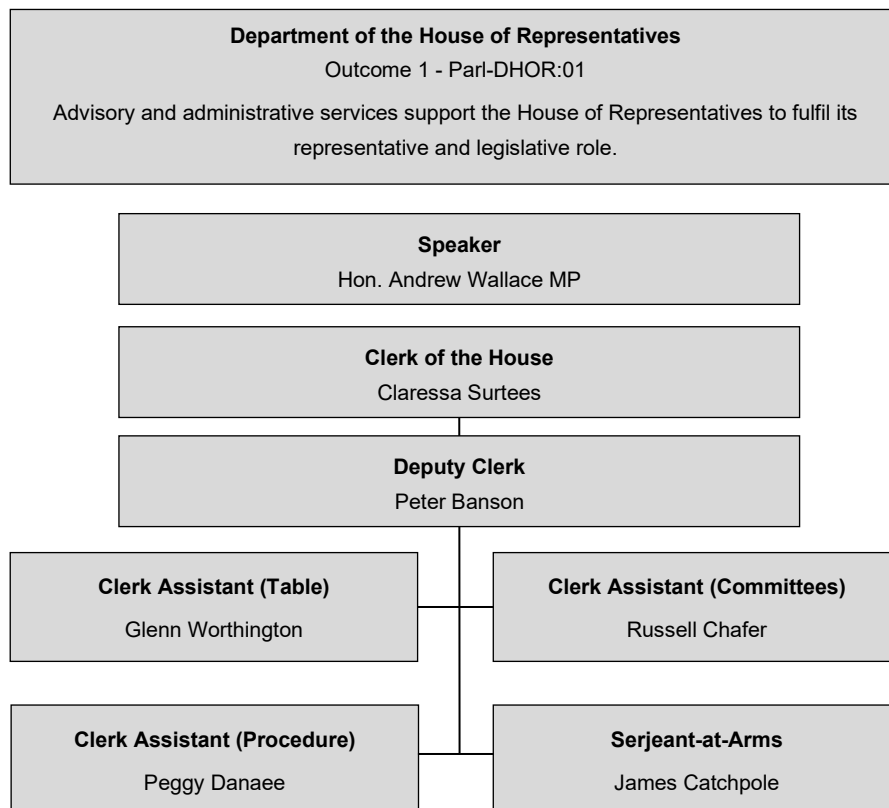
- the Chamber and Federation Chamber operate effectively;
- parliamentary committees operate effectively;
- Members receive appropriate services to fulfil their parliamentary duties;
- international and regional relationships with other parliaments, parliamentary bodies and organisations are maintained;
- the community understands, and interacts with, the work of the House of Representatives and the Australian Parliament; and
- the corporate offices fulfil their responsibilities for the management of people, finances, and office services.

The Speaker, Hon. Andrew Wallace MP, has accountability obligations to the House of Representatives for the department. The Clerk of the House of Representatives, Ms Claressa Surtees, is responsible for leading the department.

The department works with the Department of the Senate, the Department of Parliamentary Services, the Office of the Governor-General and relevant government agencies to ensure the outcomes of parliamentary proceedings are processed and recorded accurately and on time.

For information on resourcing across the portfolio, please refer to Part 1: Agency Financial Resourcing in *Budget Paper No. 4: Agency Resourcing*.

Figure 1: Departmental structure and outcomes



Department of the House of Representatives

Departmental resources and planned performance

Department of the House of Representatives

Section 1: Entity overview and resources

1.1 Strategic direction statement

The Department of the House of Representatives is one of four departments of the Australian Parliamentary Service established under the *Parliamentary Service Act 1999*. The department's purpose is to support the House of Representatives, and the wider Parliament, in the role of a representative and legislative body primarily by providing advice and services, and through engaging with the community and other parliaments.

The department is committed to the delivery of high standards of service to the House of Representatives, committees and Members; to the wider Parliament; and to the public. We seek to work collaboratively with other parliamentary departments, and with other key people and organisations to ensure a seamless service delivery to our clients.

The strategic priority areas for the department are to:

- develop and maintain a capable and experienced workforce to ensure the department has sufficient and sustainable capability and capacity to undertake the range of activities required to achieve its purpose
- identify ways to improve information management and processes, using a risk-based approach to identify and prioritise information management projects and initiatives
- promote the work of the House and its committees through a range of publications and awareness activities, including digital publications, events, seminars and social media activities
- manage assets to meet the evolving needs and expectations of stakeholders, and the business requirements of the House and the Parliament
- uphold the institution of the Parliament, and of the House in particular, by building understanding of its history, traditions, procedures and operations; and
- collaborate with colleagues across the parliamentary service and rely on their professional skills to provide services to members and others.

Further details on the performance criteria for each of the department's activity areas can be found in section 2 of this document.

1.2 Department resource statement

Table 1.1 shows the total funding from all sources available to the entity for its operations and to deliver programs and services on behalf of the Government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the Government or the public) and departmental (for the entity’s operations) classification.

For more detailed information on special accounts and special appropriations, please refer to *Budget Paper No. 4 – Agency Resourcing*.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the ‘Budgeted expenses by Outcome 1’ tables in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

Table 1.1: Departmental resource statement — Budget estimates for 2022–23 as at Budget March 2022

	2021-22 Estimated actual \$'000	2022-23 Estimate \$'000
Departmental		
Annual appropriations (a)		
Prior year appropriations available (b)	20,584	20,584
Departmental appropriation (c)	25,024	24,446
s74 External Revenue (d)	53	49
Departmental capital budget (e)	640	646
Total departmental annual appropriations	46,301	45,725
Total departmental resourcing	46,301	45,725
Administered		
Annual appropriations - ordinary annual services (a)		
Outcome 1	327	334
Total administered annual appropriations	327	334
Total administered resourcing	327	334
Total resourcing for entity for the Department of the House of Representatives	46,628	46,059
Average staffing level (number)	166	166

All figures shown above are GST exclusive - these may not match figures in the cash flow statement.

Prepared on a resourcing (i.e. appropriations available) basis.

(a) Appropriation (Parliamentary Departments) Bill (No. 1) 2022-23.

(b) Excludes any amounts subject to administrative quarantine by Finance or withheld under section 51 of the *Public Governance, Performance and Accountability Act 2013 (PGPA Act)*.

(c) Excludes departmental capital budget (DCB).

(d) Estimated External Revenue receipts under section 74 of the PGPA Act.

(e) Departmental capital budgets are not separately identified in Appropriation (Parliamentary Departments) Bill (No.1) and form part of ordinary annual services items. Please refer to Table 3.5 for further details. For accounting purposes, this amount has been designated as a 'contribution by owner'.

Third party payments from and on behalf of other entities

	2021-22 <i>Estimated actual</i>	2022-23 Estimate
Payments made on behalf of the Department of Finance (as disclosed in the respective entity's resource statement)	54,003	54,230

All figures shown above are GST exclusive - these may not match figures in the cash flow statement.

Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

Note:

Performance reporting requirements in the Portfolio Budget Statements are part of the Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance measure described in Portfolio Budget Statements will be read with broader information provided in an entity's corporate plans and annual performance statements – included in Annual Reports – to provide a complete picture of an entity's planned and actual performance.

The most recent corporate plan for Department of the House of Representatives can be found at: www.aph.gov.au/DHR/CorporatePlan.

The most recent annual performance statement can be found at: www.aph.gov.au/DHR/AnnualReport.

2.1 Budgeted expenses and performance for Outcome 1

Outcome 1: Advisory and administrative services support the House of Representatives to fulfil its representative and legislative role.

Budgeted expenses for Outcome 1

This table shows how much the department intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

Table 2.1.1: Budgeted expenses for Outcome 1

Outcome 1: Other Departmental DHOR					
	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
Program 1: Other Departmental DHOR					
Departmental expenses					
Departmental appropriation	24,864	24,317	24,295	24,570	24,767
s74 External Revenue (a)	53	49	49	53	49
Expenses not requiring appropriation in the Budget year (b)	2,744	2,781	2,822	2,882	2,882
Departmental total	27,661	27,147	27,166	27,505	27,698
Total expenses for program 1	27,661	27,147	27,166	27,505	27,698
Program 2: Schools Hospitality					
Administered expenses					
Appropriation (Parliamentary Departments) Bill No. 1	327	334	339	345	351
Administered total	327	334	339	345	351
Total expenses for program 2	327	334	339	345	351
Outcome 1 Totals by appropriation type					
Administered expenses					
Appropriation (Parliamentary Departments) Bill No. 1	327	334	339	345	351
Administered total	327	334	339	345	351
Departmental expenses					
Departmental appropriation	24,864	24,317	24,295	24,570	24,767
s74 External Revenue (a)	53	49	49	53	49
Expenses not requiring appropriation in the Budget year (b)	2,744	2,781	2,822	2,882	2,882
Departmental total	27,661	27,147	27,166	27,505	27,698
Total expenses for Outcome 1	27,988	27,481	27,505	27,850	28,049
	2021-22	2022-23			
Average staffing level (number)	166	166			

(a) Estimated expenses incurred in relation to receipts retained under section 74 of the *PGPA Act 2013*.

(b) Expenses not requiring appropriation in the Budget year are made up of depreciation expenses, amortisation expenses, resources received free of charge.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year.

Table 2.1.2: Program components of Outcome 1

Program 1: Other Departmental DHOR					
	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
1.1 - Chamber and Federation Chamber					
Annual departmental expenses:					
Departmental item appropriation	4,458	4,359	4,355	4,404	4,440
s74 External Revenue (a)	7	7	7	7	7
Total component 1 expenses	4,465	4,366	4,362	4,411	4,447
1.2 - Committee Services					
Annual departmental expenses:					
Departmental item appropriation	9,814	9,599	9,590	9,699	9,776
s74 External Revenue (a)	-	-	-	-	-
Total component 2 expenses	9,814	9,599	9,590	9,699	9,776
1.3 - Inter - Parliamentary Relations and Capacity Building					
Annual departmental expenses:					
Departmental item appropriation	1,465	1,433	1,432	1,448	1,459
s74 External Revenue (a)	4	-	-	4	-
Total component 3 expenses	1,469	1,433	1,432	1,452	1,459
1.4 - Community Relations and Awareness					
Annual departmental expenses:					
Departmental item appropriation	524	512	511	517	522
s74 External Revenue (a)	35	35	35	35	35
Total component 4 expenses	559	547	546	552	557
1.5 - Members' and Corporate Support					
Annual departmental expenses:					
Departmental item appropriation	8,603	8,414	8,407	8,502	8,570
s74 External Revenue (a)	7	7	7	7	7
Total component 5 expenses	8,610	8,421	8,414	8,509	8,577
Program support					
Expenses not requiring appropriation in the Budget year	2,744	2,781	2,822	2,882	2,882
Total program 1 expenses	27,661	27,147	27,166	27,505	27,698
(a) Estimated expenses incurred in relation to receipts retained under section 74 of the PGPA Act 2013.					
Program 2: Administered					
Administered expenses					
Appropriation (Parliamentary Departments) Bill No. 1	327	334	339	345	351
Total program 2 expenses	327	334	339	345	351

Table 2.1.3: Performance measure for Outcome 1

Table 2.1.3 details the performance measures for each program associated with Outcome 1. It also provides the related key activities as expressed in the current corporate plan where further detail is provided about the delivery of the activities related to the program, the context in which these activities are delivered and how the performance of these activities will be measured. Where relevant, details of 2022-23 Budget measures that have created new programs or materially changed existing programs are provided.

Outcome 1 – Advisory and administrative services support the House of Representatives to fulfil its representative and legislative role.		
Program 1 – Other Departmental DHOR To provide support to the House of Representatives and the wider Parliament in the role of a representative and legislative body.		
Key activities	The department undertakes five distinct activities in supporting the House to carry out its representative and legislative functions. These activities are: <ul style="list-style-type: none"> • Chamber and Federation Chamber • Committee services • Inter-parliamentary relations and capacity building • Community relations and awareness • Members’ and corporate support 	
Year	Performance measures	Expected performance results
Current year 2021-22	Performance measures for 2021-22 described in 2021-22 Portfolio Budget Statements	Expected performance results against measures for 2021-22 as described in 2021-22 Portfolio Budget Statements.
	1. Chamber and Federation Chamber Proposed legislation and other business is processed within deadlines and in accordance with the Standing Orders and House practice. Maintain and publish comprehensive and accurate procedural information and statistical data and analysis.	90% satisfied 100%
	2. Committee services Advice and services provided to committees is thorough, accurate and timely to facilitate the work of committees and to enable the preparation of inquiry reports to a standard that meets Members’ requirements.	90% satisfied 90% satisfied
	3. Inter-parliamentary relations and capacity building Arrangements for incoming and outgoing delegations meet the expectations of the Presiding Officers, delegates and diplomatic representatives. Facilitated study programs meet the needs of participants. Selected parliaments within the Asia/Pacific region are provided with capacity building activities and support that meets their identified needs.	90% satisfied 90% satisfied 90% satisfied

Outcome 1 – Advisory and administrative services support the House of Representatives to fulfil its representative and legislative role.		
Program 1 – Other Departmental DHOR		
To provide support to the House of Representatives and the wider Parliament in the role of a representative and legislative body.		
	4. Community relations and awareness Published information about legislative processes meets community expectations. Clients are satisfied with seminars.	Interaction with the work of the House increasing over time (% change on prior year) 90% satisfied
	5. Members’ and corporate support Level of satisfaction of the Speaker’s Office with the overall quality of support services provided including accommodation, office support, transport coordination, salary processing and other members support services. Level of satisfaction among members with the overall quality of support services provided including accommodation, salary processing and other members support services. Level of satisfaction among staff with the quality of corporate advice and services provided by the department.	Very satisfied Very satisfied 90% satisfied
Year	Performance measures	Planned Performance Results
Budget year 2022-23	1. Chamber and Federation Chamber Level of satisfaction among surveyed members with the quality and timeliness of chamber support, procedural and statistical publications, analysis and advisory services Chamber support service standards met for sittings of the House and meetings of the Federation Chamber and processing of bills, votes, messages, and other chamber documents with high degree of accuracy and within timeframes	90% satisfied 100%
	2. Committee services Level of satisfaction among surveyed committee members with the standard of administrative and procedural support provided Level of satisfaction among surveyed committee members with the standard of research and drafting support provided	90% satisfied 90% satisfied
	3. Inter-parliamentary relations and capacity building Level of satisfaction of Presiding Officers and delegates with arrangements for official incoming delegations Level of satisfaction of Presiding Officers and delegates with arrangements for outgoing delegations Level of satisfaction among participants with capacity building activities	90% satisfied 90% satisfied 90% satisfied

<p>Outcome 1 – Advisory and administrative services support the House of Representatives to fulfil its representative and legislative role.</p>		
<p>Program 1 – Other Departmental DHOR To provide support to the House of Representatives and the wider Parliament in the role of a representative and legislative body.</p>		
	<p>4. Community relations and awareness Community is aware of, and engages with, published information about legislative and other parliamentary processes Clients are satisfied with seminars</p>	<p>Interaction with the work of the House increasing over time (% change on prior year) 90% satisfied</p>
	<p>5. Members' and corporate support Speaker's level of satisfaction with the overall quality of non-chamber support services provided, including accommodation, office support, transport coordination, salary processing and other members' support services Level of satisfaction among members with the overall quality of non-chamber support services provided, including accommodation, office support, transport coordination, salary processing and other members' support services</p>	<p>Very satisfied 90% satisfied</p>
Forward Estimates 2023-26	<i>As per 2022-23</i>	<i>As per 2022-23</i>

Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of entity finances for the 2022-23 budget year, including the impact of budget measures and resourcing on financial statements.

3.1 Budgeted financial statements

3.1.1 Explanatory notes and analysis of budgeted financial statements

The department expects to finish the 2021-22 financial year with a total comprehensive loss of \$0.5m. The department expects total employee benefits of \$22.2m to be in line with the budget estimate reported in the 2021-22 Portfolio Budget Statements (PBS).

Supplier expenses are forecast to be \$4.9m, in line with the budget estimate reported in the 2021-22 Portfolio Budget Statements (PBS). Both committee office domestic travel in support of hearings and the incoming and outgoing official international delegation program have been affected by the COVID-19 travel restrictions. The department continues to make use of video conferencing in order to provide support to committee meetings and attend virtual conferences. Technologies will continue to be investigated to enhance these capabilities using existing funding resources.

The department continues to provide a booking service and hospitality for school groups visiting Parliament House. The program was put on hold during sittings for the current budget year as visitors to Parliament House were restricted due to COVID-19. Funds are provided through administered funding and expenditure is shown at table 3.7.

The department's balance sheet remains in a strong position with sufficient cash reserves to cover its liabilities. Depreciation and amortisation expenses are not funded as part of operating revenue as the department receives a contribution through equity for its departmental capital budget. This is shown at table 3.5. The department has completed major replacements of furniture and equipment over the preceding years and other non-financial assets will now only be replaced, redeveloped or maintained where necessary. Funding for these items will come from the departmental capital budget.

3.2. Budgeted financial statements tables

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
EXPENSES					
Employee benefits	22,200	22,265	22,168	22,320	22,803
Suppliers	4,881	4,302	4,480	4,622	4,317
Depreciation and amortisation (a)	579	579	517	562	577
Finance costs	1	1	1	1	1
Total expenses	27,661	27,147	27,166	27,505	27,698
LESS:					
OWN-SOURCE INCOME					
Own-source revenue					
Sale of goods and rendering of services	50	53	50	50	60
Interest	40	16	42	43	43
Royalties	5	-	5	5	5
Total own-source revenue	95	69	97	98	108
Gains					
Other	2,000	2,090	2,000	2,100	2,100
Total gains	2,000	2,090	2,000	2,100	2,100
Total own-source income	2,095	2,159	2,097	2,198	2,208
Net (cost of)/contribution by services	(25,566)	(24,988)	(25,069)	(25,307)	(25,490)
Revenue from Government	25,024	24,446	24,588	24,781	24,949
Surplus/(deficit) attributable to the Australian Government	(542)	(542)	(481)	(526)	(541)
OTHER COMPREHENSIVE INCOME					
Changes in asset revaluation surplus	50	-	-	-	-
Total other comprehensive income	50	-	-	-	-
Total comprehensive income/(loss)	(492)	(542)	(481)	(526)	(541)
Total comprehensive income/(loss) attributable to the Australian Government	(492)	(542)	(481)	(526)	(541)

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June (continued)**Note: Impact of net cash appropriation arrangements**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
Total comprehensive income/(loss)					
- as per statement of					
Comprehensive Income	(492)	(542)	(481)	(526)	(541)
plus: depreciation/amortisation of assets funded through appropriations (departmental capital budget funding and/or equity injections) (a)	541	541	480	525	540
plus: depreciation/amortisation expenses for ROU assets (b)	38	38	37	37	37
less: lease principal repayments (b)	37	37	36	36	36
Net Cash Operating Surplus/ (Deficit)	50	-	-	-	-

Prepared on Australian Accounting Standards basis.

(a) From 2010-11, the Government introduced net cash appropriation arrangements where Bill 1 revenue appropriations for the depreciation/amortisation expenses of non-corporate Commonwealth entities (and select corporate Commonwealth entities) were replaced with a separate capital budget (the Departmental Capital Budget, or DCB) provided through Bill 1 equity appropriations. For information regarding DCBs, please refer to Table 3.5 Departmental Capital Budget Statement.

(b) Applies leases under AASB 16 Leases.

Table 3.2: Budgeted departmental balance sheet (as at 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	1,555	1,555	1,555	1,555	1,555
Trade and other receivables	20,796	20,796	20,796	20,796	20,796
Other investments	2,480	2,480	2,480	2,480	2,480
Total financial assets	24,831	24,831	24,831	24,831	24,831
Non-financial assets					
Property, plant and equipment	4,854	4,813	4,971	5,092	5,203
Intangibles	376	521	534	544	554
Inventories	13	13	13	13	13
Other non-financial assets	251	251	251	251	251
Total non-financial assets	5,494	5,598	5,769	5,900	6,021
Total assets	30,325	30,429	30,600	30,731	30,852
LIABILITIES					
Payables					
Suppliers	430	430	430	430	430
Other payables	381	381	381	381	381
Total payables	811	811	811	811	811
Interest bearing liabilities					
Leases	2	2	3	4	5
Total interest bearing liabilities	2	2	3	4	5
Provisions					
Employee provisions	6,420	6,420	6,420	6,420	6,420
Total provisions	6,420	6,420	6,420	6,420	6,420
Total liabilities	7,233	7,233	7,234	7,235	7,236
Net assets	23,092	23,196	23,366	23,496	23,616
EQUITY*					
Parent entity interest					
Contributed equity	(11,293)	(10,647)	(9,996)	(9,340)	(8,679)
Reserves	13,893	13,893	13,893	13,893	13,893
Retained surplus (accumulated deficit)	20,492	19,950	19,469	18,943	18,402
Total parent entity interest	23,092	23,196	23,366	23,496	23,616
Total equity	23,092	23,196	23,366	23,496	23,616

Prepared on Australian Accounting Standards basis.

*Equity is the residual interest in assets after the deduction of liabilities.

Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2022-23)

	Retained earnings \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
Opening balance as at 1 July 2022					
Balance carried forward from previous period	20,492	13,893	-	(11,293)	23,092
Adjusted opening balance	20,492	13,893	-	(11,293)	23,092
Comprehensive income					
Surplus/(deficit) for the period	(542)	-	-	-	(542)
Total comprehensive income	(542)	-	-	-	(542)
Contributions by owners					
Departmental Capital Budget (DCB)	-	-	-	646	646
Sub-total transactions with owners	-	-	-	646	646
Estimated closing balance as at 30 June 2023	19,950	13,893	-	(10,647)	23,196
Closing balance attributable to the Australian Government	19,950	13,893	-	(10,647)	23,196

Prepared on Australian Accounting Standards basis.

Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	25,024	24,446	24,588	24,781	24,949
Sale of goods and rendering of services	50	53	50	50	60
Interest	40	16	42	43	43
Net GST received	5	5	-	-	-
Other	5	-	5	5	5
Total cash received	25,124	24,520	24,685	24,879	25,057
Cash used					
Employees	22,200	22,265	22,168	22,320	22,803
Suppliers	2,881	2,212	2,480	2,522	2,217
Net GST paid	5	5	-	-	-
Interest payments on lease liability	1	1	1	1	1
Total cash used	25,087	24,483	24,649	24,843	25,021
Net cash from/(used by) operating activities	37	37	36	36	36
INVESTING ACTIVITIES					
Cash received					
Proceeds from sales of property, plant and equipment	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Purchase of property, plant and equipment and intangibles	640	646	651	656	661
Purchase of financial instruments	(87)	-	-	-	-
Total cash used	553	646	651	656	661
Net cash from/(used by) investing activities	(553)	(646)	(651)	(656)	(661)
FINANCING ACTIVITIES					
Cash received					
Contributed equity	640	646	651	656	661
Total cash received	640	646	651	656	661
Cash used					
Principal payments on lease liability	37	37	36	36	36
Total cash used	37	37	36	36	36
Net cash from/(used by) financing activities	603	609	615	620	625
Net increase/(decrease) in cash held	87	-	-	-	-
Cash and cash equivalents at the beginning of the reporting period	1,468	1,555	1,555	1,555	1,555
Cash and cash equivalents at the end of the reporting period	1,555	1,555	1,555	1,555	1,555

Prepared on Australian Accounting Standards basis.

Table 3.5: Departmental capital budget statement (for the period ended 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
NEW CAPITAL APPROPRIATIONS					
Capital budget - Bill 1 (DCB)	640	646	651	656	661
Total new capital appropriations	640	646	651	656	661
<i>Provided for:</i>					
<i>Purchase of non-financial assets</i>	<i>640</i>	<i>646</i>	<i>651</i>	<i>656</i>	<i>661</i>
Total items	640	646	651	656	661
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation - DCB (a)	640	646	651	656	661
TOTAL	640	646	651	656	661
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total purchases	640	646	651	656	661
Total cash used to acquire assets	640	646	651	656	661

Prepared on Australian Accounting Standards basis.

(a) Includes purchases from current and previous years' Departmental Capital Budgets (DCBs).

Table 3.6: Statement of departmental asset movements (Budget year 2022-23)

	Other property, plant and equipment \$'000	Heritage and cultural \$'000	Computer software and intangibles \$'000	Total \$'000
As at 1 July 2022				
Gross book value	4,277	504	1,042	5,823
Gross book value - ROU assets	77	-	-	77
Accumulated depreciation/ amortisation and impairment	71	-	(666)	(595)
Accumulated depreciation/amortisation and impairment - ROU assets	(75)	-	-	(75)
Opening net book balance	4,350	504	376	5,230
Capital asset additions				
Estimated expenditure on new or replacement assets				
By purchase - appropriation equity (a)	396	-	250	646
By purchase - appropriation ordinary annual services - ROU assets	37	-	-	-
Total additions	433	-	250	646
Other movements				
Depreciation/amortisation expense	(436)	-	(105)	(541)
Depreciation/amortisation on ROU assets	(38)	-	-	(38)
Other	-	-	-	-
Other - ROU assets	-	-	-	-
Total other movements	(474)	-	(105)	(579)
As at 30 June 2023				
Gross book value	4,673	504	1,292	6,469
Gross book value - ROU assets	114	-	-	114
Accumulated depreciation/ amortisation and impairment	(365)	-	(771)	(1,136)
Accumulated depreciation/amortisation and impairment - ROU assets	(113)	-	-	(113)
Closing net book balance	4,309	504	521	5,334

Prepared on Australian Accounting Standards basis.

(a) 'Appropriation equity' refers to equity injections appropriations provided through Appropriation (Parliamentary Departments) Bill (No. 1) 2022-23, including Collection Development Acquisition Budget.

Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
EXPENSES					
Suppliers	327	334	339	345	351
Total expenses administered on behalf of Government	327	334	339	345	351
Net (cost of)/contribution by services	(327)	(334)	(339)	(345)	(351)
Surplus/(deficit) before income tax	(327)	(334)	(339)	(345)	(351)
Total comprehensive income/(loss)	(327)	(334)	(339)	(345)	(351)

Prepared on Australian Accounting Standards basis.

Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
ASSETS					
Financial assets					
Trade and other receivables	3	3	3	3	3
Total financial assets	3	3	3	3	3
Total assets administered on behalf of Government	3	3	3	3	3
LIABILITIES					
Payables					
Suppliers	15	15	15	15	15
Other payables	3	3	3	3	3
Total payables	18	18	18	18	18
Total liabilities administered on behalf of Government	18	18	18	18	18
Net assets/(liabilities)	(15)	(15)	(15)	(15)	(15)

Prepared on Australian Accounting Standards basis.

Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
OPERATING ACTIVITIES					
Cash used					
Suppliers	327	334	339	345	351
Total cash used	327	334	339	345	351
Net cash from/(used by) operating activities	(327)	(334)	(339)	(345)	(351)
Net increase/(decrease) in cash held					
Cash and cash equivalents at beginning of reporting period					
Cash from Official Public Account for:					
- Appropriations	327	334	339	345	351
<i>Total cash from Official Public Account</i>	<i>327</i>	<i>334</i>	<i>339</i>	<i>345</i>	<i>351</i>
Cash and cash equivalents at end of reporting period	-	-	-	-	-

Prepared on Australian Accounting Standards basis.

Budget

Portfolio Budget Statements 2022–23
Budget Related Paper No. 1.14A

**Department of the
House of Representatives**